



OFFICE USE ONLY

DA _____ CC _____ CDC _____
Assessment No: _____ Val No _____ Date Application Lodged: _____

TYPE OF APPROVAL SOUGHT – Please indicate by X or ✓ **If required contact Council to determine application type**

- ☐ DEVELOPMENT APPLICATION (DA) ☐ COMPLYING DEVELOPMENT (CDC) – Codes SEPP
☐ CONSTRUCTION CERTIFICATE (CC) ☐ COMPLYING DEVELOPMENT (CDC) – Infrastructure SEPP
☐ SUBDIVISION

Note: Only fill in relevant sections as indicated in section headings

1. APPLICANT'S DETAILS

(for all Applications)

Title Name Surname
Company ABN
Postal Address Postcode
Phone Mobile Fax
Email

2. SITE DETAILS

(for all Applications)

The following information is available from your rate notice, property deeds, or from Council's property maps.

Street No Street Property
Town Site Area m²
Lot(s) Section DP / SP
Assessment No:
Additional Property Information: _____

3. DEVELOPMENT DETAILS

(for all Applications)

Will the development involve: (Please indicate by X or ✓)

- ☐ Change of use of land / building ☐ Erection of a new building
☐ Subdivision of land ☐ Altering or adding to an existing building
☐ Subdivision of a building into strata units ☐ Demolition
☐ Erection of Temporary Structure ☐ Other work (not including building work, subdivision or demolition)

ESTIMATED COST OF DEVELOPMENT / VALUE OF WORK: \$

4. DEVELOPMENT DESCRIPTION

(for all Applications)

DESCRIPTION OF DEVELOPMENT (Please provide details of subdivisions, the use of any buildings, demolitions or tree removal)

Estimated area (if any), in square metres, of **bonded asbestos** material or **friable asbestos** material that will be disturbed, repaired or removed in carrying out the development:

m²

5. ENVIRONMENTAL CONSIDERATION OF THE DEVELOPMENT

(for Development Applications ONLY)

To assess your proposal, the Council needs to understand the potential impacts. Depending upon the nature and scale of the proposal, you need to provide information relating to one or more of the areas listed below to fully explain the impacts of the proposal. **(Please note the following are not applicable for Complying Development Certificate Applications)**

Is the proposal designated development (refer to Schedule 3 of *Environmental Planning and Assessment Regulation 2000*)

- ☐ **Yes** Please attach an Environmental Impact Statement (EIS)
☐ **No** Please attach a Statement of Environmental Effects (SEE)

Is the land to be developed a critical habitat or part of a critical habitat? ☐ **Yes** ☐ **No**

Is your proposal likely to significantly impact on threatened species, populations, ecological communities or their habitats?

- ☐ **Yes** Please attach a Species Impact Statement.
☐ **No** Please explain in the SEE (Statement of Environmental Effects – attach form).

Is this application for **Integrated Development** (section 91 of EPAA 1979)? ☐ **Yes** ☐ **No – go to section 6**

If “Yes” please complete the rest of this section.

The following is a list of other approvals required to be obtained if the development is Integrated.

Fisheries Management Act 1994	<input type="checkbox"/> s 144	<input type="checkbox"/> s 201	<input type="checkbox"/> s 205	<input type="checkbox"/> s 219
Heritage Act 1977	<input type="checkbox"/> s 58			
Mine Subsidence Compensation Act 1961	<input type="checkbox"/> s 15			
Mining Act 1992	<input type="checkbox"/> s 63	<input type="checkbox"/> s 64		
National Parks and Wildlife Act 1974	<input type="checkbox"/> s 90			
Petroleum (Onshore) Act 1991	<input type="checkbox"/> s 9			
Protection of the Environment Operations Act 1997	<input type="checkbox"/> ss 43(a), 47 & 55	<input type="checkbox"/> ss 43(b), 48 & 55	<input type="checkbox"/> ss 43(d), 55 & 122	
Roads Act 1993	<input type="checkbox"/> s 138			
Rural Fires Act 1997	<input type="checkbox"/> s 100B			
Water Management Act 2000	<input type="checkbox"/> s 89	<input type="checkbox"/> s 90	<input type="checkbox"/> s 91	

You will need to attach a cheque for **\$320.00** made out to each state agency that will assess the proposal.

6. APPROVALS UNDER SECTION 68 OF LG ACT 1993

(for all Applications)

Are you seeking an approval under section 68 of the Local Government Act 1993? ☐ **Yes** ☐ **No**

If **Yes** Please complete Application for Local Activity Form. (Note additional fees will apply)

7. CONSTRUCTION STATISTICS

(for all Applications)

Materials to be used:

Which best describes the materials the new work will be constructed of: (Please indicate by X or ✓)

WALLS

- ☐ Brick (double)
- ☐ Double (Veneer)
- ☐ Concrete or Stone
- ☐ Fibre Cement
- ☐ Timber/Weatherboard
- ☐ Curtain glass
- ☐ Steel
- ☐ Aluminium
- ☐ Other

ROOF

- ☐ Tiles
- ☐ Concrete or Slate
- ☐ Fibre Cement
- ☐ Steel
- ☐ Aluminium
- ☐ Other

FLOOR

- ☐ Concrete or Slate
- ☐ Timber
- ☐ Other

FRAME

- ☐ Timber
- ☐ Steel
- ☐ Aluminium
- ☐ Other

Colour of Walls (specify)

Colour of Roof (specify)

Floor Area (under roof)

 m²

Floor Area (detached buildings)

 m²

No. of Storeys

No. Residential Units

8. BUILDER'S DETAILS

(for Complying Development and Construction Certificate Applications ONLY)

☐ Owner-Builder

☐ Licensed Builder – Licence No.

Name:

Address:

Postcode

Phone:

9. DISCLOSURE OF POLITICAL DONATIONS AND GIFTS

(for Development Applications ONLY)

Under Section 147 of the *Environmental Planning and Assessment Act* 1979, any reportable political donations to a councillor and / or any gift to a Councillor or Council employee within a two (2) year period before the date of this application must be publicly disclosed.

Are you aware of any person with a financial interest in this application who made a reportable donation or gift in the last two (2) years?

No

☐

Yes

☐

If **yes**, complete the Political Donations and Gifts Disclosure Statement and lodge it with this application (available from Council or from the Council website).

If **no**, in signing this application I undertake to advise the Council in writing if I become aware of any person with a financial interest in this application who has made a political donation or has given a gift in the period from the date of lodgement of this application and the date of determination.

Note: Failure to disclose relevant information is an offence under the Act. It is also an offence to make a false disclosure statement.

10. OWNER'S CONSENT

(for all Applications)

Must be completed by the owner(s) of the land.

If the owner is a company or strata title body corporate, the application must be signed by a director or an authorised person and delegated under common seal.

DECLARATION

I / We being the owner(s) of the property described in this application, consent to its lodgement and hereby permit any duly authorised officer of Murrumbidgee Council to enter the land or premises to carry out inspections as required for the administration of the Act(s), Regulations or Planning Instrument.

Owner's Name

Owner's Address

.....
.....

Phone number: Postcode

Signature(s)

11. APPLICANTS DECLARATION

(for all Applications)

I apply for consent to carry out the development described in this application. I declare that all the information given is true and correct.

I also certify that the development proposal submitted with this form and as detailed on the attached plans will comply with all covenants, caveats and restrictions to user however described or recorded on this title.

I also understand that if incomplete, the application may be delayed, rejected or more information may be requested.

Signature

Date

Privacy Statement:

The information you provide in this application will enable your application to be assessed by the certifying authority under the *Environmental Planning and Assessment Act 1979*. If the information is not provided, your application may not be accepted. The application can potentially be viewed by members of the public. Please contact the Council if the information you have provided in your application is incorrect or changes.

12. HOW TO LODGE YOUR APPLICATION

(for all Applications)

Applications should be addressed to:

The General Manager
Murrumbidgee Council

How to Contact us:

Darlington Point Office
21 Carrington Street
PO Box 5

DARLINGTON POINT NSW 2706
Telephone: 02 6960 5500

Coleambally Office
39 Brolga Place

COLEAMBALLY NSW 2707
Telephone: 02 6954 4060

Jerilderie Office
35 Jerilderie Street
PO Box 96

JERILDERIE NSW 2716
Telephone: 03 5886 1200

Email: mail@murrumbidgee.nsw.gov.au

Website: murrumbidgee.nsw.gov.au

All correspondence to be addressed to:
Interim General Manager

If you wish to discuss a proposal with one of our professional officers, it is essential that you arrange an appointment. We recommend that you consult with a Council officer before submitting this application.

Please refer to Attachment A for information required to be lodged with this application.

ATTACHMENT A

DEVELOPMENT APPLICATION AND CONSTRUCTION CERTIFICATE CHECKLIST

1. Application Form Have you completed all the spaces on the application form?

Has the owner signed and endorsed the application form?

2. Restrictions / Easements The owner has identified all covenants, easements or restrictions to user and indicated on the plans.

3. Plans or drawing describing the proposed development

Your plans or drawings describing the proposed development must indicate (where relevant):

- Floor plans of proposed buildings showing layout, partitioning, room sizes, each floor section and intended uses of each part of the building;
- Elevations and sections showing proposed external finishes and heights;
- Proposed finished levels of the land in relation to buildings and roads;
- Indicate the height, design, construction and provision for fire safety resistance (if any);
- The specification is to describe the construction and materials to be used in the building, method of drainage sewerage and water supply and whether the materials to be used are new or second hand;
- Proposed parking arrangements, entry and exit points for vehicles, and provision for movement of vehicles within the site (including dimensions where appropriate);
- A site plan and Landscape concept plan;
- All identified BASIX Commitments.

4. Location plan of the Land Supporting detail may be required in addition to your site plan including:

- Location of proposed new buildings or works (including extensions or additions to existing buildings or works) in relation to the land's boundaries and adjoining development;
- Location, boundary dimensions, site area, scale, and north point;
- Existing vegetation and trees on the land;
- Location and uses of existing buildings on the land;
- Existing and proposed levels of the land and buildings;
- Location and uses of buildings on sites adjoining the land where required by Council.

5. Required Attachments Have you attached the correct number of copies of your plans or drawings describing the proposed

development and location of the land?

- 3 copies of plans or drawings describing the proposed development
- 3 copies of the location plan of the land
- 2 copies of Specifications
- Application Fees
- BASIX Certificate

BASIX CERTIFICATE: New Dwelling Applications

Alterations / Additions (\$50,000 or more; Swimming Pools - 40,000ltr and larger)

"BASIX Certificate" The Building Sustainability Index (BASIX) is a web-based planning tool designed to assess the potential performance of residential buildings against a range of sustainability indices.

A BASIX Certificate identifies the sustainability features required to be incorporated in the building design. These features may include sustainable design elements such as recycled water, rainwater tanks, AAA-rated showerheads and taps, native landscaping, heat pump or solar water heaters, gas space heaters, roof eaves/awnings and wall/ceiling insulation.

You need a BASIX Certificate in Murrumbidgee Council when BASIX applies to the type of development for which you require approval.

Commencement dates and details of types of development are at www.basix.nsw.gov.au.

The applicant is required to submit the BASIX Certificate with the Development Application or Complying Development Certificate application. The plans and specifications must also identify the BASIX commitments which will be checked by a professional building certifier during construction. Where submitted plans or specifications are inconsistent with the relevant BASIX Certificate, Council should require applicants to submit consistent applications before progressing the assessment process, either by amending plans / specifications or by submitting a new BASIX Certificate with commitments that match the rest of the application.

Applicants can generate the BASIX Certificate only on the NSW Department of Planning' BASIX website: www.basix.nsw.gov.au. For more information, phone the BASIX Help Line on 1300 650 908.