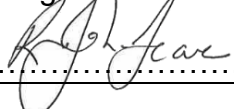



**REPORTS TO MURRUMBIDGEE COUNCIL MEETING  
TO BE HELD THURSDAY 17 DECEMBER 2020**

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.....General Manager

.....Mayor

## RECORDING & WEBCASTING OF MEETING

In the spirit of open, accessible and transparent Government, and to ensure this meeting is open to the public, this Council meeting is being recorded and livestreamed to the Murrumbidgee Council facebook page. A recording will also be placed on Council's website following the meeting.

Murrumbidgee Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Murrumbidgee Council.

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# OFFICERS' REPORTS FOR CONSIDERATION

## ITEM NO. 1 - GENERAL MANAGER'S MONTHLY REPORT

Council Meeting:	17 December 2020
Report Date:	7 December 2020
Author:	General Manager
File #:	SC218
Approval:	General Manager

### **BACKGROUND**

To provide information generally relating to past and future actions of the General Manager, along with specific action items being dealt with.

### **RECOMMENDATION**

That:

1. The Murray Darling Association delegated member (Mayor or General Manager) be instructed to vote no to the proposed name change of the Murray Darling Association.
2. The draft Time in Lieu and Banked RDO Policy and draft Motor Vehicle Policy be adopted by Council.

### **OFFICER COMMENT**

#### 1. COVID-19

Attached is the latest version of the COVID-19 Action Plan. Changes to the Plan came into effect commencing 7 December (unless otherwise identified in the Plan).

Major changes:

On the 7<sup>th</sup> December 2020 – Changes to the social distancing 4sqm. To 2sqm. In most circumstances that effect Murrumbidgee Council operations. Australia Day celebrations (outdoor gathering) are limited to 100 as this point in time.

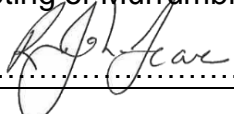
On the 14<sup>th</sup> December 2020 – Removal of the Public Health Order requirement for work places to offer working from home where practicable.

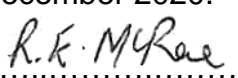
#### 2. RAMJO Digital Sub-Committee

RAMJO Digital Sub-Committee are working on Mobile Black Spot applications for the 5A programme which closes in February 2021.

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This is page 3 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

RAMJO focus is the Federal Minister's focus, being the closing of gaps on highways. An application will be made under the Regional Connectivity Programme.

Murrumbidgee Council's maps of coverage are attached. As indicated last meeting we are hoping it will provide coverage to about 80% of our Local Government Area.

I am not aware of any Council contributions at this stage, however I will keep you informed as the application progresses.

Secondly, the Deputy Premier's Department meet with RAMJO Executive Officer Bridgett Leopold and myself on 27 November 2020. The Deputy Premier will see that RAMJO meets with the Department responsible for delivering on \$400M of the Hydro money to digital connectivity.

### 3. Murray Darling Association Name Change

The Murray Darling Association (MDA) is proposing to change its name from the Murray Darling Association to the Murray Darling Local Government Association.

Attached is a frequently asked question and answer sheet provided by the MDA.

For no reason other than the fact the MDA is not a Local Government organisation, and it should not restrict itself to only representing Local Government, I recommend you authorise a "no" vote by Council's delegate at the special meeting.

### **Recommendation**

**That Council instruct the Murray Darling Association delegated member (Mayor or General Manager) to vote no to the proposed name change of the Murray Darling Association.**

### 4. Councillor Workshop

Councillor workshop will take place at the Mercure, Albury from 5 to 7 February 2021.

Please respond to Julie with your ability to attend or not.

More information will follow by email.

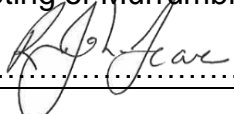
Any topics for discussion please email Julie and myself.

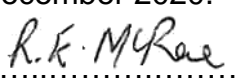
### 5. Policies

For some time, the draft Time in Lieu and Banked RDO Policy and draft Motor Vehicle Policy have been worked on. They have been presented to the Consultative Committee and are now presented to Council for adoption.

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.....General Manager

.....Mayor

## Recommendation

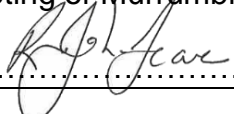
**The draft Time in Lieu and Banked RDO Policy and Motor Vehicle Policy be adopted by Council.**

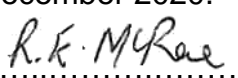
### 6. Other Things On The Go

#### General Manager

Description	Comment	
Meetings attended since last Council Meeting	<ul style="list-style-type: none"> <li>• Management Meetings - 1</li> <li>• Meetings with Mayor and/or Councillors - 2</li> <li>• Residents and Ratepayers – 1</li> <li>• RAMJO Digital Sub Committee – 5</li> <li>• Murray Darling Assoc – 1</li> <li>• Energy Solar People – 1</li> <li>• Deputy Premier's Office -1</li> <li>• Coleambally Australia Day Committee - 1</li> </ul>	<ul style="list-style-type: none"> <li>• Individual Staff Meetings - 4</li> <li>• Destination NSW – 1</li> <li>• Consultative Committee – 1</li> <li>• Darlington Point Flood Plain Management Committee - 1</li> <li>• State Member for Albury - 1</li> </ul>
Management Team Performance Reviews	(2018/19) Completed (2019/20) Completed	
CPA Professional Development	Completed 48 of the required 120 hours for the triennium	
Policies	<p><b>Completed</b></p> <ul style="list-style-type: none"> <li>• Draft Media &amp; Communications Policy (incorporating former Media and Social Media policies)</li> </ul> <p><b>Commenced</b></p> <ul style="list-style-type: none"> <li>• Asset Disposal</li> <li>• Business Continuity</li> <li>• Communication Devices</li> <li>• Complaints Management</li> <li>• Motor Vehicle</li> </ul> <p><b>Not Commenced:</b></p> <ul style="list-style-type: none"> <li>• Child Protection</li> <li>• Community Festival and Events</li> <li>• Corporate Uniform</li> <li>• Councillor and Council Staff Interaction</li> </ul>	<ul style="list-style-type: none"> <li>• Payment of Expenses and Provision of Facilities</li> <li>• Enterprise Risk Management</li> <li>• Fraud and Corruption Prevention</li> <li>• Gifts and Benefits</li> <li>• Internal Reporting</li> <li>• Leasing of Council Residential Properties</li> <li>• Personal Protective Equipment (PPE)</li> <li>• Procurement</li> <li>• Records Management</li> <li>• Related Party Disclosure</li> <li>• Statement of Business Ethics</li> <li>• Public Interaction and Meeting Disclosure</li> <li>• Road Risk Management</li> </ul>

This is page 5 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

 General Manager

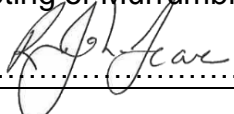
 Mayor

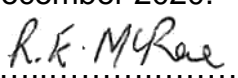
	<ul style="list-style-type: none"> <li>• Community Engagement Framework</li> <li>• Drinking Water Quality</li> <li>• Rates and Charges Hardship</li> </ul>	<ul style="list-style-type: none"> <li>• Signs as Remote Supervision</li> <li>• Stormwater Risk Management</li> </ul>
	<p>Polices to be reviewed due to inconsistencies (not commenced):</p> <ul style="list-style-type: none"> <li>• Internet, Intranet, Email and Computer Use Management</li> <li>• Privacy Management</li> </ul> <p>(Some policies may have only minor inconsistencies, eg referencing the incorrect management position, eg Assistant General Managers)</p>	
	<p>New Policy – Alcohol and Drug Policy - continuing consultation – wrote letter to unions in relation to their objection to zero BAC in policy</p>	

## Human Resources

Description	Comment
Meetings	<p>1 x Management Group – HR apology</p> <p>Next Consultative Committee Meeting on 10 December 2020</p>
Recruitment	<p>Blackadder Associates appointed to assist with recruitment of Director Infrastructure.</p> <ul style="list-style-type: none"> <li>• 10 November 2020 – interviews (Jerilderie)</li> <li>• Offer accepted and appointee to commence on 13 January 2021</li> </ul> <p>Workplace Health, Safety &amp; Risk Advisor advertised – applications closed 30 October 2020. Three interviews conducted in November. Leading applicant withdrew as offered permanent position with current (casual) employer. Reviewing other resumes but may need to re-advertise.</p>
Training	<p>2020/2021 Budget = \$300,000</p> <p>YTD (at 30.11.2020) Expenditure = \$60,500</p> <p>Balance = \$239,50</p>
Performance and Training Appraisal 2020	<p>All staff on their new base salary.</p> <p>Several reviews requested by staff - considered and resolved. Any back pay entitlements were paid in special pay run on 26 November 2020.</p> <p>Liaising with TAFE NSW regarding a proposal to provide training for a part of the organisation Training Plan requirements.</p>

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 General Manager

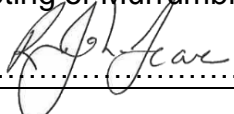
 Mayor

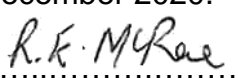
Coleambally Office	Discussions regarding staffing and coverage in the Coleambally Offices, prompted by staff absences on leave.
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## Media and Communications

Description	Comment
Preparing and distributing E-Newsletter (monthly)	November issue - compiling stories and monitoring all grants. Analytics: 464 recipients, 35.3% open rate (163 opens), 10% click through rate (46 clicks).
Preparing and distributing community newsletter (quarterly)	Summer issue
Preparing and distributing staff newsletter (monthly)	November issue
Preparing and distributing media releases and liaison with the media. Monitoring of media	8 x media releases Responding to media enquiries/providing comments: 5 Mayoral Messages: 2 November analytics: 15 dedicated articles/multiple quotes, 10 mentions (1 negative LTE).
Co-ordinating communications campaigns for Council activities/projects	<ul style="list-style-type: none"> <li>• COVID-19 (border reopening)</li> <li>• Bulky Waste and Green Waste</li> <li>• NAIDOC week (digital presence)</li> <li>• Australia Day award nominations</li> <li>• MC/CSU scholarships</li> <li>• Rural addressing signage</li> <li>• National Road Safety Week (digital presence)</li> <li>• National Food Safety Week (digital)</li> <li>• Asbestos Awareness Week (digital)</li> <li>• Toganmain community meeting</li> <li>• Jerilderie Lake bank rehabilitation</li> <li>• Jerilderie Memorial Park leopard tank</li> <li>• Coleambally Office change to hours</li> </ul>
Preparing Council's digital artwork	5 x social media tiles
Co-ordinating Council's online presence (social media), including Council announcements and positions vacant and also promoting community events and announcements. This includes Facebook, Instagram and Twitter.	Facebook analytics: An average of 3 posts per day, 11 new likes (total of 1,435). Organic reach of 6,721 people. Paid reach of 810. Most popular post: Yamma Hall badminton. Instagram: 386 followers (18 new followers).

This is page 7 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

 General Manager

 Mayor

Co-ordinating Council's online presence (Website), including improvements, administration and maintenance.	Ongoing – continual process of adding, updating, reviewing and adding new material. Ongoing – website redevelopment, conducting community engagement. Website traffic (Google Analytics): 2,358 users. New users: 2,041. Page views: 6,920.
Advertisements	Co-ordinating multiple ads with SRN Social media advertising x 1
Grant applications	-
Community issues and questions	4 x Responding to messages received on Council's social media channels
Assisting with business/tourism promotion	Proof Business e-news, promote on social media Proof Murrumbidgee Trails media release Promote Murrumbidgee Trails on social media and website
Working with Council departments	Wiradjuri Walk project – site meeting at Warangesda Darlington Point boat ramp New trees planted at Darlington Point – met on site
Formal meetings	1 x Management Group 1 x Council meeting
Representing Council at community events	Remembrance Day
Training	Local Government Communicator's Course – days two and three

## 7. Movements

19 December 2020 – 9 January 2021 – Annual leave

5 - 7 February 2020 – Councillor Workshop - Albury

## **SUSTAINABILITY**

N/A

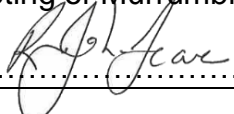
## **STATUTORY COMPLIANCE/POLICY**

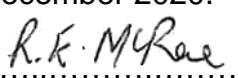
N/A

## **FINANCIAL**

N/A

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.....General Manager

.....Mayor



## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1. Demonstrating Transparent Leadership through Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

N/A

## **OPTIONS**

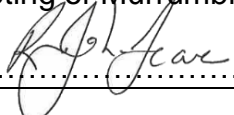
As per the recommendation.


## **ATTACHMENTS**

Attachment # 1:	COVID-19 Action Plan
Attachment # 2:	Digital Connectivity Coverage Maps (2)
Attachment # 3:	Murray Darling Association FAQs
Attachment # 4:	Time in Lieu and Banked RDO Policy (draft)
Attachment # 5:	Motor Vehicle Policy (draft)

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This is page 9 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

## ITEM NO. 2 – AUDITED FINANCIAL STATEMENTS

Council Meeting:	17 December 2020
Report Date:	4 December 2020
Author:	Finance Manager
File #:	SC133
Approval:	General Manager

### EXECUTIVE SUMMARY

Under Section 419 (1) of the Local Government Act 1993, Council must present its audited financial reports, together with the auditor's reports, at a meeting of the Council.

### RECOMMENDATION

**That the audited Financial Statements, encompassing the General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules for the year ended 30 June 2020, be adopted.**

### BACKGROUND

Council was presented with the draft financial statements at the October meeting. No significant changes were made to the draft statements and the auditor's reports have now been included.

### OFFICER COMMENT

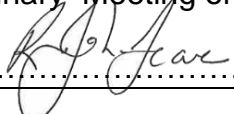
The Consolidated Income Statement indicates an operating surplus for the year of \$4,672,000.

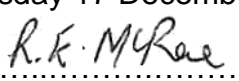
The Statement of Financial Position indicates total net assets of \$281,564,000.

The Statement of Cash Flows indicates a net decrease of cash for the year of \$4,605,000. This indicates total cash, cash equivalents and investments on hand equates to \$27,079,000.

Performance ratios indicate the financial performance of the Council against defined industry benchmarks. The operating performance ratio was -9.13%, with a benchmark of greater than 0%. Own source operating revenue was 37.43%, below the benchmark of 60%. The unrestricted current ratio of 6.59 times was greater than the benchmark figure of 1.5 times. This indicates Council has sufficient liquidity to meet its current liabilities. The debt service cover ratio is 66.82 times, which is greater than the benchmark of greater than 2 times. This indicates adequate operating cash to fund debt obligations. The rates and charges outstanding ratio of 7.75% achieves the industry benchmark of less than 10% for

This is page 10 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

..........General Manager

..........Mayor

rural Councils, and the cash expense cover ratio of 21.89 months is above the industry benchmark of greater than 3 months.

The independent auditor's report states that:

*The Council's accounting records have been kept in accordance with the requirements of the Local Government Act 1993, Chapter 13, Part 3, Division 2 (the Division)*

*The financial statements:*

- *have been prepared, in all material respects, in accordance with the requirements of this Division;*
- *Are consistent with the Council's accounting records;*
- *Present fairly, in all material respects, the financial position of the Council as at 30 June 2020, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards*

*All information relevant to the conduct of the audit has been obtained.*

*No material deficiencies in the accounting records or financial statements have come to light during the audit.*

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

Provided under Division 2, Section 419 of the *Local Government Act 1993*.

## **FINANCIAL**

As per audited financial statements.

## **INTEGRATED PLANS**

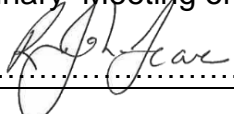
- Community Strategic Plan 2017-2027.
- Operational Plan 2019/20.
- Delivery Program 2019/20 – 2022/2023.

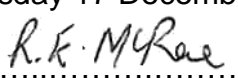
## **RISK MANAGEMENT**

Public submissions in relation to the audited financial statements are to be received within 7 days of this meeting.

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This is page 11 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

## **CONSULTATION / ENGAGEMENT**

Consultation with representatives of the Audit Office and Crowe Australasia senior audit practitioners has been undertaken with the Finance Manager and Manager, Corporate & Community Services.

## **OPTIONS**

Presentation of the audited financial statements is required under Section 419 of the Local Government Act 1993. Section 418 requires Council to fix a date for the meeting at which it proposes to present its audited financial reports and give public notice of the date, which must be at least 7 days after the notice is given, but not more than 5 weeks after the auditor's reports are provided to the Council.

## **ATTACHMENTS**

Audited Financial Statements are provided under separate cover.

## ITEM NO. 3 – AUSTRALIAN VISITOR RADIO – FM88

Council Meeting:	17 December 2020
Report Date:	16 November 2020
Author:	Economic & Tourism Development Manager
File #:	SC4/SC29
Approval:	General Manager

### EXECUTIVE SUMMARY

This report addresses options for Australian Visitor Radio to recommence transmitting in Jerilderie.

### RECOMMENDATION

**The opportunity to engage Australian Visitor Radio to recommence transmitting be declined, and Australian Visitor Radio be requested to collect their equipment (transmitter) from Council.**

### BACKGROUND

Prior to 2012, Australian Visitor Radio (based in Dubbo) operated a visitor radio information service 24-hour, 7 day a week to visitors in Jerilderie.

The annual fee for Jerilderie Shire Council was \$4,850 (2012). Jerilderie Shire Council derived income from advertising on visitor radio (an amount of \$580.00 for twelve months to September, 2012).

Jerilderie Shire Council resolution, 2012:

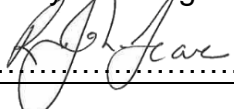
*188/09/12 Resolved on the motion of Councillors Sheed and Bryce that Council not renew the current agreement with Australian Visitor Radio for an additional year, and that the money saved be allocated to more effective town promotion.*

Following on from the resolution, signs on the Newell Highway promoting the visitor radio station were removed and transmission of visitor radio ceased. The aerial is currently earmarked for removal.

Murrumbidgee Council was approached in August 2020 by Australian Visitor Radio to recommence transmitting a visitor radio service for Jerilderie.

Murrumbidgee Council's current tourism marketing activities are focused on the Murrumbidgee Trails marketing campaign, with a joint regional marketing campaign with Thrive Riverina and Destination New South Wales (State Government tourism organisation) to commence in April 2021. Digital marketing

This is page 13 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

will feature heavily in these campaigns, to ensure a wider reach in key target markets to encourage visitors to travel and stay in our three towns.

Visitor radio is extremely limited with its' marketing reach, ability to report on return on investment and would not bring key target markets to Jerilderie. Visitor radio is also reliant on visitors being physically in Jerilderie, tuning their radios to the frequency, and then making the decision to stop. Signs would be required to be erected on the Newell Highway (with approval from Transport for NSW) to promote the radio service, at an opportunity loss for promotional signs to encourage visitors to stop in Jerilderie.

The proposal offered by Australian Visitor Radio is limited to the town of Jerilderie and would not be inclusive for visitors to the towns of Coleambally or Darlington Point.

#### **OFFICER COMMENT**

NIL

#### **SUSTAINABILITY**

N/A

#### **STATUTORY COMPLIANCE/POLICY**

N/A

#### **FINANCIAL**

Option 1: No financial cost.

Option 2: Budget would need to be allocated to signage to promote the Visitor Radio Station to visitors. There has been no mention of ongoing costs to Council for the service from Australia Visitor Radio.

#### **INTEGRATED PLANS**

This report is linked to the Murrumbidgee Council Community Strategic Plan 2017-2027:

#### **Theme Four: Our Economy Strategies:**

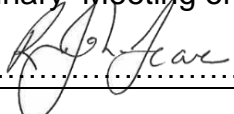
4.3.2 Provide promotion and resources for tourism service providers

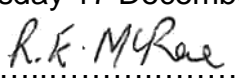
#### **RISK MANAGEMENT**

N/A

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This is page 14 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

## **CONSULTATION / ENGAGEMENT**

- Tourism businesses in Jerilderie
- Destination Riverina Murray
- Murrumbidgee Council staff

## **OPTIONS**

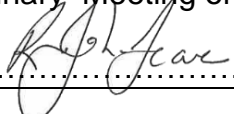
1. The opportunity to engage Australian Visitor Radio to recommence transmitting be declined, and Australian Visitor Radio be requested to collect their equipment (transmitter) from Council.
2. Australian Visitor Radio be engaged to recommence transmission in Jerilderie.

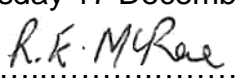
## **ATTACHMENTS**

NIL

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This is page 15 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

# REPORTS/MINUTES OF COUNCIL COMMITTEES

## ITEM NO. 4 - COLEAMBALLY AUSTRALIA DAY COMMITTEE MEETING MINUTES

Council Meeting:	17 December 2020
Report Date:	1 December 2020
Author:	Coleambally Town Life Committee Secretary
File #:	SC5
Approval:	Committee of Council Minutes

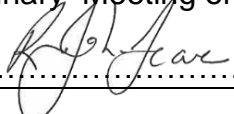
Present: P. Sheppard, J. Strachan, C. Martin, J. Scarce, C. Chirgwin, K. Sheppard, K. Mannes, A. Simons

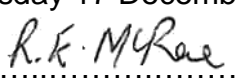
Apologies: K. Rossato, D. Mannes, W. Rooks

1. General Manager and committee members welcomed.
2. Discussion of 15 points from Council:
  - Currently up to 50 people in outdoor space, ticketed event can have more. Likely to increase for Australia Day.
  - Sue Mitchell has successfully applied for a \$6000 grant to fund covid safe practices on Australia Day.
  - NADC has sent out a clarification on welcome to and acknowledgement of country. We use acknowledgement of country.
  - Need to rope off area, separate exit and entrance observing social distancing. People supplied with wrist bands after signing in. Council has purchased wrist bands.
  - Free breakfast –bacon & egg roll, tub of fruit, fruit juice or water. No tea or coffee this year. Could advise Lauren we are not serving tea/coffee – she may like to open. Penny priced covid safe packaging for breakfast – Jane to compare AxiChem price to their supplier. Position BBQ near where it is usually placed for Cypress View markets. This will be at entry point.
  - Jane to price sauce sachets for tomato and barbecue sauces for bacon and egg rolls.
  - Can prepare fruit tubs on day before and store in cool room.
  - Ali to post competitions on Facebook. Anne Lyons was also going to post details.
  - 1 covid marshal per 20 guests – Council will lend vests – need up to 8. If outside, up to 4 sq.m per person.
  - Temporary flag pole to be moved to front of Community Hall.
  - CICL to donate hand sanitiser.

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This is page 16 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor



- Need to use paint to spray where people can sit. John to look into flag pole, bunting and poles. Council workers to measure area for 150 guests.
- Can use Lions chairs and Taste Coly chairs. Advise people to bring their own picnic rugs. Could provide hay bales (2 persons per bale allowed.)
- Need an electronic tablet to sign in if their phone does not work as a QR reader. Susie Leeds to organise QR code and tablet.
- Need to provide BBQ and tomato sauce in small sachets for rolls.
- Jane to look into cutlery and napkin packs. Otherwise just forks for fruit salad. Will also check straws in wrapping.
- Penny to ask Lions to help set up and cook breakfast.
- Kate to cook biscuits.
- Alison to book CACL staff training room for 7<sup>th</sup> January for judging.
- Ali to prepare photo entries for viewing for that day.
- Ambassador - will know sometime in December if we are getting one. Prepare gift pack including Prickle Hill and Dissegna produce, Trudy's cream. Alison to contact Trudy. Pack in a Country Education Bag. Penny to contact Roy.
- Penny to ask RSL to do flag break and see Roy re-music.
- One nomination has been received so far.
- Covid-19 plan – Jane and Alison have volunteered to write up. Susie may work on one? Use community events if no special form for Australia Day.
- Ambassador's dinner – Alison has checked with Brolga – can take up to 30. Club – Penny has checked with Duncan – he is willing to open up the club and we can use caterer there. Will discuss further when we know if we have an ambassador or not.
- Need covid signage on the day. Will Council supply or do we need to print some?
- Council will advise us of changes to public health requirements closer to date.
- Final plan to John by 15<sup>th</sup> January, 2021 for approval.
- Next meeting: Thursday, 7<sup>th</sup> January, 5.15pm at CACL.

# OFFICERS' REPORTS FOR NOTING

## ITEM NO. 5 - MONTHLY CASH & INVESTMENT REPORT – NOVEMBER 2020

Council Meeting:	17 December 2020
Report Date:	9 December 2020
Author:	Finance Manager
File #:	SC133
Approval:	General Manager

### EXECUTIVE SUMMARY

Information report provided on cash and investments as at 30 November 2020.

### RECOMMENDATION

**That Council note the monthly Cash and Investment Report containing the bank balances and schedule of investments as at 30 November 2020.**

### BACKGROUND

**Cash at Bank:** Council's consolidated cash position (cash and investments) as at 30 November 2020 was \$27,728,710.03, with the cash at bank amount for the same period being \$2,396,410.90

**Investments:** As at 30 November 2020, Council's total invested funds were \$25,332,299.23. Average interest rates over the reporting period were 0.50%. The bulk of Council's investments are held with Bendigo Bank (56.22%), IMB Ltd (18.14%) and ANZ (8.45%), in accordance with the guidelines and requirements of the Financial Management Regulations.

### OFFICER COMMENT

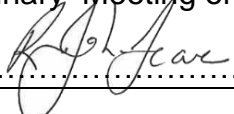
I certify that:

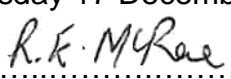
- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 30 November 2020;
- 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.



Vicki Sutton  
Responsible Accounting Officer

This is page 18 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines).
- Murrumbidgee Council Investment Policy

## **INTEGRATED PLANS**

5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:

### Strategy 5.1.1

Provide Leadership through Ethical Accountable and Legislative Decision Making Processes.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

General Manager

## **OPTIONS**

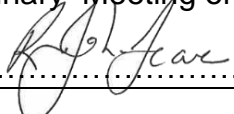
NIL

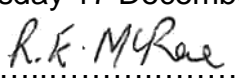
## **ATTACHMENTS**

NIL

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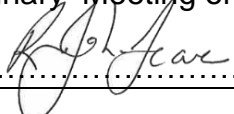
This is page 19 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

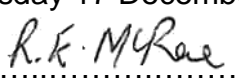
.....General Manager

.....Mayor

<b>STATEMENT OF BANK BALANCES</b>	<b>2020-21</b>	<b>2019-2020</b>
	<b>Consolidated</b>	
<b>CASH AT BANK 31 OCTOBER 2020</b>	<b>675,799.26</b>	<b>335,642.67</b>
ADD - Receipts - 30 November 2020	1,065,424.11	645,319.58
ADD - Receipts - Bendigo Bank	2,933,214.17	3,054,462.20
ADD - Cancelled	3,206.89	4,225.00
ADD - Adjustments	0.00	0.00
LESS - Cheques	-4,335.80	-20,258.53
LESS - EFT - Autopay	-1,756,591.52	-1,486,159.51
LESS - Payroll	-504,593.50	-335,534.86
LESS - Bank Charges & Transfers	-746.31	-800.27
LESS - Loan Repayments	-10,753.99	-10,753.99
LESS - Investments	0.00	0.00
LESS - Visa Card Pymt	-3,503.27	-240.00
LESS - Fuel Card	-379.56	-361.30
LESS - Photocopy Rental	-329.58	-768.48
<b>CASH AT BANK 30 NOVEMBER 2020</b>	<b>2,396,410.90</b>	<b>2,184,772.51</b>
<b>CASH AT BANK 30 NOVEMBER 2020</b>	977,162.16	650,088.46
Bank Statements - Bendigo Bank	1,425,594.32	1,536,824.05
PLUS Outstanding Deposits	0.00	0.00
LESS Unpresented Cheques	-5,837.20	-1,216.00
LESS Outstanding Autopay	-508.38	-924.00
LESS Reverse Autopay	0.00	0.00
<b>CASH AT BANK 30 NOVEMBER 2020</b>	<b>2,396,410.90</b>	<b>2,184,772.51</b>
Add Investments	25,332,299.23	29,140,721.85
<b>Total Cash and Investments</b>	<b>27,728,710.13</b>	<b>31,325,494.36</b>
<b>Represented by:-</b>		
Trust Account	199,626.71	143,627.05
Water Fund	2,653,210.66	1,919,045.81
Sewer Fund	4,304,371.66	3,673,750.83
Domestic Waste Management	73,804.00	73,804.00
Unexpended Grant Funds	2,543,588.48	2,483,206.75
Plant Reserve	1,662,992.00	2,183,176.00
Employee Leave Entitlement Reserve-South	1,220,000.00	1,790,000.00
Infrastructure Reserve	2,995,089.00	3,328,189.00
Residential Housing Reserve	0.00	0.00
Contributions Levy Reserve	493,080.00	375,450.00
New Council Implementation Fund	481,422.19	828,272.92
Stronger Communities Fund	7,789,469.58	11,190,334.43
General Fund	<b>3,312,055.85</b>	<b>3,336,637.57</b>
	27,728,710.13	31,325,494.36

This is page 20 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

 General Manager

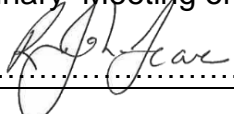
 Mayor

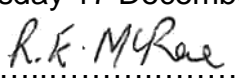
<b>SCHEDULE OF INVESTMENTS</b>				
<b>30 NOVEMBER 2020</b>				
<b>Institution</b>	<b>Amount</b>	<b>Rate</b>	<b>Matures</b>	<b>NO.</b>
IMB Ltd	611,510.69	0.65%	07-Dec-20	20
ANZ-Les Wallis	46,030.55	0.25%	25-Feb-21	21
IMB Ltd	1,009,427.20	0.55%	08-Dec-20	22
NAB	501,085.01	0.70%	11-Dec-20	23
IMB Ltd	508,684.55	0.45%	19-Jan-21	24
IMB Ltd	800,000.00	0.50%	22-Jan-21	25
Bendigo	750,000.00	0.40%	09-Mar-21	26
St George	507,806.26	0.36%	03-Feb-21	27
Bendigo	811,276.49	0.45%	04-Feb-21	28
ANZ	502,550.01	0.35%	03-Feb-21	29
ANZ	820,486.17	0.25%	22-Feb-21	30
St George	512,354.39	0.52%	18-Mar-21	31
NAB	714,876.82	0.50%	25-Feb-21	32
SUNCORP	1,565,199.96	0.65%	01-Dec-20	34
Bendigo	801,508.20	0.50%	16-Dec-20	35
IMB Ltd	403,399.87	0.45%	20-Jan-21	36
Bendigo	3,518,288.93	0.55%	16-Mar-21	38
ANZ	816,834.78	0.66%	20-Jan-21	39
Bendigo	2,317,165.77	0.75%	16-Mar-21	40
IMB Ltd	511,703.29	0.55%	07-Jan-21	41
Bendigo	1,004,376.27	0.40%	16-Jan-21	42
NAB	508,688.83	0.70%	12-Jan-21	43
IMB Ltd	751,039.73	0.40%	26-Mar-21	44
Bendigo	5,038,005.46	0.55%	16-Jun-21	45
<b>Total Investments</b>	<b>25,332,299.23</b>			

Average Interest Rates	2018/19	2.35%
Average Interest Rates	2019/20	1.55%
Average Interest Rates	2020/21	0.50%

<b>PERCENTAGE OF FUNDS HELD</b>		
SUNCORP	1,565,199.96	6.18%
ANZ	2,139,870.96	8.45%
Bendigo	14,240,621.12	56.22%
IMB Ltd	4,595,765.33	18.14%
NAB	1,724,650.66	6.81%
St George	1,020,160.65	4.03%
<b>TOTAL</b>	<b>25,286,268.68</b>	<b>100%</b>

This is page 21 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.......... General Manager

.......... Mayor

**ITEM NO. 6 – FINANCE MANAGER’S REPORT – NOVEMBER 2020**

Council Meeting: 17 December 2020  
Report Date: 4 December 2020  
Author: Finance Manager  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on activities of the Finance Manager during November 2020.

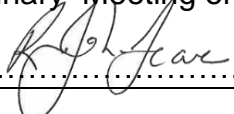
**RECOMMENDATION**

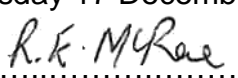
The information contained in the Finance Manager’s Report November 2020 be noted.

**BACKGROUND**

Description	Action
Meetings	1 x Management Group
	1 x ARIC
	2 x Auditors
	1 x Brolga Place Energy Discussion
Preparation of reports for Business Paper	Monthly Cash & Investments
	Manager’s Report
	Quarterly Budget Review
Preparation of financial data	Monthly grant expenditure reviews
	Transport for NSW monthly grant expenditure report
	Preparation of Annual Financial Statements together with provision of information and data to Auditors
Grant Funded Projects	Prepare advice of all current grant funding for distribution
	Prepare financial information for Drought Extension Grant audit
Staff Payroll	Co-ordinate, check and advise on staff back pays
Prepare Council purchase orders	Advise various staff and prepare orders for grant works expenditures.
Provision of financial advice	Liaise with staff in order to provide financial advice regarding budgets, grants and reserves

This is page 22 of 46 of the General Manager’s Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

Review and authorise payments	Undertake review of payments made to staff and creditors and authorise and undertake bank transfers
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## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

Strategy 5.1 - Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report

## **OPTION**

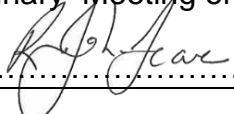
As per recommendation.

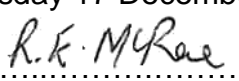
## **ATTACHMENTS**

NIL

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This is page 23 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

**ITEM NO. 7 - MANAGER PLANNING & ENVIRONMENT- MONTHLY REPORT**

Council Meeting: 17 December 2020  
Report Date: 8 December 2020  
Author: Manager, Planning & Environment  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Manager, Planning & Environment, along with specific action items being dealt with.

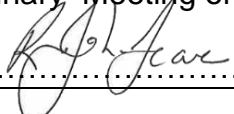
**RECOMMENDATION**

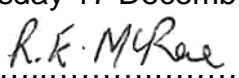
The information contained in the Report be noted.

**OFFICER COMMENT**

Description	Comment
<b>Period from 17 November 2020 to 8 December 2020</b>	
Meetings (Management)	Management Group Various interdepartmental
Other meetings	Flood meeting Grant meetings Future private development
Legislation reviews	Planning Portal, BASIX, Planning Circulars, Education State Environmental Planning Policy, Infrastructure State Environmental Planning Policy
Assessments and development enquiries	Flood level DA and CC dwelling Pre submission assessments Subdivision Modified CDC Manufactured Home Subdivision/dwelling
Webinars	Nil
Inspections	Plumbing, piers, trade waste, pools, finals
Complaints and Compliance	Abandoned vehicle, stormwater discharge, overgrown grass, spraying, road access, tree clearing

This is page 24 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor



Consultants	General liaison (internal) Strategic planning - biodiversity and aboriginal heritage
Coleambally Lake	Incorporated as part of biodiversity scope - consultants about to be engaged
Administration & Management	Ongoing
Projects and Grants	Streets as Shared Spaces ongoing project management. Researching history of settlement, obtaining good resolution photos and seeking copyright permission. Investigating Warangesda civil rights activism, tile mosaics for pavements, logistics for footing and pillar installation, site meetings for commencement of pavement, Department of Planning, more quotations and meetings. Shared Spaces Grant.

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

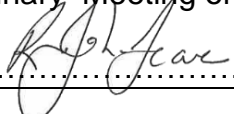
## **RISK MANAGEMENT**

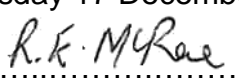
N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report.

This is page 25 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

## OPTION

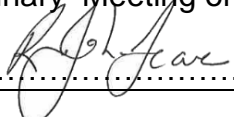
As per the recommendation.

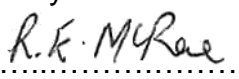
## ATTACHMENTS

NIL

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This is page 26 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

**ITEM NO. 8 – MANAGER, CORPORATE & COMMUNITY SERVICES –  
MONTHLY REPORT**

Council Meeting: 17 December 2020  
Report Date: 7 December 2020  
Author: Manager, Corporate & Community Services  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Manager, Corporate & Community Services, along with specific action items being dealt with.

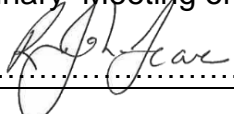
**RECOMMENDATION**

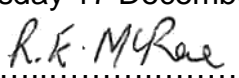
The information contained in the Manager, Corporate & Community Services Monthly Report be noted.

**OFFICER COMMENT**

Description	Comment
Meetings	Management Group Meeting
	CHSP Assessment Contact Review
	Streets as Shared Spaces Mural Panel
	Reliansys Demonstration
	Audit Clearance Meeting
Preparation of Reports for Business Paper	Monthly Report
Preparation of Data	CHSP Reporting
	Darlington Point town revitalisation project information for local contractors
	Australia Day grant application
Community Services	Home modifications and maintenance – Four modifications carried out, nineteen home maintenance. Client assessments continuing.
	Community Transport – Weekly bus to Griffith has been put on hold as well as monthly Wagga trips. Forty-seven trips with volunteer drivers recorded for November.
	Meals on Wheels – no centre-based meals, home deliveries to clients. Frozen meals being delivered to clients.

This is page 27 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

	Respite Groups – Weekly functions are still on hold. Coordinators making up Christmas Gift Packs to deliver to clients in lieu of Christmas functions.
	A detailed monthly income and expenditure report to 30 November, 2020 for Community Services is included as an attachment.
Library	Normal opening hours - Monday 10am-5pm, Wednesday 10am-6pm, Thursday-Friday 10am-5pm. Closed 12pm-12.30pm each opening day.
Drought Support Officer	Information as below

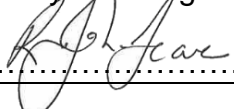

### **Report – Drought Support Officer – November 2020**

Drought Communities Funding DCP000548 – the Council has been successful in their variation request for this round of Drought funding. The Department of Industry have approved an extension to 30 June 2021 for completion of projects.

Drought Communities Funding DCP000395 – Grant started July 2019 now being finalised. The reporting is now taking place along with a required audit of funds spent. Reporting submitted.

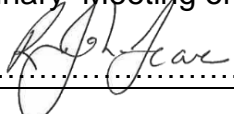
<b>PROJECTS – listed in Grant</b>	<b>Progress</b>
<b><u>COLEAMBALLY PROJECTS</u></b>	
1. Signage	RS & CA Rutledge to provide bird art and signage. Being completed at the moment. A sample bird art graphic has been installed on Currawong Avenue (2 November), to garner community opinion on style, and size, there has been overwhelming support and interest. Base plate being completed by Hodge Fabrication. QR codes which will be linked back to Murrumbidgee website with information on each bird. Storyboards are being written and designed 1800's onwards – proofs will be sent to Councillors to approve once draft complete.
2. Brolga Sculptures	Large feature Brolga along with smaller Brolgas commissioned - date of completion now Jan 2021. J Pound completed wire art Christmas trees in Coleambally. Sculptures x 8 completed – to be installed.
3. Rear Carpark behind Coly Shops Revamp.	Gardening partially completed awaiting more loads of wood chips for mulching. Replanting to follow in Autumn. Seats have been installed. Shelters quoted to be installed prior to year end.

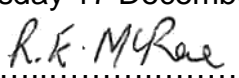
This is page 28 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

 ..... General Manager
  ..... Mayor

4. John McInnes Square tidy up	Project completed.
5. Solar Lighting	Project completed.
6. Town Seating	Completed
7. Improved lighting at Town Entrance	Garden being cleaned up and more grass plantings by Caein Gardening.
8. Lions Project – Turbine display	Coleambally Lions are organising entire project.
9. Community Gardens	Obtained quotes from local contractor for fencing. Men's Shed participating in making the raised garden beds. Area cleared ready for garden shed slab install by Bli Bli week commencing 7 December.
10. Pools – seating/disability access	Seating slabs complete – seats installed. BBQs purchased to be installed. Portable lightweight ramp being quoted on by Pumps, Pipes and Power for Darlington Point and Coleambally pools.
11. Sculptures	John Pound completed sculptures – awaiting concreter to complete slabs to install sculptures around town.
12. Christmas Decorations	Tree installed in Community Hall park. Lights installation Wednesday 9 December. Wire art Christmas trees completed by John Pound installed. Lighting in street trees installed.
<b><u>DARLINGTON POINT PROJECTS</u></b>	
1. Planter Boxes	Meeting held with local contractor regarding design and placement. Transport for NSW concurrence for placement sought.
2. Garden Improvements	Lafksy Contracting to carry out garden improvements week commencing 7 December. Trees have been purchased from Riverina Nurseries.
3. Lighting	20 x solar lights to be placed opposite cemetery Hay Road to Gum View Café arrived ready for install by S&K Engineering. Lights have been received.  Solar fairy lighting has been placed in trees along main shopping area.
4. Signage	Roche Fabrication to provide sign frames. Heritage Darlington Point to provide information for signage. RS & CA Rutledge to complete design elements.

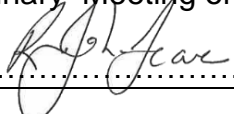
This is page 29 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

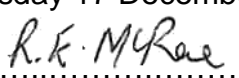
 General Manager

 Mayor

5.Clean up Main Beach	State Water and National Resources Access Regulator contacted regarding permissions. Awaiting further information. Lafsky Contracting to carry out works.
6.Laser Cutting	Designs being finalised for laser cut panels. 2 x large panels, one with a paddle steamer and the other an image of the historic original bridge will be displayed.
7.Fencing – improvements	Not yet commenced.
8.Community Gardens	Organisations contacted to gauge interest.
9.Pool area	BBQ purchased to be installed, seating and shelter.
10.Christmas decorations	Roche Fabrication has completed Christmas tree and has been put up. Bli Bli prepared area for installation and lights installed by Dave Dunbar Electrical.
<b><u>JERILDERIE PROJECTS</u></b>	
1.Heritage Clock	Clock ordered. Installation January 2021
2.Signage  Ned Kelly Raid Trail Signage Horgan Walk Bush Tucker Trail  Luke Park  Luke Park Information Sign  Steel Wings Windmill Signage	Wording and length discussed-decided to do A3 size with existing wording to be used. Some signs to include graphic. QR code to be used to expand on information. Rutledge Signs to produce signs.  Completed and delivered.  Size/style to be further discussed.  Sourcing quote for laser cut style (windmill tail)
3. Lighting Projects  Uplighting of Steel Wings Uplighting of trees at rear of mill (along Creek area) Memorial Park Lighting  Between Bakery & 63 Jerilderie Street  Street Trees	Colour changing option for Steel wings and Memorial Park. Ordered x 3 lights  Lights purchased and awaiting installation.  30m lights installed along main street trees. Quote received for brickwork at front garden and for rendering.
4 Front of Office  Artwork	Design/Style - Laser Cut - black powder coated with gal mini orb backing. Design in progress.

This is page 30 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.......... General Manager

.......... Mayor

Garden	To complete gardens once brickwork complete and lasercutting installed.
Pioneers Sign at front of office – Restoration required	Complete
4.Project: Steel Wings Windmill Footings repairs/replacement	Initial quote received, contractor to visit site and requote.
Landscaping element	To complete new plantings once summer is over. Cleaned up gardens ready for planting. Looking at screening options to hide tank and the possibility of around Steel wings instead of plants. (easier maintenance)
5.Mural	Public exhibition complete 27 November. Panel Selection Committee meetings being held.
Workplace and Safety Requirements	All relevant insurance paperwork has been collected and risk assessments are being carried out.

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

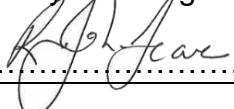
N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report.

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This is page 31 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

## OPTION

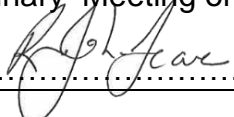
As per the recommendation.

## ATTACHMENTS

Attachment # 6: Community Services Income and Expenditure Statement as at 30 November 2020

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This is page 32 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor



**ITEM NO. 9 – MANAGER ECONOMIC AND TOURISM DEVELOPMENT –  
MONTHLY REPORT**

Council Meeting: 17 December 2020  
Report Date: 7 December 2020  
Author: Economic & Tourism Development Manager  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Manager, Economic & Tourism Development, along with specific action items being dealt with.

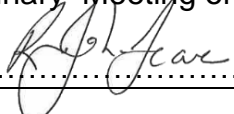
**RECOMMENDATION**

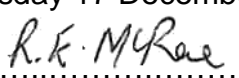
**The information contained in the Manager, Economic and Tourism Development Monthly Report be noted.**


**OFFICER COMMENT**

Description	Comment
<b>Economic Development</b>	
Business Murrumbidgee	<b>Darlington Point</b> Successful meeting on Thursday 19 November with 7 people. Have put together an interim board, with the aim that they'll hold a full meeting soon and invite all businesses in Darlington Point to confirm the appointments.  <b>Jerilderie</b> Working with interim president to assist in keeping businesses interested in being on the Committee/Board.
Regional Development Australia – Riverina & Murray	Face to face meeting on Wednesday 9 December
Business activities	Face to face meetings with businesses in Jerilderie and Darlington Point. Phone calls with businesses. Updating business listings on Council website. November business e-newsletter to 367 contacts.
Grants	Assistance with RAMJO submission for Regional Connectivity Grant. Assistance with Regional Airports Program - Round 2 grant application for Jerilderie and Coleambally.

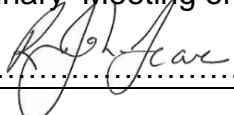
This is page 33 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

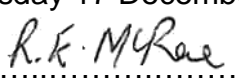
.....General Manager

.....Mayor

	<p>Preparation for Building Better Regions Fund – Darlington Point.</p> <p>Distribution of NSW Government Heritage grants to potential organisations and businesses.</p> <p>NSW Government The Festival of Place - Summer Fund webinar</p>
<b>Tourism</b>	
Destination New South Wales	Update of product listings for Darlington Point and Jerilderie on the Australia Tourism Data Warehouse for inclusion on the VisitNSW website.
Destination Riverina Murray	<ul style="list-style-type: none"> <li>Participated in the review of the NSW Destination Network model survey.</li> <li>Offer of free registration (valued at \$40) to tourism operators and event organisers to attend the Destination Inspiration Events Series in Griffith, Albury or Wagga in February/March 2021 (see attached fact sheet).</li> </ul>
Visit Riverina	<ul style="list-style-type: none"> <li>Thrive Riverina name change to Visit Riverina.</li> <li>Submitted content for summer e-newsletter.</li> <li>Attached is Thrive Riverina AGM minutes, tourism meeting notes and Board Members Minutes from Tuesday 10 November.</li> <li>DNSW will confirm famil trip dates and timings for publications as part of the joint marketing campaign.</li> <li>Submitted content for social media posts for December and January.</li> </ul>
Kidman Way Promotions Committee	<ul style="list-style-type: none"> <li>Final updates to new look website</li> <li>Discussion around new marketing mediums for the Committee</li> <li>37 boxes of Kidman Way brochures delivered to Visitor Information Centres year to date, in addition to 120 brochures requested by individuals.</li> </ul>
Murrumbidgee Trails Visitor Guide	<p>Destination marketing project undertaken in collaboration with Narrandera, Leeton and Lockhart Shire Councils. Launch on Wednesday 18 November at Whitton Malthouse. Submitted content for digital marketing campaign and delivered Visitor Guides to local businesses. 728 page likes on Facebook page</p> 
Photography	Photo shoot for Jerilderie on Friday 11 December.

This is page 34 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

 General Manager

 Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

This report is linked to the Murrumbidgee Council Community Strategic Plan 2017-2027:

### **Theme Four: Our Economy**

#### **Strategies:**

- 4.1.2 Promote Murrumbidgee and its towns and potential light manufacturing wholesale and retail business opportunities to diversify industry and stimulate employment growth
- 4.2.2 Work collaboratively with regional stakeholders to build Murrumbidgee Council profile
- 4.2.3 Contribute to regional tourism initiatives and major events in the region
- 4.2.5 Support local business with access to available training, workforce skills and technology
- 4.2.6 Build data and analysis of business and industry in the Murrumbidgee Local Government Area
- 4.3.1 Provide professional information services promoting tourism, visitor ventures and activities in our towns
- 4.3.2 Provide promotion and resources for tourism service providers
- 4.4.1 Raise community awareness of TAFE, university and other regional education providers

### **Theme 5: Our Leadership – Looking to our Future**

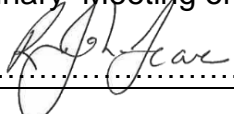
- 5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

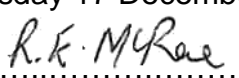
## **RISK MANAGEMENT**

N/A

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This is page 35 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

## CONSULTATION / ENGAGEMENT

Issues raised from consultation:

- Establishment of farmers markets in Darlington Point
- Cutting of tree branches in Jerilderie Street

## OPTION

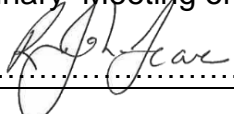
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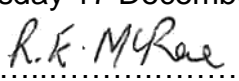
## ATTACHMENTS

Attachment # 7: Destination Riverina Murray Destination Inspiration Event Series Fact Sheet  
Attachment # 8: Thrive Riverina AGM Minutes 10 November 2020  
Attachment # 9: Thrive Riverina Board Minutes 10 November 2020  
Attachment # 10: Thrive Riverina Regional Tourism Meeting Notes 10 November 2020

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This is page 36 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

## ITEM NO. 10 - ASSET MANAGER - MONTHLY REPORT

Council Meeting:	17 December 2020
Report Date:	7 December 2020
Author:	Asset Manager
File #:	SC218
Approval:	General Manager

### BACKGROUND

To provide information generally relating to past and future actions of the Asset Manager, along with specific action items being dealt with.

### RECOMMENDATION

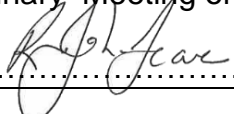
The information contained in the Asset Manager - Monthly Report be noted.

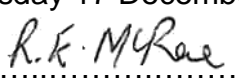
### OFFICER COMMENT

#### 1. Asset Management

Description	Comment
Meetings	1 x Management Meetings
	2 x Darlington Point Floodplain Risk Management Study and Plan Meeting
	1 x RMCC meeting
Preparation of Reports for Business Paper	Monthly Report
Transport for NSW	Continue development of Council System Management Plan
	4 x TfNSW inspections (MR321 urban area)
	2 x TfNSW inspections (MR321 rural area)
	4 x TfNSW inspections (HWY17)
Darlington Point Floodplain Risk Management Study and Plan	Continuation of works in conjunction with NSW Public Works
Assets	Refurbishment Darlington Point Office
	Booroobanilly Fire Shed Roller Door
	Yamma Hall - Kitchen Repairs
	Jerilderie Medical Centre - air conditioner
	The Willows - Gutters, air conditioner
	Jerilderie Racecourse - Soap dispensers
	Jerilderie Shop - Fittings
	Jerilderie Sports Centre - Signs, soap dispensers, splashback

This is page 37 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

	RFS Heavy Plant Register
	Murray Irrigation structures
	Weed Action Plan
	RMCC
	Darlington Point Golf Course project
	Cattle grids
Workplace Health & Safety	Organising skin checks, hearing tests
	Continue development of the WH & S Management System

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our leadership – Looking to our Future

1.1 Demonstrating Transparent Leadership through Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

N/A

## **OPTION**

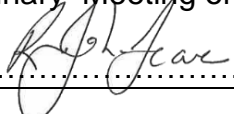
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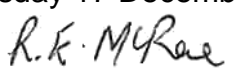
## **ATTACHMENTS**

NIL

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This is page 38 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

**ITEM NO. 11 – DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATION, NOVEMBER 2020**

Council Meeting: 17 December 2020  
Report Date: 4 December 2020  
Author: Manager Planning & Environment  
File #: SC210  
Approval: General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on Development Applications Approved Under Delegation during the previous month.

**RECOMMENDATION**

The information contained in the Development Applications Approved under Delegation, November 2020, be noted.

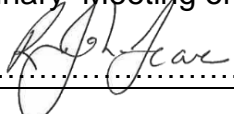
**BACKGROUND**

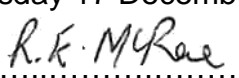
DA/CDC No.	Property Location	Description	Value	Determination Date
DA/CC45-2020	7 Wonga Court Jerilderie Lot 47 DP 1225744	Dwelling with attached Garage Alfresco & Porch & Detached Shed	\$300,000	24/11/2020
DA43-2020	34 Showground Road Jerilderie Lot 1 DP 827484	New Subdivision - Residential	N/A	20/11/2020
DA41-2020	8 Narrand Street Darlington Point Lot 1 Sec 4 DP 758340	New Carport/Garage/Shed - Residential	\$30,000	13/11/2020
DA40-2020	7 Bellbird Street Coleambally Lot 134 DP 237703	2 Units	\$751,025	13/11/2020
CC40-2020	7 Bellbird Street Coleambally Lot 134 DP 237703	2 Units	\$751,025	23/11/2020
CC1-2-2020	172 Raithby Lane Finley Lot 2 DP 120110	Shade Structure for Feedlot	\$520,000	6/11/2020

**ATTACHMENTS**

NIL

This is page 39 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

**ITEM NO. 12 - BIOSECURITY/SALEYARDS/TRUCKWASH/STOCK CONTROL**

Council Meeting:	17 December 2020
Report Date:	4 December 2020
Author:	Biosecurity Officers
File #:	SC92
Approval:	Asset Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on activities of the Biosecurity Officers during the previous month.

**RECOMMENDATION**

**The information contained in the Biosecurity, Saleyards, Truckwash and Stock Control Report be noted.**

**BACKGROUND**

**Jerilderie:**

***Weeds***

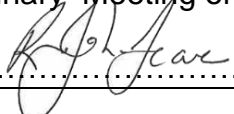
- Murray Weeds Action Program (WAP) funding confirmed for 2020-2021 season. Pleased to announce a significant increase from the previous years.
- Attended Regional Weeds Committee meeting in Corowa, items included WAP funding. Upcoming Weeds Conference to be held in Albury in August 2021, COVID permitting, and progress of new Weeds of the Riverina booklet.
- Treatment of Spiny Burr sites old and new.
- St John's Wort spraying, many new sites mapped and treated.
- Second round of road shoulder spraying ongoing, monitoring weather conditions.
- Bathurst Burr season under way next rain event.
- Khaki Weed spraying roadside mainly northern end. Larger infestations on Graham, Hutchings and Morundah Roads treated and monitored.
- St Barnaby's Thistle treated Elliott Lane and town tip, follow up spraying likely.
- Treated drains along Coonong Street near depot for upcoming works as well as spot sprayed depots and stockpiles.
- All inspections ongoing.

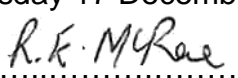
***Truck Wash***

- Sump pumped clean to help prevent issues over Christmas period.

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.......... General Manager

.......... Mayor



**Stock Control**

- Nil

**Saleyards**

- In process of purchasing new signage highlighting pen numbers and paddock names.

**Coleambally & Darlington Point:****Weeds**

- 1 high risk pathway inspections undertaken.
- 7 high risk property inspections undertaken.
- 16 private property inspections undertaken.
- 10 high risk site Inspections undertaken.
- 9 Red Guide Post inspections undertaken.
- 1 local road inspection undertaken.
- Priority Weeds sprayed including Spiny Burr Grass on Morely Road, Four Corners Road, Kook Road, Martin Bell Road, Bull Road, Main Canal Road and Donald Ross Drive.
- St John's Wort sprayed on Sturt Highway and Bull Road.
- Silver Leaf Nightshade sprayed on Yamma Road, Whitton Road, Britts Road, MR 321, North Boundary Road, Culley Road, Channel 9 Road, Eulo Road, Morundah Road and Main Canal Road.
- Bathurst Burr sprayed on Darlington Point levee bank and boat ramp.
- Boxthorn sprayed at Reserve behind Coleambally Golf Course.
- Sealed roads sprayed including Bencubbin Avenue, Calrose Avenue, Ringwood Road, Yamma Road, Bull Road, Pine Drive and MR 321.

**Stock Control**

- 1 call out to cattle on the Kidman Way.

**INTEGRATED PLANS**

Strategy 2.6.2 Educate and inform the community on weed management:

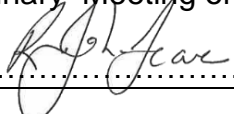
- Action 2.6.2.1 Promote biosecurity and weed management reduction through Council's weed management program;
- Action 2.6.2.1 Undertake inspections of rural properties to identify the existence of noxious weeds, advise and monitor for weed control;
- Action 2.6.2.3 Undertake weekly infestation inspections on Council and State controlled land (including roads) and implement eradication measures.

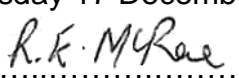
**OPTIONS**

N/A

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This is page 41 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

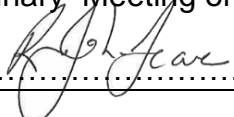
.....Mayor

## ATTACHMENTS

NIL

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This is page 42 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor

## CONFIDENTIAL ITEMS

ITEM NO. 13 - SALE OF COUNCIL LAND

Council Meeting:	17 December 2020
Report Date:	7 December 2020
Author:	Economic and Tourism Development Manager
File #:	SC88
Approval:	General Manager

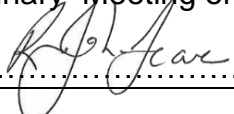
### RECOMMENDATION

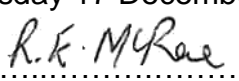
This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as confidential in accordance with Section 10A (2) (a) and (c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:-

- (a) personnel matters concerning particular individuals (other than Councillors),
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

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This is page 43 of 46 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 17 December 2020.

.....General Manager

.....Mayor