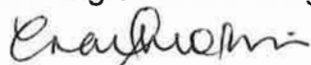


**GENERAL MANAGER'S REPORTS TO COUNCIL MEETING  
TO BE HELD TUESDAY 28 NOVEMBER 2017**

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General Manager

Mayor

## ITEMS FOR DECISION

### ITEM NO. 1 – SCHOOL PRESENTATION DONATIONS

FILE: 02.07 / 05.10

FROM: DIRECTOR CORPORATE & FINANCE

In 2016 Murrumbidgee Council resolved that a donation of \$100 be made to each school within the Council area for end of year presentations, and an appropriate allocation be made in the Delivery Plan.

The 2016 donations were as follows:

|                                |       |                    |          |       |      |
|--------------------------------|-------|--------------------|----------|-------|------|
| Finley High School             | \$50  | waterwheel         | magazine | (year | book |
| advertising)                   |       |                    |          |       |      |
|                                | \$50  | presentation night |          |       |      |
| Coleambally Central School     | 2 x   | \$150 scholarship  |          |       |      |
| Darlington Point Public School | 1 x   | \$100 scholarship  |          |       |      |
|                                | \$100 | presentation night |          |       |      |
| St Peters Primary School       | \$100 | presentation night |          |       |      |
| St Joseph's Primary School     | \$100 | presentation night |          |       |      |
| Jerilderie Public School       | \$100 | presentation night |          |       |      |

Council is requested to allocate funds to local schools for their end of year presentation events.

### RECOMMENDATION

The continuation of payments to local schools be approved for end of year presentations on an annual basis, and an appropriate allocation be made in the Delivery Plan.

ITEM NO: 2 - AUSTRALIA CITIZENSHIP CEREMONY  
FILE: 02.03  
FROM: GENERAL MANAGER

I am pleased to inform Council that arrangements have been put in place to conduct a Citizenship Ceremony for the following candidates:

- Mr Andrew Jackson
- Mrs Shiona Jackson

The ceremony will be held in the Council Chambers, Jerilderie commencing 9.00am on Tuesday 28 November 2017.

Invitations have been extended to family and friends of the candidates to attend, with morning tea to be served at the conclusion of the ceremony.

## RECOMMENDATION

That the Report be adopted.

**ITEM NO. 3 - REQUEST TO SUSPEND ALCOHOL FREE ZONE FOR 2018 AUSTRALIA DAY CELEBRATIONS**

**FILE: 02.02**

**FROM: GENERAL MANAGER**

The Australia Day celebrations in Jerilderie are held in and around the Civic Hall and Luke Park. As part of the celebrations, Council's permission for alcohol to be consumed in the area surrounding the Council Chambers, Civic Hall, Luke Park and Powell Street, is sought.

The prohibition under Section 632 of the Local Government Act, 1993 prohibits the consumption of alcohol between sunset and sunrise, however this restriction may be lifted by Council for specific functions.

**RECOMMENDATION**

That Council resolve to:-

- i) Allow the prohibition on the consumption of alcohol in the vicinity of the Council Chambers, Civic Hall, Luke Park and Powell Street to be lifted from midday to midnight on 26 January, 2018;
- ii) Allow the prohibition signs to be covered during the period of the celebrations;
- iii) Notify the local Police; and
- iv) Advertise public notice of Council's action.

ITEM NO. 4 – ECONOMIC, TOURISM & COMMUNITY DEVELOPMENT  
PORTFOLIO  
FILE: 05.23  
FROM: GENERAL MANAGER

Council's Statement of Vision and Priorities commits to realising opportunities, strengthening local economic capacity, and promoting industry stability as a foundation for growth.

***'Creating our own opportunities, we work with new and existing industries to proactively provide economic opportunity, creating stability and future growth'. Murrumbidgee Council Statement of Vision and Priorities 2017.***

### **Background:**

To ensure we have the capacity to achieve outcomes under the economic, tourism and community development remit, Council introduced an Economic, Tourism and Community Development portfolio in December 2016. Gerrie Carr-MacFie was appointed Manager, Economic, Tourism and Community Development. The work has focussed on building resources, engaging community and liaising with Government across a broad range of issues.

In tourism, liaison with the newly installed Destination Riverina Murray agency has included input to a new Destination Management Plan to inform product development and marketing; preparing copy for web-based initiatives; developing material for Visitor Guides distributed through Griffith and Berrigan; and participation in the review of the Visitor Economy Action Plan. Three video productions with Jerilderie, Coleambally and Darlington Point content are about to be launched, including national TravelOZ segments on Altina and Darlington Point scheduled for late November on Channel 7.

Economic Development work has included the development of funding applications for built infrastructure; participation in planning a Regional Economic Development Strategy under the NSW Restart program which should be available in DRAFT by December 2017; introducing a research base for Council investment attraction and social planning purposes, and one-on-one assistance to local businesses.

The release of 2016 Census data and the restructure of State funded tourism services has influenced the timing and progress of strategic planning for 2018 and beyond. As such, a DRAFT Murrumbidgee Economic Profile (attachment # 1) is now provided for your information and feedback. It is derived from the latest release Census data. A presentation on the DRAFT and an Economic Briefing is available at the conclusion of the Council meeting. The Tourism Action Plan will be presented once the Destination Management Plan has been formed.

### **Going Forward:**

The economic and demographic analysis in the Murrumbidgee Profile will be followed by an Economic Action Plan and a Tourism Action Plan for consideration by Council early in 2018. These documents will provide a local platform for business and tourism development activities that fit best practice and align to higher level State and Australian Government policy initiatives.

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This is page 5 of 61 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 November 2017



..... General Manager

..... Mayor

Over past months a focus on the attraction of Government funding has seen work in the ETC portfolio concentrate on creation of a Priority Projects Register, with accompanying strategies and submission of applications for Government funding. Going forward, the role is expected to deliver outcomes including research capability, investment attraction of private and public funds, strategic planning, and practical assistance to the micro, small to medium enterprise sectors. A full report recommending a platform for the on-going structure and activities of the Portfolio and Industry Action Plans for Economic and Tourism sectors will be prepared for the commencement of the 2018 year.

Action to achieve outcomes under the economic tourism and community development remit in 2017 have included:

- Accessing an Energising Enterprise grant through Murray Darling Basin Authority to purchase on-line tools and expertise in data analysis to aid investment attraction;
- Providing public access to economic and community data via Profile.id on the Murrumbidgee Council website;
- Informing the development of a Priority Projects Register to ensure a strategic and efficient approach to gaining external Government funding;
- Preparing and submitting applications for external funding for major projects over \$200,000, including a Boat Ramp for Darlington Point, change rooms for sports players in Darlington Point and Coleambally, amenity upgrade at the Jerilderie Showgrounds and Racecourse, upgrade of the Jerilderie Pool;
- Preparing and submitting applications for funding minor projects including repairs to The Willows heritage building Jerilderie, equipment for the comfort of bowlers and sports users at the Jerilderie Sports Club, Yamma Hall playground upgrade, memorialisation of Snowy hydro equipment at Coleambally, and construction of a Cinerarium at Darlington Point Cemetery;
- One-on-one consultation, information and referral to inform the investment decisions of micro, small and medium enterprises;
- Assistance to various community groups and private enterprises in developing funding applications for various State and Australian Government programs.

**Work through the Economic Tourism and Community (ETC) Development portfolio, has also included consulting and participating in various partnership events and initiatives with business, community and Government stakeholders.** The ETC Manager has been proactive in facilitating and participating in regional networking activities, providing assistance to external agencies and project proponents, convening forums and participating in planning consultations. This includes:

- Preparation of various reports for regional development purpose eg elimination of Bundure black spot;
- Production of video content is being finalised for promoting Murrumbidgee lifestyle/relocation and visitor product promotion including- Travel Oz and web-

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This is page 6 of 61 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 November 2017

 General Manager ..... Mayor

based segments, short 1.5min video linked to Council web-site, Country Change segment;

- Informing Destination Management Planning for the upcoming Destination Management Plan.
- Participating in the review of the NSW Visitor Industry Economy Action Plan;
- Facilitating skill development workshops and forums, including Going Solar for Business, Succession Planning, Marketing your Business;
- Writing and delivering workshops to local event committees and incorporated associations to assist in governance and management responsibilities;
- Utilising funding to conduct Back to Business Week activities including skill development workshops and a regional dinner in February/March 2017;
- Undertaking Council briefings on Economic and Tourism Development, and convening Forums with attendance from agencies and Government including Department of Premier and Cabinet, Industry Capability Network, AusIndustry, New South Wales Chamber of Commerce and Industry, Thrive Riverina Destination New South Wales.

Participation in visitor industry committees and strategic planning forums, include Ned Kelly Touring Route, The Kidman Way, Thrive Riverina (formally Taste Riverina), Newell Highway Promotions Committee.

### **Building Foundations:**

The work and economic profiling and analysis through the ETC portfolio indicates solid economic drivers for strengthening our economic capacity and building social capital exist. Challenges are also identified in the Murrumbidgee Economic Profile. Reports and submissions to Government have been strengthened by an evidence based approach. Investment by Government and the endeavours of key stakeholders will be needed to achieve practical results such as community infrastructure, business investment and a responsive labour market. Successful economic tourism and community building involves 'bottom-up' approaches. The work to deliver new initiatives that address the identified economic and social challenges, and maximise and leverages off strengths, cannot be done by Council alone. Partnerships and collaborations are key.

For example, the value-add provided by Rice Research Australia Limited (RRAPL) at Jerilderie, and Coleambally Irrigation Co-operative Limited (CICL), Coleambally Chamber, and Waddi Housing Advancement Inc indicate we have embedded capability within the Council area. From bringing in professional qualified staff, to regularly hosting business delegations, the activities of RRAPL and CICL demonstrate higher levels of corporate social responsibility- contributing much to the micro-economies of the Jerilderie and Coleambally townships. Council also values the work of Coleambally Business Chamber as a conduit to the local small to medium enterprise sector. The contribution of Waddi Housing to residents within Darlington Point, and the value of the cultural, art and Warangesda heritage programs enriches lives.



.....General Manager

.....Mayor

**The research function of the Economic Tourism and Community Development portfolio has seen a compelling story for investment emerging, this includes promoting stakeholder relationships.**

**Economic Outlook:**

The work of the ETC portfolio includes documenting the outlook for the Murrumbidgee Council area. Indications are the outlook for 2017 and beyond remains positive. The evidence base derived from 2016 Census data and from National Institute of Economic Research findings, indicate a diversified agricultural economy with a strong base, growing at a similar rate to Regional NSW over the past decade. Demographic and economic data indicates a solid foundation for future growth:

- 2016 Census information indicates Murrumbidgee Council is the second fastest growing LGA in the Riverina-Murray region;
- There is a clear specialisation in skilled farmers and related professional/trade workers;
- Median age of 38 years (ERP NEIR 2017) will continue to drop;
- Working age residents at 62.1% of population (ABS 2016) is higher than Regional NSW average;
- At 4.1% (ABS 2016) the unemployment rate remains significantly lower than Regional NSW.

**Economic Overview:**

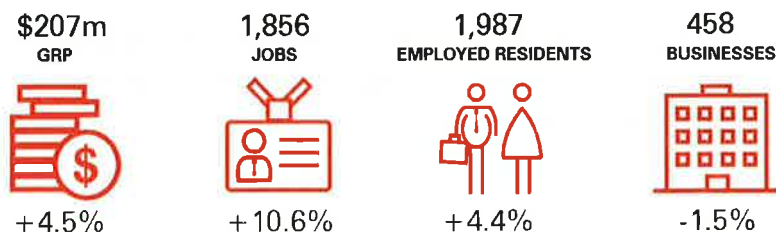
Research and on-the-ground activity indicate bright opportunities for irrigated and dryland farming, and large scale solar PV farming. Good prospects for residential development across the three Murrumbidgee towns complement the agricultural sector. A continued upswing in construction and manufacturing within the Council area, and government policy on renewables including biomass, are opportunities that investors and Council will continue to pursue. The Transport and Visitor industries add to economic diversity and stability. Located on the Newell Highway, the truckstop at Waddi on the Sturt Highway, and increasing interest in The Kidman Way as an alternative route to outback destinations, combine with positive indicators for the grain storage and transport sectors. A high representation in fuel services looks to be continued- offering diversity in employment options and inwards residential migration. The Visitor Industry has capacity to grow, with opportunities in heritage at Jerilderie; and river-based tourism at Darlington Point focussed on boating, camping and fishing. Agri-tourism is an opportunity for Coleambally. However, better product offering, promotion and digital footprint are challenges that need to be addressed. Increased visitor numbers and expansion plans at Altina Wildlife Park have strong economic multipliers in terms of employment and visitor yield. Collaboration and assistance to ensure this attraction continues to grow as a regionally significant offering will deliver high economic multiplier effects for Darlington Point and the Murrumbidgee area.



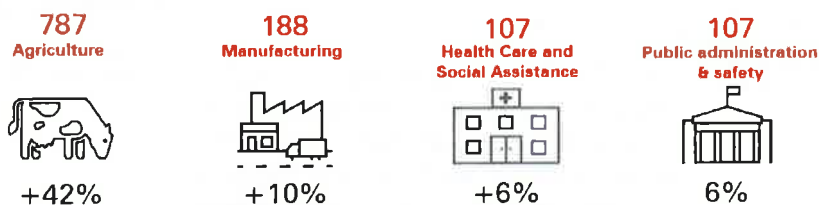
The following information indicates prospects for growth in Murrumbidgee Council:

### Murrumbidgee in Profile:

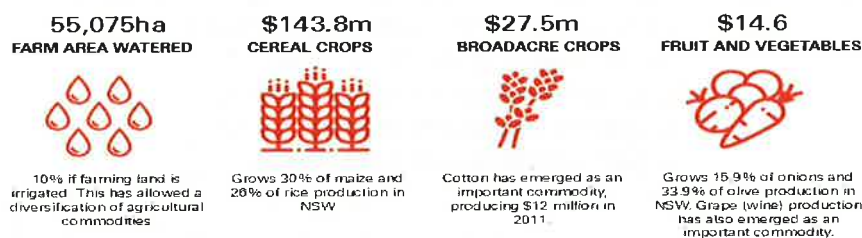
#### Key Indicators 2016 & 5 Year Change



#### Largest employing industries 2016 & 5 Year Change



#### Agricultural Commodities 2011 (Awaiting 2016 Census data releases)



<sup>1</sup>Murrumbidgee Economic Profile DRAFT 2017

### Conclusion:

The evidence points to a strong future for Murrumbidgee Council. The development of narrative and research around this, and the Action Plans being prepared through the Economic, Tourism and Community Development portfolio for consideration in the 2018 year will assist Council '**Create our own opportunities, work with new and existing industries to proactively provide economic opportunity, creating stability and future growth**'.

### RECOMMENDATION

The Economic, Tourism and Community Development Portfolio progress report be received and endorsed.

<sup>1</sup> Murrumbidgee Economic Profile: id (the population experts) 2017

*Crashmore*

General Manager

Mayor

**ITEM NO. 5 - PRIORITY PROJECTS REGISTER UPDATE**  
**FILE: 03.13.08A**  
**FROM: GENERAL MANAGER**

This report provides updates on 'shovel ready' Council projects *submitted* or being *prepared* for funding applications, updates on recent funded projects, and an overview of assistance to external proponents.

| <b>Submitted Project</b>                             | <b>Amount</b> | <b>Notes</b>   | <b>Expected Announcement</b> |
|--|---------------|--|------------------------------|
| <b>Boating Now</b>                                   |               |  |                              |
| <b>Darlington Point Boat Ramp</b>                    | \$918,000     | Feedback indicates highly competitive and over-subscribed round. Awaiting decision. This has been advised as Council's highest priority for this Round. Negotiation on amount/activities may be necessary. | November 2018                |
| <b>Town Beach Upgrade</b>                            | \$150,553     | Feedback indicates highly competitive and over-subscribed round. Awaiting decision. This has been advised as a medium priority subject to availability of funds for full or part completion of Boat Ramp.  | November 2017                |
| <b>Community Building Partnerships</b>               |               |  |                              |
| Keeping Bowlers/Tennis Players/Sports Users Hydrated | \$13,203      | Includes Bubble taps/fans/seating for bowlers and players plus broom. Good prospects for success.  | Late Nov/Early Dec 2017      |
| Yamma Hall Upgrade (Playground)                      | \$35,408      | Playground upgrade. Requested amount is at the higher end of notional allocation.  | Late Nov/Early Dec 2017      |
| Darlington Point Cinerarium                          | \$9000        | Memorial wall for cremated remains. Assessment was done in Sydney as Local Member seat was vacant.   | Late Nov/Early Dec 2017      |
| Coleambally Snowy Turbine Memorialisation            | \$20,700      | Commemoration of Irrigation History through installation of Snowy Dethridge Turbine in Brolga Place precinct. Assessment was done in Sydney as Local Member seat was vacant.                               | Late Nov/Early Dec 2017      |

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.....General Manager .....Mayor

| <b>Stronger Country Communities</b>  |             |  |  |
|--|-------------|--|--|
| Jerilderie Racecourse & Showgrounds Amenity Improvement                      | \$252,005   | New Amenities Block. If Jerilderie Pool Phase 1 is not able to get through, this project will soak up part of the notional allocation- leaving some notional funds in reserve for Round 2 early in 2018.   | Decisions Early 2018. Has Been deemed eligible and moved to 2 <sup>nd</sup> stage assessment   |
| Jerilderie Swimming Pool Phase 1.  | \$1,117,620 | 25mtr pool and filtration system. Project exceeds the <i>notional</i> allocation for Round 1 but has been submitted to 'test the waters'. If it cannot achieve pay it forward funding in Round 1 it could be strengthened up and resubmitted for Round 2 early in 2018. (Any unused notional funds from Round 1 will be available in Round 2). (This is rationale for a conservative back-up project for Round 1 eg. Racecourse project) | Early 2018. Has been deemed eligible but unable to progress in this round as it requires contributing funding. Pursuing Building Better Regions. Can re-submit in Round 2 early 2018- if Council or other contributions can be found |
| Pride of Place Coleambally   | \$225,000   | Junior Sporting Change Rooms/Toilets at Cemetery/Town & Community Information Bays. Conservative request bundling together priority projects but leaving some allocation for Round 2 Major Project such as Sports Precinct upgrade)  | Early 2018. Has Been deemed eligible and moved to 2 <sup>nd</sup> stage assessment   |
| Promoting & Improving Recreation & Sporting Infrastructure, Darlington Point | \$222,000   | Female Sporting Change Rooms/Interpretative Signing Style Guide for Tracks 'n' Trails & Signs for Goanna Track/Town & Community Information Bays. Conservative request bundling together priority projects but leaving some allocation for Round 2 Major Project such as Coly Sports Precinct upgrade)   | Early 2018. Has been deemed eligible and moved to 2 <sup>nd</sup> stage assessment   |
| <b>Successful</b>  |             |  |  |
| Heritage Near Me   |             |  |  |
| The Willows Jerilderie   | \$90,000    | Building repairs and maintenance to ensure fit-for-purpose use consistent with museum/gallery space.   | Successful 11/10/2017  |

This is page 11 of 61 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 November 2017



.....General Manager

.....Mayor

**Under Development**

| Project  | Amount | Notes   | Expected Lodgement        |
|--|--------|---|---------------------------|
| <b>Major Projects</b>                          |        |   |                           |
| Major Project Assessment Panel                 | \$8.5m | Various projects as per Priority Projects Register  | Panel Meeting 29 November |
| Safe and Secure Water                          |        |   |                           |
| Town Water Improvement: Expression of Interest | TBA    | Preparing application under Step 1 of a multi-step program. Water Filtration Plant upgrades in Coleambally and new plant in Jerilderie and Darlington Point | December 2017             |

**Assistance to External Applicants**

| Project  | Amount           | Notes   | Expected Lodgement/ Announcement                       |
|--|------------------|---|--|
| Jerilderie Pre-School Long Day Care  | \$500k plus land | Not successful with Building Better Regions application at \$1m. Seeking funding for possible demountable solution (est \$500k) on Hospital or Council owned land   | Under Development/ Information and Referral assistance |
| SweatBox Gym New Premises Coleambally                                      | \$500k           | Plans have been drawn and quotes being obtained for new build. Submitting to Sports Infrastructure Fund. Wanting Council land corner Arcade & Lorikeet Lns  | Prepare & lodge February 2018 Round                    |
| Jerilderie Sports Club (Golf)  | \$100k           | Auto Water & Carpark Upgrade Submitting to Sports Infrastructure Fund.  | Prepare & lodge February 2018 Round                    |
| Jerilderie Sports Club (Golf)  | TBA              | Assistance to Club for donation of a Toro Mower by Toro   | December 2017  |
| Waddi Housing-Arts and Cultural Education Centre                           | \$570,022        | In-kind assistance to scope an application has been given.  | Early 2018   |
| Altina Interpretation Centre & Café/Conference Facilities-Darlington Point | TBC              | This is a project being developed by Altina Wildlife and Zoo. Assistance has included advocacy and introductions to Destination NSW/Tourism Minister and general assistance with scoping the funding application. Designs and Business Planning need to be completed. | TBA  |

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 General Manager ..... Mayor

|  |            |  |   |
|--|------------|--|---|
| Rice Research Australia P/L - Old Barracks Events and Conference Centre - Stronger Country Communities | TBC        | The project has been referred to DPC for clarification of eligibility under Stronger Country Communities. No decision as yet. Ay be referred to Round 2 SCCF. Discussion on alternative funding progressing but co-contributions may be an issue   | TBA   |
| Heritage Grant Yanko Store   | TBC        | Assistance given to applicants in identifying grants and preparing application. Positive interest by OHE with site visit scheduled for November.   | Successful in moving to Stage 2 Assessment- Will require full application |
| Country Change   | \$50,000   | Council mounted a partnership application with Riverina RDA to develop a website and marketing collateral to entice new residents to Murrumbidgee/Riverina. Filming showcasing opportunities for lifestyle and employment is underway. Case histories of successful tree changers are currently under development. | Announced and Project Commenced   |
| <b>Commercial in Confidence</b>  |            |  |   |
| 2 x clients  | \$150k x 2 | Regional Tourism Development Program   | Information and referral to inform applications                           |

## RECOMMENDATION

The Priority Projects Register update report be received and endorsed.

This is page 13 of 61 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 November 2017


.....General Manager

.....Mayor

**ITEM NO. 6 - COUNCIL COMMITTEES**  
**FILE: 03.11.02**  
**FROM: GENERAL MANAGER**

Council chooses its delegates to 32 Committees on an annual basis at the September meeting. These Committees are divided into four categories: Standing and Special (6), Section 355 where Council delegates a function of Council (11), Advisory (4) and External Committees (11).

These Committees are listed below. Of these Committees, 8 are serviced by Council staff (\*). In addition there are three Committees serviced by Council staff which have no Councillor representation: Consultative Committee, Work Health and Safety Committee and the Leadership Group.

| <b>Standing and Special Committees of Council</b>                                    |   |
|--|---|
| <b>Committee Name</b>  | <b>Councillor Representation</b>  |
| *Internal Audit, Risk & Improvement Committee  | Cr Smith and 2 independents-at least one with financial expertise   |
| *General Manager's Review Committee  | Mayor, Deputy Mayor and Cr Smith (GM nominee)   |
| *Darlington Point Caravan Park Committee   | Mayor (alternate Cr Wells)  |
| *Darlington Point Floodplain Risk Management Committee (formerly DP Levee Committee) | Cr Curphey, Cr Gilbert, Cr Wells  |
| *Traffic Committee   | Cr Black (voting delegate) (alternate Cr Smith)<br>Cr Black also represents Mr A Piccoli MP<br>Mr Ian Girdwood represents Mr G Aplin MP |
| *Local Emergency Management Committee  | Cr Black (alternate Cr McRae)   |

| <b>Section 355 Committees of Council</b>            |                                  |
|---|----------------------------------|
| <b>Committee Name</b>                               | <b>Councillor Representation</b> |
| Coleambally Australia Day Committee                 | Cr Chirgwin                      |
| Jerilderie Australia Day Committee                  | Cr McRae, Cr Bryce               |
| Coleambally Townlife Committee                      | Cr Chirgwin                      |
| Darlington Point Townlife / Australia Day Committee | Cr Wells                         |
| Heritage Darlington Point                           | Cr Curphey                       |
| Tiddalik Wetlands Committee                         | Cr Wells                         |
| Alf Hanna Legacy Units                              | Cr Bryce                         |
| Balmeringa Management Committee                     | Cr Bryce, Cr Smith               |
| Central Coree Sports Complex Management Committee   | Cr McRae                         |
| Yamma Recreation Reserve Management Committee       | Cr Chirgwin                      |
| Jerilderie Tidy Towns Committee                     | Cr Bryce, Cr McRae               |

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.......... General Manager      ..... Mayor

| <b>Advisory Committee</b>                                |   |
|--|---|
| <b>Committee Name</b>                                    | <b>Councillor Representation</b>              |
| *Monash Park Users                                       | Cr Smith, Cr McRae                            |
| *Coleambally Sports Precinct Advisory Committee          | Cr Black (alternate Cr Chirgwin)              |
| *Boat Ramp Darlington Point-Advisory Committee           | Cr Curphey, Cr Wells and Cr Gilbert           |
| *Darlington Point Master Landuse Plan Advisory Committee | Cr Curphey, Cr Gilbert, Cr Black and Cr Wells |

| <b>External Committees with Council Representation</b>        |  |
|---|--|
| <b>Committee Name</b>   | <b>Councillor Representation</b>                     |
| CICL/Coleambally Environmental and Reference Committee (CERC) | Cr McRae and Cr Smith (3 year term from 1 July 2017) |
| Kidman Way Promotional Committee                              | Cr McRae (voting delegate) (alternate Cr Chirgwin)   |
| Newell Highway Promotional Committee                          | Cr McRae (alternate Cr Smith)                        |
| Mid Murray Zone Bushfire Management Committee                 | Cr Smith and Cr Bryce                                |
| MIA Zone Bushfire Management Committee                        | Cr Black (alternate Cr Chirgwin)                     |
| MIA Zone Rural Fire Service Liaison Committee                 | Cr Chirgwin  |
| Murray Darling Association                                    | Cr McRae (alternate Cr Smith)                        |
| Western Riverina Libraries Committee                          | Cr Smith (voting delegate) (alternate Cr Evans)      |
| Western Riverina Arts   | Cr Bryce (alternate Cr Smith)                        |
| Riverina Regional Tourism Inc.                                | Cr McRae (Director)                                  |
| Roads and Maritime Services Consultative Committee            | Cr McRae (alternate Cr Evans)                        |
| RAMROC  | Mayor (alternate Deputy Mayor)                       |

| <b>Councillor Delegations for each Councillor</b> |                                  |
|---|----------------------------------|
| Cr. McRae   | 12 Committees plus 1 alternate   |
| Cr. Black   | 7 Committees plus 1 alternate    |
| Cr Wells  | 3 Committees plus 1 alternate    |
| Cr Gilbert  | 2 Committees                     |
| Cr Curphey  | 3 Committees                     |
| Cr Chirgwin                                       | 4 Committees plus 3 alternates   |
| Cr Evans  | Nil Committees plus 2 alternates |
| Cr Smith  | 7 Committees plus 2 alternates   |
| Cr Bryce  | 6 Committees                     |

This is page 15 of 61 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 November 2017


.....General Manager

.....Mayor

During an informal session of Council there was a request made to have Council consider introduction of a Plant Committee.

The plant replacement programme is a rolling programme funded on an annual basis which includes three groups of plant:

### **Construction Plant and Heavy Vehicles:**

Purchases and consequential trade-ins within this group is required to be brought before the full Council as typically the purchase is in excess of \$150,000 which is required to be carried out under tendering regulations. Dealing with these purchases in a Committee structure is counterproductive as it duplicates work for Councillors and for staff, as it requires two sets of business papers, two sets of minutes and attendances by staff and Councillors, with a duplication in the consideration and decision. A Committee deliberating on these tendered items would effectively remove some Councillors from the detailed discussion of the decision. Our current list of construction and heavy plant totals 56 items, replacement of these items occurs in a programme typically of 2 or 3 annually, depending on the total cost of each item.

### **Operational Vehicles:**

This group of vehicles range from the executive vehicle to the small town maintenance utilities, light trucks, and everything in-between. Changeover of these vehicles is governed by the recently updated Motor Vehicle Policy and operational requirements. Changeover is commonly in the range up to \$20,000, which is influenced by ever changing industry movement and timing to achieve best return to Council and minimise cost. Management has to be vigilant in this area, ensuring that timing is met and conditions are maintained so that return at sale is maximised. With two staff members having in excess of 30 years experience each in managing a light motor vehicle fleet, Council is best served by management operating within the budgets set by Council and the policies applicable. Monthly changeovers of smaller vehicles and streamlined systems that are in place can easily be monitored by the Internal Audit Committee.

Our current list of small vehicles in the replacement program totals 29 items

### **Small Plant:**

This group of plant is dominated by mowers, edge trimmers, and many varied items of small plant for construction, weeds spraying, park maintenance and the like. Replacement of these items is a relative small expenditure per item and often requires timely replacement in accordance with age and condition of the item, where repair is uneconomical and often when the planned replacement is still some time off. This list in the replacement program totals 124 items, an annual allocation in the budget limits expenditure on these items.



The Local Government Act 1993 removed Councillor involvement in operational matters such as the area of operational light vehicles and small plant replacement. The recent changes to the Local Government Act have provided further reinforcement by giving clarity to the Councillors' role in strategic and policy direction. Even without recognition of the additional workload for Councillors and staff to service any additional Committees, Operational Committees such as a Plant Committee with Councillor membership is inconsistent with the requirements of the Act.

## **RECOMMENDATION**

That Council adhere to the Local Government Act 1993 and not introduce Committees of an operational nature, such a Plant Committee and Works Committee.

**ITEM NO: 7 - FINANCIAL STATEMENTS 2016/17**  
**FILE: 05.13**  
**FROM: GENERAL MANAGER**

In accordance with the requirements of Section 419 (1) of the Local Government Act 1993, the audited financial reports for the period 13 May 2016 to 30 June 2017 are presented at today's meeting.

Council's Income Statement shows an operating result of \$13,617,000 from continuing operations, with a further gain of assets and liabilities transferred from the former Councils of \$269,454,000 providing a net result of \$283,071,000.

Items of note from within the operating statement include:

- Operating grants received during the period include \$15,000,000 for New Council Implementation and Stronger Communities Funding;
- Additional operating grant of \$2,090,996 being for 2017/18 Financial Assistance Grant was provided in advance;
- Operating 'other expenses' include an amount \$533,063 relating to grants and contributions paid to other organisations as part of the Stronger Communities Fund allocations.

The completed Statements provide for a total of \$288,096,000 of assets and \$5,021,000 of liabilities, showing nett assets of \$283,071,000 as at 30 June 2017.

## **RECOMMENDATION**

That the Financial Statements of Murrumbidgee Council for the period 13 May 2016 to 30 June 2017 be accepted and a representative of Council's Auditors, Crowe Horwath, together with a member of the Audit Office, be invited to attend Council's December meeting in order to make a formal presentation to Council.



.....General Manager

.....Mayor

**ITEM NO. 8 - DARLINGTON POINT TOWNSHIP STRUCTURE PLAN**  
**FILE: 04.25.14**  
**FROM: GENERAL MANAGER**

The Darlington Point Township Structure Plan was received by Council at its meeting of 27 July 2017. This Plan contains a section on proposed future actions, which is provided as an attachment (attachment # 2).

The short term (0-2 years) actions within the Plan are summarised below with details on progress which has been made on these actions.

**1. Investigate Relocation of the Football Field and Sports Ground - (4.3.1) - *Not yet considered by Council for action.***

The proposal is that the sports ground be relocated to adjacent to the Darlington Point Sports Club and the plans be prepared for redevelopment of the existing location. The Board of the Club have advised in writing they do not support this proposal.

**2. New Boat Ramp Designs (4.3.3) - *Council agreed priority project for detailed investigation.***

This project is progressing with plans and estimates being finalised.

Grant funding applications have been made, and there is an expectation for the announcement of allocation from the State Government Boating Now funding stream before Christmas.

This project is listed in the Projects Priority Register for the consideration of the Stronger Communities Assessment Panel (scheduled to meet on 29 November 2017).

**3. Extend and Connect Existing Footpaths and Trails (4.3.5) - *Not yet considered by Council for action.***

Investigation work has not commenced on this project. This proposal will be the subject of preliminary plans and costings in the second quarter of 2018, if Council adopts this as an agreed action.

**4. Investigate Extension of Goanna Walking Track (4.3.7) - *Not yet considered by Council for action.***

Investigation work has not commenced on this project. This proposal can be the subject of preliminary plans and costings in the second quarter of 2018, if Council adopts this as an agreed action.

**5. Investigate and Encourage Childcare and Aged Care Facility (4.3.8) - *Not yet considered by Council for action.***

Investigation work has not commenced on this project. This can be investigated with a report to Council by June 2018, if Council adopts this as an agreed action.

**6. Continued Construction of the Flood Levee Banks (4.4.1, 4.6.1) -  
Council agreed priority project**

The Flood Levee Project is a staged project for Darlington Point, with a continuing commitment from Council. Designs and construction will continue on each stage as funds are allocated.

**7. Upgrade the Southern Gateways on the Sturt Highway (4.5.2) - Not  
yet considered by Council for action.**

Investigation work has not commenced on this project. This can be investigated with a report to Council by December 2018, if Council adopts this as an agreed action.

**8. Undertake Streetscape Improvement and Beautification in CBD  
(4.7.1) - Not yet considered by Council for action.**

Investigation work has not commenced on this project. This can be investigated with a report to Council by December 2018, if Council adopts this as an agreed action.

**9. Private Public Partnership Funding for CBD Business Building  
Beautification (4.7.1) - Not yet considered by Council for action.**

This proposal to provide half the funding for Business Building Beautification is unlikely to be able to be supported in the foreseeable future by Council. Similar schemes are likely to be expected in each town. It is not recommended that this action be supported by Council in the near future, rather it be considered by Council as a possible action in the long term.

Of the nine short term (0-2 years) actions proposed in the Darlington Point Township Structure Plan, only two have been agreed as priorities by Council. For management to progress the priorities which are agreed by Council as being its strategic objective, Council will need to consider these actions and resolve to have investigation and further reports on these actions.

**RECOMMENDATION**

That actions 3, 4, 5, 7 and 8 as listed be adopted by Council, with further information to be presented to Council in the time frames suggested.



General Manager

.....Mayor

ITEM NO. 9 - CIVICA ICT PROJECT – IMPLEMENTATION PLAN  
FILE: 05.22  
FROM: ASSISTANT GENERAL MANAGER: CORPORATE AND COMMUNITY

## BACKGROUND

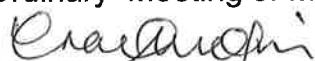
1. Prior to the merger Jerilderie and Murrumbidgee Shire Councils operated different ICT systems – Jerilderie had Civic View and Murrumbidgee Shire operated Civica. It was decided the new Murrumbidgee Council would operate on a Civica platform. The surrounding Councils in the Riverina area all use Civica currently.
2. Murrumbidgee Council engaged in discussions with Civica early in 2016 as part of the merger process, which resulted in the production of a scope of works identifying the modules or functionalities that Council required from Civica.
3. As part of that process, Council confirmed an implementation date to upgrade Civica from its current 6.10 version to the 7.0 version of Authority as February 2018. Council also decided to outsource the first stage of the process (rebuild the general ledger, review and migrate payroll, NAR data) to a third party in order to keep costs down.

## ISSUES

1. There are several steps involved in a project of this size:
  - i. **Stage 1:** Authority is Civica's financial module and forms the basis for all operations and modules operating in Civica. Council needs to rebuild its general ledger (GL), in order to accommodate the newly merged Council structure. Part of this process includes reviewing and creating and testing the various hierarchies within the GL, such as work orders and tasks, so Council can cascade and report costs at various levels. Rebuilding the GL also involves reviewing and testing the data linkages that go into, and are affected by the GL – for example, payroll, rates information and other NAR data, assets, capital works etc.
  - ii. **Stage 2:** Once the GL is built and tested and the data reviewed and approved for migration, Council needs to upgrade its current Civica operating version to version 7.0 which is the latest version. It is common in ICT projects to set up a test environment and test the linkages and parameters for each module – for example, payroll, CRM, asset management etc. This can take time particularly if, as is the case with Murrumbidgee, there are significant structural differences between Version 6.10 and Version 7.0.
  - iii. **Stage 3:** Sequencing: Council needs to build its upgrade Authority platform and infrastructure first, then implement a range of Authority modules into that tested, stable environment. The HPE CM9 Implementation involves organisation wide changes, including Council staff that are not currently using Authority. Civica does not recommend having parallel projects (for example

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.....General Manager

.....Mayor

implementing those Authority modules that are dependent on HPE CM9), running at the same time with HPE CM9 implementation. Council had the option of either implementing all other Authority modules before HPE CM9 implementation or vice versa - whichever implementation will bring greater benefits to Council. In this case, Civica recommends, and Council agrees, it will implement the HPE CM9 and those 'HPR CM9 independent' modules first.

iv. Council is intending to schedule and implement its priority modules first, such as payroll, online time sheets, e-payments etc.

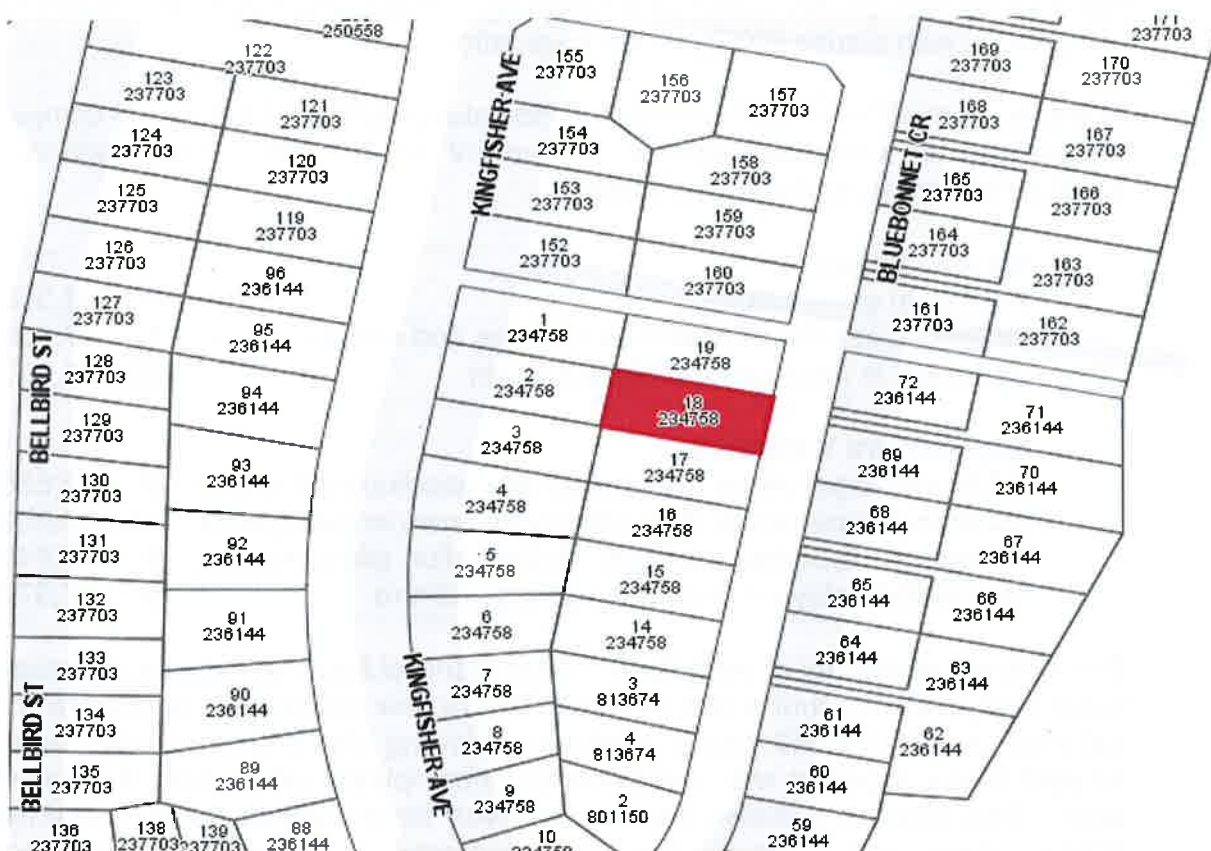
2. **Implementation Plan:** Council did not finalise or formalise a detailed implementation process or plan as part of its earlier discussions with Civica. The main date which appears to have been discussed and agreed to was for the Version 7.0 update only. At Council's request, Civica provided a high level implementation plan to Council last week for consideration (attachment # 3). This plan shows the full project duration, assuming a start date of February 2018 for the Version 7.0 upgrade, will take to November 2019 for all system and data testing, design, cleansing and migration to be completed. Staff training is another component which needs to be factored into the implementation plan.
3. **Version Upgrades:** Council originally agreed to update its existing 6.10 version of Authority to version 7.0 because of the improved functionalities it offers. There are several versions between 6.10 and 7.0. In some cases, version upgrades can be simple and not contain much difference between versions. Unfortunately, there are significant changes between the current and proposed 7.0 version of Authority, (for example in the rate payments modules) which has resulted in Civica's recommendation that Council undertake the upgrade (including testing, migration and cleansing) for at least 4 months or so in this parallel test environment before it goes 'live'. Part of this process involves setting up a test environment to test the data, data linkages and dependencies between various programs within those modules.
4. **Resourcing:** Council is proposing and has identified at Civica's request, a small project team who will work consistently across the life of the Civica project. This team will be supplemented by other staff members with experience and knowledge in the various modules as required. At this stage, Council appears able to work with its service provider, Veritech on most hardware and system aspects of the project but may, if identified, call on a specialised ICT project manager as it works through the project. Council currently has no in house ICT staff member.

## RECOMMENDATION

That the report be received and the timeframes for full implementation provided by Civica be endorsed.

**ITEM NO. 10 - COLEAMBALLY LEASE CONVERSION No. L268359**  
**FILE: 04.14**  
**FROM: ASSISTANT GENERAL MANAGER, CORPORATE & COMMUNITY SERVICES**

Originally all Coleambally town blocks were 99 year leases. Lessees are able to convert these leases to freehold, and only a small number remain as leasehold. Council has received from Mr Malcolm Gerard Scott a notice exercising option to purchase the reversion of lease for the property - Lot 18 DP 234758, Parish of Argoon, County of Boyd. The location of the property is depicted in the following image:



The 2013 Land Valuation on this lot is \$17,200.00.

### RECOMMENDATION

That approval be granted to the Lessee to purchase the reversion in fee simple in Lot 18 DP 234758, Parish of Argoon, County of Boyd, for the amount of \$17,200, and the Transfer be executed under the Common Seal of Council.

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*Cr. [Signature]*

General Manager

Mayor

**ITEM NO: 11 - QUARTERLY BUDGET REVIEW**  
**FILE NO: 05.13**  
**FROM : ASSISTANT GENERAL MANAGER, CORPORATE & COMMUNITY SERVICES**

Attached is a summary of the quarterly budget review for the period to 30th September 2017, including a statement of financial performance, a forecast balance sheet, a statement of cash flows for each Fund, a forecast operating budget review by function, a forecast capital budget review by function and a variation report (attachment 4).

Included in the attachment is a budget review of the cash and investment position, a budget review of key performance indicators, a budget review of contracts and other expenses and a budget review of consultancy and legal expenses, as required by the updated Code of Accounting Practice and Financial Reporting in accordance with clause 203(3) of the Regulations.

The statement of Financial Performance indicates a deficit of \$1,820,398 compared to the original estimated surplus amount of \$1,772,386. This variance of \$3,592,784 can be attributed as follows:

**Income Variations**

|  |             |
|--|-------------|
| Additional grant funding                         | \$ 242,308  |
| Increased income from annual charges and rentals | \$ 47,406   |
| Decrease in Financial Assistance Grant           | \$2,095,397 |

**Expenditure Variations**

|  |             |
|--|-------------|
| Additional expenditure from previously uncompleted works | \$ 73,636   |
| Additional expenditure from previously unexpended grants | \$1,443,002 |
| Increased expenditure for ELE, depreciation and grants   | \$ 277,840  |
| Decreased saleyard maintenance expenditure               | \$ 7,377    |

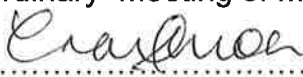
The forecast statement of cash flows for the General Fund indicates a decrease of funds held, in the amount of \$10,877,568. This review indicates an anticipated cash balance of \$13,576,643 being available following the adjustment for brought forward funds, together with variations for uncompleted works from the previous year. This amount includes internal reserves for employee leave entitlements (ELE), plant and infrastructure replacements, together with anticipated unexpended Implementation Fund grants of \$5.7m

The Sewer Fund cash flows indicate a small decrease of cash being available, once again as a result of the adjusting brought forward balances and variations for uncompleted works from previous years. The anticipated cash available to the Sewer Fund is \$3,565,777.

The Water Fund cash flow indicates a decrease of cash funds available from \$735,712 to \$713,054.

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.....General Manager.....Mayor



A detailed list of variances to the budget is provided at pages 27-33 of the attachment.

**Report by Responsible Accounting Officer**

Made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Murrumbidgee Council for the quarter ended 30th September 2017 indicates that Council's projected financial position at 30/6/2018 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

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Alison Coe  
Responsible Accounting Officer  
Murrumbidgee Council

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Date

**RECOMMENDATION**

That the report be noted and variances to the budgets as outlined in the attachment be approved.

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 General Manager ..... Mayor

**ITEM NO. 12 - DEVELOPMENT APPLICATION NO 19 – 17/18**  
**FILE: DA 19 – 17/18**  
**FROM: ASSISTANT GENERAL MANAGER, INFRASTRUCTURE & ENVIRONMENT**

### **Property Description**

Applicant: Mr Shane Flack, Colony Inn  
Property: Lot 5, DP650144, 26 Jerilderie Street, Jerilderie  
Zoning: RU5 Village  
Proposed Development: Outdoor Dining & Seating Area  
Consent Authority: Murrumbidgee Council  
Reason for Report: Objection Received

### **Introduction and Background**

Development Application 19-17/18 was received by Murrumbidgee Council on 29 September 2017 for a proposed outdoor dining and seating area at 26 Jerilderie Street, Jerilderie, more commonly known as the Colony Inn Hotel.

The application was exhibited by way of advertising in the local newspaper and formal notification to neighbouring property owners from 4 October 2017 until 17 October 2017.

During this period, one submission was received objecting to the proposal and, under Council's policy, the Development Application has been reported to Council for decision.

### **Comment**

The application has been assessed in accordance with the provisions of Section 79C of the *Environmental Planning and Assessment Act 1979* (EP&A Act) as demonstrated within this report, and the report concludes that the application should be approved subject to conditions.

### **Site Description**

The subject land is described as Lot 5, DP650144 and addressed as 26 Jerilderie Street, Jerilderie and more commonly known as the Colony Inn Hotel (see Figures 1 and 2).

The subject land is approximately 1,000m<sup>2</sup> in size and is located on the corner of Jerilderie and Wood Streets within the main commercial area of Jerilderie. The subject land contains an existing two storey commercial building used for the purposes of a hotel and motel and a laneway adjoins the site at the rear, which is used for service and access purposes.

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.....General Manager .....Mayor

The site is zoned RU5 Village under the *Murrumbidgee Local Environmental Plan 2013* and accordingly is surrounded by commercial business premises.



**Figure 1** – Location of Subject Land



**Figure 2** – Photo of the proposed outdoor dining area

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*Charles*

.....General Manager

.....Mayor

## Development Description

The development application proposes to occupy a portion of Council's footpath for the purposes of outdoor dining and seating to be used in conjunction with the Colony Inn Hotel (see Figure 3).

More specifically, the applicant is seeking to place a number of tables and chairs along the Jerilderie Street frontage of the property in close proximity to the adjoining bistro section of the business. The proposed outdoor dining area will be 20m<sup>2</sup> and will be located between two (2) existing Council street trees.

The outdoor dining area will maintain a 2 metre cleared zone along the footpath to maintain pedestrian flows and has been setback 0.6 metres from the back of kerb to allow pedestrians to safely access the footpath.

The applicant also proposes to erect fixed barriers to delineate the footpath dining area for patrons and pedestrians. The barriers will be visually related to the building and are proposed to be grey/black with magenta highlights. These barriers are proposed to be fixed to mitigate the risk of them blowing over, to ensure that they are not incorrectly positioned and to act as a safety barrier should a vehicle inadvertently mount the footpath.

The proponent also intends to serve alcohol as part of the service of meals within the proposed outdoor dining area and a separate application has been made with the NSW Office of Liquor Gaming and Racing (OLGR).

Hand-drawn site plan of the proposed outdoor dining area. The plan shows a rectangular area outlined in magenta, containing three tables labeled "Table". The area is bounded by a "Kerb" at the bottom. Dimensions are marked: 8m width, 2500mm depth, and 600mm setback from the kerb. A 2000mm clearance is shown from the building. The area is flanked by two trees, each with a 500mm clearance. A note "20 sq. m." is in a box at the top right, and "Colony Inn Bistro." is written above the building.

**Figure 3 – Site plan of proposed outdoor dining area**

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*Erin Quinn*

General Manager

Mayor

## Council Plans and Policies

The following Council Policies are relevant to the application:

- Jerilderie Local Environmental Plan 2012 (JLEP 2012);
- Jerilderie Development Control Plan 2012 (JDCP 2012);
- Jerilderie Shire Community Strategic Plan

Further details regarding JLEP 2012 and JDCP 2012 are provided in this report.

Following a review of the Jerilderie Shire Community Strategic Plan, the proposed outdoor dining area is generally consistent with the themes and actions of this document.

## Referrals

The application was referred to the Licensing Officer of the NSW Police Force in accordance with the *Liquor Act 2007*, as the development involves the service of alcohol within an area currently designated as an Alcohol Free Zone.

In response, the NSW Police Force did not object to the proposed outdoor dining area and the service of alcohol. Specific conditions were provided should Council approve the Development Application.

Council were also advised that if the proposed development is approved, that it will need to review the boundaries/operation of Council's Alcohol Free Zone and that the owner would need to have their licensed premises boundaries amended with Liquor & Gaming NSW.

## Legislative Implications

### Environmental Planning & Assessment Act 1979

Section 79C of the Environmental Planning & Assessment (EP&A) Act 1979 outlines matters that Council must consider when determining a Development Application. Accordingly, the Development Application is generally consistent with the requirements of the Act, as outlined later within this report.

The application is also not identified as "designated development", pursuant to section 77A of the EP&A Act or "integrated development", pursuant to section 91 of the EP&A Act.

### Roads Act 1979

Section 125 of the *Roads Act 1993* allows Council or any other road authority to grant approval for the use of a footway of a public road for the purposes of outdoor dining, where it is subject to conditions of approval.

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.....General Manager

.....Mayor

Such an approval must not exceed 7 years and may be subject to an annual footpath rent/fee.

#### Liquor Act 2007

The application was referred to the Licensing Officer of the NSW Police Force in accordance with the *Liquor Act 2007*, as the development involves the service of alcohol.

Following a review of the proposed development, the NSW Police Force did not object to the proposed service of alcohol within the outdoor dining area and specific conditions have been provided should Council approve the Development Application.

#### Local Government Act 1993

The subject land is located within a designated Alcohol Free Zone as per the requirements of Section 644 of the *Local Government Act 1993*, which prevents the consumption of alcohol in a public place or a public road.

Accordingly, should Council approve the proposed development it will need to amend the boundaries of the Alcohol Free Zone, or alternatively suspend or cancel the boundaries of the Alcohol Free Zone in accordance with Section 645 of this Act, so as to allow the proposed development to occur.

It is recommended that should Council approve the development that the boundaries of the Alcohol Free Zone only be suspended rather than re-defined, so as to prevent the consumption of alcohol in this area when the business is not operating.

#### State Environmental Planning Policies

There are no State Environmental Planning Policies (SEPPs) or deemed SEPPs (formerly Regional Environmental Plans) applicable to the proposed development.

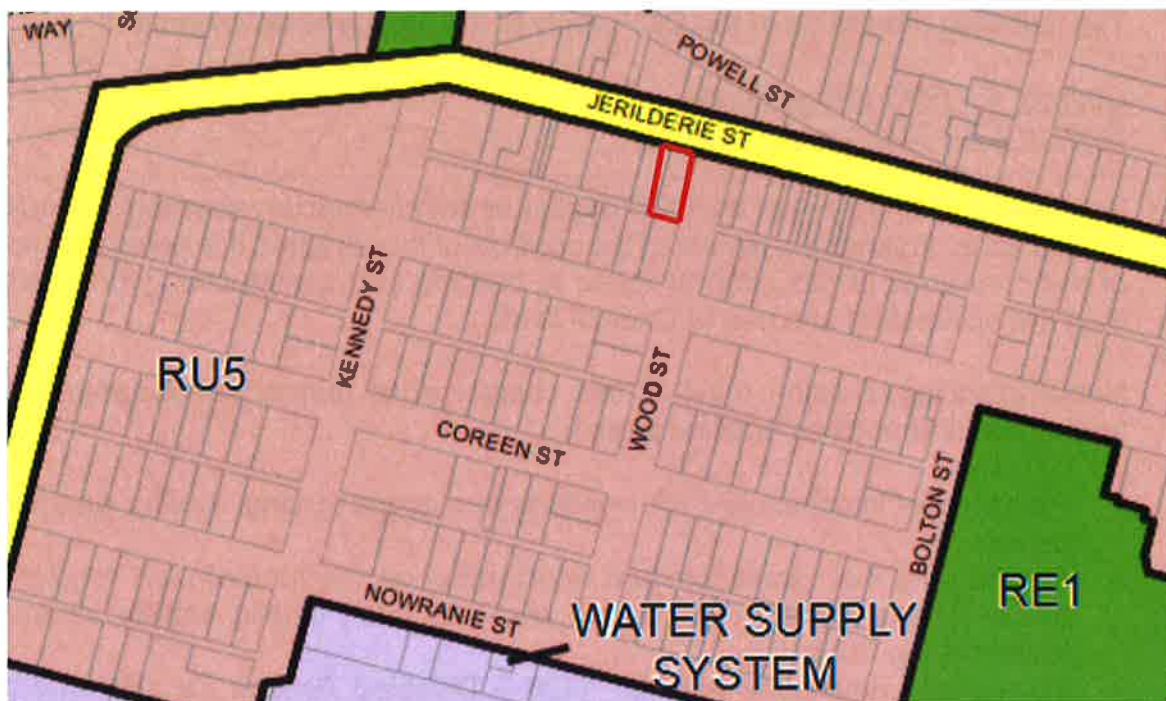
#### Draft Environmental Planning Instruments

There are no draft Environmental Planning Instruments applicable to the land.

#### Local Environmental Plans

The subject land is zoned RU5 Village under the provisions of the *Jerilderie Local Environmental Plan 2012*.





**Figure 4 – Land Zoning Map of the subject land (shown in red outline)**

The objectives of the RU5 Zone are:

- To provide for a range of land uses, services and facilities that are associated with a rural village.

The proposed development is consistent with this objective as it will help support an existing business contained on-site.

There are no other specific development standards contained within the LEP that are applicable to the proposed development.

#### Clause 5.10 – Heritage Conservation

The subject land is located within Heritage Conservation Area 'C1' – Jerilderie Main Street Conservation Area under Schedule 5 of the LEP.

Following a review of the proposed outdoor dining and seating area against the heritage conservation values of the area, the proposed use and occupation of Council land for footpath dining will not adversely affect the heritage significance of this area.

#### Development Control Plan

The proposed development is subject to the provisions of the *Jerilderie Development Control Plan 2012*.

The following provisions of the DCP apply to the proposed development:

Chapter 4 – RU5 Village Zone

Section 4.2 – Commercial Precinct

Section 4.2 of Chapter 4 of the DCP applies to commercial development in the RU5 Village zone. Following a review of the controls of this chapter, it is noted that many of the provisions of this chapter relate to building and construction works, rather than the occupation and use of Council land.

Notwithstanding, Section 4.2.4 of this chapter does outline street furniture and trading requirements as outlined below:

- Please refer to schedule 2 for locations of outdoor seating, trading stands and tables;
- Please note that street furniture and trading on the footpath will require the owner of the furniture or trading stand to carry public liability insurance indemnifying Council;
- To ensure compliance with AS 1428 – Disabled Access - a clearway of a minimum of 2 metres for pedestrian traffic is to be maintained;
- Street furniture is to be of a standard suitable to Council. Please contact Council for further information.

The proposed development complies with the above requirements as the owner will obtain public liability insurance, will propose street furniture of a standard suitable for Council and the outdoor dining area still maintains appropriate separation distances and setbacks to allow pedestrian traffic to be maintained.

The proposed outdoor dining area also complies with Schedule 2 of the DCP with regards to the location and siting of street furniture and trading.

Section 9 – Heritage Development


As outlined above, the subject land is located within Heritage Conservation Area 'C1' – Jerilderie Main Street Conservation Area under Schedule 5 of the LEP.

Section 9.1 of the DCP outlines the matters that Council must consider when determining a Development Application as follows:

- The heritage significance of the building, work or Aboriginal object to Jerilderie;
- The extent to which the carrying out of the development in accordance with the consent would affect the significance of the building, work or aboriginal object and its setting;
- Whether any stylistic, horticultural or archaeological features of the building or work or its setting should be retained;
- Whether the building or work constitutes a danger to the users or occupiers of that item or to the public;

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.....General Manager .....Mayor



- The colour, texture, style, size and type of finish of any materials (or signage) to be used on the exterior of the building compared to other period buildings in the vicinity and the existing fabric of the structure;
- The style, proportion and position of openings for any windows and doors which will result from, or be affected by, the carrying out of the development;
- The pitch and form of any roof or other architectural feature of the structure;
- The appropriate management, establishment or reinstatement of landscape features;
- the style, type and height of any fencing;
- Compliance with the principles of the Burra Charter.

Following a review of the proposed outdoor dining and seating area, the proposal is generally consistent with the requirements of this Chapter as it does not propose any physical works, which in turn will not detract from the heritage significance of the area.

### Planning Agreements

There are no planning agreements in place that affect the evaluation of the subject Development Application.

### **Likely Impacts of the Development**

Section 79C of the EP&A Act, requires consideration of likely impacts of the development, including environmental impacts on both natural and built environments, and social and economic impacts in the locality. Key areas for consideration in respect to the subject application are:

### Context and Setting

The subject land is located within an area zoned RU5 Village, which provides for a wide variety of land uses. The area is primarily commercial in nature given its location within the main commercial centre of Jerilderie and the proposed development is permissible in the zone.

The subject land is located on the corner of Jerilderie and Wood Streets with the proposed footpath dining to be located along the Jerilderie Street frontage of the business.

The use and occupation of this land for outdoor dining and seating will support the current hotel and motel on-site and will provide an additional service for the existing business. Given the commercial zoning of the area and the location and size (20m<sup>2</sup>) of the proposed outdoor area, the development is generally consistent with the context and setting of the area

#### Traffic, access and parking

The proposed outdoor dining and seating area will not alter existing traffic, access and parking arrangements. Whilst it is acknowledged that the proposed development will be located on Council's footpath, the proposed outdoor dining area will maintain pedestrian access arrangements.

#### Public domain

It is not envisaged that this development will impact adversely on the commercial functions of the area and in fact will support an existing business on-site. No physical structures and works are proposed and the development will maintain existing pedestrian arrangements.

#### Utilities

The proposed outdoor dining and seating area will not alter existing arrangements regarding utilities and services.

#### Heritage

The subject land is located within Heritage Conservation Area 'C1' – Jerilderie Main Street Conservation Area under Schedule 5 of the LEP.

As the proposal does not involve any physical works, but rather the placement and removal of outdoor chairs and tables, there will be no adverse impacts with regards to heritage.

#### Other land resources

The development will not have an adverse impact on conserving and using valuable land resources such as productive agricultural land, mineral extractive resources or water supply catchments.

#### Water

The proposed outdoor dining and seating area will have no impacts with regards to water and stormwater.

#### Soils

The proposed outdoor dining and seating area will have no adverse impacts with regards to soils or soil conservation.

#### Air and microclimate

The development will not affect air quality and microclimatic conditions in terms of existing air quality or pollution, as there will be no emissions of dust, particulates, odours, fumes, gases or pollutants.

#### Flora and Fauna

The development will not have any impact on critical habitats, threatened species or populations, ecological communities or any other protected species, or on native fauna or vegetation as no tree removal is proposed. It is noted that the proposed outdoor dining and seating area has been located and positioned between two existing Council street trees, which will be maintained and protected on-going.

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.....General Manager .....Mayor

### Waste

All wastes generated by the use of this area will be collected and disposed of by hotel staff in accordance with current business practices and will not be disposed of in Council's roadside rubbish bins.

### Energy

The development will not have any impacts with regards to energy efficiency or use.

### Noise and Vibrations

Matters regarding noise and vibrations have been assessed and are considered appropriate in this instance as the primary purpose of the application is to allow for outdoor dining and the ancillary service of alcohol associated with the purchase of meals.

It is noted that the outdoor dining area is proposed to operate during the following days and hours:

- Monday to Saturday: 11:30am – 8:00pm; and
- Sunday: 9:00am – 8:00pm.

The proponent is seeking extended hours on a Sunday to allow for breakfast trading.

Whilst it is acknowledged that the occupation and use of this area for outdoor dining and seating has the potential to generate issues regarding noise, given the fact that the operation of this outdoor area is primarily during daylight hours and the subject land is located within the main street, the overall impacts of noise are considered to be low.

### Natural hazards

The subject land is not identified as being bushfire prone, flood prone or contaminated.

### Technological hazards

There are no known risks to people, property or the biophysical environment from industrial and technological hazards, land contamination and remediation or building fire risk.

### Safety, security and crime prevention

Matters regarding safety, security and crime prevention have been assessed and are considered appropriate in this instance. It is noted that the purpose of the proposed application is to allow for the serving of meals as part of outdoor dining associated with the current hotel.

Whilst it is acknowledged that the application also seeks to serve alcohol within this area, it is noted that the service of alcohol will only be permitted where someone purchases a meal, and the use of this area will be mainly limited to daylight hours.

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 General Manager ..... Mayor

Furthermore, existing safety and security measures currently in place for the operation of the hotel will be extended to cover this area.

#### Social impact in the locality

The proposed development will generally have a positive social impact in the locality and will support an existing commercial business within the commercial area of the village zone by seeking to allow outdoor dining.

The proposed outdoor dining area will help support an existing business and will provide additional services for patrons of the hotel. It will help reinforce the main street functions of the town and will provide footpath dining and seating consistent with a number of other businesses located along the main street.

Whilst it is acknowledged that the development may result in the generation of additional noise from the occupation and use of this area, given that the use of this area is mainly limited to daylight hours and will only be used for outdoor dining, any adverse impacts with regards to noise will be limited.

Other matters regarding the service of alcohol and the anti-social behaviour of patrons will also be appropriately controlled via the current business operator in accordance with existing conditions of the liquor license.

#### Economic impact in the locality

The proposed development will have a generally positive economic impact and will support the existing commercial business on-site by allowing outdoor dining and seating along the main street.

#### Site design and internal design

No physical construction works are proposed and the development will only involve the placement and removal of street furniture such as chairs, tables, umbrellas and barriers.

#### Construction

No physical construction works are proposed as part of this application.

#### Cumulative impacts

The proposed use of Council's footpath for outdoor dining purposes is not expected to create any adverse cumulative impacts.

#### **The suitability of the site for the Development**

The use and development of the land for outdoor street dining is consistent with the commercial zoning of the area. The land is not subject to any natural or technological hazards and will not have any adverse impacts on surrounding lands.

#### **Any submissions made in accordance with this Act or Reg**

The development application was publicly notified from 4 October 2017 to 17 October 2017. During this period, one (1) submission was received from an adjoining neighbour.

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.....General Manager

.....Mayor

A summary of the key issues of objection raised in this submission and a planning response is provided below:

- *Concerns regarding the construction of 'permanent fixtures' on Council's footpath;*

Whilst it is acknowledged that the proponent has sought to erect permanent structures/barriers on Council's footpath, it is recommended that this request not be supported.

This is due to the potential impacts that the fixture of permanent structures may create on the ongoing use of Council's footpath, particularly during times outside of business trading hours and any potential liabilities or precedents that this may create.

- *Concerns regarding the hours of operation of the proposed outdoor dining area and request that the use of this area cease at sunset;*

Matters regarding the hours of operation of the proposed outdoor dining area are acknowledged, but however are considered appropriate in this instance as they are generally limited to daylight hours, being 11:30am – 8:00pm Monday to Saturday and 9:00am to 8:00pm on a Sunday to allow for breakfast trading.

Given the generally small size of the proposed outdoor dining area, the village zoning of the site and the setback distance of the proposal to surrounding residential neighbours, the development is considered appropriate in this instance.

- *Impacts of anti-social behaviour from the use of this area and safety concerns for patrons as a result of the adjoining heavy vehicle movements.*

Matters regarding anti-social behaviour and safety are also acknowledged and considered appropriate in this instance. Notwithstanding, this is considered appropriate in this instance as the hours of operation of this area are generally limited to daylight hours.

Furthermore, the proposed service of alcohol is only permitted with the purchase of a meal and will be appropriately managed in accordance with the existing liquor license for the business.

### **The public interest**

As detailed within this report, the proposed use of Council's footpath for street dining and outdoor seating purposes is generally in the public interest and is not expected to create any adverse impacts.

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.....General Manager

.....Mayor

## **Any other matter**

There are no other matters relevant to the proposal.

## **Conclusion**

The proposal is appropriate for the locality. It is considered that all relevant matters have been addressed and/or conditions imposed to ensure that any potential impacts are negated. There are no reasons warranting the refusal of this application.

## **RECOMMENDATION**

That Council grant development consent to Development Application No. 19-17/18 for an outdoor dining and seating area on Lot 5, DP650144, addressed as 26 Jerilderie Street, Jerilderie dated 27 September 2017, and described in details accompanying the application under *Section 80(1) of the Environmental Planning and Assessment Act, 1979* and subject to the following conditions:

### **General**

1. The development shall take place in accordance with the plans and documentation submitted with the application. A copy of these are held by Council as Plan No. DA19 – 17/18.
2. This approval shall not be for a period of more than seven (7) years and will lapse at the end of the seven (7) year term or if the footway the subject of the approval ceases to be used for the purposes of an outdoor dining area in accordance with Section 125 of the *Roads Act 1993*.
3. The registered owner of the business shall pay to Council any applicable annual licence fee/rent for the use/occupation of the footway. This fee shall be determined by Council in accordance with its adopted annual fees and charges.
4. Prior to the use of the footway for outdoor dining, the licensee of the premises shall obtain approval from the Office of Liquor, Gaming and Racing to amend the boundaries of their licensed premises, and a copy of the amended licence lodged with Council.
5. The registered owner of the business and/or their successors shall indemnify and keep indemnified the Council and its officers, agents and employees against any action or claim that may arise directly or indirectly from the occupation/use for outdoor dining of that part of the footway detailed in this approval.
6. Prior to the use of the footway for outdoor dining, the registered owner of the business and/or their successors shall provide Council with a copy of their public liability insurance cover showing they have current for an amount of not

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.....General Manager .....Mayor

less than twenty million dollars (\$20,000,000.00) with an insurer authorised by the Australian Prudential Regulatory Authority. The policy shall note the interests of the owner and Murrumbidgee Council. Such insurance is to be maintained and a certificate of currency evidence of a current insurance policy, to a value determined by Council each year, is to be supplied to Council with the payment of the annual licence fee.

7. Prior to the use of the footway for outdoor dining, the applicant shall pay to Council a fee to place a notification in the local newspaper stating the suspension of the alcohol free zone in the approved location in accordance with Section 645 of the Local Government Act 1993. The cost of installing any associated signage delineating the suspension of the boundaries of this Alcohol Free Zone will be at the cost of the proponent.

### **Use of Site**

8. All food provided for outdoor dining must be prepared in the associated premises.
9. Outdoor dining approvals do not grant permission for the area to be used for any unauthorised activities, or for the primary purpose of alcohol consumption.
10. The hours and days of operation of the outdoor dining area shall comply with the following:
  - i. Monday – Saturday: 11:30am – 8:00pm; and
  - ii. Sunday: 9:00am – 8:00pm.
11. All footpath furniture and associated articles shall only be placed on the footpath to coincide with the hours of operation nominated in condition No. 10 of this development and any such reasonable time to allow for the setup and removal of this furniture.
12. At all times a minimum 2m clear path shall be maintained on the footpath for pedestrian access and a minimum of 600mm from the back of kerb and gutter.
13. No smoking shall be permitted within 4m of the outdoor dining area. At all times that the footpath is being used as an outdoor dining area no smoking signs complying with the requirements of the Smoke-free Environment Act and Regulations shall be displayed to identify the outdoor dining area as smoke-free.
14. All furniture used in the outdoor dining area shall be located so as not to obstruct any services located in the footway and shall be appropriately secured/affixed to prevent safety concerns.



General Manager

.....Mayor

15. Structures must not be permanently fixed. All structures must be freestanding, of stable and sturdy construction and shall complement the existing streetscape in terms of colours, materials and the like.
16. All outdoor furniture shall be maintained in a clean and hygienic state to the satisfaction of Council and not cause injury.
17. Any outdoor umbrellas shall maintain a minimum clearance of 2.7m above ground level (existing);
18. All wastes generated from the outdoor dining area shall be appropriately collected and disposed of on-site. No wastes generated from this shall be directly disposed into Council's on-street waste receptacles.
19. The existing street trees shall be maintained and protected ongoing.

### **Reasons for conditions**

20. The above conditions have been imposed:

- (a) To ensure compliance with the requirements of the *Environmental Planning and Assessment Act 1979, Liquor Act 2007, Roads Act 1993 and Local Government Act 1993*;
- (b) Having regard to Council's duties of consideration under Section 79C and 80A of the Environmental Planning & Assessment Act;
- (c) To ensure an appropriate level of provision of amenities and services occurs within the town and to occupants of the sites;
- (d) To improve the amenity, safety and environmental quality of the locality;
- (e) Having regard to environmental quality, the circumstances of the case and the public interest;
- (f) Having regard to the *Jerilderie Development Control Plan 2012*;
- (g) To help retain and enhance streetscape quality;
- (h) Ensure compatibility with adjoining and neighbouring land uses and built form;
- (i) To protect public interest, the environment and existing amenity of the locality;
- (j) To minimise health risk to neighbouring residents and workers.

### **Advisory and Ancillary Matters**

21. It is the responsibility of the applicant to check, understand and seek assistance where needed so as to ensure full compliance with the conditions of this Development Consent. Please contact Murrumbidgee Council if there is any difficulty in understanding or complying with any of the above conditions.

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.....General Manager .....Mayor



22. Any alterations to the proposed development shall be submitted to Murrumbidgee Council for further assessment and approval prior to the issue of Development Consent. If such alterations are contemplated after the consent is issued, then details shall be subject to a development application for the modification of the Development Consent.
23. It is the applicant's responsibility to ensure compliance with the requirements of the Disability Discrimination Act 1992. You are advised to seek advice from the Human Rights and Equal Opportunity Commission (ph: 02-9284 9600) in respect of your application.
24. The approval to use Council's footway may be revoked by Council if the conditions of this approval are not complied with.

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.....General Manager

.....Mayor

**ITEM NO. 13 - MURRUMBIDGEE COUNCIL TRANSITION & IMPLEMENTATION PLAN UPDATE**  
**FILE: 03.13.08**  
**FROM: DIRECTOR MERGER TRANSITION**

Following the proclamation of Murrumbidgee Council in May 2016, there was a requirement for the organisation to develop an Implementation Plan to transition the former Jerilderie and Murrumbidgee Shire Councils. This document, the Murrumbidgee Council Transition & Implementation Plan (attachment # 5) was adopted by Council at its December 2016 meeting, and throughout the course of the merger process reports have been provided to Council with updates against the Plan's progress.

To date, approximately 75 percent of the actions listed as part of the Plan have been finalised. The Plan incorporated 38 project areas with more than 350 action items. A report on the progress against each of these project areas forms (attachment # 6).

The structure of the Transition & Implementation Plan included two phases – Phase One being the period of time from proclamation through to the election of a new Council body. Phase Two, which is now underway, will see a focus on Council undertaking its integrated planning and reporting processes for the remaining term of the new Council. The organisation will continue to experience transformational internal change to align its direction and resources with the strategic vision and objectives arising from the new CSP.

Some of the Phase 2 goals are:


- Community affinity with the new Council and the larger Local Government area
- Organisational transformation
- Reframing local democracy

These goals align with the Ten Key Results areas as set out in the original Implementation Plan. Those areas were:

1. Service continuity with smart service improvements;
2. Robust governance that delivers confidence to communities;
3. Easy to do business with, in person and online;
4. Engaged staff who understand their roles and how they contribute to the new Council;
5. Involved communities who have their say;
6. Communities can readily identify with their new Council;
7. A shared vision and direction for the whole community;
8. Rates maintained within existing pathways and resources used wisely to serve the entire council area;
9. Expected benefits which are clear, measurable and on target;
10. A newly elected Council working for the whole community.

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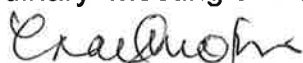
.....General Manager .....Mayor

The Ten Key Results areas were identified by the Department of Premier and Cabinet (DPC) as being critical to the success of the merger process. An update on the progress Council has made against those points is included in attachment # 7.

To support this process, an internal electronic working document has been developed which clearly sets out each of the tasks required, and who on staff is responsible for delivering on these tasks. This internal document is regularly monitored and updated to develop progress reports for Council and the DPC.

## **RECOMMENDATION**

That Council note and endorse the updated information on the Murrumbidgee Council Transition & Implementation Plan.



.....General Manager

.....Mayor

**ITEM NO. 14 - MEMBERSHIP OF STRONGER COMMUNITIES FUND  
ASSESSMENT PANEL**

**FILE: 03.13.08A**

**FROM: DIRECTOR MERGER TRANSITION**

The NSW Government established the \$10m Stronger Communities Fund to provide merged Councils with funding to kick start the delivery of projects that improve local community infrastructure and services.

The program allocated up to \$1million in grants (with a maximum grant of \$50,000) to incorporated community groups for projects that build more vibrant, sustainable and inclusive local communities. Murrumbidgee Council increased the amount of funding to \$1.5m for the Community Grants Program (CGP) which left \$8.5m for the Major Projects Program (MPF) of the Fund.

Another report in this business paper provides an update on progress with the projects approved as part of the CGP.

The Assessment Panel will convene on Wednesday 29 November 2017 to consider a report on the (Council nominated) projects seeking approval for the MPF.

This report seeks Council consideration and approval of the revised membership of the Panel. The Panel is tasked with assessing the proposed projects and making recommendation to Council for funding, and must have regard to using the defined criteria for the Program to assess and recommend projects for funding.

Council is responsible for the effective governance of the Stronger Communities Fund and is required to set a project management framework that supports the consultation, assessment and delivery of projects that will be funded. The Fund is required to be spent or committed by 30 June 2019 and all funding acquitted before 31 December 2019.


This report proposes changes to the membership of the current Assessment Panel. The proposed changes are recommended primarily due to the fact that the Administrator has concluded his term of appointment and an elected Council has been created, and also due to the recent by-election for the State Seat of Murray.

Accordingly, the proposed amended membership of the Assessment Panel is:

- Mayor, Councillor Ruth McRae;
- Deputy Mayor, Councillor Robert Black (nominated by the Mayor);
- Greg Aplin, MP, State Member for Albury;
- Austin Evans, MP, State Member for Murray;
- Regional Coordinator of the Department of Premier and Cabinet, Ms Trudi McDonald;

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.....General Manager.....Mayor

- Independent Probity Advisor, Adrian Lindner (Former Head of Wagga Wagga Campus, Charles Sturt University and currently a member of the Wagga Wagga City Council Audit and Risk Committee) (non-voting).

Council has previously notified the Office of Local Government (OLG) of their three year plan for allocating the Stronger Communities Fund. In saying that, Council has provided details of approved projects as part of the CGP and advised that it would be making decisions regarding the MPF by the end of 2017.

Additionally, Council is required to notify OLG of the projects that Council has approved for funding, with such notification to include information on Council's governance arrangements, consultation, prioritisation processes and a list of the projects to be funded, including costing, timeframes and expected benefits.

Council is also required to table quarterly progress reports to an ordinary Council meeting on the expenditure and outcomes of the Stronger Communities Fund, until the funds are spent. Further, Council must prepare and provide six monthly reports each year by 31 July and 31 January to the OLG on projects selected for funding, delivery progress and expenditure.

Attached are the Terms of Reference for the SCF (attachment # 8).

## RECOMMENDATION

That Council amend the membership of the Stronger Communities Fund Assessment Panel to comprise the following:

- Mayor, Councillor Ruth McRae;
- Deputy Mayor, Councillor Robert Black (nominated by the Mayor);
- Greg Aplin, MP, State Member for Albury;
- Austin Evans, MP, State Member for Murray;
- Regional Coordinator of the Department of Premier and Cabinet, Ms Trudi McDonald;
- Independent Probity Advisor, Adrian Lindner (former Head of Wagga Wagga Campus, Charles Sturt University and currently a member of the Wagga Wagga City Council Audit and Risk Committee) (non voting).



.....General Manager

.....Mayor

**ITEM NO. 15 - ENDORSEMENT OF COUNCIL POLICIES**  
**FILE: 03.06**  
**FROM: DIRECTOR MERGER TRANSITION**

As part of the implementation process for the new Council, the integration of the policies from the two former Councils is an important step. Work is currently underway on reviewing the policy registers of the former Councils. From time to time those documents, which will form part of the Public Policy Register, will be presented to Council for endorsement and adoption. Where it is relevant to seek input from the community, the policies will be placed on Public Exhibition to facilitate this process.

The policies being presented with this report are:

- DRAFT Smoke Free Work Areas Policy (attachment # 9)
- DRAFT Leasing of Council Residential Properties Policy (attachment # 10)
- DRAFT Staff Recognition Policy (attachment # 11)
- DRAFT Hiring of Council Facilities (attachment # 12)
- DRAFT Workplace Grievance and Dispute Policy (attachment # 13)
- DRAFT Sale of Surplus IT Equipment (attachment # 14)
- DRAFT Agency Information Guide (attachment # 15)
- DRAFT Transportable or Moveable Dwellings and Temporary Accommodation Policy (attachment # 16)

Section 160 of the Local Government Act states that Council must give public notice of a draft local policy after it is prepared, by placing the document on exhibition for a period of not less than 28 days, and allow a period of not less than 42 days for the community to make submissions. The section also states that Council should provide information that is "appropriate or necessary to better enable the draft local policy and its implications to be understood". Some sections within the draft policies are written in RED. These sections relate to specific personnel or positions within the Council organisation and may be subject to amendment once the final Organisation Structure is determined. The positions noted in these sections relate to functional areas which currently exist within the interim structure.

While a number of these policies are generally internal operating policies of Council, they are presented to Council at this time as they may have a financial impact on the organisation should they be adopted as presented.



..... General Manager

..... Mayor

## RECOMMENDATION

That Council endorse the following Draft Policies:

- a) DRAFT Smoke Free Work Areas Policy;
- b) DRAFT Leasing of Council Residential Properties Policy;
- c) DRAFT Staff Recognition Policy;
- d) DRAFT Hiring of Council Facilities;
- e) DRAFT Workplace Grievance and Dispute Policy;
- f) DRAFT Sale of Surplus IT Equipment;
- g) DRAFT Agency Information Guide;
- h) DRAFT Transportable or Moveable Dwellings and Temporary Accommodation Policy;

And the documents be placed on Public Exhibition in accordance with Section 160 of the Local Government Act.

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.....General Manager

.....Mayor

## ITEMS FOR INFORMATION

### ITEM NO. 16 - STATEMENT OF BANK BALANCES & SCHEDULE OF INVESTMENT

FILE: 05.13

FROM: ASSISTANT GENERAL MANAGER, CORPORATE & COMMUNITY SERVICES

#### STATEMENT OF BANK BALANCES

2017-18

Consolidated

#### **CASH AT BANK 30 SEPTEMBER 2017**

**1,327,831.63**

ADD - Receipts - 31 October 2017

743,116.85

ADD - Receipts - Bendigo Bank

1,094,863.05

ADD - Cancelled

0.00

ADD - Adjustments

0.00

LESS - Cheques

-24,586.09

LESS - EFT - Autopay

-1,842,874.93

LESS - Payroll

-379,656.43

LESS - Bank Charges & Transfers

-1,835.48

LESS - Loan Repayments

-1,231.78

LESS - Investments

0.00

LESS - Visa Card Pymt

-9,529.67

LESS - Fuel Card

-1,589.54

LESS - Photocopy Rental

-996.60

#### **CASH AT BANK 31 OCTOBER 2017**

**903,511.01**

#### **CASH AT BANK 31 OCTOBER 2017**

630,892.86

Bank Statements - Bendigo Bank

279,229.95

PLUS Outstanding Deposits

502.90

LESS Unpresented Cheques

-6,670.08

LESS Outstanding Autopay

-444.62

LESS Reverse Autopay

0.00

#### **CASH AT BANK 31 OCTOBER 2017**

**903,511.01**

Add Investments

25,728,755.33

#### **Total Cash and Investments**

**26,632,266.34**

#### **Represented by:-**

Trust Account - North

179,526.07

Trust Account - South

26,586.76

Water Fund - North

1,308,519.64

Water Fund - South

639,334.99

Sewer Fund - North

1,741,870.39

Sewer Fund - South

1,888,891.84

Domestic Waste Management - North

11,117.00

Domestic Waste Management - South

103,804.00

Unexpended Grant Funds

423,254.13

Plant Reserve - North

899,688.00

Plant Reserve - South

522,686.00

Employee Leave Entitlement Reserve-North

450,000.00

Employee Leave Entitlement Reserve-South

1,010,000.00

Infrastructure Reserve - North

3,986,745.20

Infrastructure Reserve - South

913,627.00

Residential Housing Reserve - North

0.00

New Council Implementation Fund

2,129,902.99

Stronger Communities Fund

9,097,152.57

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General Manager

Mayor



**SCHEDULE OF INVESTMENTS**  
**31 OCTOBER 2017**

| <u>Institution</u> | <u>Amount</u> | <u>Rate</u> | <u>Matures</u> | <u>NO.</u> |
|--------------------|---------------|-------------|----------------|------------|
| IMB Ltd            | 306,426.34    | 1.50%       | 01-Nov-17      | 15/18      |
| St George          | 518,464.35    | 2.45%       | 07-Nov-17      | 5/18       |
| Bendigo            | 724,689.95    | 2.05%       | 18-Nov-17      | 6/18       |
| Bendigo            | 1,260,976.48  | 2.05%       | 22-Nov-17      | 7/18       |
| NAB                | 300,000.00    | 2.35%       | 05-Dec-17      | 8/18       |
| NAB                | 305,400.30    | 2.40%       | 12-Dec-17      | 9/18       |
| IMB Ltd            | 303,570.49    | 2.30%       | 19-Dec-17      | 10/18      |
| ANZ-Les Wallis     | 52,405.86     | 2.00%       | 29-Dec-17      | 11/18      |
| Bendigo            | 260,267.25    | 2.05%       | 30-Dec-17      | 12/18      |
| SUNCORP            | 1,005,155.07  | 2.25%       | 09-Jan-18      | 14/18      |
| NAB                | 203,723.67    | 2.18%       | 10-Jan-18      | 13/18      |
| IMB Ltd            | 400,000.00    | 2.40%       | 07-Nov-17      | 20         |
| IMB Ltd            | 504,191.78    | 2.40%       | 17-Jan-18      | 21         |
| IMB Ltd            | 508,418.69    | 2.40%       | 09-Jan-18      | 24         |
| IMB Ltd            | 600,000.00    | 2.50%       | 06-Nov-17      | 25         |
| Bendigo            | 503,143.84    | 2.25%       | 07-Dec-17      | 26         |
| Bendigo            | 400,000.00    | 2.25%       | 05-Jan-18      | 28         |
| ANZ                | 543,403.91    | 2.25%       | 14-Feb-18      | 29         |
| Bendigo            | 464,916.76    | 2.05%       | 27-Nov-17      | 34         |
| Bendigo            | 1,027,036.43  | 2.35%       | 16-Jan-18      | 35         |
| Bendigo            | 5,035,100.08  | 2.40%       | 16-Dec-17      | 38         |
| ANZ                | 520,056.28    | 2.30%       | 02-Jan-18      | 39         |
| Bendigo            | 1,859,451.81  | 2.05%       | 16-Jan-18      | 40         |
| ANZ                | 606,917.17    | 2.30%       | 13-Feb-18      | 41         |
| Bendigo            | 2,018,029.73  | 2.20%       | 16-Mar-18      | 42         |
| IMB Ltd            | 301,852.60    | 2.45%       | 31-Jan-18      | 44         |
| Bendigo            | 5,195,156.49  | 2.35%       | 16-Dec-17      | 45         |

**Total Investments** **25,728,755.33**

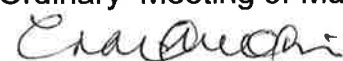
|                        |         |       |
|------------------------|---------|-------|
| Average Interest Rates | 2015/16 | 2.76% |
|                        | 2016/17 | 2.34% |
| Average Interest Rates | 2017/18 | 2.24% |

**PERCENTAGE OF FUNDS HELD**

|           |               |        |
|-----------|---------------|--------|
| SUNCORP   | 1,005,155.07  | 3.91%  |
| ANZ       | 1,722,783.22  | 6.70%  |
| Bendigo   | 18,748,768.82 | 72.87% |
| IMB Ltd   | 2,924,459.90  | 11.37% |
| NAB       | 809,123.97    | 3.14%  |
| St George | 518,464.35    | 2.02%  |

**TOTAL** **25,728,755.33** **100%**

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General Manager

Mayor

I hereby certify that:

- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 31 October 2017;
- 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

### RECOMMENDATION

That the Statements of Bank Balances and Schedules of Investments as at 31 October 2017 be noted and received.

\_\_\_\_\_  
Alison Coe

**RESPONSIBLE ACCOUNTING OFFICER**

This is page 50 of 61 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 November 2017

.....  
 General Manager ..... Mayor

**ITEM NO. 17 - UPDATE REPORT - MURRUMBIDGEE COUNCIL STRONGER COMMUNITIES FUND, NOVEMBER 2017**  
**FILE: 03.13.08A**  
**FROM: DIRECTOR MERGER TRANSITION**

This report provides an update on the status of projects funded in Rounds One and Two of the Community Grants Fund (CGP) and also reports on the expenditure of the \$5m "New Council Implementation Fund" provided to Council to meet the costs associated with merging the two Councils.

In November 2016 Council announced the recipients of grants totalling \$1.014m to 33 organisations within the Council area (Round 1). In May 2017 Council announced the recipients of grants totalling \$518,995 to 24 organisations (Round 2).

Since that time, staff and Councillors have been working in conjunction with those organisations to deliver the projects that received the funding. Projects are at various stages of their development, ranging from projects which have been completed to projects that are yet to commence.

The Stronger Community Fund comprises three funding streams. The first stream is \$5m available to the Council to fund the work required to merge the two former Councils as referenced above. It is important to note that monies that are unspent within this component of the SCF will be transferred to either the CGP or the Major Project Fund (MPF) component of the SCF program.

The second stream is the CGP which now comprises \$1.5m in funding for not-for-profit community organisations for grants of up to \$50,000. This stream was run via two rounds of funding. Grants totalling \$1.514m have now been awarded to 56 projects.

The third stream is the Major Projects Fund (MPF). The MPF process has commenced, with Council adopting a Priority Projects Register at its July Council meeting. It should be noted that in November 2016 Council also endorsed the recommendation of the Assessment Panel to fund 11 projects from the MPF in the amount of \$521,364. A meeting of the Assessment Panel to consider the (Council nominated) projects is being held tomorrow, Wednesday 29 November 2017.

Approximately \$8.3m remains available for projects in the SCF, and this amount includes approximately \$300,000 in interest that has been earned on the original grant of \$10m since June 2016.

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.....General Manager

.....Mayor

## **Round One – Community Grants Program**

The successful projects recommended for approval under Round One of the Murrumbidgee Council Stronger Communities Fund program were as listed below. Comments on the status of the grant and the monies allocated/spent are provided.

|     | Applicant                                     | Project   | Amount      | Status  | Amount Spent |
|-----|---|---|-------------|---|--------------|
| 1.  | Jerilderie Community Gym                      | Purchasing of gym equipment for the community gym   | \$47,695.18 | Substantially completed. Funds remaining                      | \$41,944.97  |
| 2.  | Coleambally Sweatbox Community Gym            | Purchasing of new gym equipment, rubber flooring, commercial fans, TV's and DVD                 | \$33,410.34 | Completed & acquitted   | \$30,340.00  |
| 3.  | Coleambally Pistol Club                       | Building a new 10m x 18m clubhouse, a new pistol range & water tank.                            | \$46,538.00 | DA consent issued. Project ready to proceed                   |              |
| 4.  | Coleambally Clay Target Club                  | Construction of new trap houses from concrete with hinged steel tops and gas struts             | \$49,786.00 | DA consent issued. Project ready to proceed                   |              |
| 5.  | Jerilderie Tennis Club                        | Construction of a new storage shed to replace existing white ant infested shed.                 | \$50,000.00 | Monies paid to Club. DA consent issued                        | \$45,454.55  |
| 6.  | Coleambally Squash Club                       | Resurfacing the walls of existing Coleambally Squash courts                                     | \$25,000.00 | Works nearing completion and need for additional funds likely |              |
| 7.  | Coleambally Preschool Solar Panels            | Installation of solar panels to roof of pre-school.   | \$7,490.00  | Complete  | \$6,809.00   |
| 8.  | Coleambally Lions Club                        | Purchase of new ride-on lawn mower  | \$7,520.00  | Complete  | \$7,520.00   |
| 9.  | Coleambally Preschool                         | Resurfacing of preschool floor and installation of a storage shed in preschool yard.            | \$12,554.00 | Shed completed and awaiting update on flooring                | \$11,412.73  |
| 10. | Jerilderie Tennis Club                        | Reroofing of Sports Jerilderie Sports Club building   | \$49,179.54 | Complete  | \$44,708.69  |
| 11. | Coleambally Lions Club                        | Painting of Bucyrus Dragline.   | \$4,632.65  | Complete  | \$4,632.65   |
| 12. | Coleambally Chamber of Commerce               | Equipment for Community events for community organisations across the Murrumbidgee Council area | \$10,516.20 | Complete  | \$10,116.20  |
| 13. | Riverina Vintage Machinery Club (Coleambally) | Purchasing of a portable building 6x4 with disabled access ramp to landing                      | \$45,100.00 | Complete  | \$41,000.00  |
| 14. | Coleambally Chamber of Commerce               | Workshops with renowned Australian Artists  | \$4,250.00  | Funds provided. Workshop to occur in September                | \$4,250.00   |

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General Manager

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| 15. | Coleambally Community Club                      | Installation of Playground  | \$50,000.00 | Funds provided. Likely start date is March/ April  | \$45,454.55 |
| 16. | Coleambally Central School P & C                | Building of a sandpit with water trough for experiments and resurfacing of existing basketball court                              | \$50,000.00 | Waiting for consent from Department of Education   | \$50,000.00 |
| 17. | Coleambally Water Ski Club                      | Construct New Shade Shelter   | \$          | Project will not proceed as previously reported. Funds have been re-allocated to the funding pool. |             |
| 18. | Jerilderie CWA                                  | Upgrading of toilet facility to include disabled access   | \$15,700.00 | Project commenced and yet to be finalised as further monies will be required.                      | \$15,643.23 |
| 19. | Jerilderie Cricket Club                         | Install seating, shade and access to practice nets  | \$21,500.00 | Project being reviewed by Monash Park Users Group  |             |
| 20. | Anglican Parish of Coleambally Darlington Point | Installation air conditioning at Darlington Point Hall  | \$21,000.00 | Works completed. Payments to be finalised  |             |
| 21. | Darlington Point Men's Shed                     | Construction of a meeting room, timber work/paint room Improving the stormwater drainage of land and building north of main shed. | \$50,000.00 | Complying Development Certificate issued. Construction commenced                                   |             |
| 22. | Jerilderie Football Club                        | Replace Boundary Fence and Interchange facilities   | \$39,674.00 | Project yet to commence  |             |
| 23. | Jerilderie Preschool - Indoor Refurbishment     | Refurbishing indoor areas. Removal/addition of walls/doors for positive additional to preschool.                                  | \$44,098.40 | Project yet to commence  |             |
| 24. | Jerilderie Swimming Club                        | Upgrading of swimming equipment including lanes and new metal storage box.  | \$5,859.73  | Project completed and awaiting acquittal   | \$6,659.00  |
| 25. | Coleambally Golf Club Inc                       | Automatic watering systems for fairways 3 & 9   | \$49,060.00 | Project completed  | \$44,600.00 |
| 26. | Coleambally Golf Club Inc                       | Automatic watering system for fairways 1 and 6  | \$27,995.00 | Project completed  | \$25,450.00 |
| 27. | Jerilderie Public School P & C                  | Changing the bark in the playground to soft fall rubber.  | \$49,280.00 | Project completed  | \$49,280.00 |
| 28. | Jerilderie Arts and Talent Society              | Purchasing of sound equipment, smoke machine and head sets.   | \$10,725.00 | Project completed  | \$9,868.22  |
| 29. | St Peters Primary School, Coleambally           | Replacing broken sections of school quadrangle with new concrete sections   | \$30,990.00 | Project commenced  | \$28,173.73 |

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| 30. Coleambally Men's Shed                          | Construction of storage facility for donated used batteries, materials used for furniture restoring. | \$43,729.34         | Development Consent issued and project ready to proceed | \$15,454.56         |
| 31. Coleambally Chamber of Commerce                 | Purchasing of sewing machines, over lockers and tables   | \$23,235.00         | Complete  | \$21,122.73         |
| 32. Murrumbidgee Shire Experiment Farm, Coleambally | Developing a 22ha.section for farming  | \$50,000.00         | Project completed. Awaiting acquittal                   | \$45,454.55         |
| 33. Darlington Point Lions Club                     | Addition of extra BBQ and bench at Darlington Point Lions Club                                       | \$20,000.00         | Project completed                                       | \$20,000.00         |
| <b>TOTAL AMOUNT</b>                                 |  | <b>\$996,518.38</b> |   | <b>\$622,277.36</b> |

### **Round Two of the CGP**

Council approved the following projects as part of Round Two of the CGP. Staff are in the process of allocating project managers to these projects. The workload associated with managing the grants is significant. Most of the projects below will not commence for some time (and certainly not until Round One applications are nearing completion). As recently mentioned, staff are also engaging local tradesmen wherever possible.

| <b>STRONGER COMMUNITIES FUND ROUND TWO RECIPIENTS</b> |   |   |          |   |
|---|---|---|----------|---|
| <b>Coleambally Applications</b>                       |   |   |          | <b>Status</b>   |
| 1   | Coleambally Central School P&C                      | Outdoor Settings  | \$18,840 | Funding Agreement received by Council                       |
| 2   | Coleambally Community Club                          | Laser level the bowling greens, upgrade to main bar and toilet areas.             | \$24,100 | Funding Agreement received by Council. Work yet to commence |
| 3   | Coleambally Darlington Point Country Education Fund | Coleambally - Looking Forward, Looking Back (an oral history) – (Book production) | \$3,000  | Funding agreement received. Project commenced               |
| 4   | Coleambally Motorcycle Club Inc.)                   | Construction of Club House and install watering system to Track                   | \$50,000 | DA and funding agreement received                           |
| 5   | Coleambally Preschool Association Inc               | Floor Resurfacing   | \$14,900 | Works underway  |
|   | Coleambally Tennis Club                             | Replacement of three synthetic grass courts                                       | \$50,000 | Funding agreement received by Council                       |
| 6   | Coleambally Preschool Association Inc               | Shade Sails and Shed Storage  | \$13,500 | Project commenced   |
| 7   | Coleambally Pony Club                               | Grounds revamp and upgrade  | \$6,642  | Funding agreement received by Council                       |
| 8   | Fusion Drop-in Centre                               | Coleambally Youth Development   | \$5,000  | Complete  |

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| 9                                    | Lions Club of Coleambally                                      | Jumping Castle and Trailer Project                | \$5,835                | Equipment and trailer ordered                                  |
| 10                                   | St Peters Catholic Church                                      | Replacement of Chairs                             | \$7,000                | Funding provided to the Church                                 |
| 11                                   | St Peters Primary School                                       | Multipurpose Court                                | \$5,000                | Project yet to commence  |
|                                      |  | <b>SUB TOTAL</b>                                  | <b>\$203,817</b>       |  |
| <b>Jerilderie Applications</b>       |  |   |                        | <b>Status</b>  |
| 12                                   | Jerilderie Men's Shed  | Purchase of Property                              | \$50,000               | Acquitted  |
| 13                                   | Jerilderie Public School P & C Association                     | Development of Computer and Musical Skills        | \$8,741                | Equipment Ordered  |
| 14                                   | Jerilderie RSL Sub-Branch                                      | 2 Honour Boards and Glass Display Cabinet         | \$4,816                | Commenced  |
| 15                                   | Jerilderie Tennis Club (on behalf of Jerilderie Sports Club)   | Upgrade Greens Flags & Putting Cups               | \$1,474                | Complete   |
| 16                                   | Jerilderie Tennis Club (on behalf of Jerilderie Sports Club)   | Disabled Toilet within the Jerilderie Sports Club | \$30,000               | Funding Agreement received by Council                          |
| 18                                   | St Joseph's Parents and Friends Inc                            | Play Area Soft Fall and Shade Sail                | \$39,627               | Project complete and awaiting acquittal                        |
|                                      |  | <b>SUB TOTAL</b>                                  | <b>\$134,658</b>       |  |
| <b>Darlington Point Applications</b> |  |   |                        | <b>Status</b>  |
| 19                                   | APEX Club of Darlington Point                                  | Flag pole installation and fingerling purchase    | \$9,099                | Club is working with Council and RMS to confirm location       |
| 20                                   | Darlington Point Club Ltd                                      | Bowling Green & Club Grounds Irrigation           | \$50,000               | Funding Agreement received by Council                          |
| 21                                   | Darlington Point Club Ltd                                      | Workshop for Maintenance Staff                    | \$40,000<br>DA pending | Funding Agreement received by Council. Lodgement of DA pending |
| 22                                   | Darlington Point Club Ltd                                      | Machinery Storage Shed                            | \$28,215<br>DA pending | Funding Agreement received by Council Lodgement of DA pending  |
| 23                                   | Darlington Point Men's Shed                                    | Installation of Solar Panels                      | \$9,190                | Panel installed  |
| 24                                   | Darlington Point Public School Parent's and Citizens Committee | Classroom Board upgrade throughout the school     | \$43,928               | Funding Agreement received by Council                          |
|                                      |  | <b>SUB TOTAL</b>                                  | <b>\$180,433</b>       |  |
|                                      |  | <b>TOTAL</b>                                      | <b>\$518,907</b>       |  |

### **New Council Implementation Fund**

Council received a grant of \$5m for the purposes of funding the work to be undertaken to merge the two Councils.

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A budget for expenditure of those funds was created and has been provided to the Office of Local Government (OLG) (a requirement of the funding agreement entered into between Council and the OLG). Below is information detailing expenditure against the budget.

|  | <b>Budget</b>      | <b>Revised Budget</b> | <b>Expenditure<br/>(September 2017)</b> |
|--|--------------------|-----------------------|---|
| PMO Staffing                                       | \$1,252,00         | \$1,121,000           | \$683,613                               |
| Asset Management                                   | \$287,000          | \$250,000             | \$313,277                               |
| Communications/Webpage                             | \$100,000          | \$100,000             | \$50,695                                |
| Information Technology                             | \$2,560,000        | \$1,800,000           | \$1,263,000                             |
| Policy Development                                 | \$41,000           | \$41,000              | \$36,200                                |
| Human Resources (staff training and accommodation) | \$94,000           | \$100,000             | \$216,533                               |
| Marketing & Branding                               | \$102,000          | \$120,000             | \$108,100                               |
| Service Reviews                                    | \$129,000          | \$200,000             | \$159,000                               |
| Signage/Uniforms/Rebranding                        | \$155,000          | \$100,000             | \$174,501                               |
| SCF Grant Administration                           | \$52,000           | \$75,000              | \$48,000                                |
| Miscellaneous                                      | \$218,000          | \$200,000             | \$188,254                               |
| Human Resource Specialist                          |                    | \$60,000              |   |
| GIS Conversion Project                             |                    | \$80,000              |   |
| Masterkey System                                   |                    | \$25,000              |   |
| Radio Network Conversion                           |                    | \$40,000              |   |
| Local Representation Committee Allowances          |                    | \$130,000             | \$124,117                               |
| Fund Economic Development Officer for 12 months    |                    | \$120,000             |   |
| Temporary Accountant Contract                      |                    | \$60,000              |   |
| Potential return to CGF or MPF                     |                    | \$378,000             |   |
| <b>TOTAL</b>                                       | <b>\$5,000,000</b> | <b>\$5,000,000</b>    | <b>\$3,365,290</b>                      |

It is likely that the expenditure on ICT will be in the order of \$1.6m, with a net saving of some \$200,000. Any remaining funds will be transferred to the SCF monies. This is an estimate only and, as the projects proceed, the budget will be revised accordingly.

In February 2018 Council will submit a six monthly report to the NSW Office of Local Government (OLG) advising of the status of the SCF. It is a requirement of the grant funding received by Council that six monthly reports be provided to the OLG.

## **RECOMMENDATION**

That the Report be received.

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 General Manager ..... Mayor



**ITEM NO. 18 - UPDATE ON PROJECT MANAGEMENT OFFICE (PMO)**  
**FILE: 03.13.08**  
**FROM: DIRECTOR MERGER TRANSITION**

This report provides an update on the activities of the Project Management Office (PMO), undertaken since the October meeting of Council. The PMO is tasked with making recommendations to the General Manager, and ultimately Council, on a wide range of matters that are relevant to the integration and harmonisation of the Council. These matters include defining and realising the outcomes and benefits of the transition, monitoring risks, quality of outcomes and deliverables, timelines and budget implications.

The PMO provides strategic direction and advice and monitors progress on the Implementation Plan by others within the Council. The PMO is working collaboratively with the Leadership Group to ensure that workloads are manageable noting that the Leadership Group is charged with ensuring continuity of service for the services provided by the two former Councils.

The PMO is undergoing a transition phase and handing over the remaining elements of the Implementation Plan to the Assistant General Managers. In conjunction with that transition, and as reported to the October meeting of Council, most members of the PMO have come to the end of their contracts with Council.

In this regard, the contract for Tanya Pattison was extended to 15 December 2017 and Council has further extended the role on part time basis (30 hours per week) through the end of May 2018. A temporary HR Specialist, Wayne Marshman, has been engaged as a contractor for 25 hours per week to Council, working three days a week on-site and one day per week remotely. Wayne is contracted to the 15 December 2017 at this stage.

The contract for the author of this report concludes on the 15 December and, as Councillors may be aware, Andrew Crakanthorp will conclude his contract on the 8 December to take up the position of General Manager with Riverina Water in January 2018.

Below is an update on the activities of the PMO undertaken following the October meeting of Council:

- ✓ Issued ten media releases;
- ✓ Produced and distributed the fifteenth Community Newsletter;
- ✓ Continued a series of handover meetings with both the Assistant General Managers;
- ✓ Continued working with the Asset Management Working Group and consultant Jeff Roorda and Associates to prepare six new Asset Management Plans for Council. The project has been completed and the consultants made a

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presentation to Councillors and staff on the 20 November. This work informed the preparation of the annual financial statements;

- ✓ Council took delivery of the Wide Area Network (WAN) data communications network between Jerilderie, Coleambally and Darlington Point. The WAN is fully operational and performing to expected standards although a failure in a cable led to part of the network "going down" on the 13 and 14 November;
- ✓ Continued preparing and reviewing policies for the new Council;
- ✓ The fifteenth staff newsletter was prepared and distributed;
- ✓ Continued detailed work on the new Salary System and Salary Structure with a view to finalising as soon as possible;
- ✓ Continued undertaking job evaluations with every member of staff as part of the new Salary System;
- ✓ Undertook a review of the Implementation Plan and a report on the Plan is included in this business paper;
- ✓ Coordinated the next meeting of the Murrumbidgee Council Assessment Panel to be held on the 29 November, which will consider a report on the projects nominated by Council for the Major Projects Fund;
- ✓ Attended a meeting of the Consultative Committee to provide information in relation to the new Salary Structure;
- ✓ Continued coordinating the management response to the recommendations in the Service Review for consideration by MANEX in December;
- ✓ Prepared report to Council on the Darlington Point Caravan Park.

## RECOMMENDATION

That the information on the activities of the Project Management Office be received and noted.



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**ITEM NO. 19 - WORKS IN PROGRESS 02/10/17 to 12/11/2017****FILE: 03.16.04****FROM: ASSISTANT GENERAL MANAGER, INFRASTRUCTURE AND ENVIRONMENT**

|   |   |
|---|---|
| <b>Regional Roads</b><br>RR552 – Conargo Road<br>RR564 – Berrigan Road<br>RR323 – Oaklands Road<br>RR59 – Urana Road<br>RR596 – Morundah Road<br>RR356 – Berrigan/Oaklands Road<br>RR183 – Whitton Road | Bitumen patching<br><br>Bitumen patching<br><br>Bitumen patching<br>Bitumen patching  |
| <b>MR321 – Kidman Way</b>   | Rubbish collection, slashing, re-mark segments – new markers  |
| <b>H17 – Newell Highway</b>   | Rubbish collection, bitumen patching  |
| <b>Local Road Maintenance</b>   | <i>Slashing</i><br>Various local roads<br><i>Guide Post Maintenance</i><br>Morundah Road, Yamma Road, Prickley Road<br><i>Bitumen patching</i><br>Wilson Road, Willows Road, Harris Lane, Booroobanilly Lane, Old Corowa Road, Town Streets (Jerilderie)<br><i>Reseal/ Heavy Patching</i><br>South Coree Road<br><i>Gravel &amp; Gravel/ Road Base Resheeting</i><br>Elaroo Road, Steeles Lane, Kelmscott Lane, Harvey Well Road, Steel Road, Conargo Road,<br><i>Grader Maintenance</i><br>Tip Road (Jerilderie), Algudgerie Road, Riversdale Road, Rolfe Road, Greenswamp Road, Leary Lane, Gain Road, Walkers Road, Watson Lane, O'Neill's Lane, Kerr's Lane, Myall Plains Road, Telephone Gate Road, Arnolds Lane, O'Neill Road, Harvey |

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|                             | Well Road, Lovegrove Road, Bull Road, Carrathool Road, Martin Bell Road, Eurcildoune Road, Gum Creek Road, Thurrowa Road, Stock Pile Sites, Culverts on Four Corners Road.   |
| <b>Roads to Recovery</b>    |  |
| <b>Town Streets</b>         | Bitumen patching,  |
| <b>Coleambally</b>          | Streetscape Master Plan – stakeholders meeting held on 15 November 2017.   |
| <b>Darlington Point</b>     | <p>Architect engaged to carry out the design for the Council Darlington Point office extension - the preliminary project milestones are:</p> <ul style="list-style-type: none"> <li>- Site Meeting + Measure up – Mid to Late November 2017</li> <li>- Preliminary sketches to Council – Mid/Late December 2017<br/>Feedback from Council – within the same week.</li> <li>- Revised Sketches/Design to Council Late January / Early February 2018<br/>Feedback from Council – within the same week.</li> <li>- Pending no further changes or delays, final design submitted to Council in Feb/Mar 2018</li> </ul> |
| <b>Parks and Gardens</b>    | All parks and gardens maintained.  |
| <b>Private Works</b>        | Kidman Way /Eurcildoune Rd widening commenced on 20/11/17  |
| <b>Water &amp; Sewerage</b> | <p>Minor raw and filtered water service repairs. Main<sup>e</sup> flushing as per program.</p> <p><b>Darlington Point Water System</b></p> <p>Council carried out maintenance work on Bore Number 1 at Darlington Point recently, including cleaning and assessment using cameras.</p> <p>Bore number 2 at Darlington Point has also been cleaned and treated to enable it to be in use while Bore Number 1's pump is being serviced.</p> <p>The most recent sample results released on Tuesday, 7 November indicate Total Chlorine 0.99 mg/L and Free Chlorine 0.64 mg/L</p>                                      |



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|   | It is expected that NSW Health Department accredited consultant Atom Consulting will commence their work on the assessment of the Darlington Point water supply on 11 December 2017.  |
| <b>NATIONAL PARKS FIRELOAD AND FIRETRAIL ACCESS BY RFS TRUCKS</b> | <p>Based on the information provided by the RFS, the fuel load on the grassland area is about 2t per hectare and in the forest areas its about 5t per hectare. These loadings are down on previous years.</p> <p>National Parks and Wildlife are responsible for the maintenance of the fire trails in the Regional and National Parks around Darlington Point, the office is based in Griffith.</p>  |
| <b>Darlington Point Structure Plan Progress</b>                   | Nil   |
| <b>Monash Park – Stronger Communities Fund</b>                    | <p>A request has been received from the Jerilderie Football Club to make a variation to their grant received as part of Round 1 of the Stronger Communities Fund.</p> <p>The original grant was given for \$39,674 to “Replace boundary fence and interchange facilities”. Since this time they have received correspondence and advice from the Picola Football League regarding goal post and safety netting requirements. The Picola League has informed the Jerilderie Football Club that if they wish to host the 2018 Picola League Grand Final they must ensure the goal posts are replaced to meet League standards and that netting is installed behind the goals to ensure patron safety.</p> <p>In light of this the Jerilderie Football Club has requested to change the purpose of their grant to “replace goal posts and install netting behind goals”.</p> |

## RECOMMENDATION

The Jerilderie Football Club's request for variation to their Round 1 Stronger Communities Fund grant purpose be approved, and the Works in Progress Report be adopted.

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