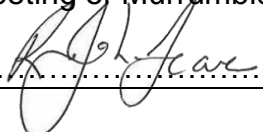



**GENERAL MANAGER'S REPORTS TO COUNCIL MEETING  
TO BE HELD TUESDAY 29 OCTOBER 2019**

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.......... General Manager      .......... Mayor

# MAYORAL REPORT

## ITEM NO. 1 - MAYOR'S MONTHLY REPORT-OCTOBER 2019

Council Meeting:	29 October 2019
Report Date:	22 October 2019
Author:	Mayor
File #:	SC217
Approval:	Mayor

As we move towards the conclusion of an unbelievably hectic year, I continue to be amazed and so very proud of our communities resilience and perseverance.

The weather continues to challenge us in a less than fair manner.

Coupled with our ongoing water debate, we more than have our hands full. So many of our crops that looked promising were unable to develop to their full potential. An extraordinary number of them have been cut for hay. Crops that failed to make that cut have had stock put in on them (limited though our stock numbers are).

Our 3 communities are definitely experiencing the effects of less work and less monetary expenditure - there is less to spend and it is much harder to borrow. The million dollar Federal injection of "drought" money has been mobilised in our Council footprint - kerb and guttering, footpaths, public seating and employment of our Drought Support Officer are all very welcome, and will be quickly visible to all of us.

We welcome Samantha Star as our Drought Support Officer. Sam has hit the ground running and I am sure in a very tight time frame will be able to roll out something very worthwhile. As Councillors, we look forward to working closely with Samantha.

### Annual Local Government NSW (LGNSW) Conference

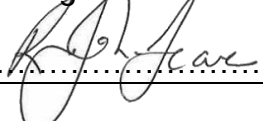

General Manager John Scarce, Deputy Mayor Rob Black and I attended the Annual Local Government NSW (LGNSW) Conference at Warwick Farm in Sydney from the 14-16th October 2019.

By far the most important part of this Conference is the ability to sit and chat with other Mayors, Councillors and General Managers.

It clearly makes you aware of the things we do well and opens your eyes to the things and approaches that could be helpful in our everyday business. Small is not

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.......... General Manager      .......... Mayor

always a disadvantage - if we are smart enough to align ourselves with key drivers we can be players, albeit in a smaller way.

Between us we attended Workshops on Financial Decision Making, Understanding and Measuring Social Impact, Update on the Code of Conduct, Speaking and Debating Skills and Local Government Procurement: Efficiencies and Opportunities.

A Politician's Address included contributions from John Barilaro, Shelley Hancock, Melinda Pavey, Adam Marshall, David Shoebridge and Greg Warren.

Linda Scott was returned as President of LGNSW for a further 2 year period. Her address covered areas of advocacy for:

- Renew our Libraries Campaign - Extra \$60M over 4 years, which will increase 85% of Council's funds;
- Save our Recycling Campaign - Reinvestment of Waste Levy Money - Extra \$47M - recovery package covering sewer crisis, statewide recycling and waste management;
- Council Infrastructure funding - Extra \$1 billion - Fixing Country Roads and Bridges, Regional Telecommunications Network;
- Stronger Country Communities Fund - Extra \$100M 2020;
- Progress in rationalising planning powers;
- Addressing the 'gremlin' of cost shifting from State to Local Government - \$6.2 billion in last 10 years;

Plus discussion and advocacy around: Audit and Risk Committees, Super for Councillors, Fairer Electoral Funding, Retaining Water Utilities in Local Councils, Drought Funding (now sitting at about \$525M), and the release of the IPART review and its impact.

Keynote speakers discussed the importance of innovation, valuing our own business (LG) and attracting the best to drive it - making sure the opportunities are available.

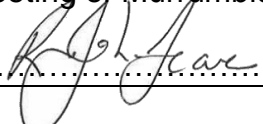

We have made contact with Heritage NSW and will progress a realistic conversation around the restoration of Toganmain Woolshed.

#### SDLAM Projects – Stakeholder Advisory Groups

The Stakeholder Advisory Groups for the SDLAM Projects in the Yanco/Billabong are formed - they will have their first gathering on 4 November. We have to believe that this will be a positive engagement - it is our job to make it work (miracles do still happen).

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This is page 3 of 76 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

 ..... General Manager       ..... Mayor

## Opening of Merrylees Bridge, Carrathool

It was a privilege to represent Council at the official opening of the new \$15M Merrylees Bridge at Carrathool.

Council was well represented by both Councillors and staff.

It is an impressive piece of infrastructure and such a benefit to our part of the world (and it was really hot - we all needed reviving at the Carrathool Pub!).

Below are a list of meetings I have attended in October. If you would like further commentary or more information please ask and hopefully I can add to the discussion.

### 25 September 2019

Tikandi Innaburra Graduation Ceremony  
Coleambally

### 26 September 2019

- Citizenship Ceremony - Darlington Point  
5 Conferees
- Citizenship Ceremony - Jerilderie  
1 Conferee

### 30 September 2019

Financial Issues in Local Government Workshop  
Leeton

### 1 October 2019

- Independent Panel Round Table - Water  
Deniliquin
- Griffith Housing Strategy Meeting  
Griffith

### 4 October 2019

Merrylees Carrathool Bridge Opening  
Carrathool

### 8 October 2019

Local Emergency Management Committee (LEMC) Meeting  
Coleambally

### 9 October 2019

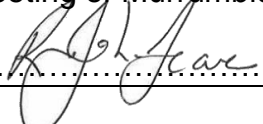

Inland Rail Information Session/Update  
Wagga Wagga

### 10 October 2019

Sturt Group of CWA, AGM and Conference  
Jerilderie

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.......... General Manager      .......... Mayor

14-15-16 October 2019  
LGNSW Conference  
Warwick Farm, Sydney

20 October 2019  
Jerilderie Health Service 130 Year Celebration  
Jerilderie

21 October 2019  
Opening of the restored Yanko Store  
Jerilderie

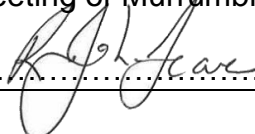

- 22 October 2019
- Meeting with representatives from NRMA - Electric Charging Station  
Jerilderie
  - Judging Of Penguin Public Speaking - St Joseph's Primary School  
Jerilderie
  - Central Coree Community Hall - AGM  
South Coree



Ruth McRae  
**MAYOR**

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This is page 5 of 76 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

 ..... General Manager       ..... Mayor

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## ITEMS FOR DECISION

### ITEM NO. 2 – SALE OF RESIDENTIAL LAND, COLEAMBALLY

Council Meeting:	29 October 2019
Report Date:	2 October 2019
Author:	Executive Assistant
File #:	SC88
Approval:	General Manager

### EXECUTIVE SUMMARY

Council is currently in the process of selling residential land, being 14, 16, 18 and 19 Curlew Crescent, Coleambally to Coleambally irrigation Co-Operative Limited (title particulars 435/862112, 443/862112, 444/862112 and 445/862112).

The Contract for sale of the land has been signed by the Mayor and General Manager and returned to Council's solicitor for exchange. A resolution of Council is required to affix the Common Seal to the Transfer document.

### RECOMMENDATION

**The Common Seal of Council be affixed to documents relating to the sale of residential land, being 14, 16, 18 and 19 Curlew Crescent, Coleambally to Coleambally irrigation Co-Operative Limited.**

### BACKGROUND

The residential allotment has been valued to determine the sale price.

### OFFICER COMMENT

NIL

### SUSTAINABILITY

### STATUTORY COMPLIANCE/POLICY

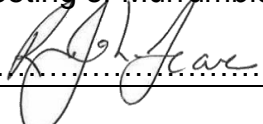

Local Government (General) Regulation 2005 Part 13, Division 1 Clause 400.

### FINANCIAL

Income received for sale of residential land.

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.......... General Manager      .......... Mayor

## **INTEGRATED PLANS**

4.1 Economy-Promotion Business and Industries Growth, Diversity and Productivity

**Strategy 4.2.4** Ensure there is adequate supply of residential and industrial land to stimulate business and population growth

**Action 4.2.4.1** Plan for future housing and business needs in the Murrumbidgee towns

- Review/develop/implement Town Plans for three towns identifying and incorporating residential and industrial land needs and opportunities – 30 June 2019

## **RISK MANAGEMENT**

NIL

## **CONSULTATION / ENGAGEMENT**

- General Manager;
- Office Manager, Coleambally;
- Farrell Goode, Solicitors.

## **OPTIONS**

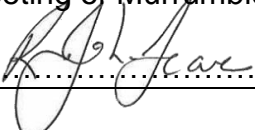
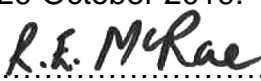
1. As per the recommendation;
2. The Transfer not be executed under the Common Seal of Council, thereby preventing the sale of the residential allotment.

## **ATTACHMENTS**

NIL

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..... General Manager      ..... Mayor

## ITEM NO. 3 – SALE OF RESIDENTIAL LAND, COLEAMBALLY

Council Meeting:	29 October 2019
Report Date:	2 October 2019
Author:	Executive Assistant
File #:	SC88
Approval:	General Manager

### EXECUTIVE SUMMARY

Council is currently in the process of selling residential land, being 12 Curlew Crescent, Coleambally to Jeremy Michael Mannes (title particulars 446/862112).

The Contract for sale of the land has been signed by the Mayor and General Manager and returned to Council's solicitor for exchange. A resolution of Council is required to affix the Common Seal to the Transfer document.

### RECOMMENDATION

**The Common Seal of Council be affixed to documents relating to the sale of residential land, being 12 Curlew Crescent, Coleambally to Jeremy Michael Mannes.**

### BACKGROUND

The residential allotment has been valued to determine the sale price.

### OFFICER COMMENT

NIL

### SUSTAINABILITY

### STATUTORY COMPLIANCE/POLICY

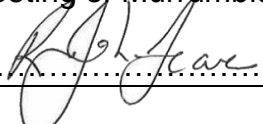

Local Government (General) Regulation 2005 Part 13, Division 1 Clause 400

### FINANCIAL

Income received for sale of residential land.

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..... General Manager      ..... Mayor



## **INTEGRATED PLANS**

4.1 Economy-Promotion Business and Industries Growth, Diversity and Productivity

**Strategy 4.2.4** Ensure there is adequate supply of residential and industrial land to stimulate business and population growth

**Action 4.2.4.1 Plan for future housing and business needs in the Murrumbidgee towns**

- Review/develop/implement Town Plans for three towns identifying and incorporating residential and industrial land needs and opportunities – 30 June 2019

## **RISK MANAGEMENT**

NIL

## **CONSULTATION / ENGAGEMENT**

- General Manager;
- Office Manager, Coleambally;
- Farrell Goode, Solicitors.

## **OPTIONS**

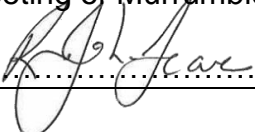
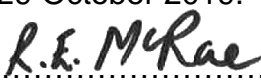
1. As per the recommendation;
2. The Transfer not be executed under the Common Seal of Council, thereby preventing the sale of the residential allotment.

## **ATTACHMENTS**

NIL

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This is page 9 of 76 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

..... General Manager      ..... Mayor

**ITEM NO. 4 – REQUEST TO SUSPEND ALCOHOL FREE ZONE FOR 2020 AUSTRALIA DAY CELEBRATIONS**

Council Meeting:	29 October 2019
Report Date:	21 October 2019
Author:	Executive Assistant
File #:	SC5
Approval:	General Manager

**EXECUTIVE SUMMARY**

The annual Australia Day celebrations in Jerilderie are held in and around the Civic Hall and Luke Park. As part of the celebrations, Council's permission for alcohol to be consumed in the area surrounding the Council Chambers, Civic Hall, Luke Park and Powell Street, is sought.

**RECOMMENDATION**

That Council resolve to:

1. Allow the prohibition on the consumption of alcohol in the vicinity of the Council Chambers, Civic Hall, Luke Park and Powell Street to be lifted from midday to midnight on 26 January, 2020;
2. Allow the prohibition signs to be covered during the period of the celebrations;
3. Notify the local Police; and
4. Advertise Council's action.

**BACKGROUND**

The area surrounding the Civic Hall and Luke Park is a designated alcohol-free zone. Traditionally this zone is suspended for the annual Australia Day celebrations.

**OFFICER COMMENT**

Under Section 644B of the Local Government Act, 1993 Council may establish an alcohol-free zone. However, Council may, at the request of any person or body or of its own motion, suspend the operation of an alcohol-free zone under Section 645 of the Local Government Act 1993.

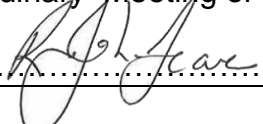
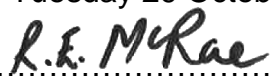
**SUSTAINABILITY**

**STATUTORY COMPLIANCE/POLICY**

Sections 644B and 645 of the Local Government Act, 1993

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This is page 10 of 76 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

.......... General Manager      .......... Mayor

**FINANCIAL**

NIL

**INTEGRATED PLANS**

Community Strategic Plan

Strategy 1.4 - Enhancing Health and Wellbeing

Strategy 1.5 - Creating a Safe Community

**RISK MANAGEMENT**

A risk assessment is completed by staff for the Australia Day celebrations.

**CONSULTATION/ENGAGEMENT**

General Manager

**OPTIONS**

As per the recommendation.

**ATTACHMENTS**

NIL

## ITEM NO. 5 – OFFICE CLOSURE – CHRISTMAS/NEW YEAR

Council Meeting:	29 October 2019
Report Date:	21 October 2019
Author:	Executive Assistant
File #:	SC218
Approval:	General Manager

### EXECUTIVE SUMMARY

Murrumbidgee Council administrative offices traditionally close between Christmas and New Year. Salaried staff are granted special leave in lieu in recognition of their unpaid overtime worked throughout the year.

### RECOMMENDATION

**Murrumbidgee Council administrative offices be closed for the Christmas/New Year period from 12.00pm Tuesday 24 December, 2019, to re-open Thursday 2 January, 2020, a total of 3 ½ days special leave.**

### BACKGROUND/OFFICER COMMENT

This special leave has formed part of the former Jerilderie Shire Council administrative staff working conditions for a significant number of years. Since merger in 2016, the practice has been introduced to all salaried staff within Murrumbidgee Council.

### SUSTAINABILITY

### STATUTORY COMPLIANCE/POLICY

N/A

### FINANCIAL

N/A

### INTEGRATED PLANS

Community Strategic Plan

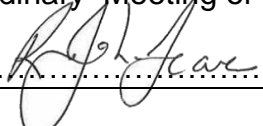

**5.4 Council is 'Employer of Choice'** - Actively manage workforce productivity

### RISK MANAGEMENT

N/A

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.......... General Manager .......... Mayor

## CONSULTATION/ENGAGEMENT

General Manager

## OPTIONS

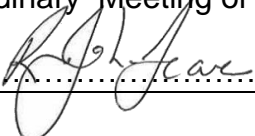

1. As per the recommendation;
2. Review of closure dates.

## ATTACHMENTS

NIL

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..... General Manager      ..... Mayor

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## ITEM NO. 6 – SBS RETRANSMISSION SERVICE

Council Meeting:	29 October 2019
Report Date:	15 October 2019
Author:	Finance Manager
File #:	SC171
Approval:	General Manager

### EXECUTIVE SUMMARY

Council's recommendation 151/06/19 requested consultation with the Jerilderie community in order to evaluate the use and need for the SBS radio retransmission service, prior to making recommendations in regards to upgrade of the equipment.

### RECOMMENDATION

**That Council not upgrade the operational equipment, the service provision be discontinued, and the apparatus licence required for the SBS radio retransmission service be cancelled.**

### BACKGROUND

In 2006, the former Jerilderie Shire Council received a grant for the installation of an SBS Radio Retransmission Station to operate from Council premises in order to service the local area.

At the time, Council was required to obtain the Apparatus Licence and commence broadcast within two years of obtaining the grant, with a further requirement to operate the SBS retransmission service for a period of not less than 5 years.

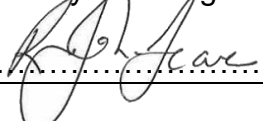

Satellite Television & Radio Australia Pty Ltd have conducted maintenance visits and upgrade of the service over the ensuing years.

The latest maintenance service report indicates that the transmitter coverage is very poor, and both the transmitter and antenna need to be replaced in order to provide adequate community coverage. Presently the coverage is extends approximately 4-5 km from the Council building, which is extremely poor and demonstrates a serious problem.

No response was received from the community as a result of consultation, and therefore it is assumed the need for this service is being met by other forms of technology at an individual level.

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This is page 14 of 76 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

..... General Manager      ..... Mayor

## **OFFICER COMMENT**

Based on lack of community use of the service and the cost to upgrade static equipment as per quotations, my recommendation is the service be cancelled.

## **SUSTAINABILITY**

## **STATUTORY COMPLIANCE/POLICY**

Australian Communication & Media Authority apparatus licence held until 30 January 2020.

## **FINANCIAL**

No allowance has been provided within the current budget for upgrade/replacement works in the sum of some \$18,535.

## **INTEGRATED PLANS**

### Community Strategic Plan

Item 1.1 – Building and supporting a diverse community

Item 1.2 – Protecting and embracing cultural identity and heritage

Item 1.3 – Creating community opportunities and equitable access to Council and community services and programs

## **RISK MANAGEMENT**

NIL

## **CONSULTATION / ENGAGEMENT**

General Manager and Management Group

## **OPTIONS**

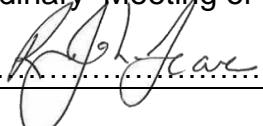
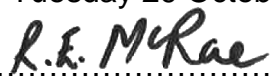
1. Discontinue the service provision of SBS Radio retransmission and cancel the apparatus licence;
2. Update the equipment at a cost of \$18,535 as per the quotation received;
3. Continue to provide the service but not upgrade the equipment.

## **ATTACHMENTS**

NIL

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.......... General Manager      .......... Mayor

## ITEM NO. 7 – SHIPPING CONTAINER POLICY

Council Meeting:	29 October 2019
Report Date:	15 October 2019
Author:	Manager Planning & Environment
File #:	SC49
Approval:	General Manager

### EXECUTIVE SUMMARY

At the Council meeting of 27 August 2019 it was resolved to place the draft Shipping Container Policy on public exhibition for 28 days.

This exhibition period concluded on 2 October 2019 and, at the time of compiling this report, no submissions have been received from the public.

### RECOMMENDATION

**That the draft Shipping Container Policy be adopted.**

### BACKGROUND

Used shipping containers have, for many people, been a useful option for household and other storage purposes over the years.

Because they have been unregulated, many have been placed in inappropriate numbers and in locations where they have detrimentally affected the amenity and quality of neighbourhoods and localities within the Murrumbidgee Council area.

This draft Policy seeks to arrest this trend and rebuild community pride in the villages and rural localities of Murrumbidgee. The regulation and control of shipping containers will help improve amenity and make the area more of an attractive and appealing place for the benefit of the community and to facilitate the area's further settlement, growth and development.

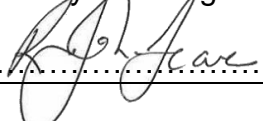

### OFFICER COMMENT

Councillors have recently expressed concern about the deteriorating condition and quality of some neighbourhoods and localities by continued unregulated storage and use.

Some public places, such as roadsides, have been used to store an assortment of goods, including old or abandoned motor vehicles. As well, some private land has been allowed to grow and be used as significant junkyards by unfettered storage of old vehicles, scrap metal and other waste products.

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.......... General Manager      .......... Mayor



There has also been concern and attention given to the plethora of shipping containers that have been placed in the Council area - many of them in unsuitable locations and, in some cases, significant numbers.

Council is taking a more proactive approach in working with the community to tidy up some of the areas that are affected by this.

The draft Shipping Container Policy is one measure that seeks to arrest and guide the introduction of shipping containers.

The Policy outlines areas where the placement of shipping containers are unsuitable and will not be supported, including residential and commercial areas.

The Policy also details the development standards that must be met when shipping containers are proposed.

In most cases, Development Approval is required to install a shipping container on land and to use it. And sometimes Local Government approval is required when a shipping container is proposed to be placed on land as a temporary structure.

The Policy identifies the impacts that need to be managed if shipping containers are proposed, and identifies the minimum requirements for siting and landscape screening.

The Policy also explains that a Shipping Container is considered to be a building and therefore the Building Code of Australia applies and has various performance requirements that must be satisfied, including fire protection.

## **SUSTAINABILITY**

### **STATUTORY COMPLIANCE/POLICY**

Environmental Planning and Assessment Act, 1979 and Regulations, 2000  
Local Government Act, 1993  
Building Code of Australia

### **FINANCIAL**

NIL

### **INTEGRATED PLANS**

#### **Community Strategic Plan**

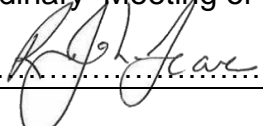
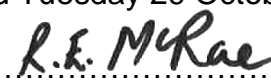
#### **Strategy 1.4** Enhancing Health and Well-being

1.4.1 - Manage and maintain the amenity of parks, garden and the environs of all Council communities

**Strategy 2.3** Maintaining a Balance between Growth, Development and Environmental Protection

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.......... General Manager      .......... Mayor

- 2.3.2 - Encourage and support sustainable land use, planning and development
- 2.3.3 - Consider plans for the improvement, beautification and revitalization of Murrumbidgee towns, including town entries
- 2.5.3 - Ensure best practice public and environmental health controls

**RISK MANAGEMENT**

By controlling and regulating the location and installation of Shipping Containers, Council is helping to manage risks associated with their uncontrolled storage and use on private and public land.

**CONSULTATION/ENGAGEMENT**

The draft Policy was placed on public exhibition for a period of 28 days on Council's website and in the local newspapers. A media release was also distributed.

**OPTIONS**

NIL

**ATTACHMENTS**

NIL

## ITEM NO. 8 – JERILDERIE PRE-SCHOOL LONG DAY CARE CENTRE

Council Meeting:	29 October 2019
Report Date:	8 October 2019
Author:	Manager Planning & Environment
File #:	SC138
Approval:	General Manager

### EXECUTIVE SUMMARY

The Jerilderie Pre-School Committee have requested that the Council agree to allow on-street car parking to augment that to be provided on-site, and request Council fund total construction costs.

### RECOMMENDATION

**That Council agree to fund and construct the car parking required for the proposed Jerilderie Pre-School and Long Day Care Centre, including the on street spaces, should the Development Application be approved.**

### BACKGROUND

Concept development plans have been prepared for the proposed child care centre. The site for the establishment is limited because it will be located on a Crown Land Reserve used for recreational purposes, and managed by Council. As a means to overcome the limited site parking, the Committee has requested that Council approve the location of some of the required car parking on street. To keep the development within budget, the Committee has requested the Council fund the construction of all the car parking associated with the development. The request has been made at this time, prior to lodgment of the Development Application, to allow the Committee to move forward with their project construction costing and planning for the development.

### OFFICER COMMENT

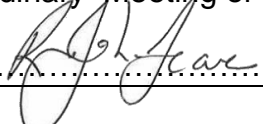
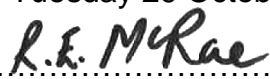
#### Development Car Parking Requirements

There are no standards for car parking numbers for a child care centre under the Jerilderie Development Control Plan. Accordingly, any development proposal would be assessed on its merits. Accepted practice is that the development be 'fit for purpose' to provide car spaces for the total number of employees on site at any one time, as well as to support anticipated parent drop offs and visitors. A disabled car space would also be required.

According to the current plan, the building would cater for 20 pre-school children and 15 children between 2-3 years. A baby area is also proposed. Therefore, the development would cater for a total of 40 children.

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The concept plans show that there is provision for four (4) on site car spaces, which includes two shared disabled spaces. The plan also shows eight (8) designated car spaces on the street. The total number provided, including on street, is 1 space per 4 children.

The Committee has estimated a maximum of four (4) staff would be on site at any one time. Further, that the car spaces required for drop offs could be reduced because drop-offs are likely to be staggered and some parents would have more than one child.

As a guide, Griffith City Council's car parking Development Control Plan requires for a child care centre, 1 space per employee plus 1 per 10 to 15 children. Based on this, the required number of cars spaces to be provided on site would be as low as seven (7), with one (1) disabled space.

Without pre-empting a formal development assessment, and given the likely social and economic benefits, it is likely that any development proposal would be approved even if there is a car parking shortfall. An initial assessment identifies that further on site provision could potentially be provided within the park itself, or even within the street, if required in the future.

Within the wider context, it should also be recognised that a Plan of Management is required to allow the development of a child care centre on the Reserve. As yet, that Plan has not been prepared, although it is considered likely that the change in Reserve status over part of the land would be a formality, given the history and initial support by both Council and Crown Lands. The Plan of Management may also reveal additional options to cater for on site car parking provision.

#### On Street Car Parking Location

It is a standard requirement for such development that all required car spaces be provided on site. There is generally also a requirement for forward internal traffic movements and separate vehicular entry and exit points. Accordingly, the proposed car parking and traffic arrangements are not ideal, but are necessary due to the siting of the building and facility perimeter boundaries.

This said, the safest and most practical solution is to augment site car parking with on street provision. It may also be necessary to limit utilisation of site car spaces to staff and disabled persons.

In view of the location and width of Mahonga Street and existing relatively low traffic volumes, the augmentation and location of on street car parking is considered reasonable. The construction can also be included within Council's general works program.

## **SUSTAINABILITY**

### **STATUTORY COMPLIANCE/POLICY**

With a Development Application yet to be submitted, the nature and impacts of the development cannot be completely understood. Accordingly, any Council resolution to support or not support on-street car parking or funding could be considered premature. The resolution however provides some certainty to the Committee in costing and planning their development, and is unlikely to significantly affect the determination of any Development Application, given initial traffic assessment.

### **FINANCIAL**

Should Council agree to fund or contribute to car parking construction then sufficient funds will need to be allocated that are currently unbudgeted for this purpose, but could be budgeted for in the next financial year.

Based on an estimated cost of \$125 per square metre, on site construction costs would be in the vicinity of \$15,000-\$20,000 with the on street provision considerably less than this, given the difference in pavement treatment and the incorporation into Council's general works program.

Although Council applied for project funding, the Committee has undertaken development planning to date. Representatives of the Pre-School Committee have agreed that the building will become an asset of the Council and therefore any funding contribution to the development could be financially justified.

### **INTEGRATED PLANS**

#### **Community Strategic Plan**

Our Community - Building and Supporting a Diverse Community:

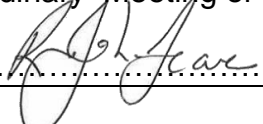
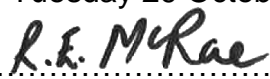
- Creating community opportunities and equitable access to Council and community services.
- Infrastructure - (Council buildings and facilities) which meet community and public safety needs).
- Leadership - Investigating, funding, services and programs strengthening communities in the region.

### **RISK MANAGEMENT**

By directing funds towards this development, Council will potentially not be able to fund other activities or services that may have similar merit. By allocating funds for a purpose for which a 'developer' is responsible, there is a risk that other developers should be able to be provided with the same level of support, including

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.......... General Manager      .......... Mayor

other community organisations. Given that a commitment has been made that any building will become a Council asset then funding for the development would be reasonable and justifiable.

In resolving to support or contribute towards the proposed Jerilderie Pre-School and Long Day Care Centre car parking, there could be a presumption of bias or pre-emptive decision making on a planning matter. However, this report includes disclaimers that any resolution of support does not affect the proper assessment of a Development Application, including a possible refusal on planning grounds should that refusal be warranted.

## **CONSULTATION/ENGAGEMENT**

None at this stage.

## **REASONS FOR RECOMMENATION**

1. Social and economic benefit to the community;
2. Public interest.

## **OPTIONS**

In relation to approving on street car spaces to support the development, the Council:

1. Refuse to allow on street car spaces to be constructed;
2. Agree to allow the construction of on street car spaces.

In relation to funding on street and/or on site car parking, the Council:

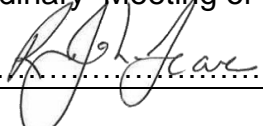
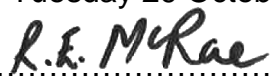
1. Agree to fund the construction;
2. Decide not to fund the construction;
3. Make a contribution towards the construction.

## **ATTACHMENTS**

Attachment # 1: Jerilderie Pre-School and Long Day Care Centre Car Parking Plan and Floor Layout

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This is page 22 of 76 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

.......... General Manager      .......... Mayor

## ITEM NO. 9 – REINSTATEMENT OF ALCOHOL FREE ZONES

Council Meeting:	29 October 2019
Report Date:	15 October 2019
Author:	Manager Planning & Environment
File #:	SC100
Approval:	General Manager

### EXECUTIVE SUMMARY

At the Council meeting of 24 September 2019, it was resolved to carry out the consultation process for establishment of alcohol free zones as per the guidelines, including advertising in the local newspapers.

The public exhibition period concluded on 15 October 2019 and no submissions were received. The submission period for other parties closes on 26 October, 2019. At the time of writing this report no submissions have been received. An update will be provided at the meeting if this has changed.

### RECOMMENDATION

**That the alcohol free zones be re-established in the following streets:**

- 1. Darlington Point: CWA Park, Shire Hall & Basketball Court, Carrington Street.**
- 2. Jerilderie: Jerilderie Street, between Bolton and Kennedy Streets, Powell Street in its entirety, Wood Street between Jerilderie and Mahonga Streets; and Luke Park and the lake foreshore.**
- 3. That the zone remain in force for a period of 4 years, commencing on the 7<sup>th</sup> day after public notification (13 November 2019 until 12 November 2024) has been given in the local print media.**

### BACKGROUND

The alcohol free zones in the townships of Jerilderie and Darlington Point have been operating for a number of years.

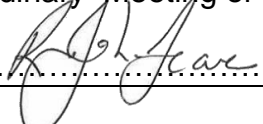

Council resolved on 25 May 2017 to bring the two zones within the Council area into alignment.

The alcohol free zones are due to expire in November.

The areas have been established as follows:

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.......... General Manager      .......... Mayor

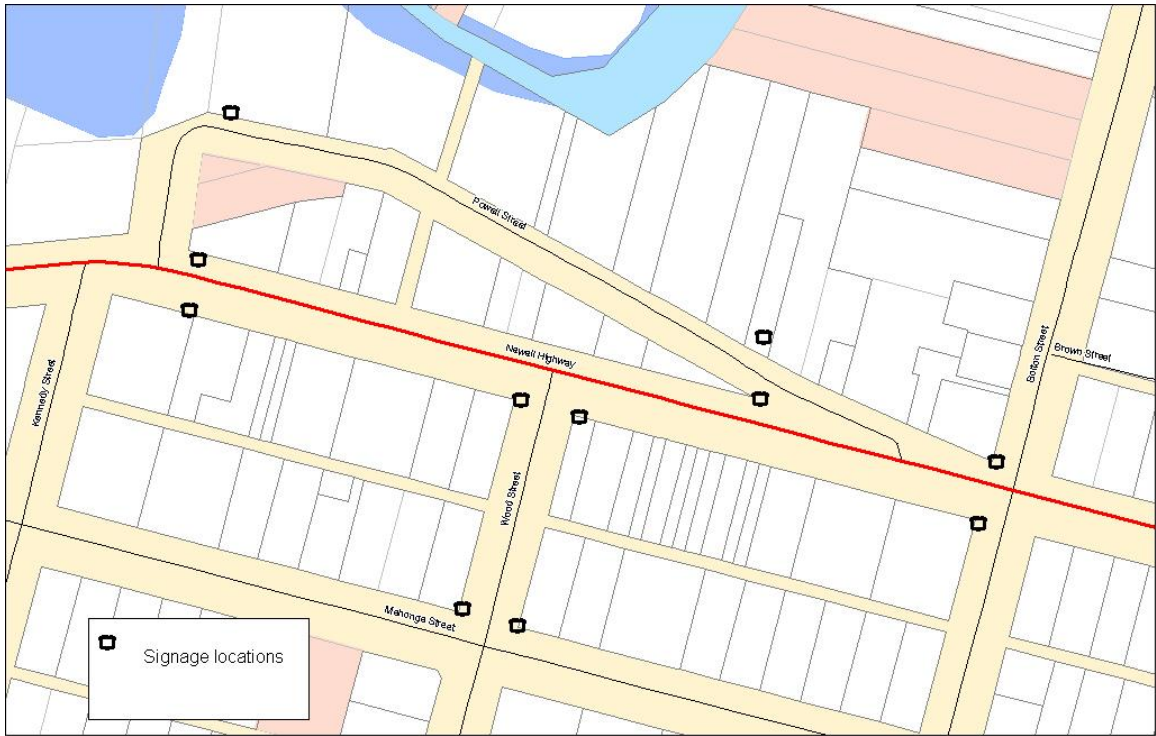


Figure 1: Jerilderie Alcohol free zone signed areas.



Figure 2: Darlington Point Alcohol free zone signed areas

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.....*[Signature]*..... General Manager .....*[Signature]*..... Mayor



## OFFICER COMMENT

To re-establish alcohol free zones, Council must follow processes as set out in the Department of Local Government's Ministerial Guidelines 2009.

These processes involve consultation with police and the community. After considering any submissions, Council can resolve to re-establish the zone.

Under the Local Government Act 1993, Clause 644B (4) refers to the re-establishment of alcohol free zones:

### 644B Establishment of alcohol-free zones

- (1) After complying with the procedures set out in sections 644 and 644A, the Council may, by resolution, adopt a proposal (with or without modifications) to establish an alcohol-free zone.
- (2) The resolution has the effect of establishing the alcohol-free zone in accordance with the terms of the resolution.
- (3) After making the resolution, the Council must, by notice published in a newspaper circulating in the area as a whole or in a part of the area that includes the zone concerned:
  - (a) declare that an alcohol-free zone has been established, and
  - (b) specify the period (or, in the case of a zone established for one or more special events, the day or days) for which the alcohol-free zone is to operate.
- (4) An alcohol-free zone may be re-established from time to time, in accordance with this Part, for further periods each not exceeding 4 years.

## STATUTORY COMPLIANCE/POLICY

Local Government Act 1993 - Clauses 644, 644A and 644B

## FINANCIAL

Advertisement costs;  
Updated plates for the current signs, specifying new dates for alcohol free zones.

## INTEGRATED PLANS

### Community Strategic Plan

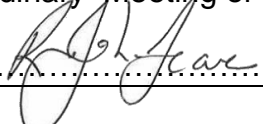
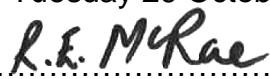
Strategy 1.4 - Enhancing Health and Wellbeing  
Strategy 1.5 - Creating a Safe Community

## RISK MANAGEMENT

N/A

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.......... General Manager      .......... Mayor

## CONSULTATION/ENGAGEMENT

Adverts were placed in the local newspapers and on Council's website, and displayed in each of the Council offices. These alcohol free zone proposals were also sent to local police and licence holders within the zones.

## OPTIONS

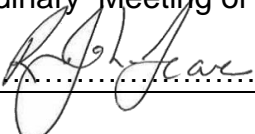

As per the recommendation.

## ATTACHMENTS

NIL

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 ..... General Manager       ..... Mayor

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## ITEM NO. 10 – WAVING OF CONTRIBUTION LEVY

Council Meeting:	29 October 2019
Report Date:	9 October 2019
Author:	Manager Planning & Environment
File #:	SC212
Approval:	General Manager

### EXECUTIVE SUMMARY

Altina owners have requested that Council waive the Developer Contribution Levy on their development.

### RECOMMENDATION

**That the Developer Contribution Levy for the proposed Conference Centre development at Altina Wildlife Park, Darlington Point be waived.**

### BACKGROUND

Council has received correspondence from Roads & Maritime Services (RMS) about the proposed conference development at the Altina Wildlife Park. In their letter, RMS have detailed the road construction requirements that should be included within any approval issued for the development. These requirements are onerous and costly, particularly for a conservation based (not profit driven) recreational wildlife facility.

The Development Application is still to be determined because it is hoped that a satisfactory solution can be reached in relation to the road construction works and a case could be made to the RMS to remove those conditions. Council staff are currently assisting the owners to make this case, and a submission should be made to the RMS shortly.

Apart from the traffic related conditions, all the other conditions to be imposed on the consent have been generally agreed to. However, the owners are concerned that Council will impose a Development Contribution Levy based on 1% of the estimated development costs, and have requested that it be waived.

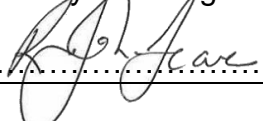

### OFFICER COMMENT

The Contribution Levy Plan does not provide for discounts, and only the Council has the power to waive development levies under the Plan.

There is merit in waiving the levy in this instance because of the social, economic and environmental benefit provided by the development. The owners have stated

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that development costs are high for a conservation facility and this levy is an additional cost that really can't be sustained.

## **SUSTAINABILITY**

### **STATUTORY COMPLIANCE/POLICY**

There is ability for the Council to waive the levy under the Plan. While this is not generally recommended, it is considered reasonable and defensible in this situation.

### **FINANCIAL**

The \$15,000 levy waiver will reduce funds able to be directed towards other community facilities. However, because the Park, by its very nature, is a conservation facility for the benefit of the local and wider community, this is considered acceptable.

### **INTEGRATED PLANS**

#### Community Strategic Plan

2.3 Maintaining a Balance Between Growth, Development and Environmental Protection

4.2 Promoting and Supporting a Regional Economy and Growth

4.3 Promoting and Developing Tourism Strategies and Opportunities

### **RISK MANAGEMENT**

The risks are negligible, based on the circumstances and merits of the case.

### **CONSULTATION/ENGAGEMENT**

NIL

### **OPTIONS**

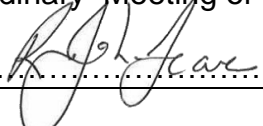
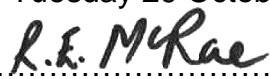
1. Adopt the recommendation;
2. Refuse the waiver of levy;
3. Reduce the percentage payable for levy.

### **ATTACHMENTS**

NIL

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.......... General Manager      .......... Mayor

**ITEM NO. 11 – OFFER FOR GRANT OF LICENCE DARLINGTON POINT BOAT RAMP**

Council Meeting:	29 October 2019
Report Date:	15 October 2019
Author:	Operations Manager
File #:	SC193
Approval:	General Manager

**EXECUTIVE SUMMARY**

Council has received an offer for a licence for authorised use or occupation of land, being Crown Land bed and bank of Murrumbidgee River (Reserve 56146 for Sale or Lease Generally notified 11 May 1923 and Reserve 1011268 for Future Public Requirements notified 3 February 2006) adjoining north-eastern boundary of Lot 7312 DP 1159328 – Darlington Point Boat Ramp.

The offer for the grant of the licence requires the affixing of the Common Seal to the Licence Offer document.

**RECOMMENDATION**

**The Common Seal of Council be affixed to documentation relating to the issue of a licence to operate the Darlington Point Boat Ramp.**

**BACKGROUND**

The purpose and conditions of the licence offer the holder a right to occupy the premises for the purpose of a Pontoon, Ramp and Rock Armouring.

**OFFICER COMMENT**

All works to the land must be undertaken in accordance with the requirements of the Development Application and Statement of Environmental Effects under Part 4 of the EPA Act 1979, as provided to the Department in consideration of the granting of the tenure.

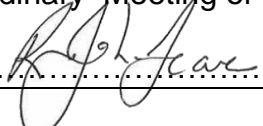
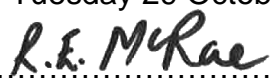
**SUSTAINABILITY**

**STATUTORY COMPLIANCE/POLICY**

Local Government (General) Regulation 2005 Part 13, Division 1 Clause 400.

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## **FINANCIAL**

Ongoing annual permit costs of approximately \$550.

## **INTEGRATED PLANS**

Community Strategic Plan

Item 3.3.1 – Develop riverside locations for the enjoyment of all and to promote tourism

Item 3.3.3 – Provide and maintain a range of community recreation facilities

Item 3.3.5 – Maintain our Crown Land resources responsibilities responsibly

## **RISK MANAGEMENT**

NIL

## **CONSULTATION / ENGAGEMENT**

General Manager, Operations Manager, Corporate & Community Services Manager and Department of Planning Industry and Environment.

## **OPTIONS**

1. As per the recommendation;
2. The licence documentation not be executed.

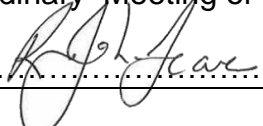
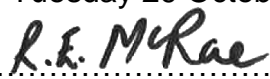
## **ATTACHMENTS**

Attachment # 2: Planning Industry & Environment Letter of Offer of Licence

Attachment # 3: Licence Under Crown Land Management Act 2016

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..... General Manager      ..... Mayor

# COMMITTEE MINUTES

## ITEM NO. 12 – MINUTES OF THE TRAFFIC COMMITTEE MEETING

Council Meeting:	29 October 2019
Report Date:	10 October 2019
Author:	William Wade, Operations Manager
File #:	SC20
Approval:	General Manager

### Meeting held at the Council Chambers, 21 Carrington Street, Darlington Point, commencing 10.00am

**Present:** Cr Gaila Smith, Cr Robert Black, Mr Shaun Gras (representing Helen Dalton, MP, Member for Murray), Mr William Wade, Operations Manager, Murrumbidgee Council, Mr Ian Girdwood (representing Justin Clancy, MP, Member for Albury), Mr Greg Minehan, Roads & Maritime Services (RMS).

**Apologies:** Mayor Ruth McRae, Mr John Scarce, General Manager, Mr Steve Goodsall, Assets Manager and Mr Johann Pereira, Operations Manager.

#### Agenda Items:

#### 1. Engine Breaking Signage (Darlington Point):

These signs have significantly reduced the engine breaking noise disturbances throughout Darlington Point.

#### 2. Jerilderie Revised Speed Zones:

Review has been completed by the RMS. Council to install signage.

#### 3. General Business:

1. Truck parking signage at Waddi to be changed to "No Standing".
2. RMS to review 110km/h zone north out of Jerilderie.
3. Turn off on Sturt Highway to Donald Ross Drive - double white lines extended due to increased traffic from solar farm.
4. All vegetation, sight distance and delineation related items have been investigated by RMS. Action has been taken where required.

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**4. Next Meeting:**

Darlington Point Council Chambers, Thursday 13 February 2020 at 10:00am.

**5. Meetings Dates for 2020 (at Darlington Point Council Chambers):**

- Thursday 14 May 2020 – 10:00am
- Thursday 13 August 2020 – 10:00am
- Thursday 12 November 2020 – 10:00am

**Meeting Closure:**

There being no further business, the meeting closed at 10:45am.



**ITEM NO. 13 - MINUTES OF THE JERILDERIE TIDY TOWNS COMMITTEE  
GENERAL MEETING**

Council Meeting:	29 October 2019
Report Date:	5 September 2019
Author:	Jerilderie Tidy Towns Committee Secretary
File #:	SC21
Approval:	Committee of Council Minutes

**Present:** Faith Bryce (chair), Ian Sneddon, (in our hearts) Sadie Herrick, Richard Wright, Joan Ferris, Joan Kuschert, Chris Girdwood, Judy Knight, Gwen McLaughlin, Elaine Forbes, June Scammell, Garry Borger, Fred Scammell, Polly Fisher,

**Apologies:** Robyne Sneddon, Ann Wright, Margaret Bird, Dot Mills, Graham Mills, Isabell Milne, Loretta Marriott, Pat Godfrey, Bruce Crittenden, Jan Crittenden, Colin Sweeney, Lisa Brackenrig, Ruth McRae, Sarah Gurciullo.

Moved June Seconded Gwen that the apologies be accepted.  
Carried.

The Minutes of the last meeting were accepted as read on the motion of Joan Ferris Seconded Forbsey  
Carried.

**Business arising from the Minutes:**

- Members to look for 'Bird Info' leaflet – Our Office/Council
- Thanks to all who voted for Monash Statue.

**Treasurer's report as tabled:**

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Moved Richard Seconded Fred that the Treasurers Report as tabled be accepted.  
Carried.

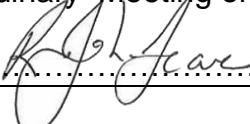
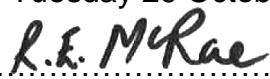
**Correspondence:**

**Inwards:**

- 5.8.19 Invitation to Apex Changeover Dinner and 50 years celebration. Reply by 30.8.19.
- 15.8.19 Donation request from Jerilderie Portsea Camp Committee.
- 16.9.19 Jerilderie Preschool Fundraising Committee Mock Races evening 26.10.19 request for goods, services etc or major sponsor to purchase a race package.
- KAB newsletter The Beaut (emailed to members)

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.......... General Manager .......... Mayor

- Invite from KAB re: Join us at the **2019 Sustainable Cities Seminar and Awards** as we recognise, celebrate and reward the sustainability initiatives of NSW metropolitan councils, businesses and community groups. The event will be hosted by 2018 Sustainable Cities Award winner, Inner West Council on Thursday 17 October 2019 at the iconic Leichhardt Oval - home ground of the Wests Tigers Rugby League team.
- Email from Johann re Ok from Council for us to conduct a road side clean up according to safety rules.

**Outwards:**

- Email to Johann Pereira requesting permission to have a road side clean up.

Moved June Seconded Polly that correspondence be accepted.  
Carried.

**General Business:**

- Discussion on Road Side Clean Up – signs, first aide kit, volunteer sign on sheets. Do north from bridge. Meet 9.00am Sunday Sept 8.
- We will do the clean up after the Race Day. 7.30am start. Sept 21.
- **Moved Chris/Judy that JTT donate \$200.00 to Portsea Committee. Carried.**
- **June moved to nominate Chris Girdwood as Publicity Officer. Seconded Gwen. Accepted. Carried.**
- Chris mentioned that a board is broken on the bridge behind Public School. Apparently the bridge is school property.
- Justin Williams has asked for info on street bins – how many, sizes & where.

**Meeting Closed: 6.20pm**  
**Next Meeting: October 3, 2019**  
**At: Our Office**  
**Time: 6.00pm**

.....  
**President 3.10.19**

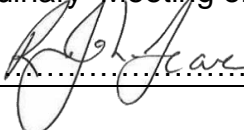
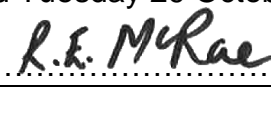
**Tidy Town Treasurer’s Report**

JERILDERIE TIDY TOWNS COMMITTEE

Account QuickReport  
As of September 5, 2019

Type	Date	Num	Name	Memo	Split	Amount	Balance
BENDIGO BANK A/C							13,817.89
Deposit	1/09/2019			Deposit	FINES & TRA..	22.00	13,839.89
Total BENDIGO BANK A/C						22.00	13,839.89
<b>TOTAL</b>						<b>22.00</b>	<b>13,839.89</b>

This is page 34 of 76 of the General Manager’s Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

.....  
 General Manager     
  Mayor  
 .....

**ITEM NO. 14 - MINUTES OF THE ORDINARY MEETING OF HERITAGE DARLINGTON POINT COMMITTEE**

Council Meeting:	29 October 2019
Report Date:	29 September 2019
Author:	Heritage Darlington Point Committee Secretary
File #:	SC24
Approval:	Committee of Council Minutes

Meeting commenced at 10.30 a.m. (brought forward from October).

**Present:** Shirley Norris (chair), Roger McGann, Ken Geltch, Geoff Schubert, Joy Schubert, Laurie Finley, Mona Finley.

**Minutes** of meeting 4 August distributed prior to meeting; endorsed (Roger/Shirley)

**Business Arising from Minutes:**

Several ongoing matters , deferred to General Business

**Correspondence:**

**Outward:**

1. 9 Aug. – Murrumbidgee Council; Expression of Interest, forthcoming grants; lodged by hand at D.Pt. office, 8.50 a.m.
2. 26 Sept. – David Jackson ([davidjacksonbuilder@bigpond.com](mailto:davidjacksonbuilder@bigpond.com)) – thanking for quote, but regretfully informing that our EOI for current grant funding was unsuccessful.
3. 26 Sept. – Ross Davidson ([clareross@exemail.com.au](mailto:clareross@exemail.com.au)) – as above.
4. 26 Sept. – Dennis Murphy ([wagga@steeline.com.au](mailto:wagga@steeline.com.au)) – as above.
5. 26 Sept. – RSB Roofing, Griffith ([geoff@rsbgroup.com.au](mailto:geoff@rsbgroup.com.au)) -- as above.
6. 26 Sept. -- Peter Ferguson, Albury ([peterferguson@stegbar.com.au](mailto:peterferguson@stegbar.com.au)) – as above.

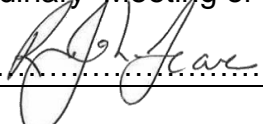

**Inward:**

1. 30 Aug. – Origin Energy, account \$104.65 (paid 3 Sept. from Petty Cash)
2. 4 Sept. – RAHS, *History* magazine, Sept. 2019.
3. 9 Sept. – Murrumbidgee Council, advising our EOI for current grant was unsuccessful.
4. 23 Sept. – Origin Energy – nothing to pay; our account now NIL (possibly in response to letter of complaint sent **registered**, 28 April 2019, re duplicated charges; after 2 previous letters and a number of phone calls).

**RAHS e-newsletters:**

1. 8 Aug. – forthcoming conference, Tamworth, 14-15 Sept./ Regional seminar, Orange, 7 Sept./ Update on Australian Joint copying Project (AJCP), with links to portals./ Update on Historical Lands Records Viewer.
2. 29 Aug. – Further re Tamworth conference; theme to be 'Lights, Camera Action', history of travelling shows, early cinema, first electrical appliances./New

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.......... General Manager      .......... Mayor

regulations re Legal Deposit, now to include digital publications.

3. 25 Sept. – Report re Tamworth conference. UNE plans new campus at Tamworth with title, The Home of Country Music. / Coming events: Story of Long Bay, 2 Oct., RAN Garden Island tour , 17 Oct., Oral History in the Digital Age, 19 Oct.

Correspondence accepted as read ( Laurie/Roger)

**Treasurer's Report:** Verbal report presented: Previous balance \$6667.62 . No income; single outgoing was \$100 withdrawn for Petty Cash . Current balance, \$6567.62. (Mona/Laurie)

**General Business:**

1. Paymaster's Wagon was successfully transported to site 29 Aug. Thanks emailed to GM's office for assistance rendered by Council staff. Discussion re set of steps to be installed as approach/viewing platform to wagon. Laurie gave estimate of \$ 200 if made in timber; possibilities to be investigated.

2. Council Visitor Brochure: Photograph , text, booking form were lodged, 26 Sept. (copies tabled)

3. Spring Fair/Museum opening : Little public interest (3 visitors). Museum closed midday.

4. Museum Storyboards: Descriptive storyboards have been made and installed for each building of museum complex, plus two more for Paymaster's Wagon and site of former stable building, completed but not yet permanently placed.

5. Stronger Communities Grants, Round 3: Expression of Interest with quotes/estimates/objectives of project, etc., was lodged on 9 August. Funding being sought: \$64,000.00. Notified 9 Sept our EOI was not successful.

6. Disabled Access Ramp: Secretary regretted being away and missing the day Kelly Tyson and structural engineer had inspected building (mid-August?).

Contacted K.T. by phone 21 Aug. -- Kelly wished to take some interior photographs, possibly following week? This has not happened to date.

Secretary is to contact K.T., enquire re progress.

7. Improvement to museum grounds: Front fence-line has been planted with shrubs (Westringia); thanks to Roger for carrying out this task.

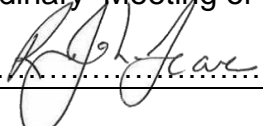
8. August Newsletter was tabled. Was issued 9 September, emailed to all on contact list. Copies placed at Council DP office, Post Office.

**Meeting closed:** . 10.50 a.m.

**Next meeting:** 1 December, 2019, 10.30 a.m.

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.......... General Manager

.......... Mayor

**ITEM NO. 15 - RIVERINA SPRAY DRIFT STAKEHOLDER GROUP MEETING MINUTES**

Council Meeting: 29 October 2019  
Report Date: 5 September 2019  
Author: Riverina Spray Drift Stakeholder Group Secretary  
File #: SC92  
Approval: Councillor Brown



**SEPTEMBER Meeting Agenda**

1-2.30pm Thursday 5 September 2019

**EPA office- Level 1 Suite 7-9, 130-140 Banna Avenue, Griffith.**

1. Welcome: Kevin Sternberg, Jeff Shaw, Craig Bretherton, Brian Bortolin, Peter McGrath, Matt Toscan, Gerry Wilcox, Iva Quarisa.
2. Apologies: Mark Groat, Neil Bull, Lachlan Danckert, Tammy Galvin, Honi Anderson.
3. Minutes July meeting:

Motion: Minutes are a true and accurate record of the July meeting.  
Moved: Craig                      Seconded: Gerry                      **CARRIED**

4. Business arising from minutes:

- Agronomist training – Oct 31/Nov1: contact the local agro companies to gauge interest. YPC, Elders, AGnVET, R&B, Landmark, Terra Ag, CGS (Hillston). Kevin can run an informal event with the Council Weeds Officers and MI/CICL using Brett Mawbey's presentation.
- **ACTION Item:** funding source. Griffith City Council \$2,500 for local events. COMPLETE awaiting notification.
- **ACTION Item:** Draft a letter to go to local businesses to sponsor SOS Riverina- to be used for specific event- Beer and Banger night, Argo Training. COMPLETE. Lead to discussion around sponsorship categories and return for sponsors.

**ACTION:** Kevin & Iva to draft up a tiered sponsorship prospectus. To be sent to rest of committee.

**ACTION:** Brian to approach Riverina Winegrape Growers to get financial support for event targeting grape growers.

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This is page 37 of 76 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

.....*[Signature]*..... General Manager                      .....*[Signature]*..... Mayor

5. General business

- Beer & Banger farmer event dates. Leeton/Narrandera, Coly, Finley, Griffith, Rankin Springs/Weethalle, Hay, Hillston/Goolgowi.  
**ACTION:** Iva to contact Brett Mawbey, Harry Pickering & Dave Farmer to select available dates.
- Iva gave update on meeting in Sydney re SOS NSW. Strategic plan is nearly complete. It was agreed that an EO would run SOS NSW. Sticking point with most funding sources is the unwillingness to fund operations. Most prefer to fund events. Regardless of this SOS NSW will be registered as an Incorporated Association with NSW Dept Fair Trading. And SOS Macquarie Valley will change their webpage and allow SOS RV to have a page.
- BOM have a Project looking to develop and test a model which can accurately forecast inversion layers in order to prevent spraying in high drift times. Perry Wiles (BOM) enquired if we would be interested in being involved. All present said yes.

**ACTION:** Iva to contact Perry Wiles and invite to speak at next meeting to progress this.

- Weeds Project. IREC is part of an Area Wide Management of Weeds Project funded by Fed Dept Agriculture- Rural R & D for Profit with Riverina being one of 3 pilot areas. SOS RV will be kept in the loop as there is symmetry with this project and preventing spray drift while controlling weeds.

6. Next meeting- Thursday 10<sup>th</sup> Oct EPA Meeting Room 1pm- 2pm.

## ITEMS FOR INFORMATION

ITEM NO.        **16 - MONTHLY CASH & INVESTMENT REPORT – SEPTEMBER 2019**

Council Meeting:	29 October 2019
Report Date:	14 October 2019
Author:	Finance Manager
File #:	SC133
Approval:	General Manager

### EXECUTIVE SUMMARY

Information report provided on cash and investments as at 30 September 2019.

### RECOMMENDATION

**That Council note the monthly Cash and Investment Report containing the bank balances and schedule of investments as at 30 September 2019.**

### BACKGROUND

**Cash at Bank:** Council's consolidated cash position (cash and investments) as at 30 September 2019 was \$32,286,630.33, with the cash at bank amount for the same period being \$1,082,399.21.

**Investments:** As at 30 September 2019, Council's total invested funds were \$31,204,231.12. Average interest rates over the reporting period were 1.76%. The bulk of Council's investments are held with Bendigo Bank (58.20%), IMB Ltd (18.80%) and ANZ (8.87%), in accordance with the guidelines and requirements of the Financial Management Regulations.

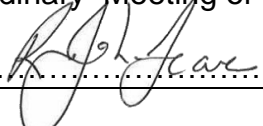
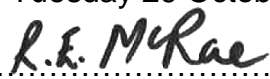
### OFFICER COMMENT

I certify that:

- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 30 September 2019;
- 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

\_\_\_\_\_  
Vicki Sutton  
Responsible Accounting Officer

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.......... General Manager        .......... Mayor

## **SUSTAINABILITY**

### **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines).
- Murrumbidgee Council Investment Policy

### **INTEGRATED PLANS**

#### **5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:**

##### Strategy 5.1.1

Provide Leadership through Ethical, Accountable and Legislative Decision Making Processes.

### **RISK MANAGEMENT**

N/A

### **CONSULTATION / ENGAGEMENT**

General Manager

### **OPTIONS**

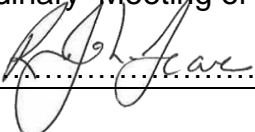
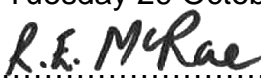
NIL

### **ATTACHMENTS**

NIL

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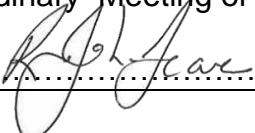

.......... General Manager      .......... Mayor

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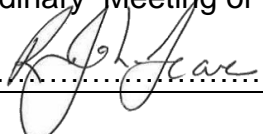
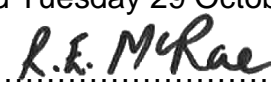
<b>STATEMENT OF BANK BALANCES</b>	<b>2019-20</b>	<b>2018-19</b>
	<b>Consolidated</b>	<b>Consolidated</b>
<b>CASH AT BANK 31 AUGUST 2019</b>	<b>2,916,485.86</b>	<b>2,302,814.14</b>
ADD - Receipts - 30 September 2019	155,752.84	719,390.33
ADD - Receipts - Bendigo Bank	1,202,661.09	797,977.16
ADD - Cancelled	0.00	0.00
ADD - Adjustments	0.00	0.00
LESS - Cheques	-4,532.27	-9,140.70
LESS - EFT - Autopay	-2,579,265.75	-1,984,077.12
LESS - Payroll	-315,954.71	-364,314.71
LESS - Emergency Services Levy	-88,405.52	
LESS - Bank Charges & Transfers	-4,501.81	-3,734.06
LESS - Loan Repayments	-7,360.10	-14,645.57
LESS - Investments	-184,953.36	-531,871.73
LESS - Visa Card Pymt	-5,008.27	-7,240.06
LESS - Fuel Card	-1,750.31	-937.32
LESS - Photocopy Rental	-768.48	-1,249.60
<b>CASH AT BANK 30 SEPTEMBER 2019</b>	<b>1,082,399.21</b>	<b>902,970.76</b>
<b>CASH AT BANK 30 SEPTEMBER 2019</b>	198,602.68	874,961.85
Bank Statements - Bendigo Bank	887,137.53	219,431.66
LESS Outstanding Deposits	-30.00	0.00
LESS Unpresented Cheques	-2,387.00	-5,553.49
LESS Outstanding Autopay	-924.00	-185,869.26
LESS Reverse Autopay	0.00	
<b>CASH AT BANK 30 SEPTEMBER 2019</b>	<b>1,082,399.21</b>	<b>902,970.76</b>
Add Investments	31,204,231.12	24,669,649.04
<b>Total Cash and Investments</b>	<b>32,286,630.33</b>	<b>25,572,619.80</b>
<b>Represented by:-</b>		
Trust Account	232,286.06	206,668.01
Water Fund	2,033,226.21	2,183,730.86
Sewer Fund	3,680,557.58	3,825,458.99
Domestic Waste Management	73,804.00	85,505.06
Unexpended Grant Funds	2,217,335.65	1,231,739.20
Plant Reserve	2,183,176.00	1,050,810.64
Employee Leave Entitlement Reserve	1,790,000.00	1,620,000.00
Infrastructure Reserve	3,455,815.00	4,713,542.69
Residential Housing Reserve	0.00	0.00
Contributions Levy Reserve	375,450.00	
New Council Implementation Fund	860,568.84	530,885.38
Stronger Communities Fund	11,493,399.46	8,275,498.95
General Fund	<b>3,891,011.53</b>	<b>1,848,780.02</b>

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.......... General Manager      .......... Mayor

<b>SCHEDULE OF INVESTMENTS</b>				
<b>30 SEPTEMBER 2019</b>				
<b>Institution</b>	<b>Amount</b>	<b>Rate</b>	<b>Matures</b>	<b>NO.</b>
IMB Ltd	306,466.65	2.45%	16-Oct-19	37/19
IMB Ltd	502,991.78	1.85%	09-Oct-19	01/20
IMB Ltd	500,000.00	1.85%	16-Aug-19	02/20
Bendigo	784,826.76	1.75%	18-Nov-19	03/20
Bendigo	1,035,616.87	1.60%	22-Nov-19	04/20
St George	541,235.10	1.85%	22-Dec-19	05/20
NAB	902,465.75	1.90%	28-Dec-19	06/20
St George	500,000.00	1.85%	03-Feb-20	07/20
IMB Ltd	702,742.47	1.70%	02-Dec-19	08/20
Suncorp	1,052,038.11	1.65%	03-Feb-20	09/20
NAB	502,527.40	1.25%	17-Dec-19	10/20
NAB	404,556.23	1.70%	27-Mar-20	11/20
St George	506,004.14	1.58%	04-Jan-20	12/20
ANZ-Les Wallis	45,438.28	1.64%	28-Dec-19	13/20
IMB Ltd	603,290.96	1.60%	06/01/20	20
IMB Ltd	515,188.07	1.85%	15/10/19	21
IMB Ltd	615,081.79	1.60%	09/01/20	24
IMB Ltd	705,983.56	1.90%	04/10/19	25
Bendigo	600,000.00	1.85%	08/10/19	26
Bendigo	800,000.00	1.60%	07/01/20	28
ANZ	1,108,473.38	1.79%	08/10/19	29
ANZ	808,702.93	1.64%	25/11/19	30
Bendigo	403,221.92	1.70%	06/11/19	34
Bendigo	602,991.78	1.85%	16/10/19	35
IMB Ltd	604,549.32	1.55%	23/01/20	36
Bendigo	3,891,955.49	2.05%	16/10/19	38
ANZ	804,512.39	1.73%	25/11/19	39
Bendigo	2,523,914.33	1.65%	16/02/20	40
Bendigo	2,101,629.45	1.85%	16/10/19	42
IMB Ltd	810,642.94	1.75%	29/10/19	44
Bendigo	5,417,183.27	2.05%	16/10/19	45
<b>Total Investments</b>	<b>31,204,231.12</b>			
Average Interest Rates	2017/18	2.32%		
Average Interest Rates	2018/19	2.39%		
Average Interest Rates	2019/20	1.76%		
<b>PERCENTAGE OF FUNDS HELD</b>				
SUNCORP	1,052,038.11	3.37%		
ANZ	2,767,126.98	8.87%		
Bendigo	18,161,339.87	58.20%		
IMB Ltd	5,866,937.54	18.80%		
NAB	1,809,549.38	5.80%		
St George	1,547,239.24	4.96%		
<b>TOTAL</b>	<b>31,204,231.12</b>	<b>100%</b>		

This is page 42 of 76 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

.......... General Manager      .......... Mayor

**ITEM NO. 17 – RATES AND ANNUAL CHARGES COLLECTION REPORT –  
SEPTEMBER 2019**

Council Meeting:	29 October 2019
Report Date:	15 October 2019
Author:	Finance Manager
File #:	SC165
Approval:	General Manager

**EXECUTIVE SUMMARY**

This report provides an update on rates and annual charges collection, showing totals for the initial levy, rebates applied, interest and legal costs incurred and total outstanding as at 30 September 2019.

**RECOMMENDATION**

**That the contents of the Rates and Annual Charges Collection Report at 30 September 2019 be noted.**

**BACKGROUND**

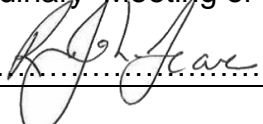

	<b>Total</b>
Arrears brought forward	\$ 485,698
Less Non Rates & Annual Charges component	\$(77,881)
<b>Amended arrears brought forward</b>	<b>\$407,817</b>
2019-2020 Levy	\$5,928,876
Less Pensioner Rebates	\$(101,079)
Interest raised to 30/9/19	\$ 8,503
Debt Recovery costs to 30/9/19	\$ 0
<b>Rates &amp; Charges to 30/9/19</b>	<b>\$ 6,244,117</b>
Amount Collected to 30/9/19	\$ (2,395,838)
<b>Total Outstanding (to 30/9/19)</b>	<b>\$3,848,279</b>

**OFFICER COMMENT**

The percentage of rates and annual charges collected as at 30 September 2019 equates to 38%.

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.......... General Manager      .......... Mayor

## **SUSTAINABILITY**

### **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Murrumbidgee Council Rates & Charges Hardship Policy

### **INTEGRATED PLANS**

#### Community Strategic Plan

5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:

5.1.1 Provide leadership through ethical accountable and legislative decision making processes.

### **RISK MANAGEMENT**

N/A

### **CONSULTATION / ENGAGEMENT**

Rates Officers

### **OPTIONS**

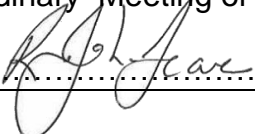
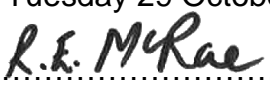
NIL

### **ATTACHMENTS**

NIL

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This is page 44 of 76 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

..... General Manager      ..... Mayor

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**ITEM NO. 18 – STRONGER COMMUNITIES FUND – SEPTEMBER 2019**

Council Meeting:	29 October 2019
Report Date:	14 October 2019
Author:	Finance Manager
File #:	SC137
Approval:	General Manager

**EXECUTIVE SUMMARY**

Council's priority projects for the Stronger Communities Fund, Rounds 1 and 2, have previously been set.

Under the terms of the Funding Deed, Council provided for grants in the amount of \$1,414,822.24 to local community organisations.

Council has also determined a further \$13,700,987.26 for the major projects component of the Stronger Communities Fund.

Interest on the unexpended component of the grant is to be included for Stronger Community Fund expenditure.

**RECOMMENDATION**

**That the contents of the report be noted.**

**BACKGROUND**

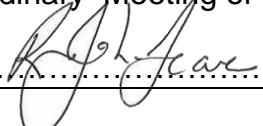

As at 30th September 2019, of the 55 community grants projects provided for, 96% are now complete. Two projects are substantially complete, with some minor works still to be undertaken. The Jerilderie Pre-School project has been deferred, with funding to be included with construction and fit out of the anticipated Jerilderie Pre-School and Long Day Care, funded from both this Fund and the Stronger Country Communities Grants.

Of the 38 major projects determined, 13 projects have been completed and a further 3 projects are nearing completion.

11 of the projects still to be commenced will be undertaken utilising additional funds received from various other sources. Plans and designs are currently being sourced for a number of these projects, and 3 projects have proceeded to tender requisitions.

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This is page 45 of 76 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

.......... General Manager      .......... Mayor

## **OFFICER COMMENT**

Subject to savings being received within any of the projects, Council has determined to provide additional funds up to \$100,000 for the Independent Living Unit project at Jerilderie. This funding, as necessary, will be provided by an interest free loan in the interim.

## **SUSTAINABILITY**

### **STATUTORY COMPLIANCE/POLICY**

Quarterly updates are required to be provided to Council, with 6 monthly reports to the Office of Local Government.

### **FINANCIAL**

Council has reinvested an amount of \$708,780.00 in interest on the unexpended grant funds into the funding pool, leaving an amount of \$42,029.00 worth of projects unfunded as at 30 September 2019.

### **INTEGRATED PLANS**

Amendment to overall project costing is required within the operational plan and delivery programmes for current and future years, based upon anticipated completion dates of projects.

### **CONSULTATION / ENGAGEMENT**

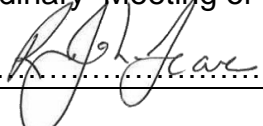
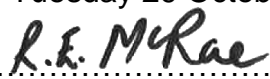
Management Group, Council and community.

### **ATTACHMENTS**

Attachment # 4: Stronger Communities Fund Grant Information at 30 September 2019

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.......... General Manager      .......... Mayor

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**ITEM NO. 19 – NEW COUNCIL IMPLEMENTATION FUND – SEPTEMBER 2019**

Council Meeting:	29 October 2019
Report Date:	14 October 2019
Author:	Finance Manager
File #:	SC59
Approval:	General Manager

**EXECUTIVE SUMMARY**

Council originally received a grant of \$5m for the purposes of funding the work to be undertaken to merge the two Councils, with an additional amount of \$1,225,000 being received for specific purposes.

This report provides an update on expenditure to date of these tied and untied New Council Implementation Funds.

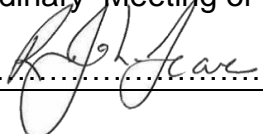
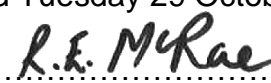
**RECOMMENDATION**

That the contents of the New Council Implementation Fund Report be noted.

**BACKGROUND**

	<b>Amended Budget</b>	<b>Expenditure (Sept 2019)</b>
PMO Staffing	\$1,400,000	\$1,600,091
Asset Management	\$330,000	\$336,300
Communications/Webpage	\$74,500	\$67,254
Information Technology	\$1,800,000	\$1,600,957
Policy Development	\$31,000	\$30,522
Human Resources (staff training and accommodation)	\$265,000	\$304,476
Marketing & Branding	\$92,500	\$92,440
Service Reviews	\$180,000	\$126,672
Signage/Uniforms/Rebranding	\$127,000	\$120,871
SCF Grant Administration	\$50,500	\$50,335
Miscellaneous	\$265,000	\$264,710
GIS Conversion Project	\$80,000	\$31,585
Integrated Telephone System	\$60,000	\$61,058
Local Representation Committee Allowances (2016/17)	\$124,500	124,118
Provision for adjustment to new Salary System during 18/19	\$120,000	\$336,251
Provision of funding for telephone tower at Bundure	\$425,000	

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.......... General Manager      .......... Mayor

	<b>Amended Budget (continued)</b>	<b>Expenditure (Sept 2019) (continued)</b>
Integrate & update LEP and DCP's	\$350,000	\$7,500
Provision of Integrated Risk Management Systems	\$150,000	
Provision of project readiness-Design briefs & estimates	\$300,000	\$209,291
<b>TOTAL</b>	<b>6,225,000</b>	<b>\$5,364,431</b>

**OFFICER COMMENT**

The PMO staffing figure should now be finalised, with the Human Resource Officer position now being funded by Council as of 1 July 2019.

Information Technology will continue to be implemented over the next 12 months. Further modules to be included within the Civica Authority V7 System include assets and customer service. The applications module has been implemented, with the operational component going live from September. Further training is scheduled in the future for Civica to Trim capabilities and first stage training for the Customer Request Module has commenced.

The majority of staff have been transferred to the new salary structure, with a small number of staff adjustments still to be finalised.

**SUSTAINABILITY**

**STATUTORY COMPLIANCE/POLICY**

Quarterly updates are required to be provided to Council with 6 monthly reports to the Office of Local Government.

**FINANCIAL**

As listed

**INTEGRATED PLANS**

Amendment to overall project costing is required within the operational plan and delivery programmes for current and future years, based upon anticipated completion dates of projects.

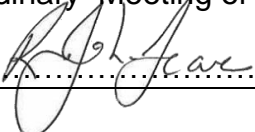
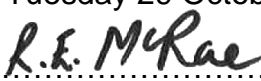
**OPTIONS**

As per the recommendation.

**ATTACHMENTS**

NIL

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.......... General Manager      .......... Mayor



## ITEM NO. 20 – LOAN BORROWINGS AS AT 30 SEPTEMBER 2019

Council Meeting:	29 October 2019
Report Date:	14 October 2019
Author:	Finance Manager
File #:	FY5
Approval:	General Manager

### EXECUTIVE SUMMARY

Information regarding the position of loan borrowings is provided for Council's information.

### RECOMMENDATION

**That the information contained in the Loan Borrowings Report be noted.**

### BACKGROUND

Loan No	Original Amount	Purpose	Outstanding At 30/9/19	Interest Rate	Repayment Per Annum	Maturity Date
161	\$200,000	Streetscape	\$ 14,283.90	8.14%	\$22,080.30	15.3.2020
162	\$295,000	Streetscape/ Cenotaph	\$ 69,660.33	7.922%	\$43,015.96	27.5.2021
Internal Loan	\$250,000	Real Estate Development	\$112,499.00	Variable	\$25,000.00 plus interest	1.4.2024

The above shows outstanding loan balances at 30 September 2019 of \$196,443.23, including internal loan from the Sewer Fund of \$112,499.00.

Interest repayments on the internal loan are calculated on the average interest earnings of Council's external investments each month.

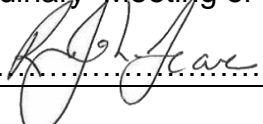

### OFFICER COMMENT

Loans numbered 161 and 162 are loans sourced by the previous Jerilderie Shire Council, being fixed term, 10 year loans, for the purpose of partially funding the capital improvements to the streetscape of Jerilderie Street, from Bolton Street to Memorial Park.

The internal loan was sourced from Sewer Funds for the purpose of partially funding the development of Wunnamurra Estate Stage 2. This loan was approved by the Minister for Local Government in pursuance of Section 410(3) and 410(4) of the Local Government Act 1993.

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.......... General Manager      .......... Mayor

## **SUSTAINABILITY**

### **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines).

### **INTEGRATED PLANS**

#### **5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:**

##### Strategy 5.1.1

Provide Leadership through Ethical, Accountable and Legislative Decision Making Processes.

### **RISK MANAGEMENT**

N/A

### **CONSULTATION / ENGAGEMENT**

General Manager

### **OPTIONS**

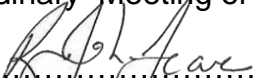
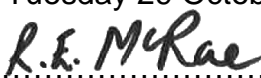
NIL

### **ATTACHMENTS**

NIL

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.......... General Manager      .......... Mayor

## ITEM NO. 21 – DROUGHT SUPPORT OFFICER – MONTHLY REPORT

Council Meeting:	29 October, 2019
Report Date:	23 October, 2019
Author:	Director Corporate & Community Services
File #:	SC136
Approval:	General Manager

### EXECUTIVE SUMMARY

The Drought Support Officer has commenced working with the three communities within the Murrumbidgee Council, and a report on her activities is below.

### RECOMMENDATION

**That the Drought Support Officer Monthly Report be noted.**

### BACKGROUND

The position of Drought Support Officer was advertised. Samantha Star was appointed to the position on 1 October, 2019. This is an update on her activities for the month of October.

#### **Drought Support Officer Monthly Update provided by Samantha Star**

*I have spoken to many in the community from all three towns and I have been led by their feedback. I have spoken to community leaders and all are very positive about what we are trying to achieve with the granted monies.*

#### **Events:**

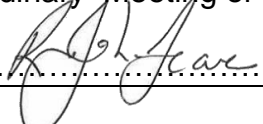
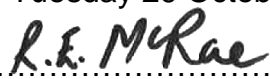
*I have secured the following dates:*

*29 November - Jerilderie Civic Hall (booked)  
5 December - Darlington Point Club (booked)  
6 December - Coleambally Town Hall (booked)*

*The events are a luncheon/grazing format for men and women in each community. There are 3 guest speakers - Active Farmers Ginny Stevens (who was the 2019 Australia Day Ambassador for Murrumbidgee Council), Amanda Mannes, Wellness Coach/Dietitian (local lady) and Alan Davies Solutions4All (Building Better Regions initiative – they had already contacted the Council prior to my commencement). He provides a presentation on how to get the best out of your business, how to get back into the workplace for men/women, and other career options. Airlie Hoskins will also be attending to promote her Rural Financial Counselling services.*

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.......... General Manager      .......... Mayor

*Rural Investment Corporation – This is the other major Federal Drought Relief Department, their main business is Drought Loans, Farm Investment Loans and they are currently working on Restocking/Replanting loans, AgriStarter Loans. All loans are 10 years, maximum \$2million low interest 3.11% which is reviewed every 6 months, first 5 years interest only no fees or charges. They will be sending a representative to all 3 events. This is an organisation that hasn't been involved greatly in the Southern Riverina at this stage so they are very keen to be part of any event to get their message out.*

*We have local caterers for the day and local ladies coming to provide and promote their businesses and to offer Pampering on the Day. I am trying to filter the funds back through the local economies by doing very grass roots local events. Also to get people away from the drought a little and learn something along the way.*

*The local Health Services will provide health checks on the day and other information relating to our local health services. Another organisation, Country Care Link, has provided some valuable information regarding transportation and accommodation options for drought affected, isolated Australians when travelling to larger centres to access health services.*

*PHN Murrumbidgee has been contacted in relation to Mental Health Workshops in our area – I have received an email informing me that our point of contact is Larah Harding who is the Empowering Our Communities Project Officer. I now will contact her to try to develop some information days. You can also apply for a grant with them to run any community events to promote mental health and wellbeing.*

*I have also spoken to Wellways, another mental health organisation servicing our area, who provide local presenters with local knowledge. Their mental health, disability and rehabilitation services bring together evidence from research with an understanding of people's lived experience – what works for them. Together, they create an environment that focuses on hope rather than illness.*

*Wellways are actually providing a guest speaker for Jerilderie on Sunday 27 October 2019, at the Football Club Fun Day, they were very accommodating at the last minute. I will be attending the event to make the relevant introductions.*

*As a result of my contact with the Jerilderie Football Club I am also trying to organise an AFL Mental Health Speaker for the Club prior to the season starting, or for their Christmas get together. AFL Victoria have a program called "Tackle Your Feelings". I have emailed them and will now follow up as there is interest in a presentation. I will include Coleambally AFL Club as well.*

*The Central Coree Hall Committee is another group that has contacted me to be involved in their end of year event. So I will be helping them in any way I can.*

*I have spoken to the Manager, Corporate & Community Services, about getting RAMHP (Rural Adversity Mental Health Program) to come into Council itself and carry out a workshop for staff and Councillors on the ways to deal with drought*

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*[Signature]* ..... General Manager      *[Signature]* ..... Mayor

affected ratepayers, residents, farmers and business owners who may be distressed. They provide information on where to access help for people who may not know where to start. They also would be very good for a community program in each town.

I made contact with the Australian Government Mobile Service Centre Bus, which was fortuitous as it was visiting Coleambally Tuesday 22 October. This has not been advertised and was not known by the Rural Financial Counsellor (who was on leave when it visited) so I took the opportunity to get the Lions to organise a BBQ to complement it on the day.

I have contacted Terry Inglis about assisting him in any way (promotion, catering) for his Small Business Bus day in Coleambally at the end of this month. It provides solutions and ideas to small businesses during these drought times.

Also the NSW Small Business Commission, who had previously made contact with Council, have been contacted by me (emailing Kiara Drinan – their advisor) and I will be speaking to her on Friday 25 October about our Council area. They wanted to know if we had any local initiatives currently being carried out. Does Council want to pursue any prior to Christmas? Other Councils are promoting #buyfromtheBush or other similar ideas. #buyfromtheBush got 10,000 followers in 4 days through social media where businesses are listed and promoted, then people from across Australia can make purchases direct to businesses.

IREC (Irrigation Research and Extension Committee) have also shown interest in collaborating on any information days within in our community. They have a far reaching network which many of our local agricultural businesses use.

I am meeting with Iva Quarisa from IREC and Keiren O'Keefe CottonInfo on Friday to see if we can collaborate on any events, possibly a Men's Agricultural Better Farming/Mental Health Day – hopefully to explore ways to improve farming methods through technology and better work practises. This may involve speakers from Rubicon, SST GPS (Jerilderie office) and Bidgee Automation, LLS (feed mixes in drought) and DPI (bore management). Local businesses will also be asked to participate to promote themselves. Also a mental health guest speaker to round off the day. The only expense would be some catering on the day.

I contacted Rural Aid Australia, who provide support services on farm, known as Farm Army and Farm Rescue along with Buy a Bale/Buy a Cow. They have an application process where you apply for the jobs you need to be completed and they send out a group of people to do them – eg fencing, shed building, general farm/car maintenance etc. They also can provide fodder or a one off payment of \$1500 for bill payments. It is not means tested, purely based on location and drought declaration. With the bill payments you simply send copies of your bills and they pay them direct to supplier up to \$1500.

*I have also spent time organising a way to contact all 3 communities. I have collated a drought email list so people can be easily reached in our community and anyone in Council can see who I have contacted if they need to get in touch with anyone.*

*Finally Mix99.7 will be visiting Coleambally for their morning show, hopefully in late November. I am working with the Media and Communications Officer to confirm dates. They are wanting to visit to promote the local Council area (businesses, events, etc). We will be the major sponsor on the day which Anne has negotiated/discussed with them. It will comprise of interviews with leaders in our community eg. Mayor McRae, Coleambally Irrigation, Chamber of Commerce, and possibly myself on drought issues or the Rural Financial Counsellor. Any suggestions by Councillors or staff would be appreciated – I will be organising a morning breakfast for the community as well.*

*I am also in contact with staff members Justin Williams, Trainee Engineer and Johann Pereira, Operations Manager in regards to the works part of the grant. It is progressing well as Johann will present in his report to Council. I have asked them to include number of contractors and workers carrying out the work as the grant requires us to report on what benefits we are providing to the economies of the community and if, and how many, jobs are being provided to locals.*

*I did see on the late news that areas were being criticised for spending the money on performers from city centres and not using local talent, as the money leaves the town with the performers. So I thought my approach using locals and at a smaller scale would be more beneficial to our community. I have passed all my ideas through the Manager Corporate & Community Services and visited all offices.*

## **OFFICER COMMENT**

The project has a short time frame, with the program to be finalised by 31 December, 2019 and the work achieved to date is to be commended.

## **SUSTAINABILITY**

### **STATUTORY COMPLIANCE/POLICY**

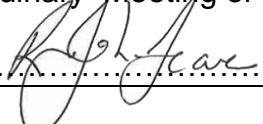
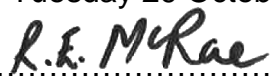
Drought Communities Programme requirements to be met, including end of project reporting.

### **FINANCIAL**

The Drought Support Officer position and project activities are fully funded through the Drought Communities Programme, a Federal Government initiative.

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.......... General Manager .......... Mayor

## **INTEGRATED PLANS**

### Community Strategic Plan

#### Strategic Theme 1: Our Community

We support all members of our Council community. We strive to ensure they feel safe and are actively and passionately involved in establishing and promoting a connected, respected Council area by facilitating equitable access to community infrastructure and services – healthcare, education and transport. The diversity of our three towns serves to create a stronger, ever evolving Murrumbidgee Community, which values its rural lifestyle as the place to work and live sustainably into the future.

Strategy 4.5: Fostering a resilient, vibrant agricultural sector

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

Local businesses and community members  
State and Federal Government agencies and services  
Non-Government agencies  
Council staff

## **OPTIONS**

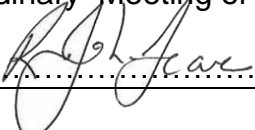
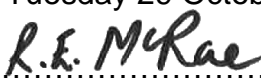
N/A

## **ATTACHMENTS**

NIL

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..... General Manager      ..... Mayor

**ITEM NO. 22 – DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATION - SEPTEMBER 2019**

Council Meeting:	29 October 2019
Report Date:	11 October 2019
Author:	Manager, Planning & Environment
File #:	SC210
Approval:	General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on Development Applications approved under delegation during the previous month.

**RECOMMENDATION**

The information contained in the Development Applications Approved under Delegation Report - September 2019 be noted.

**BACKGROUND**

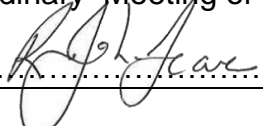

DA No.	Property Location	Description	Value	Determination Date
CDC02-19/20	23 Bluebonnet Crescent, Coleambally Lot 164 DP 237703	Shed and old shed demolition	\$20,000.00	5/09/2019
DA/CC 12-19/20	Lot 1, Short Street, Waddi 2707 Lot 1 DP 1253831	Shed	\$120,000.00	12/09/2019
DA13-19/20	Carrington Street Darlington Point Lot 1 Section 3 DP 3754	Hotel accommodation sanitary facilities, screen, deck and walkway and minor earthworks	\$15,000	20/9/19

**ATTACHMENTS**

NIL

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.......... General Manager .......... Mayor



## ITEM NO. 23 - ASSET MANAGER MONTHLY REPORT

Council Meeting:	29 October 2019
Report Date:	17 October 2019
Author:	Asset Manager
File #:	SC218
Approval:	General Manager

### BACKGROUND

To provide information generally relating to past and future actions of the Asset Manager, along with specific action items being dealt with.

### RECOMMENDATION

The information contained in the Report be noted, and:

1. Council note the MIA Zone Bushfire Management Committee Meeting Minutes, MIA District Ignition Prevention Plan and MIA District Ignition Prevention Working Group Charter;
2. Council note the Minutes of the Murrumbidgee Local Emergency Management Committee meeting;
3. Council note the Minutes of the Darlington Point Floodplain Risk Management Study and Plan - Inception Meeting

### OFFICER COMMENT

1. MIA District Bushfire Management Committee

The MIA Zone Bush Fire Management Committee (BFMC) meeting was held on Wednesday, 11 October 2019 at the MIA District Fire Control Centre Griffith.

Attached are Minutes from the MIA District BFMC and MIA District Ignition Prevention Plan and Working Group Charter. The two documents detail what strategies can be put in place by agencies on certain days of fire danger ratings - Severe, Extreme or Catastrophic.

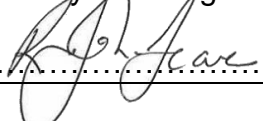

2. Murrumbidgee Local Emergency Management Committee

The Local Emergency Management Committee Meeting was held on Tuesday 8 October 2019, at the Coleambally Community Hall.

Minutes from the meeting are attached.

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.......... General Manager      .......... Mayor

### 3. Darlington Point Floodplain Risk Management Study and Plan

The Darlington Point Floodplain Management Project is now at its second stage, which is the Darlington Point Floodplain Risk Management Study and Plan.

A tender was advertised in July for this stage, with four different organisations submitting a tender, the successful tenderer being Catchment Simulation Solutions.

On Wednesday 16 October an inception meeting was held at Darlington Point Council Chambers with Darlington Point Floodplain Committee and Catchment Simulation Solutions in attendance. Minutes from the meeting are attached.

### 4. Building Maintenance Works

Works carried out for the month of October:

Gutter Cleaning	Darlington Point Council Office Jerilderie Library Youth Centre Coleambally
Dwelling Repairs	21 Barwidgee Boulevard- repair leak in shower, replace air conditioner unit
	3 Muntoora Mews- repair shower screen
Darlington Point Sewerage Treatment Works	Replace door jambs
Darlington Point Depot	Construct cage - gas bottle storage
Doctor's Surgery, Coleambally	Routine Maintenance
Coleambally Hall	Routine Maintenance
Hairdresser Shop, Darlington Point	Light fittings and repair
Coleambally Youth Hall	Complaint – fence hole
Council Office- Jerilderie	Mayor's Office - ceiling

### 5. Asset Management

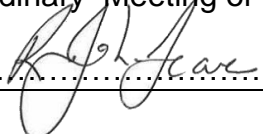
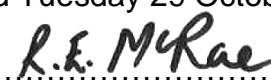
The following inspections of assets has been undertaken during the previous month:

- Footpaths- In progress
- Roads- MR321- 6 inspections  
HWY17- 4 Inspections  
Local Distributor Road Inspections- In progress
- Buildings- Level 3 in progress

We are currently upgrading defect models and inspection programs on:

- \* Buildings
- \* Levee banks
- \* Open spaces
- \* Local roads

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.......... General Manager      .......... Mayor

## 6. Work Health & Safety (WHS)

The September WHS Audit carried out by Statecover identified a number of issues at the Darlington Point Depot. Staff have already started to address these issues, including the building of safety cages for LPG gas and bunding for chemicals.

### Training

Date	Training	Number of Staff
24/10/2019	First Aid	15
8/10/2019 & 11/10/2019	Traffic Control	5
	Implement Traffic Management Plans	5
10/10/2019	Traffic Control - reaccreditation	10
	Implement Traffic Management Plans - reaccreditation	10
16/10/2019– 17/10/2019	Water Treatment Seminar	1
2/10/2019	Dangerous Dog Handling	3
17/10/2019	Working at Heights	1
21/10/2019	VOC – Grader & Roller	8

### Training Booked

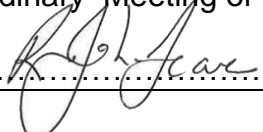
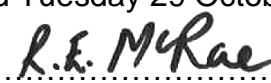
Date	Training	Number of Staff
25/10/2019	VOC – Grader & Roller	8
11/11/2019	WHS Supervisor Training	10
12/11/2019	Confined Spaces	5
11 & 12/11/2019	Chainsaw – trim and cut	14
13/11/2019	Side by Side	5
14/11/2019	Machine Hygiene	8
13/11/2019	Working Safely at Heights	4
25–29 Nov 2019	Lead Auditor and Quality Assurance Training	2

## 7. Roads & Maritime Services (RMS) Contract

RMS have offered Murrumbidgee Council a new Road Maintenance Council Contract (RMCC) to carry out maintenance work and ordered works for MR321 and HWY17. There have been some changes made from the existing contract, which Council staff are reviewing. Further discussions will be undertaken about what approach Council should take in regard to the new contract. A reply needs to be provided to RMS by 8 November 2019 regarding any issues and also Council's intention in regard to the new contract.

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.......... General Manager      .......... Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

### **Theme 3: Infrastructure**

#### **3.4 Maintaining and Improving Transport Infrastructure**

Strategy 3.4.4 - Maintain local, regional and state roads and bridges in accordance with Councils' asset management plan

Action 3.4.4.3 Deliver the annual RMS contract works to a standard that consistently meets the contract requirements

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

N/A

## **OPTION**

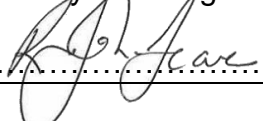

N/A

## **ATTACHMENTS**

- Attachment # 5: MIA District Ignition Prevention Working Group Charter
- Attachment # 6: MIA District Ignition Prevention Plan
- Attachment # 7: Minutes from the MIA District Bush Fire Management Committee Meeting
- Attachment # 8: Murrumbidgee Local Emergency Management Committee Minutes
- Attachment # 9: Darlington Point Floodplain Risk Management Study and Plan – Inception Meeting Minutes

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This is page 60 of 76 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

.......... General Manager      .......... Mayor

**ITEM NO. 24 - BIOSECURITY / SALEYARDS / TRUCKWASH / STOCK CONTROL – OCTOBER 2019**

Council Meeting:	29 October 2019
Report Date:	11 October 2019
Author:	Biosecurity Officers
File #:	SC92
Approval:	Manager, Planning & Environment

**EXECUTIVE SUMMARY**

Information report provided to Council on activities of the Biosecurity Officers during the previous month.

**RECOMMENDATION**

**The information contained in the Biosecurity, Saleyards, Truckwash and Stock Control Report be noted.**

**BACKGROUND**

**Jerilderie:**

***Weeds***

- Attended Henty Field Day, working out of weeds shed, a component of the Weeds Action Program;
- Completed Horehound spraying on Newell Highway;
- Horehound sprayed on local roads;
- Road shoulders treated on Boerema, Hardy and Four Corners Roads.

***Truck Wash***

- Cleaned pit and filters prior to sheep sale.

***Stock Control***

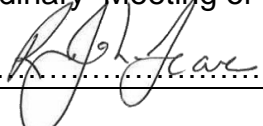

- Nil

***Saleyards***

- Most jobs completed, watering ongoing, rest of issues to be completed in the week leading into sheep sale - expecting somewhere between 12,000 – 18,000 head.

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## **Coleambally and Darlington Point:**

### **Weeds**

- Attended Henty Field Day, working out of weeds shed, a component of the Weeds Action Program;
- Road shoulders sprayed, including Morundah Road, Prickly Road, Ringwood Road, Main Canal Road, Donald Ross Drive, Rosewood Road, Conargo Road, Whitton Road, Bencubbin Avenue, Eulo Road and Bull Road;
- Sprayed Asset Protection Zones at Darlington Point and Coleambally;
- Sprayed storm water drains around Darlington Point and Coleambally;
- Sprayed Ovals 1, 2, 3 at Coleambally;
- Inspection of red guide posts at Sturt Highway (8) , Main Canal Road (2) , Morely Road (2), Four Corners Road (1), Conargo Road (1), MR 321 (3);
- 4 High Risk Pathway property inspections;
- 11 private property inspections;
- Boxthorn sprayed on Old Morundah Road, Yamma Road, Reserves north and south of Coleambally, North Boundary Road, Morundah Road, Prickly Road;
- Prickly Pear sprayed around Darlington Point.

### **Stock Control**

- Sheep on MR321 at Darlington Point, owner notified and stock returned.

### **Training**

- First Aid and Traffic Control Training undertaken by Iain Stuckings

## **INTEGRATED PLANS**

Strategy 2.6.2 Educate and inform the community on weed management:

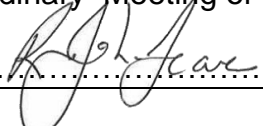
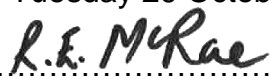
- Action 2.6.2.1 Promote biosecurity and weed management reduction through Council's weed management program;
- Action 2.6.2.1 Undertake inspections of rural properties to identify the existence of noxious weeds, advise and monitor for weed control;
- Action 2.6.2.3 Undertake weekly infestations inspections on Council and State controlled land (including roads) and implement eradication measures.

## **ATTACHMENTS**

NIL

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.......... General Manager      .......... Mayor

**ITEM NO. 25 - WORKS IN PROGRESS 18/09/2019 to 18/10/2019**

Council Meeting:	29 October 2019
Report Date:	18 October 2019
Author:	Johann Pereira and William Wade, Operations Managers
File #:	SC218
Approval:	General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on Works in Progress during the period 18 September to 18 October 2019.

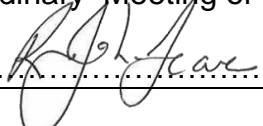

**RECOMMENDATION**

The information contained in the Works in Progress Report be noted.

**BACKGROUND****WORKS COMPLETED IN PERIOD**

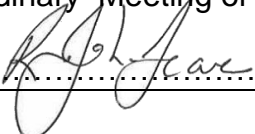

		Budgeted (\$)	Actual Cost (\$)	Funding Source
<b>Regional Roads</b>	Guideposts installed			
RR552 – Conargo Road				
RR564 – Berrigan Road				
RR323 – Oaklands Road				
RR59 – Urana Road				
RR596 – Morundah Road				
RR356 – Berrigan Oaklands Road	Trees removed on the Old Corowa Rd intersection as they were blocking line of sight.			
RR183 – Whitton Road	Roadside vegetation slashed.			
Carrathool Road	Tar patching on various segments. Roadside vegetation control			
<b>MR321 – Kidman Way</b>	Tar patching on various segments. Roadside vegetation control. Abandoned vehicle removed.			

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<b>H17 – Newell Highway</b>	Rubbish collection. Roadside vegetation control at Waddi intersection. Spraying of roadside vegetation.			
<b>Local Road Maintenance</b>	Grader Maintenance: <ul style="list-style-type: none"> <li>• Gaston Road – 4km</li> <li>• Hardy Road – 5km</li> <li>• Old Morundah Road – 4km</li> <li>• Boerema Road – 3km</li> <li>• Peet Road – 2km</li> <li>• Hunter Road – 2km</li> <li>• Harveys Well Road – 18km</li> <li>• Telephone Gate Road – 5km</li> <li>• McLennons Bore Rd – 5km</li> </ul>			
	Roadside vegetation control: <ul style="list-style-type: none"> <li>• Bencubbin Avenue</li> <li>• Anderson Road</li> <li>• Bull Road</li> <li>• Eulo Road</li> <li>• Main Canal Road</li> <li>• Channel Nine Road</li> <li>• Morundah Road</li> <li>• McDonalds Road</li> <li>• Graham Road</li> </ul>			
	Road signage and guide posts replaced Bull Road, Steel Road, Four Corners Road			
<b>Construction</b>	To commence November 2019			
<b>Resheeting</b>	Four Corners Road - 100mm gravel/road base added to existing surface for 4.2km.	115,000	12,987	
	Graham Road – 100mm gravel/road base added to existing surface, 7m width, 10.65km length.	230,000	121,448	
<b>Town Streets</b>	<b>Darlington Point:</b> Roadside vegetation control throughout town. Tar patching throughout town streets. <b>Coleambally:</b> Town streets swept by street cleaner.			
<b>Resealing Programme</b>	To commence November 2019			
<b>Town Maintenance</b>	<b>Darlington Point:</b> Vegetation control on asset protection zones around town. Fire breaks around town slashed.			

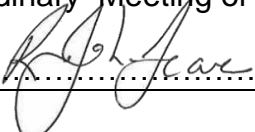
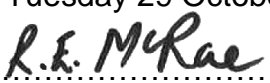
This is page 64 of 76 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 29 October 2019.

.......... General Manager      .......... Mayor



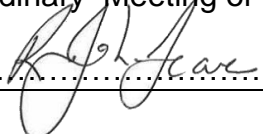
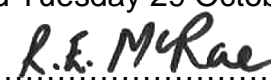
	Abandoned vehicle removed from the National Park along the river.			
	<p><b>Coleambally:</b></p> <p>Vegetation control on asset protection zones around Coleambally.</p> <p>Vehicles removed from Coleambally Pony Club following Rural Fire Service exercise and taken to landfill.</p>			
<b>Parks and Gardens</b>	<p>Parks and gardens maintained throughout Jerilderie, Coleambally and Darlington Point.</p> <p>An inspection was conducted on all sprinklers throughout Jerilderie. 14 sprinkler heads were found to be defective and replaced. 2 defective filter boxes have also been ordered for replacement.</p>			
<b>Water &amp; Sewerage</b>	<p><b>Darlington Point:</b></p> <p>Water main breakage repaired behind medical centre. A length of 6m was removed and replaced.</p> <p>Water main flushing completed to clean the water mains of any dirt, debris, iron and manganese build-ups and dirty water.</p> <p>Darlington Point bore returned to site and installed after being serviced.</p>			
	<p><b>Coleambally:</b></p> <p>One (1) sewerage pump station choke cleared.</p> <p>Coleambally bore returned to site and installed after being serviced.</p>			
	<p><b>Jerilderie:</b></p> <p>500m utility realignment from O'Neill Street to Brown Street to provide clear access for TfNSW to rehabilitate the main street in the future.</p> <p>Connection of 500kL filtered water reservoir, Nowranie Street.</p>	140,000	25,774	TfNSW
		31,000	18,383	Council

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 ..... General Manager
  ..... Mayor

<b>Concreting</b>	Construction of 490m footpath on Bellbird Street and 85m on Sandpiper Street by Jason Wharton.	94,875	93,000 (final)	Drought Funding
	Reconstruction of 190m footpath, Bolton Street, by Alan Price.	53,350	49,160 (final)	50/50 TfNSW & Council
<b>Fabricating</b>	<b>Darlington Point:</b>			
	CWA Park – Steve Fattore engaged to fabricate shade structure over swings and replace picnic table.	35,900	TBC	Drought Funding
	Lion's Park - Steve Fattore engaged to fabricate 3 structures over picnic tables and BBQ	32,000	TBC	Drought Funding
	Adrian Douglas Park – Steve Fattore engaged to replace new tables/chairs, with new shade structure	22,500	TBC	Drought Funding
	Figtree Park – Steve Fattore engaged to replace picnic benches and install shade structures.	30,200	TBC	Drought Funding
	<b>Jerilderie:</b>			
	South Coree Hall – Brad Belling engaged to fabricate shade structure over equipment.	24,000	TBC	Drought Funding
	Monash Park – Brad Belling and Mark Anthony engaged to install seating (25) and fabricate fence rails (25).	37,000	TBC	Drought Funding
	Rubbish bins and tree guards – Mark Anthony engaged and fabrication underway.	40,000	TBC	Drought Funding
	Jerilderie Lake Seating – Kevin A'vard engaged.	12,000	TBC	Drought Funding
	Old RSL/Bakery Lawn Areas – Kevin A'vard engaged. Picnic tables and one shade structure.	20,200	TBC	Drought Funding
<b>Other Works</b>	Traffic control carried out in Darlington Pont for Essential Energy to replace a power pole damaged by a car.			

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 ..... General Manager
  ..... Mayor

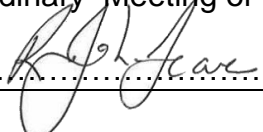
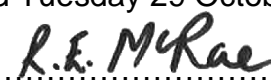
## OTHER ITEMS

<b>Darlington Point Cemetery</b>	The trees along the front fence line of the cemetery were removed. The planting of new trees has commenced and a new irrigation system is being installed.			
<b>Darlington Point Sewerage Treatment Plant</b>	Two of the sewerage settling ponds have been cleaned out. The sides have been relined with new material and erosion protection is being installed.	50,000		
<b>Integrated Water Cycle Management Plans</b>	Proposals for IWCM Plans have been received from Hunter H2O and NSW Public Works. The proposals are currently being reviewed by NSW DPI Water to ensure they capture the correct data and define the future needs of the Council.			

## UPCOMING WORKS

		Budgeted (\$)	Funding Source
<b>Local Road Maintenance</b>	All roads within the bus routes to be maintenance graded. Tar patching throughout towns.		
<b>RR596 Morundah Road</b>	Construction to widen shoulders on each side of Segment 28 – 2.61km and Segment 29 – 2.34km. Formation to increase from 5.7m to 10m. Sealed travel way to increase from 5.7m to 8m.	400,000	50/50 TfNSW & Council
<b>Regional Roads</b>	Roadside vegetation control after recent rain events.		
<b>H17 – Newell Highway</b>	Continuing utility realignment works.	140,000	TfNSW
<b>MR321 – Kidman Way</b>	Roadside vegetation to be slashed.		
<b>Parks &amp; Gardens</b>	Automation of Luke Park (Jerilderie) sprinkler system	14,500	Council
<b>Water &amp; Sewerage</b>	Flushing of water mains throughout Coleambally.		

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  ..... Mayor

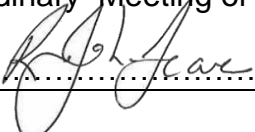
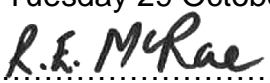
	Jerilderie Water Treatment Plant – (1) Replace filter gravel and sand with sizes and depths as designed; (2) Flush existing underdrains to remove sand and impurities; (3) Convert filter operation from rising level control to constant level control to avoid floc damage; (4) Automate backwash flow control.	150,000	TBC
<b>Concreting Works</b>	Jerilderie Street, Jerilderie – 280m new footpath construction from O'Neill St to Caltex - Jason Wharton.	56,000	Drought Funding
	McAlister Street, Darlington Point – 110m new footpath construction from existing footpath to park entrance - Jason Wharton.	18,150	Drought Funding
	Barwidgee Blvd, Darlington Point – 200m new footpath construction from existing footpath. Jason Wharton.	36,900	Drought Funding
	Jerilderie Street, Jerilderie – 50m reconstruction of K&C near bakery - Jason Wharton.	10,500	Drought Funding
	De Mamiel Street, Darlington Point – 90m reconstruction of K&C from club entrance - Jason Wharton.	18,900	Drought Funding

## **ATTACHMENTS**

NIL

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  ..... Mayor

## CONFIDENTIAL ITEMS

**ITEM NO. 26 – TENDER 11-2020 – ALTERATIONS AND ADDITIONS TO EXISTING TOILET/AMENITIES BUILDING AT DARLINGTON POINT OVAL, KING STREET, DARLINGTON POINT**

Council Meeting:	29 October 2019
Report Date:	16 October 2019
Author:	General Manager
File #:	SC250
Approval:	General Manager

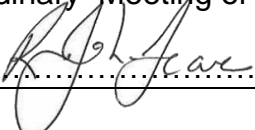
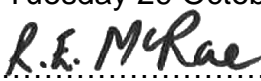
### RECOMMENDATION

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as confidential in accordance with Section 10A (2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:-

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
  - i. Prejudice the commercial position of the person who supplied it;
  - iii. Reveal a trade secret.

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# CONFIDENTIAL ITEMS

## ITEM NO. 27 – STRATEGIC ACQUISITION OF LAND

Council Meeting:	29 October 2019
Report Date:	9 October 2019
Author:	Manager Planning & Environment, Manager Corporate & Community Services
File #:	SC87
Approval:	General Manager

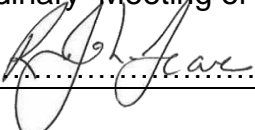
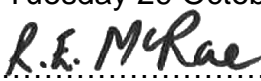
### RECOMMENDATION

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- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
- (d) commercial information of a confidential nature that would, if disclosed:
  - ii. Confer a commercial advantage on a competitor of the Council;
  - iii. Reveal a trade secret.

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..... General Manager      ..... Mayor