



21 Carrington Street, PO Box 5,
Darlington Point NSW 2706

☎ 02 6960 5500 ☎ 02 6968 4252
✉ mail@murrumbidgee.nsw.gov.au
🌐 www.murrumbidgee.nsw.gov.au

SHIRE OF PROGRESS AND OPPORTUNITY

12 February, 2016

Council Meeting Notice

I hereby give notice that the Ordinary Meeting of the Murrumbidgee Shire Council is to be held in the Murrumbidgee Shire Council Chambers at Darlington Point on Wednesday, 17 February, 2016 at 4.00pm.

Phil Pinyon
Interim General Manager

AGENDA

APOLOGIES

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**PLEASE NOTE – CONFIDENTIAL PAPERS ARE
NOT INCLUDED IN THE ONLINE AGENDA**

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

1. Draft Minutes of the Ordinary Meeting of Murrumbidgee Shire Council from 20 January, 2016

DRAFT Minutes Of The Ordinary Meeting Of Murrumbidgee Shire Council Held In
The Council Meeting Rooms at Coleambally at 4.01pm, Wednesday, 20 January, 2016

PRESENT: Councillors Austin Evans, Phillip Wells, Robert Black, Christine Chirgwin, Gavin Gilbert and Robert Curphey

IN ATTENDANCE: Kerry McMurray (Acting General Manager)
Sue Mitchell (Director Corporate Performance and Community)
Susan Appleyard (Acting Director, Health, Building and Planning)
Alison Balind (Executive Assistant – Minute Secretary)
Stephen Goodsall (GIS/Assets Officer)
Gary Randhawa (Project Officer)

The meeting opened at 4.01pm with Mayor Austin Evans reading the Council Prayer.

APOLOGIES
Nil

1. MINUTES OF THE EXTRAORDINARY MEETING OF MURRUMBIDGEE SHIRE COUNCIL FROM 7 DECEMBER, 2015

Cr Wells highlighted that the Minutes of the Extraordinary Meeting from 7 December, 2015 had been previously confirmed at the December Ordinary Meeting. No further action was required for this item.

2. BUSINESS ARISING FROM MINUTES

Nil

3. MINUTES OF THE ORDINARY MEETING OF MURRUMBIDGEE SHIRE COUNCIL FROM 9 DECEMBER, 2015

Carried (6-0)

16001. Resolution

Moved Cr Chirgwin , Seconded Cr Wells

That the minutes of the Ordinary Meeting of Murrumbidgee Shire Council from 9 December, 2015 be confirmed with the following amendment:

15238. Resolution

Moved Cr Gilbert, Seconded Cr Wells

That Council accept Cr Black's apology for the meeting of 9 December, 2016 and a leave of absence be granted.

Carried (6-0)

This Is Page 1 Of The DRAFT Minutes Of The Ordinary Meeting Of Murrumbidgee Shire Council, Held In The Council Meeting Rooms at Coleambally at 4.01pm, 20 January, 2016.

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MAYOR

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

DRAFT Minutes Of The Ordinary Meeting Of Murrumbidgee Shire Council Held In
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4. BUSINESS ARISING FROM MINUTES

Cr Evans – Re: Murray Darling Economic Diversification Program.
Cr Evans sought an indication from the Councillors as to whether they were supportive of Council providing a letter of support to Pasco Maintenance of Coleambally to make application to the program.

5. DECLARATIONS OF INTEREST

Nil

6. INFORMATION REPORTS

16002. Resolution

Moved Cr Chirgwin, Seconded Cr Curphey

That Council notes the contents of the Incoming Correspondence, Companion Animals Report and Development Applications Approved Under Delegation for information.

Carried (6-0)

7. COMMITTEE MINUTES

16003. Resolution

Moved Cr Gilbert, Seconded Cr Chirgwin

That Council receive the Minutes of Ordinary Meeting of Heritage Darlington Point, 13 December 2015 and Coleambally Australia Day 2016 Committee Meeting Minutes 7 January, 2016 for information.

Carried (6-0)

8. MAYORAL MINUTES

The Mayoral Minute was held over to be dealt with in Close Council.

9. GENERAL MANAGER'S REPORT

9.1 COUNCIL DECISION MAKING DURING MERGER PROPOSAL PHASE

16004. Resolution

Moved Cr Curphey, Seconded Cr Chirgwin

That Council:
a) Note the information contained within the report.

Carried (6-0)

This Is Page 2 Of The DRAFT Minutes Of The Ordinary Meeting Of Murrumbidgee Shire Council, Held In The
Council Meeting Rooms at Coleambally at 4.01pm, 20 January, 2016.

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MAYOR

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

DRAFT Minutes Of The Ordinary Meeting Of Murrumbidgee Shire Council Held In
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9.2 REVIEW OF NSW LOCAL GOVERNMENT RATING SYSTEM

Cr Curphey left the meeting room at 4.22pm.

16005. Resolution

Moved Cr Wells, Seconded Cr Gilbert

That Council:

- a) Note the information contained within the report.**

Carried (5-0)

9.3 PHASE 1 AMENDMENTS TO THE LOCAL GOVERNMENT ACT 1993

Cr Curphey returned to the meeting room at 4.23pm.

16006. Resolution

Moved Cr Black, Seconded Cr Wells

That Council:

- a) Notes the information contained within this report**
b) Prepares a collective response to the proposed amendments to the Local Government Act 1993 for endorsement at the February 17 meeting of Council.

Carried (6-0)

9.4 COUNCIL POLICIES

16007. Resolution

Moved Cr Chirgwin, Seconded Cr Gilbert

1. That Council endorses the following documents:

- **DRAFT GRPP.02.01.08 Privacy Management Policy (Attachment A)**
- **DRAFT GRPP.02.01.10 Complaints Management Policy (Attachment B)**
- **DRAFT GRPP.02.01.11 Record Management Policy (Attachment C)**

2. That Council place the documents on Public Exhibition in accordance with Section 160 of the Local Government Act to allow for input into the policy documents from the community.

Carried (6-0)

9.5 QUOTATION FOR DRAINAGE APPLICATION FOR BARWIDGEE BOULEVARD

16008. Resolution

Moved Cr Wells, Seconded Cr Gilbert

That Council, accept the Quotation of ACO Polycrete Pty Ltd for the amount specified (excluding GST) for the supply and delivery of *Traffikdrain*, under section 55 (3) (i) of the Local Government Act 1993.

Carried (6-0)

This Is Page 3 Of The DRAFT Minutes Of The Ordinary Meeting Of Murrumbidgee Shire Council, Held In The
Council Meeting Rooms at Coleambally at 4.01pm, 20 January, 2016.

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MAYOR

DRAFT Minutes Of The Ordinary Meeting Of Murrumbidgee Shire Council Held In
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9.6 FINANCE AND INVESTMENT REPORT FOR JANUARY, 2016

16009. Resolution
Moved Cr Curphey, Seconded Cr Wells

- a) That Council notes the investment income for December, 2015.
- b) Note the investments have been made in accordance with the Local Government Act 1993, the Local Government General Regulations and Council's investment policy.
- c) Adopt the Investment Report for the month of December, 2015.

Carried (6-0)

10. GENERAL MANAGER'S LATE REPORTS

LR1: FIT FOR THE FUTURE – MOVING FORWARD

16010. Resolution
Moved Cr Curphey, Seconded Cr Wells

That Council:

- a) Support the proposed merger of Murrumbidgee Shire Council and the part of Jerilderie Shire Local Government Area north of Yanco Creek.
- b) Make a submission on the proposed merger.
- c) Council register to present to the Public Inquiry on February 11 at the Coleambally Community Club.
- d) Request the General Manager to prepare the submission and submit it to the February 17, 2016 Council meeting for consideration.

Carried (6-0)

LR2: MURRUMBIDGEE SHIRE COUNCIL AUDIT COMMITTEE AMENDMENTS

16011. Resolution
Moved Cr Chirgwin, Seconded Cr Black

That Council:

- a) Amends the name of its Audit Committee to Audit and Risk Committee
- b) Amends the membership of the Committee to one Councillor and two community representatives.
- c) Adopts the Draft Audit and Risk Committee Charter and places it on public exhibition in accordance with Section 160 of the Local Government Act to allow for input into the policy documents from the community.
- d) Calls for Expressions of Interest from the Murrumbidgee Shire community for representation on the Audit and Risk Committee.
- e) Allocate funds as part of the 2016-2017 budget process and ongoing to cover costs associated with the internal audit process, specifically for the purposes of engaging an Internal Audit consultant.

Carried (6-0)

DRAFT Minutes Of The Ordinary Meeting Of Murrumbidgee Shire Council Held In
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**LR3: DARLINGTON POINT FLOODPLAIN MANAGEMENT – RECONSTRUCTION OF LEVEES
(AREAS 3 – 5A) GRANT FUNDING**

16012. Resolution
Moved Cr Wells, Seconded Cr Gilbert

That Council;

- a) formally accept the grant of \$3,664,000 offered for the reconstruction of levees (Areas 3 – 5A) under the 2015-2016 Floodplain Management Program
- b) execute the agreement with NSW Public Works for the provision of project management services for the reconstruction of levees (Areas 3 – 5A) up to the maximum value detailed in the Confidential Attachment.
- c) authorise the Acting General Manager to sign the funding and project management agreement documents on behalf of Murrumbidgee Shire Council.

Carried (6-0)

LR4: DARLINGTON POINT FLOODPLAIN MANAGEMENT – FLOOD STUDIES FUNDING

16013. Resolution
Moved Cr Gilbert, Seconded Cr Chirgwin

That Council;

- a) formally accept the grant of \$132,857 offered for Internal and External Flood Studies under the 2015-2016 Floodplain Management Program
- b) authorise the Acting General Manager to sign the funding agreement on behalf of Murrumbidgee Shire Council.

Carried (6-0)

LR5: FUNDING FOR COLEAMBALLY LANDFILL FACILITY

16014. Resolution
Moved Cr Black, Seconded Cr Chirgwin

That Council:

- a) formally accepts the offer of funding of \$80,940 from NSW Environmental Trust.
- b) authorise the Acting General Manager to sign the funding agreement on behalf of Murrumbidgee Shire Council.

Carried (6-0)

This Is Page 5 Of The **DRAFT** Minutes Of The Ordinary Meeting Of Murrumbidgee Shire Council, Held In The
Council Meeting Rooms at Coleambally at 4.01pm, 20 January, 2016.

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MAYOR

DRAFT Minutes Of The Ordinary Meeting Of Murrumbidgee Shire Council Held In
The Council Meeting Rooms at Coleambally at 4.01pm, Wednesday, 20 January, 2016

11 MOTIONS PURSUANT TO NOTICE

Nil

12 QUESTIONS PURSUANT TO NOTICE

Nil

13 COUNCILLOR QUESTIONS

Nil

14. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CONFIDENTIAL SESSION

16015. Resolution

Moved Cr Gilbert, Seconded Cr Chirgwin

That the meeting is closed during the discussion of the matters Item Mayoral Minute 1 as on balance, the public interest in preserving the confidentiality of information outweighs the public interest in maintaining openness and transparency in Council decision-making because the disclosure of this information would prejudice Council and individuals from achieving a 'best' outcome for the community and individuals involved;

The decision to close the meeting to consider; is recorded as follows:

- d) commercial information of a confidential nature that would, if disclosed:*
- (i) prejudice the commercial position of the person who supplied it, or*
 - (ii) confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret,*

Carried (6-0)

Having so resolved, the Council went into Closed Council, the time being 4.48pm.

16019. Resolution

Cr Chirgwin, Cr Black

That Open Council be resumed.

Carried (6-0)

Having so resolved, the Council meeting was re-opened to the public, the time being 5.32pm. On resuming Open Council, the Mayor read the following resolutions that were passed in Closed Council as follows:

IC1 – DARLINGTON POINT CARAVAN PARK

16016. Resolution

Moved Cr Chirgwin, Seconded Cr Curphey

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MAYOR

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

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DRAFT Minutes Of The Ordinary Meeting Of Murrumbidgee Shire Council Held In
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That Council defer making a decision on this matter until the next meeting of Council to obtain clarification on the lease documentation.

Carried (6-0)

MAYORAL MINUTE

MM1: IN COMMITTEE – ACTING GENERAL MANAGER

16017. Resolution

Moved Cr Chirgwin, seconded Cr Curphey

- a) That council appoint Phil Pinyon to the position of Interim General Manager for a minimum term of one month to a maximum term of 12 months or until the appointment of a General Manager, whichever occurs first in accordance with the contract of employment (Attachment A) with the following amendments:
- Start date of the contract to be 27 January, 2016.
 - Schedule B: TRP to be amended to include the wording "which will be paid pro-rata fortnightly".
 - Removal of travel expenses.
 - The title be amended to Interim General Manager.
- b) The council delegate to the person holding the position, acting in or performing the duties of Interim General Manager, the powers, duties and functions set out in the attached instrument of delegation (Attachment B) to the Interim General Manager subject to the conditions and limitations specified in that instrument.
- c) The instrument of delegation to the Interim General Manager comes into force upon resolution of council.
- d) On the coming into force of the instrument, all delegations to the previous Acting General Manager are assigned to the new Interim General Manager.
- e) The duties and functions set out in the abovementioned instruments must be performed, and the powers set out in the instruments must be executed in accordance with any guidelines or policies of council that it may from time to time adopt.
- f) Council note that the instrument under the Local Government Act includes a power of delegation to other persons or bodies in accordance with section 378(2) of the act.

Carried (6-0)

There being no further business, the meeting closed at 5.35pm.

This is Page 7 Of The DRAFT Minutes Of The Ordinary Meeting Of Murrumbidgee Shire Council, Held In The
Council Meeting Rooms at Coleambally at 4.01pm, 20 January, 2016.

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MAYOR

2. BUSINESS ARISING FROM MINUTES

3. DECLARATIONS OF INTEREST

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

4. INFORMATION REPORTS

4.1 Incoming Correspondence

Correspondent	Subject	Date received	Action Officer
1. State Training Services	Completion of Traineeship – Louella Cadorin	15.1.16	GM
2. Division of Local Government Premier & Cabinet	Agenda – Meeting with Murrumbidgee	19.1.16	EA
3. NSW Government	Biosecurity Act – Development of Supporting Regulation	18.1.16	GM
4. Mary Burge	Thanks to Locum GM Kerry McMurray for efforts put into council	19.1.16	GM
5. NSW Government Transport - RMS	RE: Regional Intermodal Taskforce	19.1.16	GM
6. Jerilderie Shire Council	LTR from Jerilderie Shire Council requesting Murrumbidgee Shire Council to consider proposal to merge as part of fit for the future	20.1.16	EA
7. Office of Environment & Heritage	2016/17 Floodplain Management Program – funding now open	21.16.16	GIS
8. Jerilderie Shire Council	Fit for the Future merger proposal	25.1.16	GM
9. Division of Local Government Premier & Cabinet	Notification of Public enquiry into the proposal to amalgamate or alter the boundaries of Local government areas	25.1.16	GM
10. Office of Environment & Heritage	RE: Development application 131516 – WormTech Pty Ltd Composing Facility	27.1.16	Susan Appleyard
11. Department of Primary Industries	Subject: Development application 131516 WormTech Pty Ltd	27.1.16	Susan Appleyard
12. Gaye Moore	Driveway preference for Barwidgee Reconstruction	28.1.16	PE
13. Jerilderie Shire Council	Jerilderie Shire Council letter to Minister Paul Toole Proposing a merger between whole of Jerilderie Shire and Murrumbidgee Shire Council	29.1.16	EA
14. RJ O'Brien	Complaint of Neighbours untidy yard in Clark St, Darlington Point	2.2.16	OM
15. David Jones	Request to Lease Laneway	2.2.16	GIS
16. Water Directorate	Re: Replacement of Southwest Executive Committee Member	2.2.16	GM
17. Canopy	Re: Bio diverse Carbon Conservation	2.2.16	GM
18. Kevin Waters	Request for prints	2.2.16	GM
19. Susan Porter	Decline of nomination for Australia Day	2.2.16	MFA
20. NSW Government Planning & Environment	Cypress View Lodge located at 16-24 Kookaburra Ave Coleambally 2707	4.2.16	GM
21. Albury City Council	RAMROC Regional Freight Transport Plan	4.2.16	GM
22. CICL	Coleambally streetscape – concerns from CICL CEO John Culleton re condition of streetscape	4.2.16	GM
23. Jerilderie Shire	Updated Letter Seeking Merger Support from	4.2.16	EA

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Council	Jerilderie Shire Council		
24. Department of Primary Industries	Dollar for dollar native fish stocking program	5.2.16	GIS
25. IPART	Your Application for access to Government Information : Failure to pay advanced deposit	5.2.16	GM

4.2 Companion Animals report

Companion Animals

Since 13th January, 2016 the following has transpired in relation to companion animal activity within the Shire:

Dogs newly registered	4	Cats newly registered	0
Dogs impounded	2	Cats impounded	0
Dogs released to owner	1	Cats released to owner	0
Dogs rehomed	1	Cats rehomed	0
Dogs currently impounded	0	Cats currently impounded	0
Dogs euthanized	0	Cats euthanized	0

4.3 Development Applications Approved Under Delegation

DA No.	Property Location	Works Undertaken	Description	Value
CDC191516	36 Bencubbin Avenue, Coleambally	Construction	Shed Extension	\$4,500
CDC201516	Martin Bell Road, Coleambally	Construction	Recycling Shed	\$20,000
CDC211516	2 Falcon Road, Coleambally	Relocation	Pre-fabricated Dwelling	\$40,000

RECOMMENDATION

That Council notes the contents of the Incoming Correspondence, Companion Animals Report and Development Applications Approved Under Delegation for information.

5. COMMITTEE MINUTES

5.1 Minutes of Coleambally Australia Day 2016 Review Meeting from 4 February, 2016

Present: P. Sheppard, K. Mannes, A. Hayes, T. Breed, C. Martin, C. Chirgwin, K. Rossato, E. Rooks, K. Boyle

Apology: K. Sheppard

- Thank you to everyone for their contribution on Australia Day and for coming along to this meeting.
- **Motion:** That the minutes of the previous meeting (7th January, 2016) be accepted as an accurate record of that meeting.
Moved: Kim Mannes **Seconded:** Kylie Rossato **Motion carried**
- Feedback from the community has been very positive.
- When application has been lodged for ambassador, email should be sent to chairpersons of Coleambally and Darlington Point committees to notify them that it has gone.
- Getting nominees to start walking down when their name was read worked well and saved time.
- Format worked well. Putting the two lifetime achievement awards before Citizen of the Year went well. Poem is a good idea.
- Finances – tabled – not yet finalised as not all accounts are in. Final report will be sent out when all figures are available.
Less people had breakfast this year – leftover sausages and bacon went to TTT’s Games group. Box of bacon and 4 dozen eggs were returned. Cost of food had increased significantly.
Need to consider increasing the cost of breakfast - \$3 per head suggested.
More people arrived at start of formal proceedings this year.
- Nomination forms for 2017 – closing date Wednesday, 4th January, 2017. Get forms ready for distribution from March. Encourage clubs, organisations etc to fill them out throughout the year.
- Competitions for 2017 – final details to be sorted at October meeting.
 1. Colouring in
 2. Replace thong with best decorated bike?
 3. Cupcake
 4. Photography – 3 sections (primary, secondary, open); amateurs only; A4 or 8”x 10”; unframed; to Coly Shire office by 20th December, 2017; 1 entry per person; to be collected from Shire office in given time if return wanted. Possible theme “My Australia.”
- 2017 – dinner due to be in Coleambally.
- Presentation to ambassador – hamper with local produce in CDP CEF bag.
- To do list before the day – clean up tables and benches in town square.

- Pass on to Town Life that toilets were filthy – need to ensure they are clean – health standards.
- What will the implications be for Australia Day ambassador allocation and needs post amalgamation?

5.2 Minutes of the Darlington Point Townlife Committee from 12 January, 2016

Minutes of the Darlington Point Townlife Committee meeting held at the Council Chambers, Darlington Point on Tuesday 12 January 2016 at 5.30pm

PRESENT Margaret King, Andrew Paterson, Gavin and Tammy Gilbert

IN ATTENDANCE Sue Mitchell

APOLOGIES Steven Ford and Peter Van Hees

MINUTES OF PREVIOUS MEETING 8 December, 2015

GENERAL BUSINESS

Australia Day

- Discussion held regarding nominations – extended until 15 January. Information provided to judges on how to assess – rating from 1-5 or 1-10.
- Darlington Point Club booked for dinner – Smorgasbord \$25 per head to include sweets. 6.30pm for 7.00pm – RSVP to Council by 22/1/2016. Invitations to all nominees for Citizen, Councillors and committee members.
- Notification of ambassador has not been received to date.
- Cabin booked for accommodation.
- Flag raising – 2016 Captains to raise flag. Peter Van Hees to run through flag raising ceremony beforehand.
- Discussion held regarding lunch – decided on BBQ. Gavin to order meat and organise BBQ from RFS.
- Margaret to purchase and decorate mud cake.
- Programs – Council to prepare and mail. Certificates to be printed and signed.
- 9.00am start for set-up

Next meeting Tuesday 9th February, 2016

RECOMMENDATION

That Council notes the minutes of the Coleambally Australia Day Committee and the Darlington Point Townlife Committee for information.

6. GENERAL MANAGER'S REPORT

6.1 AMENDMENT TO 2016 COUNCIL MEETING SCHEDULE

<p>Council Meeting 17 February, 2016 PP:IGM – Amendment to 2016 Council Meeting Schedule</p>

EXECUTIVE SUMMARY

At its December 2015 meeting, Murrumbidgee Shire Council adopted its schedule of meeting dates for the upcoming year. This report is to make an adjustment to the date of the March meeting which was contained within that report.

RECOMMENDATION

That Council hold its March 2016 meeting on Wednesday, March 16.

BACKGROUND

In considering the report to the December meeting, Councillors were provided with a schedule of meeting dates as an attachment to the report. Ordinary Meetings of Council are currently held on the third Wednesday of each month, with Council Strategic Workshops commencing two hours ahead of the Ordinary Meeting. The exceptions to this are the months of May and December when, for operational reasons, the meetings are held on the second Wednesday of the month.

On review of the attachment included with the December report, it was noted that the date set for the March meeting was March 17. This day, in 2016, will fall on a Thursday and, as such, is contrary to Council's Code of Meeting Practice. To comply with the Code of Meeting Practice, Council is advised to amend the date of the meeting to March 16, 2016.

COMMENT

The meeting schedule considered by Council in December failed to account for the additional day in February, 2016 and listed the ordinary meeting for March 17.

CONSIDERATIONS (Statutory Compliance/Policy, Financial, Integrated Plan, Risk Management)

STATUTORY COMPLIANCE/POLICY
GRPP 02.01.05 Code of Meeting Practice.

FINANCIAL
The cost of advising the community of the revised meeting date will be minimal.

INTEGRATED PLANS
D1.1.3 - Ensure transparent, accountable and responsible leadership throughout Council

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

ELT

OPTIONS

Nil

ATTACHMENTS

Nil

Phil Pinyon

INTERIM GENERAL MANAGER

6.2 PHASE 1 AMENDMENTS TO THE LOCAL GOVERNMENT ACT 1993

**Council Meeting
17 February, 2016
PP:IGM – Phase 1 Amendments To The Local Government Act 1993**

EXECUTIVE SUMMARY

At its meeting in January, 2016, Council resolved to prepare a collective response to the Local Government Act Review. This report provides details of that response and seeks the endorsement of the elected representatives of its contents.

RECOMMENDATION

That Council:

- a) Endorses the response to the proposed amendments to the Local Government Act 1993.**
- b) Lodges the response via the online Fit for the Future portal by the close of consultation on 15 March, 2016**

BACKGROUND

The Local Government Reform process currently underway in New South Wales has a number of elements, one of which is a review of the Local Government Act 1993 and the development of proposed amendments. In October 2013, the Independent Local Government Review Panel and the Local Government Acts Taskforce released reports on their findings. Contained within the reports were a number of recommendations to the NSW Government to shape *“A more sustainable system of democratic local government with added capacity to meet the needs of local and regional communities and to be a valued partner of State and Federal governments”*.

In September 2014, the Government released its response to the reports. This *Fit for the Future* response considered the 65 recommendations presented by the Panel and developed its response, based on support for the majority of recommendation as well as general support for the Taskforce recommendations.

On January 8, 2016 the Acting Chief Executive of the Office of Local Government advised that Phase 1 of the New Local Government Act Development was to commence and a report to this effect was considered at the 20 January meeting of Murrumbidgee Shire Council. Council resolved to prepare a collective response to the proposed amendments to the Local Government Act 1993 for endorsement at the February 17 meeting of Council.

Council staff have collated responses in accordance with this resolution and these comments are highlighted in Attachment A. The responses were drawn from information contained in the Towards New Local Government Legislation Explanatory Paper: proposed Phase 1 amendments (Attachment B). While the Local Government Act 1993 remains a sound basis on which to guide local governance, Phase 1 of the review focuses on the proposed amendments to the Local Government Act as they relate to:

- Guiding principles for the Act and local government
- Structural framework of local government
- The governing body of councils
- Elections
- Council’s workforce

- Ethical standards
- Council's strategic framework
- Council performance

Subsequent phases of the review processes will look more closely at areas of revenue raising and the regulatory functions of Local Government.

COMMENT

The suggested changes proposed by the Phase 1 amendments to the Local Government Act are on balance considered to be reasonable and appropriate. While there were a few elements which appeared to raise questions over clearly delineating the operational and strategic roles within Local Government, these have been highlighted and, should Council endorse the attached information, will be incorporated as part of Council's response to the review process.

CONSIDERATIONS (Statutory Compliance/Policy, Financial, Integrated Plan, Risk Management)

STATUTORY COMPLIANCE/POLICY
Local Government Act 1993.

FINANCIAL
N/A

INTEGRATED PLANS
D1.1.4 - Provide strong and effective governance

RISK MANAGEMENT
N/A

CONSULTATION / ENGAGEMENT

Executive Leadership Team

OPTIONS

- a) The recommendation as printed.
- b) Council could resolve to note the report only and take no further action.
- c) Councillors may have some alterations that can be incorporated into the response by resolution at this Council meeting.

ATTACHMENTS

Attachment A: Draft Response to Proposed Amendments to the Local Government Act – Phase 1

Attachment B: Towards New Local Government Legislation Explanatory Paper: proposed Phase 1 amendments

Phil Pinyon
INTERIM GENERAL MANAGER

Attachment A: Draft Response to Proposed Amendments to the Local Government Act – Phase 1

DRAFT RESPONSE TO PROPOSED AMENDMENTS TO THE LOCAL GOVERNMENT ACT – PHASE 1

1.1 Purposes of the Local Government Act

Proposed Amendment

The purposes of the *Local Government Act 1993* should be:

- to establish a legal framework for the NSW system of local government, in accordance with section 51 of the *Constitution Act 1902* (NSW);
- to describe the nature and extent of the responsibilities and powers of local government; and
- to create a system of local government that is (Insert "independent,") democratically elected, engages with and is accountable to the community, is sustainable, flexible, effective and maximises value for money.

1.3 The guiding principles of local government

Proposed amendment:

The council charter in section 8 should be replaced by provisions that:

- describe the role of local government; and
- establish guiding principles for local government.

The new guiding principles to be observed in local government should enable councils to:

- actively engage local communities, including through integrated planning & reporting;
- be transparent and accountable;
- recognise diverse needs and interests;
- have regard to social justice principles;
- have regard to the long term and cumulative effects of its actions on future generations;
- foster ecologically sustainable development;
- effectively manage risk;
- have regard to long term sustainability;
- work with others, government and non-government agencies, to secure services that are appropriate to meet local needs;
- foster continuous improvement and innovation;
- act fairly, ethically and without bias in the public interest; and
- endeavour to (Insert "work together with,") involve and support its staff.

2.1 The role of the governing body

Proposed Amendment

It is proposed to replace the current prescribed role of the governing body under section 223 which is focussed only on the board-like function of the body. The governing body is the elected representatives of the council (the councillors).

It is proposed to use the Panel's more expansive list as a basis for describing the functions of the governing body:

- to provide effective civic leadership to the community;
- to consult regularly with community organisations and other key stakeholders and keep them informed of council's activities and decisions;

- to direct and control the affairs of the council in consultation with the general manager and in accordance with the Act;
- to ensure as far as possible the financial sustainability of the council;
- to determine and adopt the community strategic plan, delivery program and other strategic plans and policies;
- to determine and adopt a rating and revenue policy and operational plans that ensure the optimum allocation of the council's resources to implement the community strategic plan and for the benefit of the area;
- to make decisions in accordance with those plans and policies;
- to make decisions necessary for the proper exercise of the council's regulatory functions (This seems very operational and contrary to the other roles of the governing body which are more strategic – suggest deletion);
- to keep under review the performance of the council and its delivery of services;
- to determine the process for appointment of the general manager and monitor his/her performance; and
- to ensure that the council acts honestly, efficiently and appropriately in carrying out its statutory responsibilities.

2.3 Rural councils

Proposed Amendment

It is proposed to allow for small rural councils to apply to the Minister for Local Government for one-off approval (What is the rationale for limiting this to a "one-off approval" – it could be an ongoing opportunity and suggest that "one-off" be changed to "ad-hoc") to:

- reduce councillor numbers and abolish wards without the need for a constitutional referendum;
- omit the current restriction that prevents councils from making an application for a decrease in the number of councillors that would result in the number of councillors for each ward being fewer than 3; and
- reduce the number of council meetings to be held in a year to below the minimum of 10 currently required under section 365.

3.1 The role of the mayor

Proposed Amendment

It is proposed to describe the role of the mayor differently.

The mayor should have all the prescribed responsibilities of a councillor in addition to the following additional responsibilities:

- to be the leader of the council and the community of the local government area, and advance community cohesion;
- to promote civic awareness and, in conjunction with the general manager, ensure adequate opportunities and mechanisms for engagement between the council and the local community;
- to be the principal member and spokesperson of the governing body and to preside at its meetings;
- to ensure that the business of meetings of the governing body is conducted efficiently, effectively and properly in accordance with provisions of the Act;
- to lead the councillors in the exercise of their responsibilities and in ensuring good governance;
- to ensure the timely development of the governing body's strategic plans and policies, and to promote their effective and consistent implementation, including by promoting partnerships between the council and key stakeholders;
- to exercise, in cases of necessity, the policy-making functions of the governing body between meetings of the council;
- to represent the governing body on regional organisations and in inter-government forums at regional, State and federal levels;

- to advise, manage (It is the role of the Council to “manage” the general manager – suggest deletion of the word “manage”). If not changed, this has the potential to “politicise” the role of general manager and undermine the role of the governing body.) and provide strategic direction to the general manager in accordance with the council’s strategic plans and policies;
- to lead performance appraisals of the general manager;
- to carry out the civic and ceremonial functions of the mayoral office; and
- to exercise such other functions as the governing body determines.

3.2 The mayor’s term of office

Proposed Amendment

The current length of term for a mayor is either:

- one year for mayors elected by councillors; or
- four years for mayors popularly elected by the electors.

This would be changed so that mayors elected by councillors are to hold office for a minimum of two years, as recommended by the Panel, with the option of electing a person to the office for the whole four year term.

Also in accordance with the Panel’s recommendation, and the Government’s response, it proposed that it be compulsory for councillors to vote in a mayoral election.

Section 230 will also be amended to clarify that the office of mayor becomes vacant upon the person holding the office ceasing to hold civic office or on the occurrence of a casual vacancy.

(Councillors may wish to express a view on this.)

(The background commentary on this item is interesting – see green highlighted section below.)

Background

The proposed amendments will

- enhance political leadership and stable governance of council to give effect to the Government’s commitment to extend the term of mayors elected by councillors to a minimum of two years, as well as make voting in mayoral elections compulsory; and
- address an existing ambiguity in the Act that has allowed some Mayors to purport to exercise the role of mayor after they cease to hold office as a councillor after an election.

Although the Panel and Taskforce did not describe a four year mayoral term option – just proposing a *minimum* of two years – this extension is being explored as a way to further support stable local government.

Compulsory voting by councillors for a mayoral election (as recommended by the Panel) may also address community concern that too many mayors are chosen by pulling lots out of a hat. However, it is important that a positive statutory obligation to vote does not undermine the democratic process (such as by excluding a person who has a genuine reason for being absent) or be too easy to avoid for reasons that are not bona fide. To meet those policy ends, the Act could provide:

- councillors may cast a vote in a mayoral election by proxy;
- councillors may cast a vote by telephone, video-conference, or electronic means;
- if a councillor is absent from the meeting at the time of the vote so that the number of remaining councillors voting is even-numbered, and has not cast a vote by proxy or electronic means, then another councillor must be excluded from voting by way of a ‘draw from a hat’; and (This does not seem to be any improvement on “pulling lots out of a hat” for the selection of mayor as it exists..)
- a regulation-making power in relation to process of electing mayors by councillors.

5.1 Determination of the organisation structure

Proposed Amendment

It is proposed to amend the Act to provide that:

- the organisation structure is to be determined on the advice of the general manager;
- the adopted structure must accord with the priorities set out in the council's community strategic plan and delivery program;
- the adopted structure may only specify the roles and relationships of the general manager, designated senior staff and other staff reporting directly to the general manager; and
- the general manager is to be responsible for determining the balance of the organisation structure but must do so in consultation with the governing body. (The requirement for the general manager to determine the balance of the organisation structure in consultation with the governing body is not practical unless it is more clearly defined. Some minor changes to structure occur as part of day to day operations and do not warrant "consultation with the governing body". The proposal as it stands is a retrograde step and is contrary to the proposed role of the general manager in 5.2.)

7.3 Council's integrated planning and reporting to reflect regional priorities

Proposed Amendment

Amendments are proposed to ensure that regional priorities are reflected in individual councils' strategic business planning. In particular, amendments are proposed to:

- require council's community strategic plans to identify key regional priorities and strategies for the council, developed with adjoining councils and agencies; and
- require delivery programs to address key regional strategies including council actions and any proposed joint programs agreed regionally.

(There is an opportunity for this section to include reference to the role of newly created Joint Organisations if/when they are legislated)

8.1 Annual reports

Proposed Amendment

It is proposed to require the information reported in councils' annual reports to be endorsed as factually accurate by an internal audit committee. As noted below (at [8.4]), councils will be required to establish internal audit committees with a majority of independent members and an independent Chair.

(Whilst the principle of the proposed amendment is agreed with, it is not practical to expect that an internal audit committee will be sufficiently informed to endorse all information contained in a council's annual report as being factually correct. It would be an extremely time consuming and demanding task for an internal audit committee to gain sufficient knowledge to be in the position of being able to endorse the content of the annual report.)

8.4 Internal audit

Proposed Amendment

It is proposed to introduce a mandatory requirement for councils to have an internal audit function. To this end, it is proposed that new provisions will require all councils to have an internal audit function:

- with broad terms of reference covering compliance, risk, fraud control, financial management, good governance, performance in implementing their community strategic plan and delivery program, service reviews, collection of required indicator data, continuous improvement and long term sustainability; and

that focuses on councils adding value to, and continuous improvement in, the performance of their functions.

All councils will be required to comply with guidelines issued by the Chief Executive of the Office of Local Government with respect to the implementation of their internal audit functions. All councils will appoint an audit, risk and improvement committee that meets the following requirements:

- audit committees must have a majority of independent members and an independent chair;
- general managers may not be members of audit committees (but may attend meetings unless excluded by the committee); and (The circumstances where the general manager may be excluded should be specified and not left open to the discretion of the audit committee.)
- the Chair of the audit committee must report at least biannually to a council meeting on the organisation's performance in financial management, good governance and continuous improvement.

Councils will be permitted to have joint arrangements for internal audit and share audit committees.

(As an overarching comment, the value adding role and importance of audit committees is recognised, but they must not be allowed to subvert the authority of the democratically elected governing body which they have the potential to do. Their role should be to assist the governing body and management to add value and promote continuous improvement in the performance of council functions, not to take over.)

8.5 Sector-wide performance audits by the Auditor-General

Proposed Amendment

To identify trends and opportunities for improvement across the sector as a whole, it is proposed to ~~compliment~~ (complement) the mandated requirement for internal audit by empowering the Auditor-General to conduct issue-based performance audits in key areas of local government activity.

Attachment B: Towards New Local Government Legislation Explanatory Paper:
proposed *Phase 1* amendments



Towards New Local Government Legislation
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Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



ACCESS TO SERVICES

The Office of Local Government is located at:

Levels 1 & 2
5 O'Keefe Avenue
NOWRA NSW 2541

Locked Bag 3015
NOWRA NSW 2541

Phone 02 4428 4100
Fax 02 4428 4199
TTY 02 4428 4209

Level 9, 6 – 10 O'Connell Street
SYDNEY NSW 2000

PO Box R1772
ROYAL EXCHANGE NSW 1225

Phone 02 9289 4000
Fax 02 9289 4099

Email olg@olg.nsw.gov.au
Website www.olg.nsw.gov.au

OFFICE HOURS

Monday to Friday
8.30am to 5.00pm
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Towards New Local Government Legislation
 Explanatory Paper: proposed *Phase 1* amendments



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Foreword



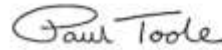
The journey towards stronger, more sustainable local government began in late 2011. Councils from throughout NSW came together for Destination 2036 to discuss their long-term future. The gathering considered how communities, economies and technologies might change over the next 25

years and how the local government sector might change to meet these challenges. This led to the appointment of the *Independent Local Government Review Panel* (the Panel) and *Local Government Acts Taskforce* (the Taskforce).

While the fundamentals of the *Local Government Act 1993* remain sound, both the Panel and the Taskforce recommended change. The Government's response to the Taskforce and Panel reports was released in 2014 and supported many important recommendations that had been made for legislative reform – including the development of modern, principles-based local government legislation.

The proposed phase 1 reforms are the first step in the process of modernising the Local Government Act, to ensure that it meets the future needs of councils and communities. Phase 1 of the reform program focuses mainly on changes to the governance and strategic business planning processes of councils. Later phases will focus on how councils raise revenue and how they exercise their regulatory functions, as well as a program of restructuring and updating the local government legislation.

I would like to invite councils and communities to provide your input and co-operation on this critical phase of the Fit for the Future reforms and I look forward to working with you as we continue the process of reform.



The Hon. Paul Toole
Minister for Local Government



Towards New Local Government Legislation
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Overview

We are seeking your feedback

The Office of Local Government is seeking input on important proposals by the NSW Government for legislative reform. The views of councils and their communities, and other stakeholders, are now being sought on phase 1 of the development of new Local Government legislation.

Phase 1 is designed to:

- embed strategic business planning principles across the range of council functions and practices;
- promote independent and sustainable councils engaged with and accountable to their local communities that have the capacity to deliver on local and regional needs; and
- support a culture of continuous improvement in councils to ensure the effective and efficient delivery of the strategic goals agreed to with their local communities.

How to give your feedback

Each of the amendments that is being proposed for phase 1 is described briefly in this explanatory paper and a cross-reference to any relevant recommendation of the Panel and/or the Taskforce is given. Most of these proposals have been the subject of stakeholder consultation in developing the Government's response to the Panel and Taskforce reports, so the paper is as streamlined as possible. The aim of this consultation is to use feedback received about the phase 1 amendments to inform the legislative drafting process.

The first stage of consultation is therefore an invitation to provide your feedback on each of these proposals through an online survey on the Fit for the Future website at www.fitforthefuture.nsw.gov.au. There will also be a link through the NSW Government's Have Your Say website at www.haveyoursay.nsw.gov.au.

Following consultation, it is anticipated that amending legislation could be introduced into and passed by the NSW Parliament in 2016.

Towards New Local Government Legislation
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1. Guiding principles for the Act and local government

1.1 Purposes of the Local Government Act

Proposed Amendment

The purposes of the *Local Government Act 1993* should be:

- to establish a legal framework for the NSW system of local government, in accordance with section 51 of the *Constitution Act 1902* (NSW);
- to describe the nature and extent of the responsibilities and powers of local government; and
- to create a system of local government that is democratically elected, engages with and is accountable to the community, is sustainable, flexible, effective and maximises value for money.

Current provision:
Section 7

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:
T: 3.1.1 Purposes of the Local Government Act

Background
The current purposes of the Act will be updated and streamlined by the proposal.

1.2 Role of local government

Proposed Amendment

The council charter in section 8 should be replaced by provisions that:

- describe the role of local government; and
- establish guiding principles for local government.

The role of local government should be to enable local communities to be healthy and prosperous by:

- providing strong and effective elected representation, leadership, planning and decision making;
- working cooperatively with other bodies, including other levels of government, to pursue better community outcomes;
- effective stewardship of lands and other assets to affordably meet current and future needs;
- endeavouring to provide the best possible value for money for residents and ratepayers;
- strategically planning for and securing effective and efficient services, including regulatory services, to meet the diverse needs of members of local communities; and
- following the guiding principles of local government.

Current provision:
Section 8

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:
T: 3.1.2 Role and Guiding Principles of Local Government

Background:
The Taskforce's proposed role of local government was similar but has been modified in this proposal to:

- more closely reflect the vision for Local Government in NSW agreed to at Destination 2036, including a focus on achieving outcomes and working together within and outside local government;
- adopt clear and simple language and remove duplication;
- reflect the role of councils in enabling outcomes and shaping its local government area through external relationships; and
- focus on the context in which councils operate, rather than prescribe outcomes.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



1.3 The guiding principles of local government

Proposed amendment:

The council charter in section 8 should be replaced by provisions that:

- describe the role of local government; and
- establish guiding principles for local government.

The new guiding principles to be observed in local government should enable councils to:

- actively engage local communities, including through integrated planning & reporting;
- be transparent and accountable;
- recognise diverse needs and interests;
- have regard to social justice principles;
- have regard to the long term and cumulative effects of its actions on future generations;
- foster ecologically sustainable development;
- effectively manage risk;
- have regard to long term sustainability;
- work with others to secure services that are appropriate to meet local needs;
- foster continuous improvement and innovation;
- act fairly, ethically and without bias in the public interest; and
- endeavour to involve and support its staff.

Current provisions:

Section 8

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

T: 3.1.2 Role and Guiding Principles of Local Government

Background:

The Taskforce's proposed role of local government was similar but has been modified in this proposal to:

- more closely reflect the vision for Local Government in NSW agreed to at Destination 2036, including a focus on achieving outcomes and working together within and outside local government;
- adopt clear and simple language and remove duplication;
- reflect the role of councils in enabling outcomes and shaping its local government area through external relationships; and
- focus on the context in which councils operate, rather than prescribe outcomes.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



2. Structural framework of local government

2.1 The role of the governing body

Proposed Amendment

It is proposed to replace the current prescribed role of the governing body under section 223 which is focussed only on the board-like function of the body. The governing body is the elected representatives of the council (the councillors).

It is proposed to use the Panel's more expansive list as a basis for describing the functions of the governing body:

- to provide effective civic leadership to the community;
- to consult regularly with community organisations and other key stakeholders and keep them informed of council's activities and decisions;
- to direct and control the affairs of the council in consultation with the general manager and in accordance with the Act;
- to ensure as far as possible the financial sustainability of the council;
- to determine and adopt the community strategic plan, delivery program and other strategic plans and policies;
- to determine and adopt a rating and revenue policy and operational plans that ensure the optimum allocation of the council's resources to implement the community strategic plan and for the benefit of the area;
- to make decisions in accordance with those plans and policies;
- to make decisions necessary for the proper exercise of the council's regulatory functions;
- to keep under review the performance of the council and its delivery of services;
- to determine the process for appointment of the general manager and monitor his/her performance; and
- to ensure that the council acts honestly, efficiently and appropriately in carrying out its statutory responsibilities.

Current provision:

Section 223

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

P: 26 Political Leadership and Good Governance (Box 19)

T: 3.1.4 Roles and Responsibilities of Council Officials

T: 3.3.18(7)d Other Matters

Background:

The proposed amendments are intended to:

- provide greater clarity to the roles of councillors by describing their collective role as members of the governing body, as distinct from their individual role as elected representatives; and
- embed strategic principles and practices within the prescribed role of the governing body.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



2.2 The number of councillors

Proposed Amendment:

Section 224 prescribes the numbers of councillors a council may have (between 5 and 15) and the manner in which that number is to be determined.

It is proposed to amend section 224 to require that councils must have an odd number of councillors and mayor.

Current provisions:

Section 224 and 224A

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

P: 26 Political Leadership and Good Governance (Box 22)

Background:

The proposed amendment would give effect to the Government's response to the Panel's recommendation that councils comprise an odd number of councillors. This change will reduce the risk of the mayoralty being determined by lot and decisions being made on the casting vote of the mayor.

2.3 Rural councils

Proposed Amendment

It is proposed to allow for small rural councils to apply to the Minister for Local Government for one-off approval to:

- reduce councillor numbers and abolish wards without the need for a constitutional referendum;
- omit the current restriction that prevents councils from making an application for a decrease in the number of councillors for each ward being fewer than 3; and
- reduce the number of council meetings to be held in a year to below the minimum of 10 currently required under section 365.

Current provisions:

Sections 224A and 365

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

P: 12 Rural Councils (Box 33)

Background:

The Panel recommended that consideration be given to supporting the streamlining of some small rural councils' governance arrangements to allow efficiencies and savings. These councils are in rural-remote areas with small populations. It is proposed to provide a one-off voluntary process to allow the Minister to approve small rural council proposals to abolish wards, change councillor numbers and allow numbers of meetings that are less than the thresholds set out in the Act where proposed by some small rural councils in their Fit for the Future submissions.

This proposal is intended to facilitate a flexible response to the needs and circumstances of different regions.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



3. The governing body of councils

3.1 The role of the mayor

Proposed Amendment

It is proposed to describe the role of the mayor differently.

The mayor should have all the prescribed responsibilities of a councillor in addition to the following additional responsibilities:

- to be the leader of the council and the community of the local government area, and advance community cohesion;
- to promote civic awareness and, in conjunction with the general manager, ensure adequate opportunities and mechanisms for engagement between the council and the local community;
- to be the principal member and spokesperson of the governing body and to preside at its meetings;
- to ensure that the business of meetings of the governing body is conducted efficiently, effectively and properly in accordance with provisions of the Act;
- to lead the councillors in the exercise of their responsibilities and in ensuring good governance;
- to ensure the timely development of the governing body's strategic plans and policies, and to promote their effective and consistent implementation, including by promoting partnerships between the council and key stakeholders;
- to exercise, in cases of necessity, the policy-making functions of the governing body between meetings of the council;
- to represent the governing body on regional organisations and in inter-government forums at regional, State and federal levels;
- to advise, manage and provide strategic direction to the general manager in accordance with the council's strategic plans and policies;
- to lead performance appraisals of the general manager;
- to carry out the civic and ceremonial functions of the mayoral office; and
- to exercise such other functions as the governing body determines.

Current provision:

Section 226

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

P: 26 Political Leadership and Good Governance (Box 21)

T: 3.1.4 Roles and Responsibilities of Council Officials

T: 3.3.18(7)d Other Matters

Background

Some aspects of the prescribed role of the mayor recommended by the Panel have not been included in this proposal as a result of previous stakeholder consultation.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



3.2 The mayor's term of office

Proposed Amendment

The current length of term for a mayor is either:

- one year for mayors elected by councillors; or
- four years for mayors popularly elected by the electors.

This would be changed so that mayors elected by councillors are to hold office for a minimum of two years, as recommended by the Panel, with the option of electing a person to the office for the whole four year term.

Also in accordance with the Panel's recommendation, and the Government's response, it proposed that it be compulsory for councillors to vote in a mayoral election.

Section 230 will also be amended to clarify that the office of mayor becomes vacant upon the person holding the office ceasing to hold civic office or on the occurrence of a casual vacancy.

Current provision:
Section 230

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:
P: 26 Political Leadership and Good Governance (Box 22)
T: 3.3.1(8) Elections

Background

The proposed amendments will

- enhance political leadership and stable governance of council to give effect to the Government's commitment to extend the term of mayors elected by councillors to a minimum of two years, as well as make voting in mayoral elections compulsory; and
- address an existing ambiguity in the Act that has allowed some Mayors to purport to exercise the role of mayor after they cease to hold office as a councillor after an election.

Although the Panel and Taskforce did not describe a four year mayoral term option – just proposing a *minimum* of two years – this extension is being explored as a way to further support stable local government.

Compulsory voting by councillors for a mayoral election (as recommended by the Panel) may also address community concern that too many mayors are chosen by pulling lots out of a hat. However, it is important that a positive statutory obligation to vote does not undermine the democratic process (such as by excluding a person who has a genuine reason for being absent) or be too easy to avoid for reasons that are not bona fide. To meet those policy ends, the Act could provide:

- councillors may cast a vote in a mayoral election by proxy;
- councillors may cast a vote by telephone, video-conference, or electronic means;
- if a councillor is absent from the meeting at the time of the vote so that the number of remaining councillors voting is even-numbered, and has not cast a vote by proxy or electronic means, then another councillor must be excluded from voting by way of a 'draw from a hat'; and
- a regulation-making power in relation to process of electing mayors by councillors.

Towards New Local Government Legislation
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3.3 The role of councillors

Proposed Amendment

It is proposed to recast section 232 so that it focuses on individual responsibilities of councillors, rather than their responsibilities as members of the governing body of a council. The role and responsibilities of an individual councillor, (including the mayor), should be:

- to be an active and contributing member of the governing body;
- to make considered and well informed decisions;
- to represent the collective interests of residents, ratepayers and the wider community of the local government area;
- to facilitate communication between the community and the governing body;
- to be accountable to the community for the local government's performance; and
- to uphold and represent accurately the policies and decisions of the governing body.

Current provision:

Section 232

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

P: 26 Political Leadership and Good Governance (Box 19)
T: 3.1.4 Roles and Responsibilities of Council Officials
T: 3.3.18(7)d Other Matters

Background

Section 232 currently sets out a "dual role" for councillors as members of the governing body and as elected representatives and has been a source of confusion.

The proposed amendments are intended to provide greater clarity for councillors and communities by prescribing councillors individual roles as elected representatives separately from their collective roles as members of the governing body, as recommended by the Panel.

3.4 Councillors' term of office

Proposed Amendment

Section 234 prescribes the circumstances in which a civic office becomes vacant. Section 234 will be amended to clarify that a vacancy will occur in the civic office of a councillor where they are elected to another civic office in the council, (ie the office of a popularly elected Mayor) something that is currently not clear.

Current provisions:

Sections 233 and 234

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

None

3.5 Oath or affirmation of office

Proposed Amendment

It is proposed to require all councillors, including the Mayor to take an oath or affirmation of office in the prescribed form before commencing duties.

The oath or affirmation of office is to be taken within 1 month of election to office and councillors are not to undertake their duties until they do so. Where a councillor fails to take an oath or affirmation, his or her office will be declared vacant.

Current provision:

None

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

T: 3.3.18(2) Other Matters

Background

An oath or affirmation of office operates as a mechanism for inducting councillors into their role and reinforcing the serious nature of the role and the chief responsibilities and duties the role entails. Both Victoria and Queensland require their councillors to take an oath of office. It is proposed that the NSW law should operate in a similar way to Victoria and Queensland.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



3.6 Councillors' expenses and facilities

Proposed Amendment

Sections 252 to 254 relate to the payment of expenses and provision of facilities to councillors and the adoption of policies governing this. It is proposed to amend sections 252 and 253 to:

- replace the requirement under section 252 for councils to annually adopt an expenses and facilities policy with one simply requiring councils to adopt a policy within the first 12 months of their terms; and
- remove the requirement under section 253 for councils to provide the Office of Local Government annually with a copy of their adopted policies and an assessment of public submissions made in relation to their adoption.

Current provisions:

Sections 235 – 254A and Schedule 1

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

T: 3.3.18(3) Other Matters

Background

The proposed amendments are designed to reduce the compliance burden on councils of being required to annually exhibit, consult and adopt their councillor expenses and facilities policies even where no change is made to them and to provide copies to the Office of Local Government. It is also noted that open access obligations apply now to councils under the *Government Information (Public Access) Act 2009*.

3.7 Mayor/councillor professional development

Proposed Amendment

New provisions are proposed to require the following:

- Councils are to develop an induction program for newly elected and returning councillors and a specialist supplementary program for the mayor to assist them in the performance of their functions. The induction program is to be available for delivery within 4 months of the election.
- Each year, councils are to develop an ongoing professional development program for the mayor and each councillor to assist them in the performance of their functions to be delivered over the coming year.
- In determining the content of the induction and ongoing professional development programs, the council is to have regard to the specific needs of each individual councillor (including the mayor) and of the governing body as a whole and the requirements of any guidelines issued by the Office of Local Government.
- The content of the induction and ongoing professional development program is to be determined in consultation with the mayor, the council as a whole and individually with each of the councillors.
- Councils are to include details of the content of the induction and ongoing professional development offered to the mayor and each councillor and whether or not they participated in the training or development offered in the council's annual report.

Current provisions:

None

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

P: 26 Political Leadership and Good Governance (requirement for mandatory professional development)

P: 27 Political Leadership and Good Governance (linking remuneration with completion of professional development program).

Background

Some aspects of the Panel recommendation have not been included in this proposal as a result of previous stakeholder consultation. The proposed approach has the following benefits:

- it places a responsibility on all councils to offer an induction and ongoing professional development programs to their councillors;
- it allows councils the freedom to determine the content of those programs based on local and individual needs at the same time as allowing the Office of Local Government to have input into content through guidelines; and
- it places responsibility for participation on councillors and makes them accountable to the community that elected them for any failure to do so.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



3.8 Role and functions of administrators

Proposed Amendment

Several provisions of the Act provide that the administrator is to exercise the functions of the council without articulating what the nature of their role is within a council.

It is proposed to address this ambiguity and align the role of the administrator with the proposed prescribed role of the mayor and councillors by amending these sections to provide that:

- Where a sole administrator is appointed to a council, they are to exercise the role and responsibilities of the mayor and a councillor as prescribed under the Act.
- Where more than one administrator is appointed, all administrators are to exercise the role and responsibilities of councillors as prescribed under the Act and one, as specified by the relevant instrument of appointment, is to exercise the role and responsibilities of the mayor as prescribed under the Act in addition to those of a councillor.

Current provisions:

Sections 255-259, 438L, 438M and 438Y

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

None

Background

The proposed amendments are designed to address an existing ambiguity in the legislation that has been unhelpful in councils under administration. Providing greater clarity in relation to the roles of administrators aligns with the new descriptions that are being proposed for mayors and councillors.

3.9 Financial controllers

Proposed Amendment

A financial controller is responsible for implementing financial controls and related duties. Where a financial controller is appointed, a council may only make payments that are authorised or countersigned by the financial controller.

It is proposed to allow the Minister for Local Government to appoint a financial controller to a council that is performing poorly with respect to its financial responsibilities and/or is at high financial sustainability risk, in conjunction with issuing a performance improvement order.

A financial controller would only be appointed through the existing performance improvement order process after information is gathered or an investigation undertaken that shows the council is not performing, a notice of the proposed remedial action has been issued to a council and the Minister has considered the council's submissions with respect to the notice.

Current provision:

None

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

None

Background:

The Minister has an existing power to issue a performance improvement order against poorly performing councils to compel them to take steps to improve their performance. Before issuing a performance improvement order, the Minister must first give the council notice of his intention to do so and consider submissions by the council.

As part of the exercise of these powers, the Minister may appoint a temporary adviser to the council. If a temporary adviser is appointed, the council, councillors and members of the staff of the council are required to co-operate with the temporary adviser and to provide any information or assistance the temporary adviser reasonably requires to exercise his or her functions.

It is proposed to complement these powers with a new power for the Minister to appoint a financial controller to a council. These powers will be modelled on those that exist in Queensland.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



3.10 Meetings

Proposed Amendment

In relation to conduct of meetings, amendments consistent with the following are proposed :

- provide that the Regulation may prescribe a Model Code of Meeting Practice (a Model Meeting Code);
- provide that the Model Meeting Code may include mandated and non-mandatory “best practice” provisions;
- require councils to adopt a Code of Meeting Practice (an adopted meeting code) that at a minimum incorporates the mandated provisions of the Model Meeting Code;
- allow a council’s adopted meeting code to supplement the provisions contained in the Model Meeting Code;
- provide that a provision of a council’s adopted meeting code will be invalid to the extent of any inconsistency with the mandated provisions of Model Meeting Code;
- require council and committee meetings to be conducted in accordance with the council’s adopted meeting code;
- require councils to review and adopt a meeting code within 12 months of each ordinary election; and
- retain the existing requirements under sections 361 - 363 in relation to the adoption and amendment of a meeting code and public consultation in relation to this.

Aspects of the current meetings provisions in the Act and the Regulation will be updated and incorporated into a new Model Meeting Code.

Current provisions:

Sections 9-11, and 360-376
Clauses 231-273

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:
T: 3.3.2 Meetings

Background

The Model Meeting Code will comprise mandatory provisions and non-mandatory best practice provisions. Councils will be required to adopt meetings codes that incorporate the mandatory provisions but will not be obliged to adopt the non-mandatory best practice provisions in order to respond to local requirements. The mandatory provisions will largely incorporate the existing meetings provisions, which will be updated to:

- address existing procedural ambiguities; and
- modernise procedural requirements.

It is expected that the new Code will initially include the provisions relating to meeting processes now found in the Act and Regulation, but be reordered to reflect the order in which events usually occur in meetings.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



3.11 Delegation of functions

Proposed Amendment

It is proposed to include amendments to section 377, which were introduced into Parliament previously but lapsed prior to the 2015 election, to remove the restriction on the delegation of the acceptance of tenders.

It is also proposed to allow councils to delegate the provision of community financial assistance for the purpose of exercising its functions where:

- the financial assistance is part of a specific program;
- the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given;
- the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year; and
- the program applies uniformly to all persons within the council's area or to a significant proportion of all persons within the area.

Amendments may be required facilitate the proposal to allow councils to delegate a regulatory function to another council or a joint organisation of councils, to support future collaboration and resource sharing.

Current provisions:

Sections 377-381

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

T: 3.3.8 Delegations

T: 3.3.10 Procurement

Background

The amendments are designed to:

- Reduce red tape
- Remove impediments to collaboration, and
- Support the use of Integrated Planning and Reporting to guide council decisions on financial assistance.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



4. Elections

4.1 Extension of the option of universal postal voting to all councils

Proposed Amendment

It is proposed to amend section 310B to provide that the option of universal postal voting is available to *all* councils after the next ordinary election.

Current provisions:

Sections 310B
Clauses 313 and 321

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

T: 3.3.1(1) Elections

Background

The Taskforce's election-related recommendations have largely been implemented through the *Local Government Amendment (Elections) Act 2014* which was legislated to give effect to the recommendations of the Joint Standing Committee on Electoral Matters' inquiry into the 2012 Local Government elections.

The one outstanding action arising from the Government response to the Committee's recommendations is the extension of the option of universal postal voting to all councils. Currently this is only available to the City of Sydney. In its response to the Committee's recommendation to give councils the option of universal postal voting, the Government indicated that this option would be made available to all councils following the 2016 elections. For councils that do not choose universal postal voting, the existing postal and pre-poll voting qualifications will remain.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



5. Council's workforce

5.1 Determination of the organisation structure

Proposed Amendment

It is proposed to amend the Act to provide that:

- the organisation structure is to be determined on the advice of the general manager;
- the adopted structure must accord with the priorities set out in the council's community strategic plan and delivery program;
- the adopted structure may only specify the roles and relationships of the general manager, designated senior staff and other staff reporting directly to the general manager; and
- the general manager is to be responsible for determining the balance of the organisation structure but must do so in consultation with the governing body.

Current provisions:

Sections 332-333

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

P: 29

T: 3.3.3 (1)

Background

The current provisions are unclear about the respective roles of general managers and councils in determining the organisation structure. This has been the source of conflict within councils.

The proposed approach has the benefit of:

- addressing this ambiguity making it clear what the respective responsibilities of the council and the general manager are;
- making it clear that the organisation structure has to be determined on the advice of the general manager (ie councils cannot unilaterally restructure without the input of the general manager); and
- clearly aligning the determination of the organisation structure with the delivery of a council's Integrated Planning and Reporting objectives.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



5.2 The role of general managers

Proposed Amendment

It is proposed to describe the role and responsibilities of the general manager in the Act consistent with the following:

- to conduct the day-to-day management of the council in accordance with the governing body's strategic plans and policies;
- to advise the mayor and the governing body on the development and implementation of policies and programs, including the appropriate form and scope of community consultation;
- to prepare, in consultation with the mayor and governing body, the community strategic plan and the council's resourcing strategy, delivery program and operational plan, annual report and community engagement strategy;
- to certify that Integrated Planning and Reporting requirements have been met in full, and that council's annual financial statements have been prepared correctly;
- to ensure that the mayor and councillors receive timely information, advice and administrative and professional support necessary for the effective discharge of their responsibilities;
- to implement lawful decisions of the governing body in a timely manner;
- to exercise such of the functions of the governing body as are delegated by the governing body to the general manager;
- to appoint staff in accordance with an organisation structure and resources approved by the governing body
- to direct and dismiss staff;
- to implement the council's workforce management strategy; and
- to undertake such other functions as may be conferred or imposed on the general manager by or under the Act or any other Act.

Current provision:

Section 335

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

P: 28: Political Leadership and Good Governance (Boxes 23 and 24)

T: 3.1.4 Roles and Responsibilities of Council Officials

T: 3.3.3 Appointment and Management of Staff

T: 3.3.18(7)d Other Matters

Background

The current provisions are unclear about the respective roles of general managers and councils in determining the organisation structure. This has been the source of conflict within councils.

The proposed approach has the benefit of:

- addressing this ambiguity making it clear what the respective responsibilities of the council and the general manager are;
- making it clear that the organisation structure has to be determined on the advice of the general manager (ie councils cannot unilaterally restructure without the input of the general manager); and
- clearly aligning the determination of the organisation structure with the delivery of a council's Integrated Planning and Reporting objectives.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



5.3 The requirement to report annually to the council on senior staff contractual conditions

Proposed Amendment

It is proposed to omit the requirement under section 339 for general managers to report annually to the council on the contractual conditions of senior staff.

Current provision:

Section 339

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

None

Background

Senior staff are now all employed under the approved standard contract for senior staff rendering this requirement redundant.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



6. Ethical standards

6.1 Consolidation of the prescription of ethical standards

Proposed Amendment

Provisions in the Act and the Regulation relating to the disclosure of pecuniary interests and the management of pecuniary conflicts of interests will be replicated in the Model Code of Conduct.

Current provisions:

Sections 441 – 459
Clauses 180 - 192

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

T: 3.3.6 Code of Conduct
T: 3.3.7 Pecuniary Interest.

Background

The proposed amendments are designed to consolidate the imposition, administration and regulation of the ethical obligations of council officials into a single instrument, the *Model Code of Conduct for Local Councils in NSW* (the Model Code).

Currently council officials need to be familiar with their obligations under both the Model Code and the pecuniary interest provisions of the Act. The separate regulation of the obligation of council officials to disclose and appropriately manage pecuniary conflicts of interests is a historical anomaly that arose from the fact that these provisions predated the prescription of a Model Code of Conduct and the provision for a disciplinary regime with respect to councillor misconduct. Replication will allow the consolidation of ethical standards into a single instrument.

The current misconduct investigative provisions in the Act will apply to pecuniary interest matters and replace the pecuniary interest investigative procedures (see [6.2] below). The prescribed *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW* (the Model Code Procedures) will continue to require the referral of pecuniary interest breaches to the Office of Local Government and these will be dealt with under the misconduct provisions of the Act.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



6.2 Investigation of pecuniary interest breaches

Proposed Amendment

It is proposed to omit the provisions relating specifically to the investigation of complaints alleging breaches of the pecuniary interest provisions. These will instead be dealt with under the existing misconduct provisions.

General managers (and mayors in the case of allegations concerning general managers) will continue to be obliged to refer pecuniary interest breaches to the Office of Local Government under the prescribed Model Code Procedures. These will continue to be investigated by the Office and referred to the NSW Civil and Administrative Tribunal (NCAT) under the misconduct provisions where appropriate. As is currently the case with respect to misconduct matters, it will also be open to the Chief Executive to take disciplinary action with respect to less serious pecuniary interest breaches instead of referring them to the Tribunal.

The Tribunal's powers to take disciplinary action against council staff, committee members and advisors with respect to pecuniary interest breaches are to be retained. The provisions that apply to proceedings before the NCAT generally and the NCAT's consideration of misconduct matters will also be retained.

Current provisions:

Sections 440F – 440P
Sections 460 – 486A

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

T: 3.0.0 Approach and Principles for the Development of the New Act
T: 3.2.1 Integrated Planning and Reporting

Background

The proposed amendments are required to give effect to the amendments that will see the prescription of all ethical standards under the Model Code of Conduct for Local Councils. All breaches (including in relation to the obligation to disclose and appropriately manage pecuniary conflicts of interests) will be dealt with under the existing misconduct provisions of the Act.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



7. Councils' strategic framework

7.1 Integrated planning and reporting principles

Proposed Amendment

New provisions will be included to establish overarching Integrated Planning and Reporting principles and require councils to undertake strategic business planning in accordance with those principles.

The proposed Integrated Planning and Reporting principles will provide that councils (together with their communities, other councils and stakeholders) are proposed to include:

- lead and inspire residents, businesses and others to engage with their council;
- identify and prioritise key community needs and aspirations;
- develop strategic goals to meet these needs and aspirations;
- identify activities and prioritise actions to work towards these strategic goals;
- plan holistically to deliver on strategic goals within their resources;
- foster community participation to better inform local and state decision making;
- manage council's current and future financial sustainability;
- appropriately adapt to changing circumstances, evidence and priorities;
- proactively manage risks to the community and its council;
- be transparent and accountable for decisions and omissions;
- maintain an integrated approach to planning, delivery, monitoring and reporting;
- collaborate to maximise achievement of key community outcomes; and
- honestly review and evaluate progress on a regular basis.

Current provisions:

Sections 402 – 406 (Note there are mandatory guidelines)

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

T: 3.0.0 Approach and Principles for the Development of the New Act
T: 3.2.1 Integrated Planning and Reporting

Background

The proposed amendments will ensure that the purpose and principles of Integrated Planning and Reporting as a strategic business planning tool are clearly reflected in the Act. These provisions will:

- set out the overarching principles of Integrated Planning and Reporting;
- require strategic business planning to be undertaken by councils in accordance with the prescribed Integrated Planning and Reporting principles and provisions;
- guide how Integrated Planning and Reporting documents are to be adopted/endorsed and reviewed; and
- require integrated planning to be directed to achieving better outcomes through continuous improvement.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



7.2 Streamlining the existing integrated planning and reporting provisions

Proposed Amendment

The current Integrated Planning and Reporting provisions are contained in sections 402 to 406. These provisions will be amended so that they are confined to setting out the purpose of each document and when they must be delivered. Detailed process requirements for how this must be done will be moved to the Regulation.

Current provisions:

Sections 402 – 406

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

T: 3.0.0 Approach and Principles for the Development of the New Act
T: 3.2.1 Integrated Planning and Reporting

Background

These amendments are designed to give effect to the Taskforce's recommendations that the existing Integrated and Planning and Reporting provisions be simplified with prescriptive detail contained in the Regulation.

7.3 Council's integrated planning and reporting to reflect regional priorities

Proposed Amendment

Amendments are proposed to ensure that regional priorities are reflected in individual councils' strategic business planning. In particular, amendments are proposed to:

- require council's community strategic plans to identify key regional priorities and strategies for the council, developed with adjoining councils and agencies; and
- require delivery programs to address key regional strategies including council actions and any proposed joint programs agreed regionally.

Current provisions:

Sections 402 and 404

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

T: 3.0.0 Approach and Principles for the Development of the New Act
T: 3.2.1 Integrated Planning and Reporting

7.4 Expanded scope of delivery programs

Proposed Amendment

Section 404 will be amended to clarify that delivery programs are to capture all council activities.

Current provisions:

Section 404 and 406

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

T: 3.0.0 Approach and Principles for the Development of the New Act
T: 3.2.1 Integrated Planning and Reporting

Background

This amendment is designed to embed in the Act a requirement that is currently reflected in the mandatory Integrated Planning and Reporting Guidelines.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



7.5 Fiscal sustainability

Proposed Amendment

The *Local Government (General) Regulation 2005*, which provides for an annual statement of revenue policy in each operational plan, will be amended to require councils to:

- establish revenue policies with a view to ensuring fiscal sustainability; and
- provide a clear rationale for how rating systems are structured and what they are designed to achieve.

The Regulation will also set out in more detail what is required of councils' resourcing strategy to clarify the purpose and objectives of workforce, asset and long term financial planning. This will draw on the essential elements in the current Integrated Planning and Reporting guidelines to help councils produce more robust and useful strategies in these key areas.

Current provision:

Clause 201

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

P: 2 Fiscal Responsibility (Box 9)
P: 5 Strengthening Revenues

Background

The amendments will give effect to the Panel's recommendations to embed the principle of fiscal sustainability through Integrated Planning and Reporting.

7.6 Expanded scope of councils' community engagement strategies

Proposed Amendment

It is proposed to broaden the existing requirement that a council must adopt a community engagement strategy to inform the development of its community strategic plan. If amended, the Act would require the adoption of a community engagement strategy to inform *all* council activities (other than routine business-as-usual operations), not only those directly associated with development of the council's Integrated Planning and Reporting framework.

This would be done by making the adoption of a community engagement strategy a general legislative obligation.

A council's community engagement strategy would need to meet minimum prescribed requirements. It is anticipated, for example, that guidelines would prescribe minimum public consultation requirements for specific activities including the development of the components of a council's Integrated Planning and Reporting framework, and include a requirement to periodically evaluate the efficacy of consultation methodologies.

It is proposed to accommodate the existing provisions relating to community polls within the proposed standalone community engagement provisions.

Current provisions:

Sections 14, 18 – 20, 402

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

T: 3.0.0 Approach and Principles for the Development of the New Act
T: 3.2.2 Community Engagement
T: 3.3.18(7)b Other Matters

Background

The requirement for a single overarching community engagement strategy provides a framework for councils to engage with their communities in a strategic, ongoing, flexible and locally appropriate way. It also provides a single, consistent point of reference in the Act for other provisions requiring councils to undertake consultation for specified activities.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



8. Council performance

8.1 Annual reports

Proposed Amendment

It is proposed to require the information reported in councils' annual reports to be endorsed as factually accurate by an internal audit committee. As noted below (at [8.4]), councils will be required to establish internal audit committees with a majority of independent members and an independent Chair.

Current provisions:
Sections 428-428A

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

P: 2.2 Improvement, Productivity and Accountability (Box 17)

T: 3.2.3 Performance of Local Government

Background

The proposed amendment is designed to provide an assurance mechanism and to give communities confidence in the integrity of the information their councils report about their council's performance through its annual report.

8.2 State of the environment reports

Proposed Amendment

It is proposed to remove the requirement under section 428A for a council to include a State of the environment report in its annual report every 4 years. Councils would instead be required to report on environmental issues relevant to the objectives established by the community strategic plan in the same way they are currently required to report on the achievement of other objectives set in their community strategic plans (that is, through their annual reports and the 4-yearly end of term report).

Current provision:
Section 428A

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

T: 3.2.1 Integrated Planning and Reporting

Background

This amendment is designed to:

- reduce the compliance burden on councils arising from the preparation of a separate state of the environment report every 4 years; and
- help councils achieve their environmental objectives by consolidating the reporting of those objectives into their Integrated Planning and Reporting frameworks.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



8.3 Performance measurement

Proposed Amendment

It is proposed to allow for the introduction of a performance management and reporting framework that should:

- provide a statutory basis to establish new indicators and benchmarks for reporting purposes;
- expressly require councils to collect and report against these indicators in accordance with guidelines;
- establish annual performance statements as part of council annual reports, which will be subject to oversight and attestation requirements;
- align performance reporting to the Integrated Planning and Reporting cycle; and
- provide the capacity to establish a state-wide community satisfaction survey.

Current provision:

Section 429

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

P: 2 Fiscal Responsibility

P: 18 Improvement, Productivity and Accountability

T: 3.2.3 Performance of Local Government

Background

The proposed framework is a modified version of the one recently adopted by Victoria. Further work will be undertaken with the local government sector to develop the performance management framework in the coming months.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



8.4 Internal audit

Proposed Amendment

It is proposed to introduce a mandatory requirement for councils to have an internal audit function. To this end, it is proposed that new provisions will require all councils to have an internal audit function:

- with broad terms of reference covering compliance, risk, fraud control, financial management, good governance, performance in implementing their community strategic plan and delivery program, service reviews, collection of required indicator data, continuous improvement and long term sustainability; and
- that focuses on councils adding value to, and continuous improvement in, the performance of their functions.

All councils will be required to comply with guidelines issued by the Chief Executive of the Office of Local Government with respect to the implementation of their internal audit functions. All councils will appoint an audit, risk and improvement committee that meets the following requirements:

- audit committees must have a majority of independent members and an independent chair;
- general managers may not be members of audit committees (but may attend meetings unless excluded by the committee); and
- the Chair of the audit committee must report at least biannually to a council meeting on the organisation's performance in financial management, good governance and continuous improvement.

Councils will be permitted to have joint arrangements for internal audit and share audit committees.

Current provisions:

Discretionary guidelines issued under section 23A.

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

P: 22 Improvement, Productivity and Accountability (Box 17)

Background

Mandating internal audit will:

- entrench within each council an internal assurance mechanism that offers an alternative to prescription and external oversight as a means of addressing risk, ensuring compliance and promoting best practice;
- drive and inform a culture of continuous improvement;
- facilitate reporting; and
- promote increased accountability.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



8.5 Sector-wide performance audits by the Auditor-General

Proposed Amendment

To identify trends and opportunities for improvement across the sector as a whole, it is proposed to compliment the mandated requirement for internal audit by empowering the Auditor-General to conduct issue-based performance audits in key areas of local government activity.

Current provision:

None

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

P: 22 Improvement, Productivity and Accountability (Box 17)

Background

As noted by the Panel, such audits have been conducted by the Victorian Auditor-General for many years. Topics are selected in consultation with the sector, and recent audits have covered important issues such as rating practices, sustainability of small councils, business planning, fees and charges, and use of development contributions. They usually involve a small sample of representative councils. The audits do not question the merits of councils' policy objectives. Rather, the purpose of the audit is to assess whether councils are achieving their objectives and operating economically, efficiently and effectively.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



8.6 Financial management

Proposed Amendment

It is proposed to adopt a more ‘principles-based’ approach to the management of council funds by moving detailed requirements to the Regulation and the *Local Government Code of Accounting Practice and Financial Reporting*, which is prescribed under the Act.

New provisions in the Act will set out objectives and principles that are to inform councils’ financial management practices and that align them with the objectives set through councils’ Integrated Planning and Reporting frameworks. These provisions will ensure that the financial targets for councils are to be those reflected in their long term financial plans, delivery programs and operational plans.

They will also establish the following principles of sound financial management:

- responsible and sustainable spending, aligning general revenue and expenses as per the councils’ planning documents;
- responsible and sustainable infrastructure investment for the benefit of its community;
- effective financial and asset management, including sound policies and processes for:
 - performance management and reporting, and
 - asset maintenance and enhancement, and
 - funding decisions, and
 - risk management practices.
- achieving intergenerational equity, including ensuring that:
 - policy decisions are made having regard to their financial effects on future generations, and
 - the current generation funds the cost of its services.

Current provisions:

Sections 408 – 411

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T) recommendation:

T: 3.3.9 Financial Governance

Background

The proposed amendments are designed to start to give effect to the Taskforce’s recommendations for a more ‘principles-based’ approach to the regulation of councils’ financial governance in the Act, with prescriptive detail moved to the Regulation and other subordinate instruments wherever practical.

The proposed principles of sound financial management are modelled on those contained in the *Fiscal Responsibility Act 2012*.

Towards New Local Government Legislation
Explanatory Paper: proposed *Phase 1* amendments



8.7 Financial reporting

Proposed Amendment

Consistent with the proposal that councils' financial obligations be recast to establish a "principles-based" approach in the Act detailed reporting requirements should be specified instead in the Regulation and the *Local Government Code of Accounting Practice and Financial Reporting*.

Current provisions:

Sections 412-421

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

T: 3.3.9 Financial Governance

Background

The proposed amendments are designed to give effect to the Taskforce's recommendations for a more "principles-based" approach to the regulation of councils' financial governance in the Act, with prescriptive detail moved to the Regulation and other subordinate instruments.

8.8 External audit

Proposed Amendment

It is proposed to place Local Government audits under the aegis of the NSW Auditor-General.

There will also need to be transitional arrangements in the Bill to ensure that existing auditor appointments can be brought to an orderly conclusion, with minimal disruption to councils, current auditors and the Audit Office of New South Wales.

Current provisions:

Sections 422-427

Independent Local Government Review Panel (P)/Local Government Acts Taskforce (T)

recommendation:

P: 3 Fiscal Responsibility

Background

As noted in the Government response to the Panel and Taskforce, giving the Auditor-General oversight of council financial audit will improve quality, consistency and timeliness and financial management.

The Office of Local Government is currently working with the Audit Office on the development and implementation of the proposed amendments, including transitional arrangements.

6.3 EXPRESSION OF INTEREST-2016 *CARPE DIEM* TOUR

<p>Council Meeting 17 February, 2016 PP:IGM – Expression of Interest-2016 <i>Carpe Diem</i> Tour</p>

EXECUTIVE SUMMARY

Council has received correspondence from the Murrumbidgee Local Health District inviting Murrumbidgee Shire to be involved in the 2016 *Carpe Diem* Tour.

RECOMMENDATION

That:

- a) Council lodge an Expression of Interest to the 2016 *Carpe Diem* Tour for a performance to be held with Murrumbidgee Shire.**
- b) Council allocates an amount of \$-----, consisting of cash and in kind, to assist in enabling the 2016 *Carpe Diem* Tour to be performed within the Murrumbidgee community.**
- c) Should Murrumbidgee be included in the tour schedule, that the event be referred to the relevant Townlife committee for further assistance.**

BACKGROUND

On 3 February, 2016 information was received from the Rural Adversity Mental Health Program inviting Council to participate in the 2016 *Carpe Diem* Tour (Attachment A). The Rural Mental Health Coordinator for the program, Marilyn Limbrick advised that in 2016, Centre Stage Scripts in partnership with the Rural Adversity Mental Health Program was planning to bring the live theatre performance, *Carpe Diem*, to the Murrumbidgee Local Health District. It is proposed that the tour would be scheduled for September/October this year and, should Council wish to be involved, an Expression of Interest would be required by February 29, 2016 (Attachment B).

Murrumbidgee Shire has a number of potential local events on which an production such as *Carpe Diem* may piggyback, specifically the Darlington Point Spring Festival and Taste Coly. In discussions with Ms Limbrick, a financial contribution from Council was not a requirement for the event. That being said, Council's assistance in ensuring the event ran smoothly and was adequately promoted within the community would be of great assistance to event organisers.

Written by Arts and Health production company, Centre Stage Scripts, *Carpe Diem* is a live theatre performance that addresses mental health in rural communities. Starring acclaimed actor John Wood, *Carpe Diem* is a contemporary portrayal of every day Australian males dealing with issues of health, grief, loss and depression. It stresses the importance of professional care in times of crises, and highlights the importance of mate ship and looking out for each other. Each show will include:

- A performance of *Carpe Diem*
- A Q&A with the actors to discuss the themes in the play
- A BBQ and meet & greet with the actors and local service providers

October is Mental Health month and Monday, October 10, 2016 is World Mental Health Day, which is why the tour is proposed to be in the lead up to and during this time of year. It is an opportunity to raise public awareness about mental health issues worldwide through the promotion of open discussions on illnesses, as well as investments in prevention and treatment services.

COMMENT

While the event on its own would draw a certain level of interest within the community, incorporating the performance and associated activities with an established local event would increase the number of participants and, potentially, create a greater audience for both. Council's contribution to this event can be in the form of either a cash component and/or in kind support. As it is suggested that the event be included as part of the existing events within the community, Council's in kind assistance would be in the form of staff time, hall hire fees and/or provision of services such as garbage collection, traffic management etc.

CONSIDERATIONS (Statutory Compliance/Policy, Financial, Integrated Plan, Risk Management)

STATUTORY COMPLIANCE/POLICY

N/A

FINANCIAL

Should Council resolve to provide a cash contribution to this activity, it would be incorporated into the 2016-2017 Budget. Similarly, any in kind support the organisation wished to provide would need to be included within the Operational Plan for 2016-2017.

INTEGRATED PLANS

A1: Our community is a place where people feel safe - A1.1 Create a connected and caring community where people look out for each other

A2: Our community is supported - A2.3.3 - Ensure that we have access to a broad range of mental health services

D1: Leadership - D1.1.2 - Advocate for the health and wellbeing needs of the local community

RISK MANAGEMENT

Risk management processes would be incorporated into the organisation of this event through Council's Townlife Committee.

CONSULTATION / ENGAGEMENT

Executive Leadership Team

Rural Mental Health Coordinator, Murrumbidgee Local Health District (Rural Adversity Mental Health Program)

OPTIONS

- a) The recommendation as printed.
- b) Council could resolve to be included in the 2016 *Carpe Diem* Tour and hold the event as a stand-alone activity and not as part of the established events. Should Council

resolve this way, Council's in kind contribution to the event may be increased as it would be required to duplicate services.

- c) Council could resolve not to be included in the 2016 *Carpe Diem* Tour.

ATTACHMENTS

Attachment A: Email invitation to participate in 2016 Carpe Diem Tour

Attachment B: Letter of invitation and Expression of Interest Form

Phil Pinyon

INTERIM GENERAL MANAGER

Attachment A: Email invitation to participate in 2016 Carpe Diem Tour

SynergySoft: ICR1623646

Hi Alison

In 2016, Centre Stage Scripts in partnership with the Rural Adversity Mental Health Program is planning to bring a live theatre performance, *Carpe Diem*, to the Murrumbidgee Local Health District.

I would like to take this opportunity to invite Murrumbidgee Shire Council to participate in the tour of *Carpe Diem*.

This very enlightening and entertaining event is proposed for September / October 2016.

Please find attached an Expression of Interest for your consideration and return by February 29, 2016.

If you have any questions at all please do not hesitate to contact me at any time.

Kind Regards

Merilyn Limbrick

Rural Mental Health Coordinator | **Rural Adversity Mental Health Program**
Cnr Douglas & Adams Streets, Narrandera NSW 2700
Tel. (02) 6951 0233 | Fax. (02) 6951 0329 | Mob. 0428 249 719 | Email. Merilyn.Limbrick@qsahs.health.nsw.gov.au
<http://www.mlhd.health.nsw.gov.au/>



Health
Murrumbidgee
Local Health District



YouTube



** This email is intended for the addressee named and may contain confidential information. If you are not the intended recipient, please delete it and notify the sender. Unless explicitly attributed, the opinions expressed in this email are those of the author only and do not represent the official view of NSW Health nor the New South Wales Government **

Attachment B: Letter of invitation and Expression of Interest Form



3 February 2016

Alison Balind
Executive Assistant
Murrumbidgee Shire Council
39 Brolga Place
COLEAMBALLY NSW 2707

Dear Alison

2016 Carpe Diem Tour

I would like to take this opportunity to invite Murrumbidgee Shire Council to participate in the 2016 tour of *Carpe Diem*.

Written by Arts and Health production company, Centre Stage Scripts, *Carpe Diem* is a live theatre performance that addresses mental health in rural communities. Starring acclaimed actor John Wood, *Carpe Diem* is a contemporary portrayal of every day Australian males dealing with issues of health, grief, loss and depression. It stresses the importance of professional care in times of crises, and highlights the importance of mate ship and looking out for each other.

In 2016, Centre Stage Scripts in partnership with the Rural Adversity Mental Health Program is planning to bring *Carpe Diem* to the Murrumbidgee Local Health District.

Each show will include:

- A performance of *Carpe Diem*
- A Q&A with the actors to discuss the themes in the play
- A BBQ and meet & greet with the actors and local service providers

We are proud to invite your support by completing the attached Expression of Interest and returning the form by Monday 29 February 2016. If you have any questions please do not hesitate to contact either Helen Sheather on 0438694192 or Marilyn Limbrick on 0428249719.

Yours sincerely,

Megan Rigoni
Centre Stage Scripts



**EXPRESSION OF INTEREST
2016 CARPE DIEM TOUR**

Shire Name	
Contact Person	
Role	
Address	
Phone	
Email	
Fax	
Communities Performance to be Held At	
Council Funding Available	<input type="checkbox"/> No <input type="checkbox"/> Yes Amount: \$
Authorised Signatory	
Title	
Date	

Please email, fax or post your response to:

Helen Sheather, Rural Mental Health Coordinator, Murrumbidgee Local Health District
Suite 3, 620 Macauley St, Albury NSW 2640
Ph. 0438694192 | Fax 02 60237152
E. Helen.Sheather1@gsahs.health.nsw.gov.au



6.4 FIT FOR THE FUTURE – MINISTER’S PROPOSAL

<p>Council Meeting 17 February, 2016 PP:IGM – Fit for the Future – Minister’s Proposal</p>

EXECUTIVE SUMMARY

At its meeting of 20 January, 2016, Council considered a report on the proposal by Local Government Minister, Paul Toole, to merge Murrumbidgee Shire local government area (LGA) with the portion of Jerilderie Shire LGA north of Yanko Creek. Council resolved at the time to support the Minister’s proposal and for a submission to that effect to be prepared for consideration at its February meeting.

RECOMMENDATION

That Council:

- a) Endorses the contents of the submission to support the proposal to merge Murrumbidgee Shire Council with the portion of Jerilderie Shire north of Yanko Creek (Attachment A).**
- b) Lodge the submission with the Council Boundary Review ahead of the February 28, 2016 deadline.**

BACKGROUND

On December 18, 2015, the Premier and Minister for Local Government released the Government’s Progress Report Stronger Councils, Stronger Communities which outlined its intentions to reduce the number of regional councils from 109 to 87 and metropolitan Councils from 43 to 25. This will bring an overall reduction on Local Government Areas in NSW from 152 to 112. The Government recommendation for Murrumbidgee was that it extend its boundary to the south to merge with those parts of Jerilderie Shire which lie to the north of Yanko Creek. The remainder of Jerilderie Shire was proposed to merge with Berrigan Shire to the south.

On January 6, 2016 this proposal was referred by the Minister to the Chief Executive Officer of the Office of Local Government. The proposal was subsequently delegated for investigation with public submissions to be received by the OLG up to 5pm on Sunday, February 28, 2016. The Delegate appointed to investigate the Murrumbidgee-part Jerilderie merger proposal is Mr Tim Stubbs, a Director and Principal Environment Engineer of Wolfpeak with over 19 years’ experience in environmental engineering. Public inquiries into the merger proposal were held in Coleambally and Jerilderie on Thursday, 11 February, 2016. Murrumbidgee Shire Council was represented at the inquiry by the Mayor, with other Councillors also in attendance. The role of the Delegate is to examine the proposal and report back to the Minister by the end of March, 2016.

Whilst this report must by necessity, focus on the Minister’s merger proposal, it is difficult to consider that proposal in isolation when there is knowledge of the alternative proposal by Jerilderie Shire Council. However, it can be stated with some certainty that there is a reasonable probability that Murrumbidgee Shire Council will be merged with at least some part of Jerilderie Shire Council. Some consideration has been given to commencing initial planning for a merger and preliminary discussions have been held with the General Manager from Jerilderie. The concept of establishing a small working group comprising

two Councillors from each Council and their respective General Managers could form the basis of a transition working party. The purpose of such a group would be to identify and prioritise key issues that need to be addressed for a successful merger and to commence work on investigating any issues that need to be resolved for implementation. The question is however, when to initiate such a working group. Arguably, it is premature to commence the work of such a group until there is clarity on the outcome as to what is being merged before going down this path. The decision on the complete or partial merger with Jerilderie Shire Council will impact significantly on the role and focus of the working group. On balance, it is considered that the establishment of the working group be flagged at this stage, but that it not be initiated until there is clarity on the merger decision by the State Government so that time and effort is not expended on something that may or may not come to pass.

COMMENT

Council's submission to support the Minister's proposal has been prepared on information provided from Councillors, the community, from a meeting held with the Delegate, Mr Stubbs and his Executive Officer, Ms Joyce Tapper on Tuesday, January 19, 2016 and from presentations made to the Public Inquiry on February 11, 2016.

CONSIDERATIONS (Statutory Compliance/Policy, Financial, Integrated Plan, Risk Management)

STATUTORY COMPLIANCE/POLICY
Local Government Act 1993 – Sect 23A

FINANCIAL

Depending on the outcome of the inquiry and the response by the Minister for Local Government, there may be significant financial implications for Council.

INTEGRATED PLANS

D1.1 – Council leads the community by example demonstrating a high level of leadership and accountability

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

Murrumbidgee community
Murrumbidgee Shire Council
Executive Leadership Team
Merger Proposal Delegate, Mr Tim Stubbs

OPTIONS

- a) Recommendation as printed.
- b) Council could resolve not to accept the contents of the submission. Should Council choose this option, it would require staff to prepare a further submission for Council's

endorsement which would then need to be circulated to Councillors and approved ahead of the February 28 deadline.

- c) Councillors may have some alterations that can be incorporated into the submission by resolution at this Council meeting.

ATTACHMENTS

Attachment A: Murrumbidgee Shire Council's submission to support the Minister's merger proposal.

Phil Pinyon

INTERIM GENERAL MANAGER

Attachment A: Murrumbidgee Shire Council's submission to support the Minister's merger proposal.

OCR162670

18 February, 2016

Mr Tim Stubbs
Delegate – Murrumbidgee/Jerilderie merger
Department of Premier and Cabinet
GPO Box 5341, Sydney NSW 2001

Re: Proposal to merge Murrumbidgee Shire Council with part of Jerilderie Shire Council

Dear Mr Stubbs

On behalf of Murrumbidgee Shire Council I write to express Council's strong support for the above merger proposal. At a meeting of Council on 20 January, 2016, it was resolved to support the proposed merger of Murrumbidgee Shire Council and the part of Jerilderie Shire Local Government Area north of Yanco Creek and to register that support through a written submission as well as a presentation to the Public Inquiry on February 11 at the Coleambally Community Club. The Mayor of Murrumbidgee Shire Council made a presentation to the Public Inquiry on February 11 and this submission completes the implementation of this resolution.

Murrumbidgee Shire sees the Minister's proposal to merge our local government area with the area north of Yanco Creek as a logical and practical step towards aligning functional capacity for both government and non-government organisations. This proposal will see the whole of the Coleambally Irrigation Area within one local government area as well as aligning regional boundaries with the Riverina Local Land Services which was established in 2014. The proposed merger will produce a larger, better resourced Shire that will have enhanced ability to meet the needs of the community.

This submission provides an overview of the key areas which were raised with you during your meeting with Murrumbidgee Shire representatives on January 19, 2016. It also outlines how research undertaken by this Council during the Fit for the Future process lends weight to the Minister's proposal to merge our shire with the northern section of Jerilderie Shire above Yanco Creek. The points made in the Minister's proposal for the merger are well conceived and present persuasive arguments to support the merger.

FACTORS FOR CONSIDERATION

Finance and revenue

Anecdotal information indicates that this proposal will see approximately 250 additional rateable properties included within Murrumbidgee Shire Council. According to information presented by Jerilderie Mayor¹, this particular area of the Shire produces income of \$1.5M and equates to around 41% of the current shire area. In addition, Murrumbidgee Shire's road network would be increased by more than 400 kilometres through the addition of the identified area.

Under Jerilderie Shire's rating categories, farms in this area are classified as Farmland, Farmland River and Groundwater, Farmland River and Groundwater Large and Farmland Coleambally. The average farmland rate for Jerilderie² is approximately \$353 dollars or 13% lower than the average farmland rate in Murrumbidgee Shire. The current freeze on changes to rate paths will maintain a level of comfort for Jerilderie Shire ratepayers whose properties will transfer to Murrumbidgee Shire as part of the merger process.

Both Councils provide private works services utilising earth moving and road building equipment. An expansion of this fee-for-service program will provide an increased revenue stream as well as improve plant utilisation rates for Murrumbidgee Shire. This increased capacity to deliver services to the private sector would offer "real value for money...particularly where there are few local private operators (competitors)"³

Murrumbidgee Shire Council's sustainability criteria, which were deemed as satisfactory by the Independent Pricing and Regulatory Tribunal, will be further improved through the inclusion of additional rate revenue from the proposed merger. In addition to the rates revenue, Council's rural local roads component of the Federal Assistance Grants would also be increased in keeping with the larger road network.

This proposal will enhance the Murrumbidgee Shire Council's economies of scale and capacity to deliver positive community outcomes, providing additional revenue sources whilst at the same time requiring additional expenditure on newly acquired infrastructure. The proximity of this new area to Murrumbidgee Shire Council's Coleambally Depot and Branch Office, will enable Council to service the residents and maintain the infrastructure with relatively minor resourcing adjustments.

The KPMG Technical Paper outlining the financial modelling assumptions for the merger prepared for the Department of Premier and Cabinet is noted. That Paper indicates the treatment of Councils that are split in a merger such as is the case with Jerilderie in the Minister's proposal. The financial modelling assumption is that Jerilderie will have its financial statements (operating revenue/expenditure) split on a per capita basis and apportioned accordingly to each new Council. This approach is endorsed by Murrumbidgee

¹ Address to Boundary Inquiry, Jerilderie Sports Club, Thursday, 11 February 2016.

² Office of Local Government Comparative Data, 2013/2014

³ SGS Economics & Planning, Jerilderie-Murrumbidgee Merger Business Case Final Draft

Shire Council notwithstanding the notation that Jerilderie Shire Council had split its financial statements on a 50:50 basis rather than a per capita basis.

Murrumbidgee Shire Council considers that there are no financial disadvantages inherent in the Minister's proposal to the residents and ratepayers of our Shire.

Assets and Liabilities

Council currently satisfies the infrastructure and service management benchmarks, based on meeting the indicators for infrastructure backlog, asset maintenance and debt service ratios by 2019-20. The inclusion of the northern portion of Jerilderie Shire and the costs associated with meeting the infrastructure backlog on the road network in this part of the Shire would be addressed initially through the Stronger Councils, Stronger Communities funding allocation to the new entity.

Community of Interest

The proposed merged area of Jerilderie Shire, with it being particularly noted as located within the Coleambally Irrigation area, has an existing affinity with Murrumbidgee Shire. Many of the residents of that area look north to Coleambally to service their educational, health, shopping and sporting needs. Beyond the Coleambally township, these residents tend to travel to Griffith and Leeton for needs that cannot be met locally. As such, Murrumbidgee Shire Council considers that this proposal is a good fit for those and other residents and ratepayers within its Shire. It has also been indicated that those current residents of Jerilderie Shire that live within the Coleambally Irrigation area support the merger with Murrumbidgee Shire.

Geography, environment and economy

There is a similar farming operation focus for both Murrumbidgee and the proposed merged portion of Jerilderie. As indicated earlier in this submission, the majority of rateable properties in this section are farmland. While the Murrumbidgee agricultural economy is more diversified, with manufacturing representing some 8.7% of total employment in the Shire, this manufacturing is related to the agricultural sector. The northern part of Jerilderie Shire currently contributes to the economic prosperity of Murrumbidgee with linkages detailed by the SGS Economics and Planning Document referenced above.

Range and Level of Services

Given the area of Jerilderie Shire to be merged in the Minister's proposal is rural in nature, it is not expected that there will be a marked increase in demand for Council provided services. Service provision to residents in this area would be on par with rural areas of the existing Murrumbidgee LGA and many of those living in Jerilderie Shire north of Yanco Creek currently utilise Murrumbidgee Council facilities at Coleambally and Darlington Point. The exception to this would be in the area of transport and roads maintenance services.

Employment

Murrumbidgee Shire sees this proposal as an opportunity to increase its outdoor staffing, particularly construction and maintenance crews. An increased road network will bring with it a resultant need for expanded crews to undertake scheduled and emergency maintenance. It is anticipated that additional staff will be based within the southern area of the Shire to facilitate more time efficient work arrangements.

Additional staff will bring a resultant increase in population and increased need for locally based services. It is anticipated that this will then translate to an improved local economy with demand for health, education and retail services likely to increase.

Murrumbidgee Shire has taken a responsible approach to delaying the filling of some senior positions on staff during the period of uncertainty about potential mergers. With the implementation of the Minister's proposal, these positions can be recruited, giving Murrumbidgee an improved leadership capability to assist the Murrumbidgee Shire Council elected Council and the General Manager in strategic and operational management.

Governance

There is an opportunity to either retain or amend the current ward structure to address local representation. There is also the potential within the ward system to give consideration to introducing a popularly elected Mayor to achieve an odd number of Councillors and reduce the necessity for casting votes.

Alternatively, an undivided shire could be an option. With the poll quota from 2012 being 159 there is a potential, dependent upon candidates, for the newly merged part of the Shire to secure two representatives at the Council table.

Council has already given preliminary consideration to the potential need for amendments to ward boundaries due to population changes within the LGA. The additional electors from the area north of Yanco Creek will not overcome the need for consideration to be given to changes to ward boundaries.

Conclusion

The Murrumbidgee Shire Council expresses its appreciation for being given the opportunity to respond to the Minister's merger proposal. As stated at the outset of this submission, Council has formally resolved to support the proposed merger of Murrumbidgee Shire Council and the part of Jerilderie Shire Local Government Area north of Yanco Creek. This submission reinforces that decision.

Murrumbidgee Shire Council would like to have the merger issue determined at the earliest opportunity to give certainty and confidence to the broader community, elected members and staff. We can then get on with focussing on our core business of delivering services to our "new" community without the uncertainty and distractions of the current merger process.

6.5 FIT FOR THE FUTURE – JERILDERIE PROPOSAL

<p>Council Meeting 17 February, 2016 PP:IGM – Fit for the Future – Jerilderie Proposal</p>

EXECUTIVE SUMMARY

As Council is aware, Murrumbidgee Shire is the subject of a merger proposal with the part of Jerilderie Local Government Area which lies to the north of Yanko Creek and that the Minister for Local Government has referred this proposal to the Office of Local Government for investigation. On January 26, Jerilderie Shire Council resolved to seek the Minister's agreement to consider a merger between the whole of that Shire and Murrumbidgee concurrently with the Minister's proposal and have sought this Council's support for this second merger proposal.

RECOMMENDATION

For the determination of Council.

BACKGROUND

Since the release of the NSW Government's response to the Independent Local Government Review Panel and the Local Government Act Taskforce Reports in September, 2014 - Murrumbidgee Shire Council has investigated a range of merger options and developed submissions to retain its identity and continue to provide cost-effective services and facilities to the local community. The release of the Independent Pricing and Regulatory Tribunal's (IPART) assessment on Council's submission to the Fit for the Future process acknowledged Council's ability to be fiscally prudent but maintained the organisation did not meet the Scale and Capacity element of the assessment process.

Following the release of the IPART assessment, Council resolved unanimously to respond to the assessment and, as part of that process, indicated it was to stand along as a Rural Council by not indicating merger partners. It also indicated it was willing to extend the Murrumbidgee Shire Local Government Area south as far as Yanko Creek to align with the State Government's Local Lands Service Boundary and place the entire Coleambally Irrigation Area in the Murrumbidgee Local Government Area.

On December 18, 2015, the Premier and Minister for Local Government outlined the Government's intentions to bring an overall reduction on Local Government Areas in NSW from 152 to 112. The Government recommendation for Murrumbidgee was that it extend its boundary to the south to merge with those parts of Jerilderie Shire which lie to the north of Yanko Creek. The remainder of Jerilderie Shire was proposed to merge with Berrigan Shire to the south. On January 6, 2016 this proposal - to join Murrumbidgee with part of Jerilderie Shire north of Yanko Creek - was referred by the Minister to the Chief Executive Officer of the Office of Local Government with submissions to be received by the Officer of Local Government up to 5pm on February 28, 2016.

At a meeting on January 26, Jerilderie Shire Council resolved as follows:

- a proposal be prepared to merge the Shire Councils of Jerilderie and Murrumbidgee.
- the support of Murrumbidgee and Berrigan Shire Councils be formally requested for the proposal.
- the support of the State Member for Albury, Greg Aplin and the State

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Member for Murray, Adrian Piccoli, be formally requested for the proposal.

- the merger proposal be presented to the Minister for Local Government under Section 218 (E) of the Local Government Act 1993 requesting that it be dealt with concurrently with the Minister's proposals for Jerilderie Shire Council.

The same day, Jerilderie's Mayor Cr Ruth McRae wrote to the Mayor of Murrumbidgee Shire formally seeking Council's support for a whole of Shire merger between the two (Attachment A). Cr McRae also provided Council with a copy of correspondence to the Minister for Local Government, which includes the minutes of the January 26 meeting relevant to the resolution to merge the two shires (Attachment B)

COMMENT

Council has several options which have been listed below and each will bring with it a set of challenges and issues for consideration. The Fit for the Future process has been laborious and consumed time and energy throughout the Local Government sector in NSW. Regardless of the final outcome of the current inquiry, there will be a great deal of additional effort required during the transition process to create a new entity and to effectively guide workplace change. The Government's Reform Agenda has been driven from the highest levels and ultimately the decision for this Council's future rests with the elected representatives.

CONSIDERATIONS (Statutory Compliance/Policy, Financial, Integrated Plan, Risk Management)

STATUTORY COMPLIANCE/POLICY

Local Government Act 1993 - Sect 218
Local Government Act 1993 – Sect 23A
Local Government Act 1993 – Sect 263(3)

FINANCIAL

At this point in time, the cost of the proposed merge would be difficult to quantify. The Government has indicated that merger costs up to \$5 million would be met by the State and, in addition to this, Council would have access to the Stronger Community Fund of \$10 million.

INTEGRATED PLANS

D1.1 – Council leads the community by example demonstrating a high level of leadership and accountability

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

Murrumbidgee community
Murrumbidgee Shire Council
Jerilderie Shire Council representatives
Executive Leadership Team

OPTIONS

- a) That Council supports the proposal from Jerilderie for a whole of Shire merger of the two Local Government Areas and confirms this support in writing to the Mayor and Councillors of Jerilderie.
- b) That Council defer consideration of the Jerilderie proposal as requested in their letter dated 26/1/16 until there is:
 - clarity on the response from the Minister for Local Government to that proposal;
 - an identified process advised by the Office of Local Government as to how that proposal will be dealt with;
 - an opportunity for Council to consult with the Murrumbidgee Shire Council community regarding the Jerilderie proposal to assist Council in formulating a response to that proposal.
- c) That Council not support the Jerilderie proposal and confirm this in writing to the Mayor and Councillors of Jerilderie advising that Murrumbidgee Shire's preference is the proposal presented by the Minister for a boundary adjustment to Yanko Creek.

ATTACHMENTS

Attachment A: Letter from Jerilderie Shire Mayor Cr Ruth McRae

Attachment B: Jerilderie Shire Mayor Cr Ruth McRae's letter to the Minister for Local Government

Phil Pinyon

INTERIM GENERAL MANAGER

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Attachment A: Letter from Jerilderie Shire Mayor Cr Ruth McRae

JERILDERIE SHIRE COUNCIL

All communications to be
addressed to
General Manager
PO Box 96
JERILDERIE NSW 2716



A.B.N. 90 421 620 830

35 Jerilderie Street
JERILDERIE NSW 2716
Telephone (03) 5886 1200
Fax (03) 5886 1701

Email: mail@jerilderie.nsw.gov.au



Our Ref:
03.13.06

26 January 2016

Cr Austin Evans
Mayor
Murrumbidgee Shire Council
PO Box 5
DARLINGTON POINT NSW 2706

mail@murrumbidgeeshire.com.au

Dear Austin

At its ordinary Council meeting held on 26 January 2016, the following resolution was passed:

FIT FOR THE FUTURE

05/01/16 Resolved on the motion of Councillors Bryce and Hudson that:

- a proposal be prepared to merge the Shire Councils of Jerilderie and Murrumbidgee.
- the support of Murrumbidgee and Berrigan Shire Councils be formally requested for the proposal.
- the support of the State Member for Albury, Greg Aplin and the State Member for Murray, Adrian Piccoli, be formally requested for the proposal.
- the merger proposal be presented to the Minister for Local Government under Section 218 (E) of the Local Government Act 1993 requesting that it be dealt with concurrently with the Minister's proposals for Jerilderie Shire Council.

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

This proposal has been strongly supported at a public meeting held Tuesday 12 January 2016, attended by 350 locals.

In accordance with this resolution, I now formally seek the support of Murrumbidgee Shire Council for this proposal to merge the Shire Councils of Jerilderie and Murrumbidgee, with this proposal to be submitted to the Minister for Local Government.

It is Council's intention that this proposal be dealt with concurrently with the Minister's proposals for Jerilderie Shire Council.

Yours faithfully



Ruth McRae
MAYOR

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Attachment B: Jerilderie Shire Mayor Cr Ruth McRae's letter to the Minister for Local Government

JERILDERIE SHIRE COUNCIL

All communications to be
addressed to
General Manager
PO Box 96
JERILDERIE NSW 2716



A.B.N. 90 421 620 830

35 Jerilderie Street
JERILDERIE NSW 2716
Telephone (03) 5886 1200
Fax (03) 5886 1701

Email: mail@jerilderie.nsw.gov.au

Home of Ned Kelly's Jerilderie Letter

Our Ref: 03.13.06

26 January 2016

The Hon Paul Toole MP
Minister for Local Government
GPO Box 5341
SYDNEY NSW 2001

office@toole.minister.nsw.gov.au

Dear Minister

Merger Proposal – Jerilderie Shire Council and Murrumbidgee Shire Council

Jerilderie Shire Council, at its Ordinary Meeting held on Tuesday 26 January 2016, resolved in accordance with Section 218(E) of the Local Government Act 1993, to present you with a proposal that the Councils of the Shires of Jerilderie and Murrumbidgee be merged.

Council further resolved that you be requested to pass this proposal to the Departmental Chief Executive as a matter of urgency. Council also requests that the proposal be dealt with concurrently by the Delegate appointed to carry out a public enquiry for the existing two proposals which affect Jerilderie Shire Council.

Council further request that supporting funds to carry out existing Jerilderie Shire Council merger proposals and those funds allocated from the Strengthening Community Fund be allocated to this proposal.

Yours faithfully

Handwritten signature of Ruth McRae in black ink.

Ruth McRae
MAYOR

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS, JERILDERIE ON TUESDAY, 26 JANUARY 2016, COMMENCING AT 9.00AM

PRESENT

Mayor RE McRae occupied the Chair, and also present were Councillors L Henery, J E Hudson, F Bryce and G Smith.

Also present were Craig Moffitt, General Manager, David Tamlyn, Director of Technical Services, Susan Appleyard, Manager of Development and Vicki Sutton, Finance Manager.

APOLOGIES

02/01/16 **Resolved** on the motion of Councillors Hudson and Henery that the apology from Councillors TN Hogan and T Sheed be received and leave of absence be granted.

CONFIRMATION OF MINUTES

03/01/16 **Resolved** on the motion of Councillors Bryce and Henery that the Minutes of the Ordinary Meeting of Council held on Friday 18 December 2015, as printed and circulated, be confirmed.

04/01/16 **Resolved** on the motion of Councillors Henery and Bryce that the Minutes of the Special Meeting of Council held on Tuesday 19 January 2016, as printed and circulated, be confirmed.

GENERAL MANAGER'S REPORT

FIT FOR THE FUTURE **03.13.06**

- 05/01/16** **Resolved** on the motion of Councillors Bryce and Hudson that:
- a proposal be prepared to merge the Shire Councils of Jerilderie and Murrumbidgee.
 - the support of Murrumbidgee and Berrigan Shire Councils be formally requested for the proposal.
 - the support of the State Member for Albury, Greg Aplin and the State Member for Murray, Adrian Piccoli, be formally requested for the proposal.

This is page 1 of 4 of the Minutes of the Ordinary Meeting of Council held Tuesday 26 January 2016.

 General Manager Mayor

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

- the merger proposal be presented to the Minister for Local Government under Section 218 (E) of the Local Government Act 1993 requesting that it be dealt with concurrently with the Minister's proposals for Jerilderie Shire Council.

LEAVE WITHOUT PAY - R PURCELL 05.23 / PERSONNEL

06/01/16 Resolved on the motion of Councillors Hudson and Henery that Council employee Ross Purcell be granted leave without pay for the period 1 February 2016 to 30 June 2016.

MID MURRAY ZONE QUARTERLY REPORT 05.03

07/01/16 Resolved on the motion of Councillors Bryce and Smith that the NSW Rural Fire Service Mid Murray Zone Report on Rural Fire Activities, 1 October to 31 December 2015, be adopted.

QUARTERLY BUDGET REVIEW 05.13

08/01/16 Resolved on the motion of Councillors Henery and Hudson that the Quarterly Budget Review Report be adopted and variances to the budgets as outlined in the attachment be approved.

NSW SENIORS WEEK 2016 02.22

09/01/16 Resolved on the motion of Councillors Henery and Hudson that the NSW Seniors Week Report be adopted and Councillors and senior residents of the Shire be encouraged to attend.

ITEMS FOR INFORMATION

STATEMENT OF BANK BALANCES & SCHEDULE OF INVESTMENT 05.13

10/01/16 Resolved on the motion of Councillors Henery and Smith that the Statements of Bank Balances and Schedules of Investments as at 31 December 2015 be noted and adopted.

LOAN BORROWINGS INFORMATION AS AT 31/12/15 05.14

11/01/16 Resolved on the motion of Councillors Henery and Hudson that the Loan Borrowings Information Report be adopted.

This is page 2 of 4 of the Minutes of the Ordinary Meeting of Council held Tuesday 26 January 2016.

 General Manager Mayor

6.6 DELIVERY PROGRAM AND OPERATIONAL PLAN REVIEW

<p>Council Meeting 17 February, 2016 PP:IGM - Delivery Program And Operational Plan Review</p>

EXECUTIVE SUMMARY

This report and the review that accompanies it aims to provide a summary of progress with the actions from Murrumbidgee Shire Council's 2015-16 Operational Plan as they reflect progress with the strategies identified in the 2013-17 Delivery Program.

RECOMMENDATION

That the progress report on the delivery of projects, including capital, operational plans, and programs and services against the adopted Delivery Program 2013-17 for the period 1 July 2015 to 31 December 2015 be noted.

BACKGROUND

Section 404(5) of the Local Government Act 1993 requires that 'the General Manager ensure regular reports are provided to the Council on progress with respect to the principal activities detailed in its Delivery Program. Program reports must be provided every six months. This is the second progress report since the adoption of the Delivery Program'.

Council's planning is based on a long term Community Strategic Plan, which sets out the community's vision for Murrumbidgee Shire in 2030 as well as their long term aspirations for our Shire and the directions that Council needs to pursue to help achieve these. In accordance with the legislation sitting under the Community Strategic Plan is a four year Delivery Program and a one year Operational Plan.

The Delivery Program is Council's commitment, during its four year term of office, on what it is going to deliver to the community to assist them to achieve the directions set out in the Community Strategic Plan.

Council's progress against the items specified for delivery within the 2015/2016 financial year for the period from 1 July – 31 December, 2015 form the basis of this report and are detailed in Attachment A – Delivery Program and Operational Plan Review (under separate cover). The progress report for the Delivery Program for the full financial year will be presented to the August Council meeting. This timing allows for staff to finalise projects and programs and for the financial information to align to that being presented in Council's Annual Financial Statements.

COMMENT

Council's last review of its Delivery Program and Operational Plan was presented to the elected body in September, 2015. While some initial work was undertaken with a consultant to review the Integrated Planning documentation, this work was put on hold when staff changes occurred in January and February, 2015. At the September meeting it was suggested that Council may wish to revisit the review of its IP&R documentation. However,

the impending proposed merger between Murrumbidgee Shire and parts of Jerilderie Shire will require a new Community Strategic Plan to be developed to incorporate elements that will impact the communities within the new entity.

CONSIDERATIONS (Statutory Compliance/Policy, Financial, Integrated Plan, Risk Management)

STATUTORY COMPLIANCE/POLICY

In line with the Integrated Planning and Reporting Framework and the Local Government Act 1993, Council is required to report on the progress of its Delivery Program every six months. *"404(5) The General Manager must ensure regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided every 6 months".*

FINANCIAL

N/A

INTEGRATED PLANS

D1.1.3 Ensure transparent, accountable and responsible leadership throughout Council
D1.1.4 Provide strong and effective governance

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

Executive Leadership Team

OPTIONS

Nil - Council has a statutory obligation to review and report on its progress against the Community Strategic Plan and, more specifically, its Delivery Program and Operational Plan.

ATTACHMENTS

Attachment A: Delivery Program and Operational Plan Review

Phil Pinyon

INTERIM GENERAL MANAGER





Murrumbidgee Shire Council

Delivery Program Six-Monthly Update for 2015/2016

Outcome A1: Our community is a place where people feel safe					
<i>A1.1 Create a connected and caring community where people look out for each other</i>					
A1.1.1					
Liaise with local police and state government to increase police presence and visibility in our area					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A1.1.1.1	Maintain ongoing dialogue with local police and state government regarding community safety.	Council (GM/Mayor) Police	Ongoing	<ul style="list-style-type: none"> • Maintenance of current police staffing levels. • Six monthly attendance at Community Precinct Forums 	Council currently provides accommodation through its property in Banksia Court. Attendance at Community Precinct Forums has occurred when time and staff resourcing permits.
A1.1.2					
Provide adequate street and security lighting in our towns.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A1.1.2.2	Conduct an audit of street lighting to ensure there is adequate lighting	Council (DCIS)	2015/2016	2014/2015 Method of audit developed	No action to report
A1.1.3					
Maintain and develop existing road safety initiatives within the shire					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A1.1.3.1	Continue funding the employment of a Road Safety Officer	Council (DCIS)	Ongoing	Funding continues and successful grant applications for safety	No action to report Road Safety Officer position to be reviewed with possible combined role with



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				initiatives/programs to occur every year	neighbouring shires post merger.
A1.1.3.2	Bicycle Training Circuit near skatepark in Coleambally contingent on co-funding from Coleambally Lions Club. Work with Coleambally Lions Club regarding partnership approach to Bicycle Training Circuit.	Council (DCIS) Coleambally Lions Club	2014/2015	Project to be completed by 2015 2014 – Project scope/ developed and partnership charter	Discussions held with Coleambally Lions Club – project will not proceed at the present time.
<i>A1.2 Develop and grow a community understanding of shared responsibility</i>					
A1.2.1					
Where appropriate seek funding for community safety programs					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A1.2.1.1	Council practise to date will be continued. Provide ongoing information and support to service providers and groups to bolster successful funding applications for community safety initiatives.	Council (DCIS)			Council has been successful in securing significant external funding for the following projects: <ul style="list-style-type: none"> • Levee Bank extension • Floodplain Management Plan • Coleambally Landfill re-development



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Delivery Program Six-Monthly Update for 2015/2016

A1.2.2 Provide adequate activities for young people and facilities they can use to keep them entertained in a safe environment					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A1.2.2.1	Plan and initiate development of playground equipment and toilet facilities for Adrian Douglas Park	Council (DCIS)	2015/2016	2014 – Development approach approved	Plans of management for Adrian Douglas Park currently being prepared for presentation to Council, Project scheduled for completion in April 2016.
A1.2.2.2	Plan and initiate development of upgrade of play equipment at Darlington Point Lions Park contingent on co-funding from the Lions Club	Council (DCIS) Darlington Point Lions Club	2014/2015	2014 – Development approach approved Project to be completed by 2015	Works undertaken at Lions Park including construction of shade shelter for play area.
A1.2.2.3	Undertake feasibility study of the development of water playgrounds for both Coleambally and Darlington Point pools.	Council (DCIS)	2020	2014 – Feasibility study completed.	No action to report



Murrumbidgee Shire Council

Delivery Program Six-Monthly Update for 2015/2016

Outcome A2: Our community is supported					
A2.1 We have access to a range of services which support our needs					
A2.1.1 - Improve and increase the availability of community transport so that we have access to nearby services outside our shire.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A2.1.1.2	Develop a policy about volunteer reward and recognition.	Council (DCP&C)	2014/2015	Policy developed and adopted by Council by 2015.	Policy not yet developed. While Council has internal volunteer policies, the process of recognising local volunteers has not been incorporated. Policy to be reviewed post merger.
A2.1.2 - Develop an aged care facility in Darlington Point					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A2.1.2.1	Develop a value proposition aimed at attracting private aged care development	Council (GM)	2014/2015	Value proposition and marketing developed and implemented package	No further action at this stage. Recommendation for Council is to review this action to consider options for expansion of existing aged care facilities/accommodation.
A2.1.4 - Expand our community services program					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A2.1.4.1	Continue to support and auspice community transport, home modifications, centre based day care (respite) and Meals on Wheels.	ADHC HACC DOCS Council (DCP&C)	Ongoing	Current services maintained	Council employs three part-time community service co-ordinators to provide services in both Darlington Point and Coleambally. Home Modifications also cover the Griffith Local Government Area
A2.1.4.2	Share community expectations and priorities with external service providers	Council (DCP&C)	Ongoing	Existing partnerships strengthened and new ones to be established	Co-ordinators attend local forums and meetings as well as participate in service provider information stands.



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<i>A2.3 We have access to a range of health, medical and specialist services to maintain health</i>					
A2.3.1 - Ensure we retain our local GP					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A2.3.1.1	Support the renewal of health facilities and infrastructure	Council (DCIS)	Ongoing	GP services retained	Upgrade of Coleambally Doctor's surgery currently underway. Scheduled completion date, March 2016.
A2.3.1.2	Annual review to assess facility maintenance needs	Council (DCIS)	Annually	Review conducted and funds allocated to complete the works	Facilities renewed include: <ul style="list-style-type: none"> • Darlington Point Swimming Pool • Broлга Place Shade Sails • Coleambally Youth Centre • Darlington Point Hairdresser • Fig Tree Park BBQ and Shelter • Coleambally Swimming Pool • Darlington Point Depot Fencing • CWA Park Swings • Resurfacing of netball courts, Coleambally • Anderson Rd reconstruction
A2.3.3 - Ensure that we have access to a broad range of mental health services					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A2.3.3.1	Support and encourage the provision of mental health services for the wellbeing of our community	Murrumbidgee Medicare Local NSW Health (DCP&C)	Ongoing	Establishment of services, subject to funding from other levels of government through developed	Counselling available through Greater Southern Area Health Service. Murrumbidgee Medicare Local had been providing counselling with the local doctors surgeries until recently - this position



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Delivery Program Six-Monthly Update for 2015/2016

				partnerships.	currently not filled.
A2.3.4 - Promote and develop Aboriginal health services					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A2.3.4.1	Support and encourage the provision of Aboriginal health services for the well being of our community	Murrumbidgee Medicare Local NSW Health (DCP&C)	Ongoing	Establishment of services subject to funding from other levels of government through developed partnerships.	Aboriginal health services currently provided at Waddi Housing by Griffith Aboriginal Medical Centre.



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Delivery Program Six-Monthly Update for 2015/2016

<i>A2.4 We have access to education and further education opportunities for all members of the community</i>					
A2.4.1 - Investigate opportunities for developing a residential university campus offering courses that relate to agriculture, irrigation and allied professional areas					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A2.4.2.1	Assist Community Members with an interest in this project to set up their own U3A	Council Community (DCP&C)	2014/2015	U3A established based on demand and use of community facility approved.	No further action to report



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Outcome A3: Our community is connected					
<i>A3.1 Our community is connected across geographic, interest, cultural and social groups</i>					
A3.1.1 - Provide opportunities for the two towns to interact more to ensure a greater sense of connectedness and create closer bonds					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A3.1.1.1	Act as a catalyst to greater cross town connectedness through community facilitation and networking	Council (GM) Community	Ongoing	Greater community connection across the local government area	Intertown activities exist through junior and senior sporting and social activities.
<i>A3.2 All members of our community have access to opportunities for social interaction</i>					
A3.2.1 - Foster current sporting, social, recreational and cultural events and activities to increase participation and inclusion					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A3.2.1.1	Provide advice and assistance to support the participation in events	Council (DCP&C) Community	Ongoing	Greater participation in community events and activities	Townlife Committees in both towns to support events.
A3.2.2 - Develop new events to attract those with interests in special areas; eg Fishing competitions, musical and other entertainment events, art and cultural experiences					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A3.2.2.1	Provide specialised advice and in-kind assistance to community event organisers	Council(DCP&C) Community	Ongoing	Increased number of events held	Community event organisers, eg Riverina Classic, Teachers, Townies and Tradies Games, Taste Coly, supported with assistance to co-ordinate events.



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Outcome A4: Our community is a place where people are respectful					
<i>A4.1 Our community embraces and respects diversity in terms of heritage, culture, ability, gender and age</i>					
A4.1.1 - Investigate the possibility of opportunities other than Australia Day when our community can celebrate together					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A4.1.1.1	Identify new opportunities for our community to celebrate together	Murrumbidgee Community (GM)	2015/2016	Research conducted and concepts developed	Council has given support to celebratory opportunities such as the Spring Festival in Darlington Point, Taste Coly, Riverina Classic etc. This support has been through the Townlife Committees as well as financial assistance for specific projects through Council's Community Grant program eg., provision of funding for fingerlings to restock for Apex Club in partnership with Riverina Classic, Riverina Vintage Machinery Club Inc for Coleambally Tractor Pull and Vintage Machinery display.
A4.1.2 - Provide opportunities for our community to showcase their heritage and diversity					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
A4.1.2.1	Council will continue to support as we have in the past	Council DCP&C)	Ongoing	Community Grants provision	Heritage Darlington Point is a Section 355 Committee of Council – supported through community grants and budget allocations.



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B. Economy: Outcome: Support					
<i>B1.1 Whilst we recognise that agriculture is the basis of our economy we welcome and support other economic development which is aligned and will contribute to the overall wellbeing of our community</i>					
B1.1.1 - Actively support development which is congruent with our lifestyle, particularly opportunities to "value-add" to our agricultural pursuit.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action B1.1.1.2	Advocate for the improvement of television, mobile and internet coverage.	Council (GM)	Ongoing	Percentage of shire who have good television, mobile and internet coverage.	The Darlington Point NBN facility is a fibre hub site to provide a line of sight wireless transmission link to the Coleambally NBN fixed wireless site. The township of Darlington Point is listed in the NBN three year plan with an estimated construction commencement date of the first half of 2017.
B1.1.3 - Encourage and promote tourism ventures and activities, particularly the provision of more tourist/visitor accommodation.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action B1.1.3.1	Implementation of the Economic Development Strategy.	Council (GM)	Ongoing	Strategies prioritised for implementation over the next five years	No action to report.
Action B1.1.3.2	Develop a value proposition aimed at attracting privately developed visitor accommodation	Council (GM)	2014/2015	Value proposition and marketing developed and implemented package.	No action to report.



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B1.1.5 - Establish Tourism/Visitor Centres in both our towns.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action B1.1.5.1	Continue to investigate alternate information display options to provide information to visitors to our towns	Council (GM) Tourism Committee	2014/2015	Alternative models reviewed and appropriate options considered by Council	No action to report..
Action B1.1.5.2	Investigate funding opportunities to install interactive LCD screens in key community locations to promote Council and the Murrumbidgee region	Council (GM) Tourism Committee	2014/2015	2015 – LCD Screens installed.	No action to report.
B1.1.7 - Encourage the development of a residential conference/ education centre.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action B1.1.7.1	Provide appropriate support to private enterprises who may investigate the development of a conference/education centre within the shire	Council (GM)	Ongoing	Support and information provided	No action to report.



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B1.1.8 - Provide opportunities to promote local produce – for example regular farmers markets.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action B1.1.8.1	Continue to support opportunities to promote produce at the Spring Festival and Taste Coleambally festival –	Council (DCP&C) Local food producers	2014/2015	Strategy developed and approved by Council.	Darlington Point Townlife committee encouraging local food producers to become involved in “farmers market” stalls at Spring Festival. Coleambally Townlife to support Taste Coleambally.
Action B1.1.8.2	Actively investigate further opportunities to promote local produce	Town Life Committees (DCP&C)	2015	Further promotional opportunities investigated	As above.



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Outcome B2: Proactive economic development					
<i>B2.1 Council is the driver of economic development for the shire.</i>					
B2.1.2 - Develop and implement a promotional campaign that focuses on:					
<ul style="list-style-type: none"> • Promoting tourism and visitation to the shire; • Promoting the shire as a place where businesses are supported and encouraged and the infrastructure they require is in place. 					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action B2.1.2.1	Continue to support RRT development of marketing tools for the Riverina.	Council (GM)	Ongoing	RRT Destination Management Plan completed.	Support for Riverina Regional Tourism is ongoing.
Action B2.1.2.2	Investigate running a competition to have the public produce promotional video of the shire.	Town Life Committees (DCPC)	2014/2015	Competition conducted and videos available for promoting the local government area	Competition not conducted to date. Quotes currently being sought for promotional video to be professionally filmed.
B2.1.3					
Work with other levels of government and private industry to develop a 'transport hub' at the intersection of the Sturt Highway and Kidman Way.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action B2.1.3.1	Seek grant funding for a feasibility study to facilitate the process of establishing a 'transport hub' with other levels of	Council (DCIS) Private Enterprise	2014/2015	Grant funding for feasibility study obtained.	Consultation with Waddi BP service station owner. Concept design done



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	government and private industry.				
B2.1.4 - Establish an industrial area for Darlington Point.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action B2.1.4.1	Identify appropriate land and make application for it to be included in the LEP	Council (ADHBP)	2014/2015	Land identified and application made to State Planning for inclusion in LEP	No action to report.
B2.1.5 - Consider developing a 'Trades' incubator complex.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action B2.1.5.1	Actively seek grant funding for a feasibility study to investigate appropriate models in partnership with other levels of government and private industry.	Council (GM) Private Enterprise	2014/2015	2015 Grant funding for feasibility study obtained.	No action to report.



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C. Environment - Outcome C1: Natural Environment - Guardianship

C1.1 We have temporary custody of our natural environment and work to preserve it for future generations.

C1.1.1 - Effectively manage weeds across the shire.

Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C1.1.1.1	Continue to implement Council's weed management program as part of Council's works program.	Council (DCIS)	Ongoing	Works program funded and completed each year.	Council's commitment to weeds management has been consistent across many years and it is currently involved in the Riverina Regional Weeds Committee indicating Council's position on effective weeds management not only within our shire but at a regional level.

C1.1.4 - Develop a nursery that propagates and promotes native plants.

Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C1.1.4.1	Support the existing business within the shire.	Council		Continuation of local business	No action to report.

C1.1.5 - Promote responsible water usage particularly in the town areas.

Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C1.1.5.1	Continue to promote water conservation practices on Council's website and throughout	Council (GM)	Ongoing	Ongoing - Responsible water usage target established and adopted by Council and	Information displayed on Council website in relation to installation of rainwater tanks. Information provided in Community newsletters when appropriate.



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	community newsletters.			exceptions reported to Council.	
C1.1.6 - Explore opportunities for native fish restocking and the elimination of carp.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C1.1.6.1	Liaise with fisheries and the community to introduce an annual restocking program.	Council (DCIS)	Ongoing	Application for grant funding submitted annually.	Funding opportunities currently available and being investigated for potential Dollar for Dollar contribution.
<i>C1.2 We are fortunate to live in such a beautiful place and we want to showcase and share it with others but in a way that is sensitive to the impacts people can cause.</i>					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C1.2.1.3	Continue to seek grant funding to expand the trail network.	Council (DCIS)	Ongoing	Submit at least one application for funding annually.	Council has contributed funds \$15,000 No further action to report



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Outcome C2: Natural Environment - Sustainable					
<i>C2.1 We have a waste management strategy that encourages reducing, reusing, recycling and have a long term goal of achieving zero waste.</i>					
C2.1.1 - Investigate implementing zero waste strategies for putrescibles household refuse.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C2.1.1.1	Council to investigate results of previous trial and explore other appropriate opportunities.	Council (DCIS)	2015	Investigation completed and report submitted to Council.	Investigations being undertaken into pyrolysis type application of converting waste to energy.
C2.1.3 - Promote opportunities to use agricultural waste.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C2.1.3.1	Support and encourage the investigation of innovative agricultural waste use by private enterprise	Private Enterprises Council (GM/DCIS)	Ongoing	Support provided	Confidential discussions held with private business operator. Investigations being undertaken into pyrolysis type application of converting waste to energy.



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<i>C2.2 - We explore, embrace and promote alternative sustainable energy sources.</i>					
C2.2.1 - Promote ideas on how people can minimise energy use.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C2.2.1.1	Provide information and promote initiatives on Council's website and through community newsletters.	Council (GM)	Ongoing	Information published on web and community newsletters.	No action to report.
C2.2.2 - Encourage development and production of alternative energy within the shire.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C2.2.2.1	Provide continued support to developers wishing to capitalise on the opportunities available within the LGA	Council (ADHBP)	Ongoing	Information and support provided	Pre-lodgement meetings held with developers when required.



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Outcome C3: Infrastructure – Our infrastructure is the basis of everything we do					
<i>C3.1 - We manage our infrastructure responsibly</i>					
C3.1.1 - Maintain roads to acceptable standards and ensure that school bus routes are always trafficable.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C3.1.1.1	Implement appropriate road maintenance as part of Council's ongoing works program.	Council (DCIS)	Annually	Council's works program implemented on time and within budget	Road maintenance program included in Council's Works Program - project progressing as per schedule.
C3.1.3 - Improve maintenance to footpaths throughout the shire to minimise risks to the young and elderly.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C3.1.3.1	Inspect footpaths twice annually to assess all maintenance and repair priorities	Council (DCIS)	Twice annually	Path inspections conducted twice annually.	First inspection completed second planned for the end of March
Action C3.1.3.2	Address footpath priorities as part of Council's ongoing works program.	Council (DCIS)	Ongoing	All footpath issues resolved within budget	Look to be completed by 30/06/2016



Murrumbidgee Shire Council

Delivery Program Six-Monthly Update for 2015/2016

C3.1.4 - Improve stormwater drainage in Barwidgee Boulevard.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C3.1.4.2	Implement appropriate works to improve stormwater drainage	Council (DCIS)	2014/2015	Works completed	Will develop program this financial year - have identified in backlog
C3.2 - The infrastructure we provide is responsive to community needs					
C3.2.1 - Complete reconstruction of the Darlington Point levee.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C3.2.1.2	Additional funding applications submitted for next stages.	Council (DCIS)	2014/2015	Funding approved for Stages 3 & 4.	Notification received in December of \$3.6M Grant for Area 3 – 5A.
C3.2.2 - Redevelop the Darlington Point golf course.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C3.2.2.1	Support community driven initiatives to redevelop the Darlington Point golf course	Community (DCIS)	Ongoing	Council will support where possible.	Community grant given to golf club
Action C3.2.2.2	Assist the development and maintenance of the golf course with the delivery of recycled water.	Council (DCIS)	2014/2015	Proposal prepared and funding sought.	Concept plan for reuse system needs funding



Murrumbidgee Shire Council

Delivery Program Six-Monthly Update for 2015/2016

C3.2.3 - Develop riverside locations for the enjoyment of all and to promote tourism.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C3.2.3.1	Develop a plan for foreshore management throughout the shire in cooperation with crown land, national parks and CMA.	Council (DCIS) Community State Govt., CMA	2015	2015 – Plan prepared and cooperation achieved from other stakeholder bodies.	No action to report
C3.2.5 - Provide marked cycle paths on roadways.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C3.2.5.1	Ensure consideration of cycle paths in the review of Council's shared pathway plan.	Council (DCIS)	Ongoing	Plan reviewed and funding sought for identified improvements.	Construction of shared cycle path incorporated into Barwidgee Boulevard upgrade through matched funding from RMS.
C3.2.11 - Heat the two pools to extend the swimming season.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C3.2.11.1	Explore options for the long term plan to heat the swimming pools within the shire	Council (DCIS)	2014/2015	Options paper developed and presented to Council for consideration	Coleambally has solar heating. Heat blanket installed Darlington Point. Both pools refurbished ahead of 2015/16 swimming season.



Murrumbidgee Shire Council

Delivery Program Six-Monthly Update for 2015/2016

C3.2.12 - Provide shelter at both cemeteries.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C3.2.12.2	Implement shelter installation at both cemeteries	Council (DCIS)	2015	Shelter structures installed	Portable shelters available at both cemeteries.
C3.2.14 - Install Shire 'entry statements' at the four main entries to our shire i.e. Sturt Highway and Kidman Way.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action C3.2.14.1	Ensure that 'entry statements' are considered and planned for as part of Council's signage strategy.	Tourism Committee Council (DCIS)	2015	Strategy prepared and submitted to Council for approval in 2014 with funding considered for 'entry statements' on 2014- 2015 Operational Plan	No action to report



Murrumbidgee Shire Council

Delivery Program Six-Monthly Update for 2015/2016

D. Leadership - Outcome D1 Leadership					
<i>D1.1 Council leads the community by example demonstrating a high level of leadership and accountability</i>					
D1.1.1 - Continue to develop and participate in partnerships and networks that support the progression and response to community priorities					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action D1.1.1.1	Maintain active membership on the ROC to ensure the consideration of local issues at a regional level	Council/ ROC (GM)	Ongoing	Reflection of Murrumbidgee priorities at ROC planning levels.	Council regularly represented at Riverina and Murray Regional Organisation of Councils, GM and network meetings.
Action D1.1.1.2	Participate in appropriate specialised networks that provide required support, professional development or expertise to Council	Council (GM)	Ongoing	Appropriate participation on specialised networks is maintained.	As above.



Murrumbidgee Shire Council

Delivery Program Six-Monthly Update for 2015/2016

D1.1.2 - Advocate for the health and wellbeing needs of the local community					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action D1.1.2.1	Remain up to date regarding community needs and priorities through the implementation of effective and inclusive community engagement processes	Council (GM)	Ongoing	Ongoing – continual implementation of Council’s Community Engagement Strategy	Ongoing engagement consists of newsletters, information sessions, stakeholder meetings and community meetings.
Action D1.1.2.2	Where required ensure that the needs of the local community are represented in regional and state planning	Council (GM)	Ongoing	Representation of shire needs in regional and state planning	Input to Regional and State planning Matters contributed as required.
D1.1.3 - Ensure transparent, accountable and responsible leadership throughout Council					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action D1.1.3.1	Implement effective communication strategies to ensure that all information presented to the	Council (GM)	Ongoing	Effective communication implemented through webpage, community newsletters, surveys	Council’s communication strategy is currently being redeveloped to address identified shortfalls. In the interim, existing strategy includes use of online, social and traditional mediums to communicate Council



Murrumbidgee Shire Council

Delivery Program Six-Monthly Update for 2015/2016

	community is clear, accurate and easy to understand			and public meetings (when appropriate)	activities and promote and advise of forthcoming events.
Action D1.1.3.2	Continue to ensure that all major Council decisions are appropriately communicated to the community and relevant stakeholders	Council (GM)	Ongoing	All major decisions communicated in an effective and timely manner	As above.
D1.1.4 - Provide strong and effective governance					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action D1.1.4.1	Ensure Councillors and Council staff have access to appropriate professional development opportunities	Council (GM)	Ongoing	Appropriate professional development provided	Training program being developed following November/December staff performance appraisals. Costings to be included in the development of 2016/2017 budget.
Action D1.1.4.2	Ensure that Councillors and Council staff have access to required resources that support their ability to effectively plan and deliver services, infrastructure and	Council (GM)	Ongoing	Councillors and staff have appropriate resources	Resources provided to Councillors and staff include technological and stationary products as well as access to communication networks.



Murrumbidgee Shire Council

Delivery Program Six-Monthly Update for 2015/2016

	community support throughout the shire				
D1.2 Community leaders are encouraged and supported, especially young people					
D1.2.1 - Promote opportunities for leadership development for our community groups.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action D1.2.1.1	Provide ongoing support to community groups to facilitate effective leadership	Council (GM)	Ongoing	Appropriate supported provided as needed	Support provided to Council Section 355 Committees.
Action D1.2.1.2	Provide support to community and sporting groups to strengthen their applications for funding to facilitate their capacity to drive community priorities and projects	Council (GM)	Ongoing	Number of successful community grants achieved within the community	No action to report.
D1.2.2 - Develop programs for young people to improve their leadership skills.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action D1.2.2.1	Explore funding opportunities to implement appropriate programs that support young people to develop leadership skills	Council (DCPC) Community and sporting groups	Ongoing	Funding applications submitted and if funding is secured, leadership program developed	No suitable funding sources found to date.



Murrumbidgee Shire Council

Delivery Program Six-Monthly Update for 2015/2016

D1.2.3 - Actively recognise the contribution and achievements of our community leaders					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action D1.2.3.1	In partnership with our community, explore potential innovative opportunities to recognise and celebrate the contribution made by our community leaders.	Council (DCPC)	Ongoing	Consultation conducted with community leaders. To be further refined during 2015/2016 Delivery program consultation.	No action to report.
D1.2.4 - Encourage Aboriginal representation on Council.					
Strategic Action	Task	Responsibility	Completion Date	Measure	Update
Action D1.2.4.1	Develop and implement a more pro-active campaign prior to the next local government elections.	Council (GM) Aboriginal community	2014/2015	2015 – Campaign planned	No action to report.
Action D1.2.4.2	Actively encourage aboriginal representation on Council committees and reference groups	Council (GM) Aboriginal community	Ongoing	Appropriate aboriginal representation on Council committee and reference groups	No action to report.

6.7 FINANCE AND INVESTMENT REPORT FOR JANUARY, 2016

Ordinary Meeting of Council 20 January, 2016 SM:SM – Finance and Investment Report of December, 2015	
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EXECUTIVE SUMMARY:

The purpose of this report is to provide Council with a snapshot of the financial activity within the organisation for the month of December, 2015.

RECOMMENDATION:

That Council:

- a) **Notes the investment income for December, 2015.**
- b) **Notes the investments have been made in accordance with the Local Government Act 1993, the Local Government General Regulations and Council's investment policy.**
- c) **Adopt the Investment Report for the month of December, 2015.**

BACKGROUND

In accordance with Section 212 of the Local Government (General) Regulation, 2005 it is hereby certified that the investments detailed in the attached schedules have been made in accordance with Section 625 of the Local Government Act, 1993, its regulations and Council's current investment policy and strategy.

Management is striving to continue to build up cash and investment returns to provide ongoing financial stability and liquidity into the future.

Council's current investments stand at an amount of \$10,569,540.50 as at the end of December, 2015. It has collected 56% of its total rate income across all funds and the Statement of Bank Balances as at the end of December, 2015 shows an amount of \$10,565,143.54.

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Reconciliation of Rates and Charges

	ARREARS	15/16 LEVY	REBATES	TOTAL	PAYMENT	BALANCE	% COLLECTED
General Rates	59,642	1,878,121	-13,618	1,924,145	-1,063,888	860,258	55%
Garbage Charges	24,898	109,120	-7,218	126,800	-72,615	54,185	57%
Recycling Charges	21,126	95,736	-7,054	109,809	-63,319	46,490	58%
Lease Rental	27,969	19,885	0	47,854	-8,797	39,057	18%
Town Imp.	11,609	49,023	-3,346	57,285	-30,666	26,619	54%
Water Supply	95,583	278,990	-8,369	366,204	-175,578	190,627	48%
Sewer Service	36,474	267,727	-11,113	293,089	-171,422	121,667	58%
Overpayments	-17,303	0	0	-17,303	9,463	-7,840	0%
Total	259,997	2,698,603	-50,717	2,907,883	-1,576,821	1,331,063	54% *

* Compared to percentage collected at the February Council Meeting 2015 - 51%

Council Investments

INVESTMENTS AS AT 31 DECEMBER 2015								
Invest. No.	Invest. Type	S & P Rating	Institution	Invest. Date	Invest. Amount	Int Rate	Maturity Date	Terms Days
18/16	Term Deposit	A-1+	ANZ	06-Oct-15	609,140.97	2.70%	06-Jan-16	92
14/16	Term Deposit	A-2	IMB	29-Sep-15	503,691.78	2.75%	12-Jan-16	105
2/16	Term Deposit	A-1+	NAB	14-Jul-15	500,477.40	3.05%	14-Jan-16	184
19/16	Term Deposit	A-2	IMB	13-Oct-15	300,000.00	2.75%	19-Jan-16	98
16/16	Term Deposit	A-1+	ANZ	29-Sep-15	379,316.81	2.90%	29-Jan-16	122
20/16	Term Deposit	A-2	IMB	27-Oct-15	421,731.70	2.75%	02-Feb-16	98
21/16	Term Deposit	A-2	IMB	03-Nov-15	400,000.00	2.75%	09-Feb-16	98
22/16	Term Deposit	A-1+	ANZ	10-Nov-15	503,691.78	2.90%	16-Feb-16	98
23/16	Term Deposit	A-2	Bendigo Bank	18-Nov-15	696,471.32	2.45%	18-Feb-16	92
24/16	Term Deposit	A-2	Bendigo Bank	22-Nov-15	1,211,875.56	2.45%	22-Feb-16	92
25/16	Term Deposit	A-1+	NAB	24-Nov-15	530,155.94	2.90%	23-Feb-16	91
26/16	Term Deposit	A-1+	ANZ	01-Dec-15	960,045.15	3.00%	01-Mar-16	91
27/16	Term Deposit	A-1	METWAY	08-Dec-15	1,018,098.25	2.95%	08-Mar-16	91
28/16	Term Deposit	A-1	METWAY	15-Dec-15	1,275,170.88	2.95%	15-Mar-16	91
29/16	Term Deposit	A-1+	NAB	23-Dec-15	800,000.00	2.95%	22-Mar-16	90
30/16	Term Deposit	A-1+	ANZ-Les Wallis	29-Dec-15	52,280.90	2.15%	29-Mar-16	91
31/16	Term Deposit	A-2	Bendigo Bank	30-Dec-15	220,576.01	2.45%	30-Mar-16	91
				CBA	154,155.66			
				Bendigo	32,649.99			
				ANZ	10.40			
					10,569,540.50			

The above investments have been made in accordance with the Local Government Act 1993, the Accounting regulations and Murrumbidgee Shire Council's investment policy.

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Bank Balances

302. STATEMENT OF BANK BALANCES AS AT 31 DECEMBER 2015				
Unpresented Cheques				-4,396.96
Outstanding Deposit				0.00
Combined Investment Account				10,569,540.50
Total				<u>10,565,143.54</u>
Dissection of Combined Bank Account/Investment				
General Fund Bank A/C				-1,204,071.35
Bendigo Bank A/C				24,855.19
General Fund Investments				8,168,315.38
General Fund - Externally Restricted Funds				97,925.31
Coly Town Improvement Fund - Council Restricted Funds				431,702.86
Water Fund Bank				694,369.29
D/Point Water - Council Restricted Funds				173,000.00
Coly Water Fund - Council Restricted Funds				324,000.00
Sewer Fund Bank				547,671.79
D/Point Sewer Fund - Council Restricted Fund				789,000.00
Coly Sewer Fund - Council Restricted Funds				346,500.00
Trust Fund Bank				119,594.17
Trust Fund - Externally Restricted Funds-Les Wallis				52,280.90
				<u>10,565,143.54</u>

CONSIDERATIONS (Statutory compliance/Policy, Financial, Integrated Plan, Risk Management)

STATUTORY COMPLIANCE/POLICY

Local Government Act 1993, Accounting Regulations

FINANCIAL

The actions taken comply with Council's current investment policy and strategy, and the Ministerial Order as provided by the NSW Office of Local Government.

INTEGRATED PLANS

D1.1.3 Ensure transparent, accountable and responsible leadership throughout Council
D1.1.2 Provide strong and effective governance

RISK MANAGEMENT

Nil

CONSULTATION / ENGAGEMENT

N/A

OPTIONS

Nil

ATTACHMENTS

Author:
Sue Mitchell
Responsible Accounting Officer

6.8 Quarterly Budget Review Statement – December 2015

Ordinary Meeting of Council 17 February 2016 SM:SM – Quarterly Budget Review Statement – December 2015	1
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EXECUTIVE SUMMARY

As required under the Local Government Regulations “Part 9 Division 3 Clause 203”

- (1) Not later than 2 months after the end of each quarter “Council’s Responsible Accounting Officer is required to prepare and submit to Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the Council’s revenue policy included in the operational plan for the relevant year, a revised estimate of the Income and Expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
 - a) A report as to whether or not the responsible accounting Officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and
 - b) If that position is unsatisfactory, recommendations for remedial action.

RECOMMENDATION:

That Council adopt the proposed revotes for income and expenditure shown in the financial report ended 31 December, 2015.

INTRODUCTION

Variations to Council’s Original Budget are shown in the attached review, and are detailed in the summary following. These variations for General Fund result in an increase in the surplus of \$91,422 to \$98,217.

Summary of Significant Variations

During the period to 31 December 2015 the following adjustments have arisen requiring amendments to Council’s estimated income and expenditure.

General Fund

1. Reduction of \$1,652 for Local-e (website) subscription actual costs from the original budget of \$5,402.
2. Reduction of \$450 in anticipated Valuation Fees from original budget.

3. Increase of \$15,695 in legal expenses due to the cost of code of conduct investigations.
4. Increase in the Fit for the Future costs of \$29,909 to prepare business cases with neighbouring Councils as resolved by Council (resolution 15202 on 5/11/15).
5. A variation of \$205 more in pensioner concessions made than the budgeted amount.
6. A variation of \$1,125 less in pensioner rates subsidy received than the budgeted amount.
7. An increase of \$4,936 over the original amount of \$3,494 expected from Statecover for OHS Incentive Rebate.
8. Increase of \$92,098 payable for Workers Compensation Insurance above the budgeted amount due to premium impacting claims – this includes an additional payment of \$48,800 for the 2014/15 policy. Council currently has internally restricted funds of \$110,000 for insurance hedging, and the amount of \$92,098 will be transferred from this reserve.
9. Expenditure on fire protection to clear Asset Protection Zones and fire trails has increased by \$15,000 due to the excessive rain in the early part of the financial year, resulting in an increased fuel load.
10. State Emergency Services contribution has decreased by \$10,887 following receipt of the actual cost breakdown from Department of Justice, showing a substantial decrease in these charges.
11. NSW Fire Service refunds received were \$9,457 less than the anticipated budgeted amount.
12. Anticipated wages and travelling costs in Health, Town Planning and Building costs have been reduced overall by \$48,507, as the Director's position is not filled at the present time. Amounts remain in the budget for office staff in Coleambally, contractors for both planning services and health inspections in the interim and salary for a Director for the remainder of the year if that position is filled in the near future.
13. Minor changes have been made to Household Garbage charges income for both pensioner subsidy (\$515 more than budgeted) and pensioner concessions given (\$15 less than budgeted).
14. Community services income and expenditure has increased by \$32,000 for additional community transport contributions.
15. An additional \$2,000 was transferred to the Western Riverina Libraries, following the purchase of the new mobile library. Grant funding was received for the new library, but the re-sale of the former bookmobile did not reach the anticipated return, and an additional \$4,000 was required, with contributions of \$2,000 each from both Murrumbidgee and Griffith Councils.
16. An additional \$800 was included in the budget for the Australia Day celebrations following a report to Council in October, 2015.
17. Swimming Pool admission fees for Darlington Point Swimming Pool have been included (\$7,500) following a change to the lease conditions.
18. Additional income from Construction Certificates/Building Control of \$2,300 is anticipated as at 30 June, 2016.

General Fund – Capital Works

19. The refurbishment of both Coleambally and Darlington Point Swimming Pools has now been completed. A number of issues arose during the works and the decision was made to correct all these issues and complete the refurbishment so that further major renovations would not be required in the near future. This has resulted in the total cost of refurbishment of both pools amounting to \$660,000 as compared to the original budget estimate of \$392,000. Additional funds have been transferred from the swimming pools reserve.
20. Coleambally Netball Court Resurfacing total cost was \$17,853 over the budgeted amount of \$37,347. The project had to be extended to comply with court standards.
21. Darlington Point Depot Fencing was completed with a saving of \$8,000 from the original budget.
22. An additional \$300,000 was added to the budgeted expenditure for Rural Unsealed Roads Gravel Resheeting from the Roads to Recovery allocation.

Funding to complete these capital works has been transferred from reserves held for these specific purposes.

Darlington Point Town Improvement

1. A minor variation of \$27 in pensioner rates subsidy less than the budgeted amount.

Coleambally Point Town Improvement

1. A variation of \$100 in pensioner rates subsidy less than the budgeted amount.
2. Coleambally Brolga Place Shade Sails final cost is \$809 less than budgeted amount of \$20,000.

Darlington Point Water Fund

1. Inclusion of an additional \$3,000 in administration costs to correct a pensioner grant debtor that was raised twice in the previous year.
2. Addition of \$174 in new water meters to the original \$1,000 budget.
3. A variation of \$86 in pensioner rates subsidy additional to the budgeted amount.

Coleambally Water Fund

1. Inclusion of an additional \$3,000 in administration costs to correct a pensioner grant debtor that was raised twice in the previous year.

Darlington Point Sewer Fund

1. A variation of \$304 in pensioner rates subsidy less than the budgeted amount.
2. Addition of \$3,444 to pumping station maintenance for contractors to replace electrics at the McAlister Street pump station.
3. Reduction of \$5,870 in expenditure on the irrigation system at the Darlington Point Sewerage Works.
4. Reduction of \$1,425 in budgeted expenditure on the sewer mains inspection camera.

Coleambally Sewer Fund

1. A variation of \$45 in pensioner rates subsidy additional to the budgeted amount.
2. Reduction of \$1,425 in budgeted expenditure on the sewer mains inspection camera.

A detailed report of individual ledger accounts is included in the attachment "Budget Review Statement for the year ending 30 June 2016 as at 31 December 2015"

Additional Works for the quarter included since the Original Budget was determined.

General Fund

1. Inclusion of \$29,668 for refurbishment of the Darlington Point Shop as reported to Council 19/8/15.
2. Inclusion of \$5,000 for the Coleambally Squash Courts Upgrade.
3. Inclusion of \$8,000 for the upgrade of the Returned Soldiers section at the Darlington Point Cemetery as per a report to Council (resolution 15246 on 9/12/15)
4. Inclusion of \$25,000 for design and approvals for the Pontoon at Darlington Point as per Council Resolution. (resolution 15232 on 26/11/15)
5. Inclusion of \$10,000 for the investigation into a Light Industrial Area in Darlington Point as per Council Resolution. (resolution 15232 on 26/11/15)

CONCLUSION

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Review Statement for Murrumbidgee Shire Council for the quarter ended 31/12/2015 indicates that Council's projected financial position at 30/6/16 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

ATTACHMENTS

Attachment A: Quarterly Budget Review Statement as at 31st December, 2015.

Sue Mitchell
Responsible Accounting Officer
Director Corporate Performance & Community

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Attachment A: Quarterly Budget Review Statement as at 31st December, 2015.

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

EXPEND 2015/16	REVOTE 30/09/2015	EXPEND 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
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01 GENERAL FUND

01 ADMINISTRATION

Corporate Support

Salaries, Leave & Travelling

Admin. Salaries	529,194	529,194	307,787	58%	529,194	0
Admin Assistance - Preparation of AFS etc	20,000	20,000	12,880	64%	20,000	0
Projects & Planning (IP&R)	10,000	10,000	7,112	71%	10,000	0
Admin. Travel	15,299	15,299	0	0%	15,299	0
Admin. Staff Leave Accruals	56,199	56,199	14,366	26%	56,199	0
Total	630,692	630,692	342,145	54%	630,692	0

Office Equipment

Information Technology Expenses	65,564	65,564	59,283	90%	65,564	0
Computer Repairs *Maintenance	16,391	16,391	8,016	49%	16,391	0
Photocopier Maint.	15,759	15,759	8,467	54%	15,759	0
Other Equipment	4,182	4,182	0	0%	4,182	0
Depreciation	49,196	49,196	0	0%	49,196	0
Total	151,092	151,092	75,766	50%	151,092	0

Other Admin Expenses

Advertising	9,834	9,834	5,811	59%	9,834	0
Printing & Stationary	8,490	8,490	1,199	14%	8,490	0
Postage	5,320	5,320	1,825	34%	5,320	0
Telephone	39,913	39,913	20,341	51%	39,913	0
Office Security Charges	849	849	701	83%	849	0
Sundry Expenses	5,660	5,660	4,222	75%	5,660	0
Local-e Project Subscriptions	5,402	5,402	3,750	69%	3,750	-1,652
Total	75,468	75,468	37,849	50%	73,816	-1,652

Members Expenses

Mayor Allowance	24,143	24,143	12,015	50%	24,143	0
Councillors Fees	66,373	66,373	32,947	50%	66,373	0
Travelling & Subsistence	5,660	5,660	303	5%	5,660	0
Delegates Expenses	3,396	3,396	0	0%	3,396	0
LG NSW Fees	14,275	14,275	14,275	100%	14,275	0
Conferences Seminars/ Training	6,010	6,010	2,524	42%	6,010	0
Councillor Development Program	2,200	2,200	0	0%	2,200	0
Election Expenses	0	0	0	0%	0	0
Binding of Council Minutes	567	567	270	48%	567	0
Total	122,623	122,623	62,333	51%	122,623	0

Audit / Legal etc

Valuation Fees	12,805	12,805	12,355	96%	12,355	-450
Audit Fees	17,823	17,823	11,660	65%	17,823	0
Internal Audit	8,196	8,196	0	0%	8,196	0
Bank Charges	7,144	7,144	4,657	65%	7,144	0
Asset Revaluation	5,000	5,000	0	0%	5,000	0
Legal Expenses	9,305	9,305	9,503	102%	25,000	15,695
Other Subscriptions & Expenses (incl MV5G)	4,371	5,000	1,969	39%	5,000	0
Donations / Contributions - Miscellaneous	2,186	2,186	1,625	70%	2,186	0
Community Grants	20,000	20,000	7,944	40%	20,000	0
Student Scholarship	3,000	3,000	0	0%	3,000	0
RAMROC - Membership Fee	6,004	6,004	0	0%	6,004	0
Fit for the Future Contingency	0	15,000	44,909	0%	44,909	29,909
Total	95,834	111,462	94,522	85%	156,616	45,154

Insurances

Members Accident	2,099	1,999	1,999	100%	1,999	0
Fidelity Guarantee	3,508	4,724	4,724	100%	4,724	0
Public Liability	76,848	76,896	76,896	100%	76,896	0
Untaken Sick Leave	800	1,256	1,256	100%	1,256	0
Councillors & Officers Liability	21,438	20,928	20,928	100%	20,928	0
Journey Injury Cover	836	1,003	1,003	100%	1,003	0
Total	107,528	106,806	106,806	100%	106,806	0

Staff Training

Staff Training Course Fees	40,000	40,000	22,602	57%	40,000	0
Travel & Accommodation	10,300	10,300	1,569	15%	10,300	0
Staff Training	26,523	26,523	2,059	8%	26,523	0
OH&S Safety Training/Equip	5,000	5,000	0	0%	5,000	0
Total	81,823	81,823	26,229	32%	81,823	0

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

	INCOME 2015/16	REVOTE 30/06/2015	INCOME 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
01 GENERAL FUND						
01 ADMINISTRATION						
Corporate Support						
General Rates						
General Rate in the \$	1,877,262	1,877,525	1,875,725	100%	1,877,525	0
	<u>1,877,262</u>	<u>1,877,525</u>	<u>1,875,725</u>	100%	<u>1,877,525</u>	<u>0</u>
Net Extra Charges						
Extra Charges	14,853	14,853	6,602	44%	14,853	0
Extra Charges Abandoned	14,853	14,853	6,602	44%	14,853	0
	<u>14,853</u>	<u>14,853</u>	<u>6,602</u>	44%	<u>14,853</u>	<u>0</u>
Abandoned Rates						
Pensioner Concessions (5575)	-15,574	-13,438	-13,643	88%	-13,643	-205
Other Abandoned Rates	0	0	0	0%	0	0
	<u>-15,574</u>	<u>-13,438</u>	<u>-13,643</u>	88%	<u>-13,643</u>	<u>-205</u>
General Purpose (Untied) Grants						
Financial Assistance Grant	1,120,900	1,138,840	849,438	76%	1,138,840	0
Rural Local Roads (RLR) Grant	570,854	570,814	428,121	75%	570,814	0
Pensioner Rates Subsidy	8,735	8,735	7,610	87%	7,610	-1,125
	<u>1,700,489</u>	<u>1,718,389</u>	<u>1,285,168</u>	76%	<u>1,717,264</u>	<u>-1,125</u>
User Charges						
Section 603 Certificates	4,000	4,000	2,095	52%	4,000	0
Sundry Admin Income	10,000	10,000	9,608	96%	10,000	0
Clerical Assistance - Rural Financial Counsellor	10,229	10,229	0	0%	10,229	0
	<u>24,229</u>	<u>24,229</u>	<u>11,703</u>	48%	<u>24,229</u>	<u>0</u>
Administration Charges						
Community Services Admin.	13,638	13,638	6,324	46%	13,638	0
	<u>13,638</u>	<u>13,638</u>	<u>6,324</u>	46%	<u>13,638</u>	<u>0</u>
Staff Training						
OH&S Rebate	3,494	3,494	8,430	241%	8,430	4,936
	<u>3,494</u>	<u>3,494</u>	<u>8,430</u>	241%	<u>8,430</u>	<u>4,936</u>

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

	EXPEND 2015/16	REVOTE 30/09/2015	EXPEND 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
Council Offices						
Cleaning - Contractors	21,353	21,353	9,054	42%	18,515	-2,838
- Materials	3,278	3,278	224	7%	500	-2,778
Electricity	21,341	21,341	11,002	52%	21,341	0
Insurance	7,878	6,927	6,927	88%	6,927	0
Building Maint. & Repair - Salary	1,147	1,147	2,586	225%	4,000	2,853
Building Maint. & Repair - Materials & Contracts	2,237	2,237	4,473	200%	5,000	2,763
Deprn. Council Offices	22,000	22,000	0	0%	22,000	0
	79,236	78,283	34,265	43%	78,283	0
Employment Overheads						
Workers Compensation - Insurance	74,624	74,624	107,761	144%	166,722	92,098
Superannuation	259,070	259,070	122,519	47%	259,070	0
Health - Hearing Checks etc.	6,365	6,365	0	0%	6,365	0
Oncosts charged on Flood Works/RTA Works	0	0	0	0%	0	0
Oncosts charged on RTA Works	-65,669	-65,669	-24,911	38%	-65,669	0
Oncosts charged on Noxious Plants	-15,457	-15,457	-6,989	45%	-15,457	0
Outdoor Staff Uniforms	6,556	6,556	5,888	90%	6,556	0
Fringe Benefits Tax	2,000	2,000	0	0%	2,000	0
Operational Staff Public Holidays	45,123	45,123	9,112	20%	45,123	0
Operational Staff Leave Accruals	126,513	126,513	77,644	61%	126,513	0
	439,125	439,125	291,025	66%	531,223	92,098
Technical Services						
Salary, Leave & Travelling						
Technical Services Salaries	363,689	363,689	270,548	74%	363,689	0
RSO Projects	0	0	0	0%	0	0
Cont. to Road Safety Officer	4,403	4,403	0	0%	4,403	0
School Based Trainees	5,177	5,177	0	0%	5,177	0
Technical Services Office Expenses	7,210	7,210	6,540	91%	7,210	0
Travelling	75,324	75,324	6,346	8%	75,324	0
Technical Services Staff Leave Accruals	41,936	41,936	19,055	45%	41,936	0
Risk Signage	5,000	5,000	3,000	60%	5,000	0
Depreciation	10,000	10,000	0	0%	10,000	0
	512,739	512,739	305,490	60%	512,739	0
Depot Expenses						
Depot - Operations.						
- Insurance	3,410	3,332	3,332	100%	3,332	0
- Utilities	10,256	10,256	5,219	51%	10,256	0
- Wages	1,703	2,500	1,506	60%	2,500	0
- Plant Hire	2,271	2,271	1,960	86%	2,271	0
- Materials	3,407	2,610	2,233	86%	2,610	0
Tool Replacements	0	0	0	0%	0	0
Fixed Plant & Equip Maint	5,110	5,110	2,254	44%	5,110	0
Depot - Depreciation	11,000	11,000	0	0%	11,000	0
	37,159	37,079	16,505	45%	37,080	0
Less Admin. Expenses Payable by Other Funds						
Domestic Waste Management	-11,385	-11,385	-5,693	50%	-11,385	0
Darlington Point Water Supply	-70,250	-70,250	-35,125	50%	-70,250	0
Coleambally Water Supply Fund	-70,250	-70,250	-35,125	50%	-70,250	0
Darlington Point Sewerage Fund	-37,400	-37,400	-18,700	50%	-37,400	0
Coleambally Sewerage Fund	-37,400	-37,400	-18,700	50%	-37,400	0
	-226,685	-226,685	-113,343	50%	-226,685	0
02 PUBLIC ORDER & SAFETY						
Fire Protection						
Bush Fire Fund Contribution	123,542	123,542	97,474	79%	123,542	0
Bush Fire Equipment Maint. & Exp.	59,842	59,842	32,847	55%	59,842	0
APZ & Fire Trails	15,000	15,000	24,903	166%	30,000	15,000
	198,384	198,384	155,225	78%	213,384	15,000
Animal Control						
Companion Animal Control - Salaries	5,212	5,212	3,463	66%	5,212	0
Companion Animal Control - Materials	9,641	9,641	958	10%	9,641	0
Companion Animal Control - Plant Hire	2,122	2,122	221	10%	2,122	0
Cattle Straying	320	320	0	0%	320	0
Cattle Straying	266	266	0	0%	266	0
	17,560	17,560	4,642	26%	17,560	0
Emergency Services						
VRA Expenses	1,000	1,000	0	0%	1,000	0
State Emergency Services Contribution	15,223	15,223	4,336	28%	4,336	-10,887
State Emergency Services Depreciation	10,000	10,000	0	0%	10,000	0
	26,223	26,223	4,336	17%	15,336	-10,887

MURRUMBIDGEE SHIRE COUNCIL

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INCOME 2015/16	REVOTE 30/06/2015	INCOME 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
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Interest on Investments
Interest on Investments
Bendigo Bank Commission

280,000	280,000	117,523	42%	280,000	0
20,000	20,000	10,241	51%	20,000	0
300,000	300,000	127,764	43%	300,000	0

Road Safety Grant
Trainee Allowances

0	0	0	0%	0	0
2,589	2,589	0	0%	2,589	0
2,589	2,589	0	0%	2,589	0

02 PUBLIC ORDER & SAFETY

Fire Protection

Bush Fire Fund B & C Refund
Program Charges Refund

67,884	67,884	58,907	87%	58,907	-8,977
29,186	29,186	28,706	98%	28,706	-480
97,070	97,070	87,613	90%	87,613	-9,457

Animal Control

Animal Rego, Fees & Fines

9,000	9,000	2,512	28%	9,000	0
9,000	9,000	2,512	28%	9,000	0

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MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

	EXPEND 2015/16	REVOTE 30/09/2015	EXPEND 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
03 HEALTH						
Administration & Inspection						
Admin. & Health Wages	32,911	32,911	5,130	16%	22,911	-10,000
Health Travelling	11,520	11,520	0	0%	5,760	-5,760
Sundry Expenses	1,591	1,591	0	0%	1,591	0
Health Leave Accruals	3,850	3,850	486	13%	3,850	0
	49,872	49,872	5,616	11%	34,112	-15,760
04 ENVIRONMENT						
Noxious Plants						
Destruction of Plants- Wages	3,882	3,882	1,473	38%	3,882	0
Destruction of Plants- Materials	4,928	4,928	1,073	22%	4,928	0
Private Property Inspections	3,790	3,790	1,828	48%	3,790	0
Private Property Inspections	1,966	1,966	882	45%	1,966	0
Admin, Training, Publicity & Sundry Expenses	14,214	13,877	5,171	37%	13,877	0
Invasive Weeds- Wages	32,218	32,218	17,315	54%	27,218	-5,000
Invasive Weeds- Plant	5,714	5,714	6,750	118%	10,714	5,000
Inspectors Leave Accruals	4,093	4,093	1,592	39%	4,093	0
Riverina Project Officer Contribution	2,163	2,500	2,500	100%	2,500	0
Noxious Weeds Depreciation	515	515	0	0%	515	0
	73,484	73,483	38,586	53%	73,483	0
Insect / Vermin Control						
Destruction of Pests	1,067	1,067	565	53%	1,067	0
	1,067	1,067	565	53%	1,067	0
Environmental Protection						
Levee Bank Maint.	1,252	1,252	114	9%	1,252	0
	2,175	2,175	340	16%	2,175	0
Darlington Pooint Flood Study	56,000	56,000	0	0%	56,000	0
Levee Bank - Drainage Outlet Gates	4,264	4,264	0	0%	4,264	0
Levee Bank - Drainage Outlet Gates	1,088	1,088	0	0%	1,088	0
	64,780	64,779	454	1%	64,780	0
Household Garbage Collection						
Purchase Big Bins	2,000	2,000	0	0%	2,000	0
Collect Garbage - Contractors	73,324	73,324	37,813	52%	73,324	0
- Salaries	16,668	16,668	8,414	50%	16,668	0
- Plant	27,488	27,488	20,310	74%	27,488	0
Administration Charge	9,360	9,360	0	0%	9,360	0
Disposal costs	39,846	39,846	31,279	78%	39,846	0
Rehab	8,102	8,102	0	0%	8,102	0
	176,787	176,788	97,815	55%	176,787	0
Commerical Waste Service						
Rehab	13,666	13,666	0	0%	13,666	0
Administration Charge	2,025	2,025	0	0%	2,025	0
Commerical Waste Collection	14,003	14,003	7,002	50%	14,003	0
Disposal costs	6,219	6,219	3,110	50%	6,219	0
	35,913	35,913	10,111	28%	35,913	0
DrumMuster						
DrumMuster Expenses	2,000	2,000	0	0%	2,000	0
	2,000	2,000	0	0%	2,000	0
Street Cleaning						
Street Sweeping & Cleaning - Salaries	8,805	8,805	2,218	25%	8,805	0
- Insurance	648	648	0	0%	648	0
- Plant	12,960	12,960	579	4%	12,960	0
- Contractors	7,426	7,426	2,474	33%	7,426	0
	29,839	29,839	5,271	18%	29,839	0
Urban Stormwater Drainage						
Clear, Repair & Maintain Drainage Structures - Salaries	5,000	5,000	1,591	32%	5,000	0
- Materials	5,000	5,000	4,317	86%	5,000	0
- Plant	5,000	5,000	758	15%	5,000	0
Drainage Depreciation	88,000	88,000	0	0%	88,000	0
	103,000	103,000	6,666	6%	103,000	0

MURRUMBIDGEE SHIRE COUNCIL

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	INCOME 2015/16	REVOTE 30/09/2015	INCOME 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
03 HEALTH						
Administration & Inspection						
Health Inspection Fees	1,500	1,500	444	30%	1,500	0
Immunisation Contributions	0	0	0	0%	0	0
	<u>1,500</u>	<u>1,500</u>	<u>444</u>	<u>30%</u>	<u>1,500</u>	<u>0</u>
04 ENVIRONMENT						
Noxious Plants						
Regional Grant	24,778	24,778	0	0%	24,778	0
Noxious Weeds Sundry Income	500	500	60	12%	500	0
	<u>25,278</u>	<u>25,278</u>	<u>60</u>	<u>0%</u>	<u>25,278</u>	<u>0</u>
Environmental Protection						
Flood Study Funding	46,667	46,667	0	0%	46,667	0
	<u>46,667</u>	<u>46,667</u>	<u>0</u>	<u>0%</u>	<u>46,667</u>	<u>0</u>
Household Garbage Collection						
Garbage Service	96,060	96,240	96,060	100%	96,240	0
Garbage Service						
Recycling Service	84,480	84,696	84,676	100%	84,696	0
Other Income - Big Bin Sales	2,200	2,200	261	12%	2,200	0
Pensioner Subsidy	7,409	7,409	7,924	107%	7,924	515
Pensioner Concessions	-13,362	-14,308	-14,291	107%	-14,291	15
	<u>176,787</u>	<u>176,239</u>	<u>174,530</u>	<u>99%</u>	<u>176,769</u>	<u>530</u>
Commerical Waste Service						
Garbage Service - Industrial	1,900	1,900	1,900	100%	1,900	0
Commerical Waste Annual Chgs	11,160	11,160	11,160	100%	11,160	0
Commerical Waste Recycling Chgs	11,160	11,160	11,160	100%	11,160	0
Tipping Fees	11,693	11,693	3,529	30%	11,693	0
Extra Charges						
Sales of Recycling						
	<u>35,913</u>	<u>35,913</u>	<u>27,749</u>	<u>77%</u>	<u>35,913</u>	<u>0</u>
DrumMuster						
DrumMuster Reimbursement	2,000	2,000	0	0%	2,000	0
	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>0%</u>	<u>2,000</u>	<u>0</u>

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

	EXPEND 2015/16	REVOTE 30/09/2015	EXPEND 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
05 COMMUNITY SERVICES						
Administration						
Darlington Point Meals on Wheels - Salary	8,000	8,000	4,816	60%	8,000	0
- Materials	11,311	11,311	3,741	33%	11,311	0
- Depreciation	40	40	0	0%	40	0
Coleambally Meals on Wheels - Salary	9,300	9,300	4,536	49%	9,300	0
- Materials	10,027	10,027	4,587	46%	10,027	0
- Depreciation	30	30	0	0%	30	0
Respite Day Care - Darlington Point	21,000	21,000	13,698	65%	21,000	0
Respite Day Care - Coleambally	15,500	15,500	10,180	66%	15,500	0
Community Transport - Salary	22,000	22,000	13,963	63%	22,000	0
- Materials	5,000	5,000	5,825	116%	7,000	2,000
- Travelling	12,495	12,495	13,416	107%	22,495	10,000
- Volunteer Support	60,000	60,000	46,231	77%	80,000	20,000
Home Modifications - Salaries	22,000	22,000	12,163	55%	22,000	0
- Staff Training	4,000	4,000	1,285	32%	4,000	0
- Contractors & Materials	80,000	80,000	66,544	83%	80,000	0
- Depreciation	44	44	0	0%	44	0
	280,747	280,747	200,984	72%	312,747	32,000
Aged & Disabled						
Senior Citizens Week	2,000	2,000	0	0%	2,000	0
	2,000	2,000	0	0%	2,000	0
Education						
D/PT Pre School	2,700	2,700	886	33%	2,700	0
Pre School Depreciation	3,500	3,500	0	0%	3,500	0
	6,200	6,200	886	14%	6,200	0
Youth/Women's Services						
Youth Services Expenditure	1,000	1,000	0	0%	1,000	0
International Women's Day Expenses	1,000	1,000	0	0%	1,000	0
	2,000	2,000	0	0%	2,000	0
06 HOUSING & COMMUNITY AMENITIES						
Housing						
Dwellings Maint - Salaries	4,403	4,403	535	12%	4,403	0
- Materials & Contractors	3,791	3,791	3,249	86%	3,791	0
- Utilities	6,078	6,078	3,686	59%	6,078	0
- Insurance	2,352	2,436	2,436	100%	2,436	0
Dwellings Depn.	13,000	13,000	0	0%	13,000	0
	29,624	29,708	9,806	33%	29,708	0
Unclassified Services						
Shops / Office Maint. Salaries	1,147	1,843	1,613	88%	2,138	293
Shop/Office Insurance	8,174	7,478	7,185	96%	7,185	-293
- Material etc	7,103	7,103	640	9%	6,343	-760
Coleambally Radio Tower Maintenance	2,295	2,295	1,349	59%	2,295	0
Other Land / Building Maint.	2,652	2,652	265	10%	2,652	0
Rates on Council Premises	2,240	2,240	2,512	112%	3,000	760
Shops / Office Depn.	25,000	25,000	0	0%	25,000	0
	48,612	48,611	13,564	28%	48,611	0
Town Planning						
Town Planning Salaries	65,354	65,354	29,206	45%	65,354	0
Town Planning Legal costs	5,000	5,000	3,431	69%	5,000	0
Sundry Expenses	3,183	3,183	47	1%	3,183	0
Town Planning Travel	9,654	9,654	0	0%	4,827	-4,827
Town Planning Leave Accruals	7,611	7,611	374	5%	7,611	0
	90,802	90,802	33,058	36%	85,975	-4,827
Public Cemeteries						
Ground Maintenance	693	693	443	64%	693	0
Cemeteries Maintenance - Salaries	7,463	7,463	3,564	48%	7,463	0
- Contractors	6,578	6,578	911	14%	6,578	0
- Plant	1,512	1,512	528	35%	1,512	0
Cemetery Burial Expenses - Salaries	3,784	3,784	849	22%	3,784	0
- Plant	1,512	1,512	814	54%	1,512	0
Memorials & Plaques	4,265	4,265	3,308	78%	4,265	0
Public Cemeteries Depn.	4,000	4,000	0	0%	4,000	0
	29,807	29,807	10,417	35%	29,807	0
Public Conveniences						
Public Conveniences Maintenance - Salaries	11,482	11,482	8,466	74%	11,482	0
- Materials & Contracts	2,086	2,086	1,232	59%	2,086	0
- Insurance	830	827	827	100%	827	0
- Plant	3,504	3,504	1,773	51%	3,504	0
Public Privies Depn.	3,090	3,090	0	0%	3,090	0
	20,992	20,989	12,298	59%	20,989	0
Ancillary Roadworks						
Street Lighting	17,882	17,882	4,970	28%	17,882	0
	17,882	17,882	4,970	28%	17,882	0

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MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

	INCOME 2015/16	REVOTE 30/09/2015	INCOME 31/12/2015	% UTILISED	PRDP REVOTE	VARIANCE
05 COMMUNITY SERVICES						
Community Services						
Darlington Point - Meals on Wheel contribution	1,500	1,500	886	59%	1,500	0
Coleambally Meals on wheels	1,500	1,500	886	59%	1,500	0
Respite Day Care	2,000	2,000	656	33%	2,000	0
Multi Service Outlet	111,193	111,193	56,789	51%	111,193	0
Community Transport contributions Grant	18,000	18,000	24,900	138%	50,000	32,000
Transport for Health Home Modifications Grant component	136,554	136,554	55,829	41%	136,554	0
Home Modifications contributions	10,000	10,000	6,255	63%	10,000	0
	280,747	280,747	146,201	52%	312,747	32,000
Aged and Disabled						
Seniors Week Grant	1,000	1,000	0	0%	1,000	0
	1,000	1,000	0	0%	1,000	0
Youth/Women's Services						
Youth Week Grant	1,000	1,000	0	0%	1,000	0
International Women's Day Grant	1,000	1,000	0	0%	1,000	0
	2,000	2,000	0	0%	2,000	0
06 HOUSING AND COMMUNITY AMENITIES						
Housing						
Rents on Dwellings	30,000	30,000	6,500	22%	30,000	0
	30,000	30,000	6,500	22%	30,000	0
Unclassified Services						
Council Shops & Surgery Rentals	46,134	46,134	19,067	41%	46,134	0
Coleambally Radio Mast Rental	15,921	15,921	7,851	49%	15,921	0
Council Vehicle Leases	20,909	20,909	6,620	32%	20,909	0
Grazing Leases/Closed Road Rentals	12,642	12,642	6,910	55%	12,642	0
	95,606	95,606	40,448	42%	95,606	0
Town Planning						
Development Application Fees	12,000	12,000	1,610	13%	12,000	0
Section 149 Certificates Subdivision Fees	15,000	15,000	3,461	23%	15,000	0
Sundry Town Planning Income						
	27,000	27,000	5,071	19%	27,000	0
Public Cemeteries						
Cemetery Fees	24,040	24,040	12,311	51%	24,040	0
	24,040	24,040	12,311	51%	24,040	0
Ancillary Roadworks						
Street Lighting Subsidy	10,000	10,000	0	0%	10,000	0
	10,000	10,000	0	0%	10,000	0

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07 RECREATION & CULTURE						
Public Libraries						
Contribution to WRL & Bookmobile	64,536	64,536	66,536	103%	66,536	2,000
Sundry Library Expenses	1,500	1,500	1,100	73%	1,500	0
Library Office Equipment Deprn.	6,000	6,000	0	0%	6,000	0
	72,036	72,036	67,636	94%	74,036	2,000
Public Halls						
Public Halls Routine Maintenance - Salaries	3,145	3,145	4,597	146%	3,145	0
- Contractors	451	451	42	9%	451	0
- Materials	849	849	1,179	139%	849	0
- Insurance	3,521	3,442	3,442	98%	3,442	0
- Utilities	2,648	2,648	918	35%	2,648	0
- Plant	648	648	618	95%	648	0
Public Hall Cleaning - Salaries	133	250	146	110%	250	0
- Materials	398	281	54	14%	281	0
Coleambally Community Hall Insurance	5,122	5,015	5,015	98%	5,015	0
Coleambally Community Hall - Utilities	4,238	4,238	1,796	42%	4,238	0
- Contractors	2,228	2,228	515	23%	2,228	0
- Materials	1,088	1,088	462	42%	1,088	0
- Cleaning	2,440	2,440	706	29%	2,440	0
Public Halls Depreciation	23,220	23,220	0	0%	23,220	0
	50,128	49,943	19,492	39%	49,943	0
Other Cultural Services						
Western Riverina Arts Project	4,500	3,561	3,561	79%	3,561	0
Australia Day Ambassador Expenses	600	600	0	0%	600	0
Darlington Point Australia Day Celebrations	600	600	0	0%	1,000	400
Coleambally Australia Day Celebrations	600	600	78	13%	1,000	400
Tiddalik Wetlands Restoration	2,000	2,000	0	0%	2,000	0
Barwidgee Wetlands Depreciation	1,000	1,000	0	0%	1,000	0
	9,300	8,361	3,640	39%	9,161	800
Swimming Pools						
Ground Maintenance - Subsidy	16,444	16,444	12,456	76%	16,444	0
- Wages	5,331	5,331	9,110	171%	12,331	7,000
Swimming Pools - Operate & Maint - Salaries	106	106	0	0%	106	0
- Materials	25,833	23,833	5,234	22%	18,833	-7,000
- Insurances	7,637	7,386	7,386	100%	7,386	0
- Utilities	12,949	12,949	3,471	27%	12,949	0
- Plant	0	2,000	1,450	72%	2,000	0
Swimming Pools - Deprn.	20,000	20,000	0	0%	20,000	0
	88,301	88,049	39,107	44%	88,050	0
Sporting Grounds						
Sporting Grounds Maint - Salaries	5,970	5,970	6,392	107%	12,970	7,000
- Materials	10,079	10,079	1,064	11%	3,079	-7,000
- Insurances	10,298	8,818	8,818	86%	8,818	0
- Utilities	16,481	16,481	11,494	70%	16,481	0
- Contractors	1,697	1,697	6,595	389%	5,697	4,000
- Plant	5,976	5,976	3,117	52%	5,976	0
- Irrigation systems wages	1,067	1,067	887	83%	1,067	0
- Irrigation systems plant	1,584	1,584	712	45%	1,584	0
- Dethatching sporting fields	6,000	6,000	0	0%	2,000	-4,000
Sporting Grounds - Deprn.	52,000	52,000	0	0%	52,000	0
	111,152	109,672	39,079	35%	109,672	0
Parks & Gardens						
Remove Trees salaries	106	106	0	0%	106	0
Plant	1,800	1,800	0	0%	1,800	0
Parks & Gardens - Maint. Salaries	80,760	80,760	50,604	63%	80,760	0
Materials	3,236	3,236	877	27%	3,236	0
Insurances	2,556	2,234	2,234	87%	2,234	0
Utilities	33,845	33,845	2,588	8%	33,845	0
Plant	15,840	15,840	12,348	78%	15,840	0
Parks & Gardens - Watering	3,590	3,590	0	0%	3,590	0
Parks & Gardens - Deprn.	50,000	50,000	0	0%	50,000	0
	191,734	191,412	68,651	36%	191,412	0
08 MINING, MANUFACTURING & CONSTRUCTION						
Building Control						
Building Salaries	65,354	65,354	10,310	16%	45,354	-20,000
Building Travelling	15,840	15,840	0	0%	7,920	-7,920
Sundry Expenses	3,713	3,713	1,177	32%	3,713	0
Building Leave Accruals	7,611	7,611	972	13%	7,611	0
	92,518	92,518	12,459	13%	64,598	-27,920
Mining						
Gravel Pit Rehabilitation	1,050	1,050	0	0%	1,050	0
	1,100	1,100	0	0%	1,100	0
	2,150	2,150	0	0%	2,150	0

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07 RECREATION & CULTURE						
Public Libraries						
Library Subsidy	14,545	14,545	0	0%	14,545	0
Library Special Grant	6,200	6,200	0	0%	6,200	0
	20,745	20,745	0	0%	20,745	0
Public Halls						
Public Halls Rent	3,000	3,000	183	6%	3,000	0
	3,000	3,000	183	6%	3,000	0
Swimming Pools						
Swimming Pool Admission Fees	0	0	4,651	0%	7,500	7,500
	0	0	4,651	0%	7,500	7,500
Sporting Grounds						
Recreation Grounds - User Charges	2,076	2,076	0	0%	2,076	0
Coly Equestrian Centre - Rents	328	328	0	0%	328	0
	2,404	2,404	0	0%	2,404	0
08 MINING, MANUFACTURING & CONSTRUCTION						
Building Control						
Construction Certificates	12,000	12,000	11,575	96%	14,000	2,000
Building Control Commissions	200	200	90	45%	200	0
Compliance Certificate Fees	500	2,000	1,875	375%	2,000	0
Building Control Sundry Income	200	200	402	201%	500	300
	12,900	14,400	13,942	108%	16,700	2,300

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TRANSPORT & COMMUNICATION						
09 Urban Sealed - Local Roads						
Urban Sealed - Repairs & Maintenance - Salary	20,000	20,000	5,636	28%	20,000	0
- Materials	15,000	15,000	5,450	36%	15,000	0
- Plant	7,000	7,000	4,612	66%	7,000	0
	<u>42,000</u>	<u>42,000</u>	<u>16,698</u>	<u>37%</u>	<u>42,000</u>	<u>0</u>
Rural Sealed - Regional Roads Program						
Regional Roads - Traffic Facilities - Salaries	6,200	6,200	0	0%	6,200	0
- Materials	6,216	6,216	463	7%	6,216	0
- Plant	7,200	7,200	0	0%	7,200	0
Regional Roads - Repairs & Maintenance - Salaries	4,100	4,100	451	11%	4,100	0
- Materials	14,252	14,252	1,311	9%	14,252	0
- Contractors	106,632	106,632	0	0%	106,632	0
- Plant	2,400	2,400	967	40%	2,400	0
Regional Roads - Repair Program	0	19,152	0	0%	19,152	0
	<u>147,000</u>	<u>168,152</u>	<u>3,192</u>	<u>2%</u>	<u>168,152</u>	<u>0</u>
Rural Sealed - Local Roads						
Rural Sealed - Repairs & Maint - Salary	42,000	42,000	20,786	49%	42,000	0
- Materials	38,639	38,639	16,919	44%	38,639	0
- Contractors	5,284	5,284	2,440	46%	5,284	0
- Plant	51,840	51,840	29,763	57%	51,840	0
Rural Sealed - Crack Mapping	10,000	20,000	0	0%	20,000	0
	<u>147,783</u>	<u>157,763</u>	<u>69,907</u>	<u>47%</u>	<u>157,783</u>	<u>0</u>
Rural Unsealed - Local Roads						
Rural Unsealed - Maint. Grading	84,112	54,112	43,851	81%	54,112	0
- Materials	30,052	30,052	20,964	70%	30,052	0
- Plant	57,600	87,600	69,747	80%	87,600	0
Rural Unsealed - Other Maint	1,000	1,000	0	0%	1,000	0
- materials	1,036	1,036	0	0%	1,036	0
- Plant	1,200	1,200	0	0%	1,200	0
	<u>175,000</u>	<u>175,000</u>	<u>134,562</u>	<u>77%</u>	<u>175,000</u>	<u>0</u>
Roads & Bridges Depreciation						
Roads/Bridges/Footpaths Depreciation	1,129,000	1,129,000	0	0%	1,129,000	0
	<u>1,129,000</u>	<u>1,129,000</u>	<u>0</u>	<u>0%</u>	<u>1,129,000</u>	<u>0</u>
Footpaths						
Footpath Maint.	3,000	3,000	809	27%	3,000	0
Footpath Maint.	5,000	5,000	250	5%	5,000	0
Footpath Maint.	2,000	2,000	155	8%	2,000	0
	<u>10,000</u>	<u>10,000</u>	<u>1,214</u>	<u>12%</u>	<u>10,000</u>	<u>0</u>
Airstrip						
Airstrip - Maintenance	550	550	431	78%	550	0
Airstrip - Maintenance	1,061	1,061	492	46%	1,061	0
Airstrip - Depreciation	700	700	0	0%	700	0
	<u>2,311</u>	<u>2,311</u>	<u>923</u>	<u>40%</u>	<u>2,311</u>	<u>0</u>
Parking Areas						
Parking Areas Maint.	320	320	0	0%	320	0
Parking Areas Maint.	530	530	0	0%	530	0
Parking Areas Maint.	504	504	0	0%	504	0
Car Park - Depn.	270	270	0	0%	270	0
	<u>1,625</u>	<u>1,624</u>	<u>0</u>	<u>0%</u>	<u>1,625</u>	<u>0</u>

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09 TRANSPORT & COMMUNICATION						
Roads						
Contribution to Roadworks	300	300	300	100%	300	0
	300	300	300	100%	300	0
Regional Rds						
Regional Rds- Traffic Facilities	19,000	19,000	9,600	50%	19,000	0
Regional Rds - Repair Program	0	19,152	0	0%	19,152	0
Regional Rds - M & I Grant	85,000	87,000	43,250	51%	87,000	0
Regional Rds - 3 * 3 Program	43,000	43,000	21,750	51%	43,000	0
	147,000	188,152	74,600	51%	188,152	0
Rural Sealed - Local Roads						
Roads to Recovery	545,800	773,515	172,760	32%	773,515	0
	545,800	773,515	172,760	32%	773,515	0

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12 ECONOMIC AFFAIRS						
Caravan Parks						
Riverside Caravan Park Expenses	7,725	7,725	1,380	18%	7,725	0
Caravan Park - Depn.	4,500	4,500	0	0%	4,500	0
	12,225	12,225	1,380	11%	12,225	0
Tourism & Area Promotion						
Economic Development Officer	50,000	50,000	0	0%	50,000	0
Tourism Committee Membership & Costs	5,782	5,678	5,678	100%	5,678	0
Tourism/Delegates Expenses	1,114	1,114	864	78%	1,114	0
	56,897	56,792	6,542	12%	56,792	0
State Roads Program						
State Roads - Asset Inspections	14,584	14,584	4,505	31%	14,584	0
State Roads - Asset Inspections	14,500	14,500	0	0%	14,500	0
State Roads - Asset Inspections	8,500	8,500	216	3%	8,500	0
State Roads - Routine Pavement PotHole Repair.	3,838	5,838	4,560	78%	5,838	0
State Roads - Routine Pavement PotHole Repair.	9,000	7,000	3,522	50%	7,000	0
State Roads - Routine Pavement PotHole Repair.	10,500	10,500	6,886	66%	10,500	0
State Roads - Routine Pavement Edge Repair.	2,665	2,665	413	15%	2,665	0
State Roads - Routine Pavement Edge Repair.	2,700	2,700	0	0%	2,700	0
State Roads - Routine Pavement Edge Repair.	2,500	2,500	451	18%	2,500	0
State Roads - Routine Pavement Wearing Surface Repair.	3,531	3,531	0	0%	3,531	0
State Roads - Routine Pavement Wearing Surface Repair.	13,936	13,936	0	0%	13,936	0
State Roads - Routine Pavement Wearing Surface Repair.	5,500	5,500	0	0%	5,500	0
State Roads - Routine Pavement Correct Pavement Shape.	7,463	7,463	295	4%	7,463	0
State Roads - Routine Pavement Correct Pavement Shape.	11,460	11,460	0	0%	11,460	0
State Roads - Routine Pavement Correct Pavement Shape.	4,000	4,000	54	1%	4,000	0
State Roads - Routine Pavement Cracked Sealing.	1,067	1,067	0	0%	1,067	0
State Roads - Routine Pavement Cracked Sealing.	750	750	0	0%	750	0
State Roads - Routine Pavement Cracked Sealing.	1,200	1,200	0	0%	1,200	0
State Roads - Routine Pavement Shoulder Grading.	384	384	0	0%	384	0
State Roads - Routine Pavement Shoulder Grading.	7,500	7,500	0	0%	7,500	0
State Roads - Routine Pavement Litter Debris.	8,400	8,400	3,003	36%	5,400	-3,000
State Roads - Routine Pavement Litter Debris.	1,000	1,000	0	0%	1,000	0
State Roads - Routine Pavement Litter Debris.	1,000	1,000	135	14%	1,000	0
State Roads - Routine Pavement Sweeping.	3,742	3,742	4,660	125%	6,742	3,000
State Roads - Routine Pavement Ground Vegetation.	11,000	11,000	10,076	92%	11,000	0
State Roads - Routine Pavement Ground Vegetation.	4,200	4,200	7,471	178%	8,200	4,000
State Roads - Routine Pavement Control saplings.	160	160	0	0%	160	0
State Roads - Routine Pavement Control saplings.	332	332	0	0%	332	0
State Roads - Landscape Maintenance	2,188	2,188	72	3%	2,188	0
State Roads - Landscape Maintenance	667	667	40	6%	667	0
State Roads - Routine Pavement Stockpile sites.	2,665	2,665	0	0%	2,665	0
State Roads - Routine Pavement Stockpile sites.	2,500	2,500	0	0%	2,500	0
State Roads - Routine Pavement Rest Area Service.	1,485	1,485	753	51%	1,485	0
State Roads - Routine Pavement Rest Area Service.	1,900	1,900	0	0%	1,900	0
State Roads - Routine Pavement Rest Area Repair.	516	516	0	0%	516	0
State Roads - Routine Pavement Rest Area Repair.	442	442	0	0%	442	0
State Roads - Routine Pavement Roadside Toilet	14,000	14,000	3,892	28%	10,000	-4,000
State Roads - Routine Pavement Roadside Toilet	1,300	1,300	792	61%	1,300	0
State Roads - Routine Pavement Clean Culverts	1,549	1,549	672	43%	1,549	0
State Roads - Routine Pavement Clean Culverts	1,900	1,900	201	11%	1,900	0
State Roads - Routine Pavement Minor Repairs Headwalls	723	723	0	0%	723	0
State Roads - Routine Pavement Guide Post Maintenance	867	867	0	0%	867	0
State Roads - Routine Pavement Minor Repairs Guide Posts	1,239	1,239	1,454	117%	1,239	0
State Roads - Routine Pavement Minor Repairs Guide Posts	3,100	3,100	841	27%	3,100	0
State Roads - Routine Pavement Minor Repairs Guide Posts	2,000	2,000	226	11%	2,000	0
State Roads - Routine Pavement Maintain Minor Signs	1,342	1,342	98	7%	1,342	0
State Roads - Routine Pavement Maintain Minor Signs	830	830	741	89%	830	0
State Roads - Routine Pavement Replace Minor Signs	4,130	4,130	0	0%	4,130	0
State Roads - Routine Pavement Replace Minor Signs	4,077	4,077	0	0%	4,077	0
State Roads - Routine Pavement Replace Minor Signs	5,000	3,000	0	0%	3,000	0
State Roads - Routine Pavement Maintain Major Signs	563	2,563	736	29%	2,563	0
State Roads - Ordered Works - Salaries	0	0	0	0%	0	0
- Materials & Contracts	145,000	145,000	19,485	13%	145,000	0
- Plant	0	0	0	0%	0	0
	355,395	355,395	76,250	21%	355,395	0
Other Business Undertakings						
Private Works Expenditure - Salaries	75,000	75,000	14,578	19%	75,000	0
- Contractors	115,000	115,000	13,401	12%	115,000	0
- Plant	60,000	60,000	15,558	26%	60,000	0
	250,000	250,000	43,537	17%	250,000	0
Plant Expenditure						
Plant Operating Expenditure	650,000	650,000	216,337	33%	650,000	0
Plant Depreciation	450,000	450,000	0	0%	450,000	0
	1,100,000	1,100,000	216,337	20%	1,100,000	0

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12 ECONOMIC AFFAIRS						
Caravan Parks						
Caravan Park Lease	7,725	7,725	3,750	49%	7,725	0
Caravan Park Inspection Fees	1,000	1,000	0	0%	1,000	0
	8,725	8,725	3,750	43%	8,725	0
Tourism and Promotion						
Tourism Promotions Contributions	0	0	0	0%	0	0
Tourism Audit Funding	0	0	0	0%	0	0
	0	0	0	0%	0	0
State Roads Program						
State Roads - Repairs & Maint.	210,395	210,395	45,661	22%	210,395	0

State Roads - Heavy Patching	145,000	145,000	0	0%	145,000	0
State Roads - Ordered Works	145,000	145,000	0	0%	145,000	0
	355,395	355,395	45,661	13%	355,395	0
Other Business Undertakings						
Fuel Tax Credits	150,000	150,000	14,006	9%	150,000	0
Private Works Income	300,000	300,000	48,683	16%	300,000	0
Sale of Old Materials	0	0	0	0%	0	0
	450,000	450,000	62,689	14%	450,000	0
Plant Income						
Plant Income	1,100,000	1,100,000	425,980	39%	1,100,000	0
	1,100,000	1,100,000	425,980	39%	1,100,000	0

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Transfers to Reserves						
Employee Leave Entitlement Reserve	50,000	50,000	0	0%	50,000	0
Office Equipment Reserve	0	0	0	0%	0	0
Plant Reserve	450,000	450,000	0	0%	450,000	0
	500,000	500,000	0	0%	500,000	0
Capital Works Programs & Discretionary Items						
Ongoing Projects						
IT Hardware	10,000	10,000	6,593	66%	10,000	0
Library Equipment & Resources	6,000	6,000	0	0%	6,000	0
Public Works Plant	671,000	772,376	268,300	40%	772,376	0
Footpath Renewals	20,000	20,000	0	0%	20,000	0
K&G Renewal	35,000	35,000	0	0%	35,000	0
Darlington Point Levee Upgrade	1,142,000	1,142,000	1,248	0%	1,142,000	0
Coleambally Cemetery Concrete Planths	5,000	5,000	0	0%	5,000	0
Previously budgeted						
One Key System	0	15,000	0	0%	15,000	0
CWA Park Carpark and Fencing	30,000	30,000	0	0%	30,000	0
Coleambally Swimming Pool Refurbishment	200,000	220,000	232,756	106%	300,000	80,000
Coleambally Swimming Pool Solar Hot Water	30,020	30,020	0	0%	30,020	0
Darlington Point Oval Future Upgrade	10,000	10,000	0	0%	10,000	0
Hay Rd Islands-Sprinkler Sys/Landscaping/K&G	35,000	35,000	0	0%	35,000	0
Coleambally Netball Court Re-Surfacing	30,000	37,347	54,089	145%	55,200	17,853
Darlington Point Depot Fencing	20,000	20,000	10,962	55%	12,000	-8,000
Darlington Point Depot Remote Gate	15,000	0	0	0%	0	0
Roads						
Anderson Road Rehabilitation	113,000	355,246	307,795	272%	355,246	0
Channel 9 Road	662,500	888,000	46,981	7%	888,000	0
Rural Sealed - Bitumen Reseal	420,000	400,000	996	0%	400,000	0
Rural Sealed - Culvert Replacement	80,000	80,000	968	1%	80,000	0
Rural Unsealed - Gravel Resheeting	105,232	105,232	33,230	32%	105,232	0
Rural Unsealed - Roads to Recovery	100,000	100,000	281,064	281%	400,000	300,000
Items from Council Resolutions						
Darlington Point Shire Hall Upgrade	25,000	25,000	0	0%	25,000	0
Coleambally Community Hall Upgrade	15,000	47,958	40,576	85%	47,958	0
Youth & Sports Centre Upgrade	8,000	8,000	2,113	26%	8,000	0
CWA Hall Internal Refurbishment	0	30,000	23,768	79%	30,000	0
Township Signage Project	0	10,000	0	0%	10,000	0
Engineering Projects						
Coleambally Depot Rehabilitation/Bunkers	10,000	10,000	2,527	25%	10,000	0
Darlington Point Depot Redevelopment	10,000	10,000	7,481	75%	10,000	0
Darlington Point Cemetery - Upgrade Entrance and Gardens	7,000	7,000	0	0%	7,000	0
Coleambally No 2 Oval Irrigation System	28,000	28,000	1,490	5%	28,000	0
Fig Tree Park - BBQ & Shelter	13,000	13,000	16,048	123%	16,048	3,048
Projects not completed in previous years						
Doctor's Surgery Upgrade Coleambally	37,000	47,000	5,451	12%	47,000	0
D/PT Swimming Pool-Upgrade/Resurfacing/gel coat	12,000	172,000	304,521	177%	330,000	158,000
Coleambally Cemetery - Next Stage	0	15,000	0	0%	15,000	0
Bencubbin Ave - Pavement Investigation/Design	10,000	10,000	2,100	21%	10,000	0
Banwidjee Boulevard Drainage/Rehabilitation	400,000	650,000	0	0%	650,000	0
Coleambally Office Verandah	0	30,000	0	0%	30,000	0
2014/15 Projects - Not Completed						
Christmas Decorations/Lights	3,000	3,000	1,992	66%	3,000	0
Coleambally Lions Park Toilets Refurbishing	15,000	15,000	743	5%	15,000	0
CWA Hall Chairs	0	1,000	998	0%	998	-2
Future Projects						
Darlington Point Shop Upgrade	0	0	29,668	0%	29,668	29,668
Coleambally Squash Courts Upgrade	0	0	3,269	0%	5,000	5,000
D/Point Cemetery - Upgrade Returned Soldiers Section	0	0	0	0%	8,000	8,000
D/Point Cemetery - Next Stage	15,000	15,000	0	0%	15,000	0
Bellbird Street Rehabilitation	300,000	300,000	0	0%	300,000	0
Swing set CWA Park	15,000	15,000	13,252	88%	13,252	-1,748
Design & Approvals - Pontoon Darlington Point	0	0	0	0%	25,000	25,000
Investigation - Light Industrial Area Darlington Point	0	0	0	0%	10,000	10,000
	4,662,752	5,778,179	1,700,967	36%	5,404,998	626,819
Total Exp. General Fund incl Deprec.	12,623,494	13,780,745	4,415,436	35%	14,533,570	752,828
Depreciation Reversal	-1,982,324	-1,982,324		0%	-1,982,324	0
Total Exp. General Fund Exclud Deprec.	10,641,170	11,798,421		0%	12,551,246	752,828

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

	INCOME 2015/16	REVOTE 30/09/2015	INCOME 31/12/2015	% UTILISED	PRDP REVOTE	VARIANCE
Transfers from Reserves						
Insurance Reserve	0	0	0	0%	92,098	92,098
Office Equipment Reserve	10,000	10,000	0	0%	10,000	0
Plant Reserve	480,000	581,376	0	0%	581,376	0
Buildings Reserve	0	0	0	0%	35,000	35,000
Recreation Reserve	30,000	30,000	0	0%	50,000	20,000
Depot Reserve	55,000	55,000	0	0%	55,000	0
Youth & Sports Centre Reserve	8,000	8,000	0	0%	8,000	0
Carry overs	298,000	540,810	0	0%	540,810	0
Bencubbin Avenue Reserve	10,000	10,000	0	0%	10,000	0
RLR Reserve	310,120	1,027,868	0	0%	1,515,386	487,500
Bellbird Street Reserve	170,000	170,000	0	0%	170,000	0
Swimming Pool Reserve	242,020	342,020	0	0%	430,560	88,540
Coleambally Town Development Reserve	15,000	75,000	0	0%	75,000	0
Levee Reserve	126,889	126,889	0	0%	126,889	0
	1,755,029	2,976,761	0	0%	3,699,899	723,138
Disposal of Plant/Vehicles						
Plant/Vehicles Trade-ins/Sales	191,000	191,000	21,989	12%	191,000	0
	191,000	191,000	21,989	12%	191,000	0
Capital Contributions						
Township Signage Project Funding	0	0	0	0%	0	0
Hall Upgrade Funding	0	0	0	0%	0	0
Road Contribution	487,500	0	0	0%	0	0
	487,500	0	0	0%	0	0
Capital Grants						
Levee Rehabilitation Grant	1,015,111	1,015,111	0	0%	1,015,111	0
Floodworks Grant - Public Works	0	0	0	0%	0	0
Sport & Rec Grant/Contribution	5,000	5,000	0	0%	5,000	0
Anzac Day - Grant Funding	0	0	0	0%	0	0
	1,020,111	1,020,111	0	0%	1,020,111	0

Total Income General Fund	10,885,496	11,899,847	4,637,917	39%	12,849,482	759,617
Surplus / (Deficit)	244,326	91,426			98,217	6,793

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

EXPEND 2015/16	REVOTE 30/09/2015	EXPEND 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
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02 DARLINGTON POINT TOWN IMPROVEMENT FUND

Street Lighting	14,000	14,000	4,150	30%	14,000	0
Ground Vegetation Control	0	0	0	0%	0	0
Interest on Internal loan subdivision	38,500	0	0	0%	38,500	0
Total Operating Expenses	52,500	14,000	4,150	8%	52,500	0
Transfer to Reserve	0	0		0%	0	0
Capital Works Program						
Residential Land Development Improvements services etc	1,500,000	0	9,960	1%	1,500,000	0
Ross Street Footpath (Hay Rd to Beaumont Lane)	0	0	0	0%	0	0
Cyclepath Construction	86,000	0	0	0%	86,000	0
Cyclepath Construction	0	0	0	0%	0	0
Cyclepath Construction	0	0	0	0%	0	0
Kerb and Guttering - Carrington Street to Stock Street	0	0	0	0%	0	0
Lions Park Softfall/Shadesail/Equipment	0	0	0	0%	0	0
Adrian Douglas Park Toilet Block	75,000	0	0	0%	75,000	0
	1,761,000	0	9,960	0	1,761,000	0
Total Exp. D/Pt Town Improvement Fund	1,813,500	14,000	14,110	0	1,813,500	0

03 COLEAMBALLY TOWN IMPROVEMENT FUND

Coleambally Town Blocks - Conversion Costs	1,000	1,000	0	0%	1,000	0
Ground Vegetation Control	0	0	0	0%	0	0
Street Lighting	16,605	16,605	5,295	32%	16,605	0
Total Operating Expenses	17,605	17,605	5,295	30%	17,605	0
Transfer to Reserve	0	0	0	0%	0	0
Capital Works Program						
Cycle Paths Construction	0	0	0			
Coleambally Broga Place Shade Sails	30,000	0	29,191	97%	29,191	-809
Willaroo Street Subsoil Drainage	0	0	0			
Design Broga Place Shop Entrances	150,200	0	0	0%	150,200	0
Coleambally PAMP Works	0	0	0			
	180,200	0	29,191	16%	179,391	-809
Total Exp. Coleambally Town Imp Fund	197,805	17,605	34,486	17%	196,986	-809

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ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

INCOME 2015/16	REVOTE 30/09/2015	INCOME 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
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02 DARLINGTON POINT TOWN IMPROVEMENT FUND

DiPt Town Improvement Rate in the \$	32,751	32,751	32,751	100%	32,751	0
Abandoned Rates	-2,548	-2,569	-2,566	100%	-2,569	0
Pensioner Rates Subsidy	1,472	1,472	1,445	98%	1,445	-27
Total Operating Income	31,675	31,654	31,640	100%	31,627	-27
Capital Income						
Transfer from Reserve	63,825	63,846	0	0%	63,873	27
Sale of Land	0	0	0	0%	0	0
Contribution/Donation/Grant	0	0	0	0%	0	0
Cyclepath Grant	43,000	43,000	0	0%	43,000	0
PAMP Grant	0	0	0	0%	0	0
Crown Lands Grant	75,000	75,000	0	0%	75,000	0
Internal Loan	1,600,000	1,600,000	0	0%	1,600,000	0
	1,781,825	1,781,846	0	0%	1,781,873	27
Total Income DiPt Town Improvement Fund	1,813,500	1,813,500	31,640	0	1,813,500	0
Surplus / (Deficit)	0	1799500	17529	0	0	0

03 COLEAMBALLY TOWN IMPROVEMENT FUND

Coly Town Improvement Rate in the \$	16,272	16,272	16,272	100%	16,272	-0
Abandoned Rates	-905	-797	-797	88%	-797	0
Pensioner Rates Subsidy	534	534	434	81%	434	-100
Coleambally Town Blocks - Lease Rentals	21,312	20,236	20,190	95%	20,236	0
Coleambally Town Blocks - Lease Conversions	5,000	5,000	2,182	44%	5,000	0
Total Operating Income	42,213	41,245	38,280	91%	41,145	-100
Capital Income						
Transfer From Reserve	155,592	156,560	0	0%	155,851	-709
Coleambally Land Sales	0	0	0	0%	0	0
Cyclepath Grant	0	0	0	0%	0	0
PAMP Grant	0	0	0	0%	0	0
	155,592	156,560	0	0%	155,851	-709
Total Income Coleambally Town Imp Fund	197,805	197,805	38,280	19%	196,996	-809
Surplus / (Deficit)	-0	180,200	3,794	-0	-0	-0

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

	EXPEND 2015/16	REVOTE 30/09/2015	EXPEND 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
04 DARLINGTON POINT WATER FUND						
Administration Costs	5,000	5,000	7,782	156%	8,000	3,000
Staff Training	1,987	1,987	818	42%	1,987	0
Meter Reading	1,694	1,694	847	50%	1,694	0
Pumping Station - Energy	44,281	44,281	10,346	23%	44,281	0
Pumping Station Other Maintenance	8,786	8,786	4,411	50%	8,786	0
Reservoir Maintenance	11,887	11,887	3,090	26%	11,887	0
Mains Repairs & Maintenance	11,887	11,887	6,975	59%	11,887	0
Depreciation	70,000	70,000	0	0%	70,000	0
Consumer Fittings	5,305	5,305	1,422	27%	5,305	0
Admin Expenses Payable to General Fund	70,250	70,250	35,125	50%	70,250	0
Total Operating Expenses	231,037	231,037	70,816	31%	234,037	3,000
Capital Works Program						
Transfer to Reserve	129,562	129,562	0	0%	126,474	-3,088
Water Meters (Residences)	1,000	1,000	1,174	117%	1,174	174
Upgrade Water Supply Mains	50,000	50,000	0	0%	50,000	0
Water Main/Dead End Link Ups	70,000	70,000	9,156	13%	70,000	0
Reserve Tank Replacement/Repair	90,000	90,000	0	0%	90,000	0
Aerator Chlorinator D/PT	70,000	90,000	0	0%	90,000	0
Depreciation Reversal	-70,000	-70,000	0	0%	-70,000	0
	340,562	360,562	10,330	3%	357,648	-2,914
Total Exp. D/PT Water Fund	571,599	591,599	81,146	14%	591,685	86

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

INCOME 2015/16	REVOTE 30/09/2015	INCOME 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
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04 DARLINGTON POINT WATER FUND

Access Charges	94,829	94,829	48,179	51%	94,829	0
Sales of Water	164,625	164,625	27,994	17%	164,625	0
Nett Extra Charges	2,060	2,060	1,696	82%	2,060	0
Abandoned Rates	-7,343	-7,343	-3,709	51%	-7,343	0
Pensioner Rates Subsidy	4,129	4,129	4,215	102%	4,215	86
Sale of Water - General Fund	16,500	16,500	0	0%	16,500	0
Other Income	2,800	2,800	595	21%	2,800	0
Interest on Investments	14,000	14,000	0	0%	14,000	0

Total Operating Income	291,599	291,600	78,971	27%	291,685	86
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Capital Income						
Transfer from Reserve	280,000	300,000	0	0%	300,000	0

	280,000	300,000	0	0%	300,000	0
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Total Income DiPt Water Fund	571,599	591,600	78,971	14%	591,685	86
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Surplus / (Deficit)	0	1	-2,176		0	0
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MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

	EXPEND 2015/16	REVOTE 30/09/2015	EXPEND 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
05 COLEAMBALLY WATER FUND						
Administrative Costs	3,000	3,000	4,982	166%	6,000	3,000
Staff Training	1,967	1,967	818	42%	1,967	0
Meter Reading	1,651	1,651	825	50%	1,651	0
Pumping Station - Energy	50,091	50,091	12,718	25%	50,091	0
Pumping Station - Other Maintenance	18,030	18,030	8,250	46%	18,030	0
Reservoir Maintenance - Salaries	4,264	4,264	1,183	28%	4,264	0
Reservoir Maintenance - Materials/Plant Hire	6,365	6,365	329	5%	6,365	0
Bore Maintenance	550	550	29	5%	550	0
Bore Maintenance	864	864	464	53%	864	0
Mains Repairs & Maintenance	8,602	8,602	3,210	37%	8,602	0
Depreciation	65,000	65,000	0	0%	65,000	0
Consumer Fittings	3,824	3,824	80	2%	3,824	0
Admin Expenses Payable to General Fund	70,250	70,250	35,125	50%	70,250	0
Total Operating Expenses	234,460	234,458	68,004	29%	237,460	3,000
Capital Works Program						
Transfer to Reserve	80,605	80,605	0	0%	77,605	-3,000
Water Meters (Residences)	1,000	1,000	0	0%	1,000	0
Mains Replacement Program	40,000	40,000	0	0%	40,000	0
Replace No 3 Bore	0	0	0	0%	0	0
Depreciation Reversal	-65,000	-65,000	0	0%	-65,000	0
	56,605	56,605	0	0%	53,605	-3,000
Total Exp. Coleambally Water Fund	291,065	291,063	68,004	23%	291,065	0

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

	INCOME 2015/16	REVOTE 30/09/2015	INCOME 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
05 COLEAMBALLY WATER FUND						
Access Charges	73,965	73,965	37,091	50%	73,965	0
Sales of Water	142,862	142,862	27,111	19%	142,862	0
Nett Extra Charges	2,060	2,060	1,024	50%	2,060	0
Abandoned Rates	-4,955	-4,955	-1,060	38%	-4,955	0
Pensioner Rates Subsidy	2,632	2,632	2,117	80%	2,632	0
Sale of Water to General Fund	13,500	13,500	0	0%	13,500	0
Other Income	1,000	1,000	692	69%	1,000	0
Interest on Investments	20,000	20,000	0	0%	20,000	0
Total Operating Income	251,064	251,064	66,175	26%	251,064	0
Capital Income						
Transfer from Reserve	40,000	0		0%	40,000	0
	-40,000	0	0	0%	40,000	0
Total Income Coleambally Water Fund	291,064	251,064	66,175	23%	291,064	0
Surplus / (Deficit)	-0	-39,999	-1,828		-0	0

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

	EXPEND 2015/16	REVOTE 30/09/2015	EXPEND 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
06 DARLINGTON POINT SEWERAGE FUND						
Administrative Costs	500	500	0	0%	500	0
Staff Training	1,967	1,967	818	42%	1,967	0
Treatment Works - Energy	17,013	17,013	6,560	39%	17,013	0
Treatment Works - D/PT	14,860	14,860	10,159	68%	14,860	-
Treatment Works - D/PT	3,050	3,050	2,461	81%	3,050	0
Repair Sewer Lines	5,504	5,504	4,053	74%	5,504	0
Repair Sewer Lines	1,093	1,093	440	40%	1,093	-
Repair Sewer Lines	1,500	1,500	1,164	78%	1,500	0
Pumping Station - Energy	13,119	13,119	6,207	47%	13,119	0
Pumping Station - Pump Maint.	13,209	13,209	7,158	54%	13,209	-
Pumping Station - Pump Maint.	6,556	6,556	8,266	126%	10,000	3,444
Pumping Station - Pump Maint.	2,224	2,228	2,228	100%	2,228	0
Pumping Station - Pump Maint.	2,500	2,496	1,486	59%	2,496	0
Depreciation	86,000	86,000	0	0%	86,000	0
Admin Expenses Payable to General Fund	37,500	37,500	18,760	50%	37,500	0
Total Operating Expenses	206,594	206,595	69,741	34%	210,038	3,444
Capital Works Program						
D/PI Transfer to Reserve	87,336	86,925	0	0%	83,177	-3,748
Smoke Ventilator	40,000	40,000	0	0%	40,000	0
Effluent Re-use Scheme	30,000	40,000	0	0%	40,000	0
Irrigation System	0	10,000	4,130	0%	4,130	-5,870
Re-Batter Effluent Ponds	60,000	60,000	0	0%	60,000	0
Sewer Mains Inspection Camera	9,000	9,000	7,575	84%	7,575	-1,425
Depreciation Reversal	-86,000	-86,000	0	0%	-86,000	0
	140,336	159,925	11,706	1	148,882	-11,043
Total Exp. D/Point Sewerage Fund	346,930	366,520	81,446	5	358,920	-7,599

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

INCOME 2015/16	REVOTE 30/09/2015	INCOME 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
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06 DARLINGTON POINT SEWERAGE FUND

Sewerage Rate in the \$	0	0	0	0%	0	0
Sewerage Charge - Occupied	173,825	172,875	172,875	100%	172,875	0
Sewerage Charge - Churches	782	782	782	100%	782	0
Net Extra Charges	1,854	1,854	1,031	56%	1,854	0
Abandoned Rates	-7,864	-7,525	-7,499	95%	-7,525	0
Pensioner Rates Subsidy	4,533	4,533	4,229	93%	4,229	-304
D/Pl North - Residence Cont. Interest	500	500	0	0%	500	0
Interest on Investments	34,000	34,000	0	0%	34,000	0
Other Income	500	500	170	34%	500	0

Total Operating Income	207,930	207,519	171,587	83%	207,215	-304
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Capital Income						
Transfer from Reserve	139,000	159,000	0	0%	151,705	-7,295
	139,000	159,000	0	0%	151,705	-7,295

Total Income DiPoint Sewerage Fund	346,930	366,519	171,587	49%	358,920	-7,599
Surplus / (Deficit)	-0	-1	90,142		-0	0

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

	EXPEND 2015/16	REVOTE 30/09/2015	EXPEND 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
07 COLEAMBALLY SEWERAGE FUND						
Administrative Costs	500	500	0	0%	500	0
Staff Training	1,967	1,967	818	42%	1,967	0
Treatment Works - Coly	3,220	3,220	1,029	32%	3,220	0
Treatment Works - Coly	902	902	0	0%	902	0
Treatment Works - Coly	1,632	1,632	335	20%	1,632	0
Repair Sewer Lines	4,474	4,474	1,291	29%	4,474	0
Repair Sewer Lines	1,147	1,147	753	66%	1,147	0
Repair Sewer Lines	2,918	2,918	707	24%	2,918	0
Pumping Station - Energy	8,241	8,241	2,882	35%	8,241	0
Pumping Station - Other	10,856	10,856	2,672	25%	10,856	0
Depreciation	40,000	40,000	0	0%	40,000	0
Admin expenses Payable to General Fund	37,500	37,500	18,750	50%	37,500	0
Total Operating Expenses	113,358	113,357	29,236	26%	113,358	1
Capital Works Program						
Transfer to Reserve	41,207	40,779	0	0%	40,824	45
Sewerage Upgrade - Rip Rap Ponds/Oxidation Pond/Trees	60,000	87,631	6,676	11%	87,631	0
Sewer Mains Relining	0	0	0			
Sewer Mains Inspection Program	9,000	9,000	7,575	84%	7,575	-1,425
Depreciation Reversal	-40,000	-40,000	0	0%	-40,000	0
	70,207	97,410	14,251	20%	96,030	-1,380
Total Exp. Coleambally Sewerage Fund	183,565	210,767	43,486	24%	209,388	-1,379

MURRUMBIDGEE SHIRE COUNCIL

ORDINARY MEETING

17 FEBRUARY, 2016

Murrumbidgee Shire Council - 2015-16 Budget Review as at 31 December, 2015

INCOME 2015/16	REVOTE 30/09/2015	INCOME 31/12/2015	% UTILISED	PROP REVOTE	VARIANCE
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07 COLEAMBALLY SEWERAGE FUND

Sewerage Rate in the \$	0	0	0	0%	0	0
Sewerage Charge - Occupied	91,793	91,195	90,896	99%	91,195	0
Sewerage Charge - Churches	2,875	2,875	2,875	100%	2,875	0
Net Extra Charges	973	973	341	35%	973	0
Abandoned Rates	-3,801	-3,831	-3,831	96%	-3,831	0
Pensioner Rates Subsidy	1,925	1,925	1,970	102%	1,970	45
Interest on Investments	20,000	20,000	0	0%	20,000	0
Other Income	800	800	397	50%	800	0

Total Operating Income	114,565	114,137	92,848	81%	114,182	45
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Capital Income						
Transfer from Reserve	69,000	96,631	0	0%	95,206	-1,425
Internal Loan						

	69,000	96,631	0	0%	95,206	-1,425
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Total Income Coleambally Sewerage Fund	183,565	210,768	92,848	281%	209,388	-1,380
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Surplus / (Deficit)	-0	1	49,381		-0	-1
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7. NOTICE OF INTENTION TO DEAL WITH MATTER IN CONFIDENTIAL SESSION

**Ordinary Meeting
17 February, 2016
PP:IGM – Notice of Intention to Deal with Matter in Confidential Session**

EXECUTIVE SUMMARY

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. A report regarding a matter which contains confidential commercial information will be presented to Council. The Local Government Act, 1993 requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the Local Government Act, 1993.

The reason for the decision to close the meeting to consider this matter is recorded as follows:

- (c) *information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,*
- (d) *commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the council, or*
 - (iii) *reveal a trade secret,*

RECOMMENDATION

That the meeting is closed during the discussion of the matters IC1 – Darlington Point Caravan Park Lease as on balance, the public interest in preserving the confidentiality of information outweighs the public interest in maintaining openness and transparency in Council decision-making because the disclosure of this information would prejudice Council and individuals from achieving a 'best' outcome for the community and individuals involved.

The decision to close the meeting to consider this matter is recorded as follows:

- d) commercial information of a confidential nature that would, if disclosed:***
 - (i) prejudice the commercial position of the person who supplied it, or***
 - (ii) confer a commercial advantage on a competitor of the council, or***
 - (iii) reveal a trade secret,***

Phil Pinyon
INTERIM GENERAL MANAGER

IC1 – DARLINGTON POINT CARAVAN PARK LEASE