

**GENERAL MANAGER'S REPORTS TO COUNCIL MEETING
TO BE HELD TUESDAY 24 OCTOBER 2017**

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General Manager

Administrator

ITEMS FOR DECISION

ITEM NO. 1 - OFFICE CLOSURE – CHRISTMAS / NEW YEAR
FILE: 03.11
FROM: GENERAL MANAGER

The former Jerilderie and Murrumbidgee Shire Council Administrative Offices have traditionally been closed between Christmas and New Year.

In 2016, all internal staff were granted 3.5 days special leave in lieu in recognition of the unpaid overtime worked throughout the year.

This year, Christmas Day falls on Monday 25 December, and additional public holidays have been declared for Tuesday 26 December 2017 and Monday 1 January 2018.

In keeping with this tradition, closure of the office is suggested from 12 noon, Friday 22 December 2017 with the office to re-open 8.30am on Tuesday 2 January 2018, a total of 3 1/2 working days special leave.

RECOMMENDATION

Murrumbidgee Council Administrative Offices be closed for the Christmas/New Year period from 12 noon, Friday 22 December 2017 to re-open 8.30am Tuesday 2 January 2018, and that the internal staff be granted 3.5 days special leave in lieu of unpaid overtime.

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ITEM NO. 2 - ESTABLISHMENT OF MURRUMBIDGEE TOURISM
COMMITTEE
FILE: 01.06
FROM: GENERAL MANAGER

Background

In the immediate past, Murrumbidgee Council area has been well served by strong representation in Regional Tourism Organisations and industry initiatives, including participation by Cr McRae and myself on initiatives such as Riverina Regional Tourism, the Newell Highway Promotions Committee, the Kidman Way Committee, and Ned Kelly Touring Route.

The position of Economic, Tourism and Community Development Manager was created in late 2016 with a view to undertaking representation on various tourism committees, including a specific remit to assess and inform Council on a structure for the development of a stronger tourism industry within the Murrumbidgee Council area. The position commenced in December 2016 with a view to recommendations on local structure being made early in 2018.

The establishment of this local position complements structural change in the delivery of State Government funded tourism services. Destination Networks (DNs) have replaced the Regional Tourism Organisation (RTO) structure which was represented in the Council area by Riverina Regional Tourism, with Cr McRae as the Murrumbidgee designated representative and Board member.

At the September 2017 meeting of Council, Cr Chirgwin requested a report be tabled for the establishment of a dedicated Murrumbidgee Tourism Committee.


This report updates Council on State Government lead industry restructure and informs prospects for a local industry structure that leverages off the overall State and national framework for tourism development, and provides advice on a Murrumbidgee Tourism Committee.

Situation

A Tourism Advisory Committee to inform and strengthen the value of tourism to the local and regional economy is an essential component in economic development. The composition, remit, and timing for a Murrumbidgee Committee can be aligned to activities currently occurring at local, regional and State level.

Restructure & NSW Government Lead Initiatives: The NSW Government on 6 July, 2016 announced it would invest \$43 million over four years in a major overhaul to the way regional and rural areas attract visitors, including the creation of six new Destination Networks throughout NSW. These Destination Networks (DNs) were funded by the State Government to replace the Regional Tourism Organisation (RTO) structure. In the Murrumbidgee Council area, Riverina Regional Tourism

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moved to remain in place to ensure any transition did not adversely affect the region. Riverina Regional Tourism has subsequently rebranded as Thrive Riverina, refocussing efforts on managing the Taste Riverina events, and planning to continue as a regional focussed body with a specific marketing remit. Cr McRae has completed the allowable tenure as a Board member for the RTO. Member Councils continued funding to Thrive for a twelve month period. Members are:

- Bland Shire Council
- Carrathool Shire Council
- Cootamundra-Gundagai Regional Council
- Griffith City Council
- Junee Shire Council
- Leeton Shire Council
- Lockhart Shire Council
- Murrumbidgee Council
- Narrandera Shire Council
- Temora Shire Council

The Destination NSW restructure has seen the establishment of Destination Riverina Murray as the peak regional conduit to Government. The appointment of Chair, Genevieve Fleming, occurred in early 2017. This was followed by recent appointment of an Executive Officer Richie Robinson, and in the past month a Business Development Officer, with the office located in Wagga Wagga. The implementation time-frame for establishment of the Destination Networks was extended, delaying the review of the Destination Management Plan (DMP), which represents the primary strategic planning tool for visitor industry development, marketing and access to funding.

DNSW funding streams available through the Network include two streams:

- Regional Cooperative Tourism Marketing Program (Applicants must provide a minimum of \$100,000 /maximum of \$500,000 cash upfront to be eligible for a \$ for \$ subsidy controlled by consultants appointed by DNSW)
- Regional Tourism Product Development Program (Between \$15,000-\$150,000 matched \$ for \$ by eligible organisations)

Destination Management Planning: The Tourism industry is resource hungry in terms of marketing and product development. State and Australian Governments have a vested interest in assisting the industry which has a high multiplier effect in terms of economic yield. The Destination Management Plan (DMP) is a vital tool used by Government to inform tourism investment and planning. In September 2017 Urban Enterprises was appointed to undertake a review of the Riverina Murray DMP. The consultation process will commence in early November. Alignment with the DMP is essential in terms of Local Government and private enterprise access to State and Australian Government funding for most tourism related infrastructure and marketing initiatives.

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Strategic Planning at a Local Level: It is proposed to construct a Murrumbidgee Tourism Plan following finalisation of the Destination Riverina Murray DMP. One-on-one discussions and group meetings between operators, tourism related businesses, event committees and the Economic Tourism and Community Development Manager, have occurred over recent months. Three industry nominations from Murrumbidgee Council area have been made for inclusion in the DMP review process. An Operator/Industry and a separate Local Government workshop, will be conducted on 1 November in Griffith by Urban Enterprises. The DMP will be finalised over coming weeks.

The State Government is also conducting a mid-term review of the Visitor Economy Industry Action Plan. This presents Council and stakeholders with the opportunity to advocate for better access to assistance by rural and regional stakeholders. We are currently disadvantaged by the high buy-in for co-operative marketing, and the metrics used to assess business cases for funding. (Current policy and processes tend to be skewed away from the traditional rural 'drive/caravan and camping segments that are the lifeblood of rural tourism, towards international and high yield segments that seek capital city, coastal, wine and food region experiences).

Ned Kelly Product Review & Planning: The Ned Kelly Touring Route initiative which has prospects to bring visitors into the region via Jerilderie, has languished somewhat over recent years. A review is incorporated into a current Victorian industry planning process funded by Victorian stakeholders. This is also being conducted by Urban Enterprises. The review may spark interest and planning that has direct relevance to Jerilderie and Murrumbidgee operators. Findings could be incorporated into the Murrumbidgee Tourism Plan.

Murrumbidgee Tourism Planning: Given the industry situation analysis as above, it is proposed a local Murrumbidgee Tourism Plan 2018-2021 will be developed as a consultative process, with input from local industry, and alignment to the upcoming Destination Management Plan, and State Government review processes, and any opportunities arising from the Victorian Ned Kelly connection. Completion date for a Murrumbidgee Plan is estimated as February/March 2018.

Action

Planning and management for tourism involves a collaboration of operators, industry, Local Government, State and Australian Government, and community. The role of Local Government in tourism destinations is to support, facilitate, and help build the capacity of the local tourism industry - to ensure the industry is sustainable, makes a high contribution to the local economy, and positively contributes to the wellbeing of the residents and the environment.

Investment in tourism, marketing collateral and the level of industry knowledge and related marketing skills (including digital enterprise/social media marketing) is comparatively low across the Murrumbidgee Council area. This places greater weight on Council to work closely with State Government on product development, co-operative marketing, and skill development projects.

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.....General ManagerAdministrator

One of the key directions for the proposed Murrumbidgee Tourism Plan will be Strategic Destination Management and Skill Development. The Plan will articulate actions to assist Council lead and foster a strategic and cooperative approach to tourism development in partnership with operators, business and community - in alignment with and building on the Regional Destination Management Plans for Riverina Murray and Destination Outback (Kidman Way), with the Ned Kelly Touring Route (Victoria policy and operators).

The establishment of an Advisory Committee will be a fundamental plank in the Murrumbidgee Tourism Plan. Given the business commitment and hands on nature of most operators, and the comparative skill level across the region, it is proposed that a Tourism Advisory Committee be structured in the first instance with the following recommendations:

Murrumbidgee Tourism Advisory Committee Establishment & Tourism Planning Phase

- Workshops and one-on-one discussion be continued through the Economic Tourism and Community Development Manager to inform the development, implementation and review of Council and DNSW tourism priorities, including the Tourism Destination Management Plan and Council's corporate plans.
- A DRAFT Murrumbidgee Tourism Plan be prepared, with completion recommended as February/March 2018. (The suggested timeframe allows for up to date 2017 ABS and Tourism Research Australia data/alignment with DSNW Destination Management Plans and the findings of the current mid-term review of the Visitor Economy Action Plan).
- A Murrumbidgee Tourism Advisory Committee will be formed in February 2018 - allowing time for Destination Management Plans and the new DNSW structure to be bedded down and functioning.
- It is recommended the Murrumbidgee Tourism Advisory Committee (MTAC) shall function in the first twelve months as a non-delegated advisory and working group. This allows time to bring operators on board in a comfortable and non-pressured environment.
- Guidelines will be drafted to ensure the Tourism Advisory Committee can advise and support Council regarding tourism issues and make recommendations to Council, as appropriate.
- The networks and expertise of Cr McRae, with support from another Councillor, be used to assist in the conduct of Tourism Planning and Advisory Committee establishment.

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.....General Manager

.....Administrator

RECOMMENDATION

That:

- Cr Ruth McRae and another Councillor be nominated to assist in the development of a Murrumbidgee Tourism Plan and the establishment of a Tourism Advisory Committee;
- A Murrumbidgee Tourism Plan be prepared, with completion recommended as February/March 2018;
- A Murrumbidgee Tourism Advisory Committee be formed in February 2018, with input to the Committee membership overseen by Cr McRae and the nominated Councillor.

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Craig Owen General Manager Administrator

ITEM NO. 3 - TOWN ENTRANCE SIGNS

FILE: 04.54

FROM: ASSISTANT GENERAL MANAGER, INFRASTRUCTURE AND ENVIRONMENT

Background:

The entrances to the Murrumbidgee Council area are declared through signs on the Newell and Sturt Highways, the Kidman Way, and Deniliquin/Conargo Rd etc. These entranceway signs feature the Murrumbidgee Council logo, and comply with State legislation and relevant road signing specifications. Legislation: Environmental Planning and Assessment Act 1979; - Local Government Act 1993; - Roads Act 1993; and - State Environmental Planning Policy No. 64 Advertising and Signage (SEPP 64) In addition, all signs must comply with Australian Standard AS1743: Road Signs Specifications.

In addition to Council area signing, town entranceway signing is a means of promoting township identity, increasing civic pride and positioning tourism assets to visitors within the designated Local Government area.

In the Murrumbidgee townships of Coleambally and Jerilderie, town entranceway signing reflects the unique identity, heritage and culture of the communities. There is considerable investment and 'ownership' in the existing entranceway signing by the individual townships:



- The Coleambally entranceway features major steel sculptures of the Brolga. The town sign for Coleambally features an irrigation turbine sited adjacent to a low feature wall with blue background and steel writing. The sign is in need of 'freshening up' as the paint has faded;

- The Jerilderie entrance way signing was commissioned through NSW sign specialists Danthonia, and features low brick and stone walls, with the town name complemented by a raised quill pen. The signs promote the Ned Kelly Jerilderie Letter written by the infamous outlaw in 1879.



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Chris Quirk General ManagerAdministrator

http://www.danthonia.com.au/media/PDF_Documents/Local%20Government%20Signage%20Catalogue.pdf

Another signage manufacturer is Cunneen Signs, who have been manufacturing and installing a huge range of signs for Councils throughout NSW and Australia since 1971:

<http://www.cunneen.com.au/councils-local-governments.html>



The entranceways at Darlington Point are marked by a utilitarian sign that states the town name. This is a missed opportunity for building civic pride and visitor promotion.

Darlington Point Town Life Committee (a s355 Committee of Council) has requested town entranceway signs that reflect a positive image and promote the township, be designed and placed on the major entrances to their community. At the September 2017 Council meeting, it was agreed that town signing for Darlington Point be referred to

Council officers for investigation as a matter of high priority.

Situation

The Darlington Point Town Life Committee has requested Council facilitate entranceway signing into the township. Desktop research and contact with signing companies specialised in town entranceway signs indicates a plethora of design options, with an indicative price range from \$12,000 to \$50,000 upwards per sign.

Examples are supplied:



width: 1800mm x 1400mm
\$21,800 + GST (single-sided)

width: 1800mm x 2400mm
\$31,775 + GST (single-sided)

Danthonia's signage:

Quality
Danthonia uses the highest quality materials. All signs are made from high quality materials. All signs are made from high quality materials. All signs are made from high quality materials.

Guaranteed
We provide parts. But we don't provide parts. We provide parts. But we don't provide parts. We provide parts. But we don't provide parts.

Best value for money
Danthonia's signs are custom designed and manufactured for your business. All signs are custom designed and manufactured for your business. All signs are custom designed and manufactured for your business.

info@danthonia.com.au
1800 552 700 • www.danthonia.com.au



width: 2350mm x 2500mm
\$17,700 + GST (single-sided)

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Chris Quigley

General Manager

Administrator



size: 5965mm x 3500mm
\$43,395 +GST (single-sided)

size: 1950mm x 3125mm
\$14,200 +GST (single-sided; incl. frangible hardware)

size: 2530mm x 7800mm
\$30,915 +GST (single-sided; incl. frangible hardware)

main monument: 1000mm x 6000mm
\$10,789 +GST (single-sided; incl. frangible hardware)

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width: 1800mm/post height: 4200mm
\$18,917 +GST (double-sided)

width: 2135mm/post height: 3000mm
\$12,429 +GST (single-sided; incl. frangible hardware)

width: 1720mm/post height: 2300mm
\$8,316 +GST (single-sided; incl. frangible hardware)

width: 2000mm/post height: 4000mm
\$14,126 +GST (single-sided; incl. frangible hardware)

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In an ideal branding exercise, it could be best practice to have a consistent theme/style guide for all towns across the designated Local Government area, to reinforce the Council brand and signify community of interest. However, given the existing individualised infrastructure/signs/treatments in Coleambally and Jerilderie this may not be easy/aesthetically pleasing. It may be possible to retrospectively embellish existing entranceway signing with a cutdown rendition of Council branding eg attach a fibreglass four coloured replica of the Murrumbidgee symbol in a corner of the existing signs.

It is proposed that entranceway signing/treatments to Darlington Point that reflect the unique individual flavour of the town's cultural, heritage and environmental assets be developed and facilitated. This should include a coloured rendition of the Council symbol.

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Erin Quinn

General Manager

Administrator

Action:

It is proposed to consult with the Darlington Point Town Life Committee as the prime conduit for community consultation in the development of entranceway signs that position the township as a vibrant and unique township within the Murrumbidgee Council area. Signing will be designed and placed to meet all relevant planning and regulatory specifications. Based on current market research an allocation up to \$80,000 is requested for three signs (2 x Kidman Way/1x Sturt Highway/Hay Rd.)

Further to this, refurbishment of the blue and stainless steel Coleambally town sign be undertaken as a matter of high urgency. Subject to specialist advice/costing, this should be completed using specialist paint/contractors, and include polishing stainless lettering.

RECOMMENDATION

That Council:

- Consult with the Darlington Point Town Life committee to inform the design and construction of entranceway signs that are compliant with all relevant legislation and regulation as a matter of priority;
- Approve an amount up to \$80,000 for the town entranceway signs at Darlington Point;
- Refer the refurbishment of the Coleambally sign to Council officers as a matter of priority.

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.....General ManagerAdministrator

ITEM NO. 4 - ST PETER'S SCHOOL, COLEAMBALLY-BUS BAY FOR STUDENT PICK UP

FILE: 06.09

FROM: ASSISTANT GENERAL MANAGER, INFRASTRUCTURE & ENVIRONMENT

Background

St Peter's School, Coleambally requires a bus bay for bus access pick up and drop off (attachment # 1). The buses currently use the roadway that is Currawong Crescent, which is only 8m wide, therefore not allowing for safe traffic and pedestrian movements. A simple risk assessment and site visit during school pick up and drop off times confirms that it is only a matter of time before someone is injured or worse.

The bus bay has a total length of 30m between the existing School access points for emergency service vehicles and parent drop off and pickup zones. The bus bay will be approximately 31m long and 3.1m wide, with 6m draw in and draw out lengths, making an area of approximately 75m². This therefore is not compliant to a standard bus bay, although a standard bus of 18m will be able to use this bus bay.

The footpath will need to be reconstructed between the bus bay and the fence, with a 2m shared pathway. The proposed new footpath will need cross fall toward Currawong Crescent at a maximum of 2% to drain the proposed new footpath and stop water entering the school. This bus bay will also need cross fall toward Currawong Crescent of a minimum of 3% to drain the proposed new footpath and bus bay. A dish drain will need to be constructed between the bus bay and the existing Currawong Crescent to allow for continued water drainage, along where the existing kerb is now.

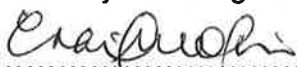
Issues

The scope of works includes as follows:

- Supply of labour, plant, form work and materials;
- Pedestrian Control and Movement Plans;
- Removal and disposal of existing footpath and kerb as instructed by Principal;
- Cut, filling and boxing out of sub-grade to conform to the required specifications;
- Supply of sub-grade fill material to achieve the design specifications;
- Backfill surplus materials on site as instructed by Principal.

Description of Footpath Works	St Peters Bus Bay
Essential Project Requirement	Outside School Hours
Essential Date of Completion	To be confirmed

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General Manager

Administrator

Sustainability/Legislative Provisions

N/A

Financial Consideration

The cost of works has been estimated to be \$60,000. The works can be funded from \$1.2m road reserves budget as of 30/06/2018.

Options

1. Approve proposed project and allocate \$60,000 for the local roads construction;
2. Not approve proposed project.

RECOMMENDATION

The proposed bus bay project be approved and Council allocate \$60,000 for the local roads construction from the Infrastructure Reserve North.

ITEM NO. 5 - RATES & CHARGES COLLECTION, SEPTEMBER 2017
FILE: 05.33.02
FROM: ASSISTANT GENERAL MANAGER, CORPORATE & COMMUNITY SERVICES

Rates and Charges Collection as at September, 2017

This report provides Council with a monthly update on rates and charges collection, showing totals for the initial levy, rebates applied, interest and legal costs incurred and total outstanding for the financial year.

	Jerilderie	Murrumbidgee	Total
2017/18 Levy	\$ 2,832,619	\$ 2,724,258	\$ 5,556,877
Less Pensioner Rebates	\$ 43,824	\$ 54,557	\$ 98,381
Net 2017/18 Levy	\$ 2,788,795	\$ 2,669,701	\$ 5,458,496
Amount Collected to 30/09/17	\$ 1,144,497	\$ 1,028,195	\$ 2,172,692
2017/2018 Rates to be collected	\$ 1,644,298	\$ 1,641,506	\$ 3,285,804
Current Interest	\$ 5,083	\$ 8,310	\$ 13,393
Arrears (b/f rates + interest)	\$ 275,967	\$ 192,807	\$ 468,774
Debt Recovery Expenses	\$ 65	\$ 316	\$ 381
Total Outstanding (to 30 September 2017)	\$ 1,925,413	\$ 1,842,939	\$ 3,768,352

RECOMMENDATION

The Rates and Charges Collection Report as at September, 2017, be adopted.

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 General ManagerAdministrator

ITEM NO. 6 - FINANCIAL STATEMENTS FOR 2016/17
FILE: 05.13
FROM: ASSISTANT GENERAL MANAGER, CORPORATE & COMMUNITY

Council is required to provide two statements as part of the auditing of its Annual Financial Statements to confirm:

- the reports present fairly the operating results and financial positions for each of the Councils' declared Business Activities for the period, and accord with the Councils' accounting and other records; and
- Council is not aware of any matter that would render the reports false or misleading in any way.

The statements are required to be submitted to our Auditors prior to the completion of the audit process, which is currently being undertaken.

The two statements are:

1. A statement (required by Councillors and management) advising the Annual Financial Statements of the Murrumbidgee Council have been drawn up in accordance with the Local Government Act 1993 (as amended), and the Regulations made thereunder, the Australian Accounting Standards and professional pronouncements and the Local Government Code of Accounting Practice and Financial Reporting, and confirms:
 - the reports present fairly the Council's operating result and financial position for the period 13 May 2016 to 30 June 2017, in accordance with Council's accounting and other records;
 - Council is not aware of any matter that would render the reports false or misleading in any way.
2. A statement by Councillors and management is also required to be attached to the Special Purpose Financial Reports of the Murrumbidgee Council, advising that they have been prepared in accordance with the NSW Government Policy Statement *Application of National Competition Policy to Local Government*, the Division of Local Government's Guidelines *Pricing & Costing for Council Businesses: A Guide to Competitive Neutrality* and the NSW Office of Water, Department of Environment, Climate Change and Water *Best Practice Management of Water Supply and Sewerage* Guidelines.

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General Manager

Administrator

RECOMMENDATION

Council note this report in relation to the *General Purpose Financial Statements* and *Special Purpose Financial Statements* for the period 13 May 2016 to 30 June 2017, for Murrumbidgee Council and authorise:

- i) the signing of the *Statements by Councillors and Management* be authorised; and
- ii) the signing of the documents by the General Manager and the Responsible Accounting Officer.

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.....General ManagerAdministrator

ITEM NO. 7 - COMMUNITY STRATEGIC PLAN
FILE: 03.38
FROM: ASSISTANT GENERAL MANAGER, CORPORATE AND COMMUNITY

BACKGROUND

1. Murrumbidgee Council has a strong focus on engaging all its communities with positive and productive interaction. Community Building continuously works with local committees, representatives, community groups and individuals, achieving long term partnerships and encourages networking opportunities between towns and Council staff.
2. The Community Strategic Plan (CSP) is a strategic document, and the milestone of the Integrated Planning and Reporting process (IP&R). All other plans (operational plan, resourcing strategy, annual report, delivery program report), developed by Council as part of the Integrated Planning and Reporting Framework, must reflect and support the CSP's implementation. The CSP sets high level expected outcomes/objectives and the broad strategies to be implemented across the region to achieve these objectives. Council's four-year delivery program is aligned to Council's term, the annual operational plan and corresponding annual budget costs, and details action and activities for reporting and monitoring.
3. The CSP is based on social justice principles of access, equity, participation and rights, and must also address quadruple bottom line strategic objectives and Murrumbidgee Council's adopted five strategic objectives – community, environment, economy, infrastructure and leadership.
4. The CSP aligns these five strategic objectives with a range of actions to generate measurable, quantifiable outcomes in Council's annual budget, delivery program, operational plan and resourcing strategy.
5. Council has a custodial role in initiating, preparing and maintaining the CSP on behalf of its communities. It is not wholly responsible for its implementation, nor is it the Council's responsibility to deliver every aspect of the Community Strategic Plan.
6. Murrumbidgee Council is required to produce a CSP to the NSW Government by 30 June 2018 with adoption of the CSP by Council in April 2018.
7. A copy of previous CSP objectives for both former Councils produced through community consultation is at attachment # 2.

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 General Manager Administrator

ISSUES

1. Proposed IP&R Process and Timing:

Timeline for development of Murrumbidgee Council IP&R documentation	
	CSP/IP&R elements/actions
October/November 2017	<ul style="list-style-type: none"> Workshop with Councillors on draft CSP and approval for engagement process
November 2017	<ul style="list-style-type: none"> Report and draft CSP to Council meeting on 28 November 2017 for endorsement Commence exhibition period for CSP Commence online survey for feedback on draft CSP until 2 March, 2018
December 2017	<ul style="list-style-type: none"> Initial Focus Groups: Targeted stakeholder sessions in three communities, self-register focus groups in three communities (during first week of December). Youth survey online and distributed to schools. Advertising of exhibition period commences 6 December, 2017 (SRN/Observer/Website) Exhibition period for CSP continues, submissions until 2 March, 2018
January 2018	<ul style="list-style-type: none"> No Council meeting Exhibition period for CSP continues, submissions until 2 March, 2018 Include printed survey in Community Newsletter for feedback on CSP
February 2018	<ul style="list-style-type: none"> Exhibition period for CSP continues, submissions until 2 March, 2018 Advertising of exhibition period ceases 14 February, 2018 Follow up contact/focus groups with participants from initial sessions Workshop/focus group with young people
March 2018	<ul style="list-style-type: none"> Exhibition/submission on CSP closes 2 March, 2018. Feedback from community/focus groups to update CSP document. Workshop with Councillors on CSP and engagement process outcomes as well as Draft Delivery Program and Operational Plan (DPOP) (<i>subject to confirmation</i>).
April 2018	<ul style="list-style-type: none"> Final Draft CSP document presented to 24 April 2018 meeting of Council for adoption. <i>Draft Delivery Program and Operational Plan (DPOP) presented to 24 April 2018 meeting of Council for endorsement (subject to confirmation).</i> <i>Commence exhibition period for DPOP (TBC)</i> <i>Advertising of exhibition period commences 1 May, 2018 (SRN/Observer/Website) until 1 or 8 June, 2018. (TBC)</i>
May 2018	<ul style="list-style-type: none"> <i>Exhibition period for DPOP continues until 1 or 8 June, 2018 (TBC)</i>
June 2018	<ul style="list-style-type: none"> <i>DPOP document present to 26 June 2018 meeting of Council for adoption. (TBC)</i>

This is page 19 of 63 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 October 2017.


 General ManagerAdministrator

2. Proposed CSP Consultation Process:

It is proposed that the consultation process for the CSP be conducted over the three towns, over an extended period to fully reflect (current and future) community needs, views and issues including any differences which might exist:

- a) The draft CSP document to be prepared in readiness for a potential workshop with Councillors in October/November 2017. Draft to comprise information from Statement of Vision and Priorities, CSP's of former Councils and other existing strategies and planning documents. Workshop with Councillors to also cover off on extended exhibition period for CSP, timing of focus groups with key stakeholders and community members (proposed for early December and follow up in early February), timing of community survey (online and paper based);
- b) Report and Draft CSP to be presented to November Council Meeting for endorsement and public exhibition;
- c) Focus groups to be held – specific/targeted Focus Groups by invitation and self-registering community focus groups, youth focus group (to be held early February 2018).

3. CSP Consultation Process - additional Information:

Extensive consultation has been done in both previous Councils around the CSP. The proposed consultation process is intended to reinforce the findings of this previous consultation and confirm community perceptions and needs (by town) in relation to several new areas including:

- a) Core service identification and prioritisation – community satisfaction with Council performance in these areas measured on an ongoing basis through a quarterly service satisfaction survey;
- b) Capturing and articulating a current and future regional vision and strategic direction for Murrumbidgee Council (out to 20 years); and
- c) Identifying the current and future needs and intentions of our community's youth.

RECOMMENDATION

That Council receive this report and approve:

1. The proposed Integrated Planning & Reporting planning and documentation process and schedule; and
2. The proposed Community Strategic Plan consultation process and inclusions for consultation.

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.....General ManagerAdministrator

**ITEM NO. 8 - DEVELOPMENT APPLICATION 23-17/18 2 LOT SUBDIVISION
TOGANMAIN WOOL SHED**
FILE: DA23-17/18
FROM: DIRECTOR OF ENVIRONMENTAL SERVICES

Property Description

Applicant: Paraway Pastoral Company Limited
Property: Lot 1, DP 750901, Sturt Highway, Darlington Point
Zoning: RU1 – Primary Production
Proposed Development: 2 Lot Subdivision with listing of Toganmain Wool Shed as an item of Environmental Heritage
Consent Authority: Murrumbidgee Council
Reason for Report: 1. The proposed subdivision will utilise clause 5.10 (10) Conservation Incentives to allow a lot to be created in the RU1 – Primary Production zone under the prescribed development standard of 200 hectares to allow for the conservation of the historic Toganmain Wool Shed;
2. An amendment will be required to the Murrumbidgee Local Environmental Plan 2013 to list the Toganmain wools shed site as an item of Environmental Heritage under schedule 5.

Background

In 2014 the Paraway Pastoral Company Limited lodged a Draft Development Application with Council for the subdivision of the Toganmain Wool Shed from the remainder of the property to allow for the preservation of the Wool Shed. A plan and fees were paid and the application was not looked at due to staff changes and other issues.

In 2016 a group of interested people requested that the application be reviewed. This was undertaken and additional information requested, and the full application was lodged with Council on 30 August 2017.

All information associated with the application will be available at the meeting. A copy of proposed plan of Subdivision is provided in the following.

There are two areas to consider regarding this application:

1. The first is the heritage significance of the Toganmain Wool Shed and the potential to list the resulting site in Schedule 5 Environmental Heritage of the Murrumbidgee Local Environmental Plan 2013 (MLEP2013);
2. Considering clause 5.10 of the MLEP2013 – Heritage Incentives to allow for the prescribed minimum lot size to be reduced to allow the Wool Shed to be subdivided from the remainder of the property.

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..... General Manager

..... Administrator

The heritage significance of the item needs to be determined prior to Council being able to consider whether or not the heritage incentives can be utilised.



Heritage Listing

The Toganmain Wool Shed precinct be nominated for listing on the State Heritage Register, and at the time of writing this report a site inspection is pending for the Wool Shed some time in late October 2017 by the NSW Heritage Branch.

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Erin Anon General Manager Administrator

A full copy of the State Heritage Register nomination has been provided and will be available at the meeting. Key to determining whether or not to list a building are the Heritage Council's criteria of state significance. A brief from each of the criteria is provided below.

The criteria indicate that the Toganmain Wool Shed precinct is of local, regional and state significance and that Council should include the precinct in Schedule 5 of the MLEP 2013 as an item of Environmental Heritage. This will require an amendment to MLEP 2013. A further report will be required to be presented to Council regarding the amendment to the MLEP 2013.

A. It is important in the course or pattern of the cultural or natural history of NSW	It represents a rare surviving example of built heritage that demonstrates shearing, processing and transporting wool at a major Riverina property in the late 19 th century. The Toganmain woolshed is one of the largest extant woolsheds in Australia, and probably the largest in the Riverina region of NSW.
B. It has a strong or special association with the life or works of a person, or group of persons, of importance in the cultural or natural history of NSW	The Toganmain property is associated with early European exploration and settlement in the Riverina and has direct associations with the Macleay family, who were prominent in the early years of the colony of NSW. He was a member of Charles Sturt's expedition to explore the Murray and Murrumbidgee Rivers in 1829-30. Toganmain remained in their ownership from 1836- 1873. Other owners include Thomas Robertson and Macquarie Bank (Paraway Pastoral Company)
C. it is important in demonstrating aesthetic characteristics and/or a high degree of creative or technical achievement in NSW.	The long low form of the Toganmain Wool Shed is a classic example of Australian vernacular shearing shed architecture and design, and the woolshed's proportions are pleasing to the eye. The vernacular composition and layout of the woolshed precinct is peculiarly Australian, referencing the functional operation of the precinct, and its use both as a workplace and as a home away from home for the itinerant shearers and station workers.
D. It has a strong or special association with a particular community or cultural group in NSW for social, cultural or spiritual reasons.	The cultural values and the legendary status of shearers is celebrated in both Australian folk music and folklore and Toganmain is mentioned, along with other Riverina Woolsheds, in the bush ballad "Flash Jack from Gundagai" (author unknown). The nomadic trades of the 19 th and 20 th centuries encompassed drovers, shearers, bullockies and it was these men who made a significant contribution to folklore, poetry and music of the bush.

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E. It has the potential to yield information that will contribute to an understanding of the cultural or natural history of NSW	It does not appear to meet this criterion of state significance.
F. It possesses uncommon, rare or endangered aspects of the cultural or natural history of NSW	The Toganmain woolshed, and associated outbuildings is a rare example of built heritage that encompasses all aspects of harvesting and processing wool, including transport of the end product. The shearing shed was used from circa 1875 to 2001, one of the longer operating periods for a shearing shed of this size.
G. It is important in demonstrating the principal characteristics of a class of cultural or natural places/environments in NSW.	The Toganmain shearing shed, reportedly one of the largest in Australia, is a classic example of sheds built in the late 19 th and early 20 th centuries. The woolshed and the outlying structures associated with the shearing industry and the riverboat trade are also representative of the large pastoral properties located on inland river systems, especially in the Riverina region of NSW.

Environmental Planning and Assessment Act 1979

The application has been assessed in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and notably section 79C heads of consideration. The proposed 2 lot subdivision complies with:

a(i) any environmental planning instrument	Please see following
a(ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and	NA
a(iii) any development control plan	NA
a(iiiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F, and	NA
a(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)	The proposed subdivision complies with all heads of consideration in the regulations.

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a(v) any coastal zone management plan (within the meaning of the Coastal Protection Act 1979),	NA
(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,	There are no likely environmental impacts on the natural environment. The proposal will allow for the preservation of the historic built environment.
(c) the suitability of the site for the development,	The site is considered suitable to subdivide, as the subdivision will allow the Toganmain Wool Shed Precinct to be maintained
(d) any submissions made in accordance with this Act or the regulations,	NA
(e) the public interest.	The preservation of the Toganmain Wool Shed Precinct is considered to be in the public interest as it will ensure the preservation of this key collection of buildings, giving the visitor an insight into the operations of the wool industry in the late 19 th and early 20 th century in NSW and Australia.

Murrumbidgee Local Environmental Plan 2013.

The proposal is to subdivide the lot into 2 lots, the larger lot being 124.681 hectares with no structures on it, and the Toganmain Wool Shed Lot being 6.234 hectares, with the Wool Shed precinct encompassing the entire site. It should be noted that the Toganmain Wool Shed lot will include buildings that are defined dwellings.

The minimum lot size in the RU1 – Primary Production zone is 200 hectares, unless the proposed subdivision is created under clause 4.2(3). This will permit the larger lot proposed in the subdivision, but will prohibit the Toganmain Wool Shed lot (please see following):

4.2 Rural subdivision

(1) The objective of this clause is to provide flexibility in the application of standards for subdivision in rural zones to allow land owners a greater chance to achieve the objectives for development in the relevant zone;

(2) This clause applies to the following rural zones:

(a) Zone RU1 Primary Production;

(3) Land in a zone to which this clause applies may, with development consent, be subdivided for the purpose of primary production to create a lot of a size that is less than the minimum size shown on the Lot Size Map in relation to that land;

(4) However, such a lot cannot be created if an existing dwelling would, as the result of the subdivision, be situated on the lot;

(5) A dwelling cannot be erected on such a lot.

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To permit the Toganmain Wool Shed lot, clause 5.10(10) can be utilised.

(10) Conservation incentives

The consent authority may grant consent to development for any purpose of a building that is a heritage item or of the land on which such a building is erected, or for any purpose on an Aboriginal place of heritage significance, even though development for that purpose would otherwise not be allowed by this Plan, if the consent authority is satisfied that:

- (a) the conservation of the heritage item or Aboriginal place of heritage significance is facilitated by the granting of consent, and*
- (b) the proposed development is in accordance with a heritage management document that has been approved by the consent authority, and*
- (c) the consent to the proposed development would require that all necessary conservation work identified in the heritage management document is carried out, and*
- (d) the proposed development would not adversely affect the heritage significance of the heritage item, including its setting, or the heritage significance of the Aboriginal place of heritage significance, and*
- (e) the proposed development would not have any significant adverse effect on the amenity of the surrounding area.*

By permitting the subdivision of the Toganmain Wool Shed lot under this clause, Council will be ensuring that the woolshed precinct will have the best chance of being retained and protected.

As part of any approval granted, it is recommended that within 2 years of the subdivision certificate being released that a Heritage Management Plan be prepared in accordance with the NSW Heritage Branches Guidelines and provided to Council, along with a schedule of annual maintenance works to maintain the buildings and a restoration works schedule to restore the buildings when funds are available.

RECOMMENDATION

That:

1. The Toganmain Wool Shed Precinct, the subject of the Development Application 23-17/18, be listed as an item of Environmental Heritage in Schedule 5 of Murrumbidgee Local Environmental Plan 2013, by way of amendment 1 to the Plan. The amendment is to be subject to a separate report to Council.
2. Consent be granted to Development Application 23-17/18 for 2 Lot Subdivision of Lot 1, DP 750901. Sturt Highway, Darlington Point dated 30 August 2017 as shown on Plan Number DA 23-17/18 and described in details accompanying the application under Section 80 (1) of the Environmental Planning and Assessment Act 1979, subject to the following conditions:

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 General Manager Administrator

The development shall take place in accordance with the plans and documentation submitted with the application. A copy of these are held by Council as Plan No.23-17/18.

Reason: To clarify the extent of the consent.

Work as executed drawings are to be submitted to the Council on completion of all work. The drawings are to be accompanied by a Subdivision Certificate Application.

Reason: To ensure Council has a true and accurate record of the development.

Prior to release of the subdivision certificate, proof that phone and electricity services are available on each allotment is to be furnished to Council.

Reason: To ensure adequate services are available to each allotment.

Potable water supply is to be provided on site for each allotment/dwelling.

Reason: To provide a suitable water supply for stock and domestic purposes.

No additional vehicle access points are to be created as a result of the subdivision.

Reason: To ensure access arrangements are unaltered as part of the development.

Please note: if the access to either of the resulting lots requires up-grading, a road opening permit will be required to be obtained and approved by Murrumbidgee Council and the Roads and Maritime Services.

Within 2 years of the subdivision certificate being released, a Heritage Management Plan is to be prepared in accordance with the NSW Heritage Branches Guidelines and provided to Council, along with a schedule of annual maintenance works to maintain the buildings and a restoration works schedule to restore the buildings when funds are available.

Reason: To ensure the Toganmain Wool Shed Heritage Precinct is maintained.

**ITEM NO. 9 - MURRUMBIDGEE COUNCIL-STRONGER COUNCILS
FRAMEWORK**

FILE: 03.13.08

FROM: DIRECTOR MERGER TRANSITION

A report to Council in December 2016 provided detail on the Characteristics of a Strong Council, which was a framework newly-merged Councils were required to adopt as part of the merger process (attachment # 3). Council endorsed the document, and the indicators it contained were based on five characteristics and a shared vision for what it means to be a strong, vibrant Council that delivers for its community. Those characteristics were Strategic Capacity, Outstanding Service Provision, Robust Community Relationships, Strong Performance and Sound Organisational Health.

As part of the Framework's development, information obtained through the JWS Community Satisfaction Survey and a separate NSW Local Government Transition Survey, undertaken with Council staff, was used to develop specific targets to indicate that Council is making progress through to September 2017.

The purpose of this report is to provide an overview of Council's position against those targets, as well as to provide recommendations for incorporating the information into Council's Integrated Planning and Report processes.

The following table provides detail as to how the organisation is tracking against the indicators included within the Framework.

We know we are making progress by September 2017, through:	Comment
Net financial savings (NPV) of \$1.9 million over 10 years included in Council's financial forecasts	Council is currently compiling its end of year financial information, and detail on savings is yet to be confirmed. However, indicators from the Benefit Capture Tool developed by the Department of Premier and Cabinet would indicate Council's net financial savings (NPV) over 10 years would be in the vicinity of \$713,000 as at 30 June, 2017.
Net financial benefit (including New Council Implementation Grant) of \$100,000 achieved by September 2017	As reported to the September meeting of Council, a number of savings have been realised in the New Council Implementation Grant in a number of areas including Asset Management, Communications, Policy Development, Signage and Uniforms. Expenditure as at June 2017 on the \$5 million NCIF was \$2,397,412.
Community satisfaction index score of 75 out of 100 for Council's overall performance	Council has not undertaken any community satisfaction surveys in 2017. This measure may have to be revised or removed.

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 General ManagerAdministrator

5 year costed capital renewal works program adopted by June 2017	In June 2017, Council adopted its 2017/18 Operational Plan, which included a fully costed Long Term Financial Plan. Work on Council's Asset Management Plan is in the final stages of completion. Plans have been developed for Council's asset classes and recommendations for renewal programs are included within the final documents.
Increased proportion of staff who feel the organisation has a positive future and are committed to its success	Council has not undertaken any staff specific surveys or similar to that completed by staff in mid-2016. Reporting on this measure would be anecdotal at best.
More than 80% of major projects prioritised and work scheduled in Delivery Program	Council has developed a priority projects register and is yet to make final decisions on the projects to be funded from the Major Projects Fund.
More than 50% of Community Grants Program funded projects delivered	Approximately 48.5% of the Community Grants Program funded projects (Rounds 1 and 2) have been completed, although some acquittals remain outstanding.
Difference between community ratings of the importance of, and Council's performance on, the maintenance of unsealed roads reduced to less than 25	Council has not undertaken any community satisfaction surveys in 2017. This measure may have to be revised or removed.
Difference between community ratings of the importance of, and Council's performance on, the condition of local sealed roads reduced to less than 20	Council has not undertaken any community satisfaction surveys in 2017. This measure may have to be revised or removed.
Community satisfaction index score of 70 or more out of 100 for Council's performance in providing value for money for the community's rates	Council has not undertaken any community satisfaction surveys in 2017. This measure may have to be revised or removed.
An increased proportion of services available online	Council's new website has the functionality to allow for some online transactions. Implementation of online services for the community will be linked to the Business Systems upgrade scheduled for early 2018.
More than 60% of staff feel positive and are well informed about the change process	Council has not undertaken any staff specific surveys or similar to that completed by staff in mid-2016. Reporting on this measure would be anecdotal at best.

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.......... General Manager Administrator

With the completion of the first phase of Council's merger process (up to the election of a new representative body), the focus of Council will move to the longer term transformational actions which are intended to lead to a stronger Council.

As Council is now operating under an elected representative model and is expected to comply with the Integrated Planning and Reporting Framework, it is timely to review the measures detailed in the Characteristics of a Strong Council for Murrumbidgee. Work has commenced within the Council organisation on preparing for the IP&R process, and Councillors will be involved in developing the new Community Strategic Plan in coming months.

RECOMMENDATION

That:

- a) the information contained within this report on Murrumbidgee Council Stronger Councils Framework be noted;
- b) Relevant ongoing indicators and appropriate measures be incorporated into the Community Strategic Plan as part of the Integrated Planning and Reporting Process.

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 General ManagerAdministrator

ITEM NO. 10 - ADOPTION OF COUNCIL POLICIES
FILE: 03.06
FROM: DIRECTOR MERGER TRANSITION

As part of the implementation process for the new Council, the integration of the policies from the two former Councils is an important step. A number of policies were tabled before Council in June and July, endorsed and placed on public exhibition for comment.

The policies for formal adoption by Council are listed below:

- Community Engagement Framework (attachment # 4)
- Communications Strategy (attachment # 5)

Some sections within the strategies not included during the display period have now been incorporated into the documents. There are elements which will require updating following the finalisation of the Organisation Structure to determine staff responsibility for particular activities. These elements do not impact the overall intent of the documents which will be used to guide the manner in which Council communicates with and engages the community.

It should also be noted that some costs of elements within the Communications Strategy are currently drawn from the New Council Implementation Fund – specifically staffing and printing/distribution of the monthly community newsletter and staff newsletter. However, ongoing delivery of these actions will need to be supported by sufficient funding allocations in future operational budgets of Council.

RECOMMENDATION

That:

- a) The Community Engagement Framework and Communications Strategy be adopted;
- b) Funds be allocated within the 2018/2019 Annual Operating Budget to cover costs associated with the delivery of the actions contained within the above documents.

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 General Manager Administrator

COMMITTEE MINUTES

ITEM NO. 11 - MINUTES OF THE TOWNLIFE COMMITTEE MEETING HELD ON TUESDAY 10 OCTOBER 2017 AT THE COUNCIL CHAMBERS, DARLINGTON POINT - MEETING OPENED AT 5.30PM

Present Peter van Hees, Steve Ford, Maureen Allen, Malcolm Kulper, Allison Coe and Margaret King.

Apologies Sue Mitchell

Spring Festival balance sheet was presented by Alison:

Balance 14. 02. 17.	\$6,956.71
Balance 10. 10. 17.	\$8,042.68

Review of Spring Festival - points raised:

Stalls - were stall holders surveyed for comments? need strict understanding with Mrs Pfitzner, allow for request of particular site on booking form, deposit of \$15 when booking, more committee people on booking in duty, replace stamp for receipt book, improve layout of record of payment sheet - one only, portrait orientation, more stalls per sheet for easy use, pay as arrive emphasised on booking sheet and enforced on day, send plan showing position of sight when sending receipt for deposit, check if people are setting up outside without reporting to committee, traffic needs to be controlled by one person.

Need for new, different stall holders - Malcolm has 10 – 12 contacts for interested people, find some fruit and vegetables, seedlings (Colin Pretty and Peter's contact).

Raffle - could sell tickets ahead of festival, how many prizes is best, get prizes organised early and print on tickets, donors logos on fliers, and TV ads??? - needs organising weeks ahead, larger barrel to allow better mixing, (Coly Golf Club has one or one could be made). Sponsors posters hard to display so they are readable and meaningful, affected by wind

Bunting - around verandah too flimsy, Alison to check safety regulations.

Twilight festival - suggested.

New Kids Activities - particularly for bigger kids eg sumo wrestling, Shetland pony rides, animal nursery.

Music - maybe on verandah, noise goes forward, some feedback may annoy diners in CWA Rooms, artists come up steel steps, height???, is there enough space to leave access to hall.

Money management - be more conscious of security, separate float prepared for each activity, be aware of possible stealers, cover money in cash trays, count privately, what are the proceeds used for.

Flyers - prepare when attractions known so we advertise what we have eg wine tasting on flier but no wine tasting this year.

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 General ManagerAdministrator

Fence panel - after truck is in, put back securely for day.

CWA Rooms - Alison to bring to Council's attention need for blind on kitchen window, poor condition of western doors, sink cupboard doors hard to open.

Australia Day - we will organise celebration. Council to apply for Ambassador, please.

Meeting closed at 6.50 pm.

Next meeting Tuesday, 14th November, 5.30 pm at Council Chambers.

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.....General Manager

.....Administrator

**ITEM NO. 12 - MINUTES OF THE GENERAL MEETING OF THE JERILDERIE
TIDY TOWNS COMMITTEE HELD ON THURSDAY 7 SEPTEMBER 2017 -
MEETING OPENED AT 6.00PM**

Present: Ian Sneddon (chair), Bruce Crittenden, Sadie Herrick, Faith Bryce, Fred Scammell, June Scammell, Garry Borger, Isobel Milne, Richard Wright, Joan Kuschert, Chris Girdwood, Pat Godfrey, Elaine Forbes.

Apologies: Robyne Sneddon, Ann Wright, Jan Crittenden, Dot Mills, Graham Mills, Joan Ferris, Loretta Marriott, Grace Peisley, Alan Knight, Polly Fisher, Ruth McRae.

Moved June Seconded Garry that the apologies be accepted.

Carried.

The Minutes of the last meeting were accepted as read on the motion of June
Seconded Garry Carried.

Business arising from the Minutes:

- All equipment from SCG have arrived. Susan Appleyard to take a photo and Sneds to sign off grant. (have a look at Council FB page)
- Public meeting for Jerilderie Independent Living held August 28 was well attended. Many positive comments.
- B&S clean up was a great success. Thanks to all who could assist on the day.
- Raffle prizes and selling dates organised.

Treasurer's report as tabled

Moved Richard Wright Seconded Bruce that the Treasurers Report as tabled be accepted.

Carried.

- Richard tabled the audited balance sheets for last financial year.

Correspondence:

Inwards:

- The Beaut Newsletter KNSWB
- Jerilderie Hospital Auxiliary – invitation to provide a team or a donation for a prize or something for the continuous raffle.
- Timor Immersion Program (Finley High) – donations, goods to purchase, perhaps have a 'job' the kids could do?
- Email from His Eminence – info from Mulwala Golf Club resort for possible raffle prize (for me!)
- Email from Chris G – info from Madison Spa Moama for another possible raffle prize (again, for me...)

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General Manager

Administrator

Outwards:

- Truck load of emails to members.
- Letter to Council reporting community concern re lack of dunnies at cemetery.

Business Arising out of Correspondence:

- Committee to donate a gift for their raffle to be held 15/10/2017.
- Moved Fred/Isabell that Jerilderie Tidy Towns Committee donates \$200 to the Timor Immersion Program. Carried

Moved Faith Seconded Garry that correspondence be accepted. Carried.

General Business:

- Discussion on what fund raising projects to go with. Moved June/Forbsey that we start selling the raffle tickets in November 2017 and end May 2018. Prize value \$500.00. Carried.
- Start with Mulwala Golf Club package. Sell at \$5 a ticket.
- Discussion on amount to donate to Jerilderie Independent Living.
- Moved Bruce/Garry that Jerilderie Tidy Towns donates \$10,000.00 to be given to Jerilderie Apex Club to assist with raising funds for Jerilderie Independent Living. Carried.
- Raffle selling dates for Race Day Raffle have been organised.

Meeting Closed: 6.45pm

Next Meeting: Thursday October 5, 2017

At: Our Office

Time: 6.00pm

.....
President

.....
Date 5/10/2017

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 General ManagerAdministrator

JERILDERIE TIDY TOWNS COMMITTEE

06/09/17

Account QuickReport

As of September 7, 2017

Type	Date	Num	Name	Memo	Split	Amount	Balance
BENDIGO BANK A/C							16,508.04
Deposit	4/08/2017			Deposit	FINES & TRAV...	17.10	16,525.14
Total BENDIGO BANK A/C						17.10	16,525.14
TOTAL						17.10	16,525.14

JERILDERIE TIDY TOWNS COMMITTEE

Balance Sheet

for the year ended 30th June 2017

Reconciliation as at 30/6/17

Balance brought forward 1/7/16

11951.75

Add Receipts for year

7881.64

19833.39

Less Expenditure for year

3344.15

Cash Book Balance as at 30/6/17


16489.24

Represented by

Bendigo Bank Account numbered 151806379

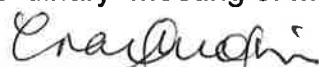
16489.24

I have audited the income and expenditure statement of the Jerilderie Tidy Towns Committee and found it to be a true and correct account of the financial position of the committee, according to the books of account and financial records presented to me.


Vicki Sutton - Honorary Auditor

15/8/17

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General Manager

Administrator

JERILDERIE TIDY TOWNS COMMITTEE
Statement of Income & Expenditure
for the year ended 30th June 2017

Income	
Interest Received	19.24
Proceeds from Show n Shine	2856.80
Donations for Show n Shine	800.00
Proceeds from Raffle - Races	893.40
Fines & Travel Income	212.20
RAMROC Regional Waste Group Funding	750.00
Donations Received	<u>2350.00</u>
	7881.64
Expenditure	
Tidy Town Banner	205.00
Printing & Stationery requirements	44.00
Trailer Registration	245.00
Air Conditioner	350.00
Mower Expenses	156.90
Donations	200.00
Prizes gifts and donations	330.80
Rounding adjustment on transfer of funds	0.02
Show n Shine Trophies & Expenses	1454.38
Meals & entertainment	<u>358.05</u>
	<u>3344.15</u>
Nett Surplus/(Deficit)	<u><u>4537.49</u></u>

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Craig Quirk General ManagerAdministrator

ITEM NO. 13 - MINUTES OF THE GENERAL MEETING OF THE JERILDERIE TIDY TOWNS COMMITTEE HELD ON THURSDAY 5 OCTOBER 2017 - MEETING OPENED AT 6.00PM

Present: Ian Sneddon (chair), Sadie Herrick, Faith Bryce, Fred Scammell, June Scammell, Garry Borger, Isobel Milne, Richard Wright, Joan Kuschert, Chris Girdwood, Elaine Forbes.

Apologies: Robyne Sneddon, Bruce Crittenden, Jan Crittenden, Ann Wright, Joan Ferris, Dot Mills, Graham Mills, Ruth McRae, Polly Fisher, Loretta Marriott, Pat Godfrey, Grace Peisley, Alan Knight.

Moved Seconded that the apologies be accepted.

Carried.

The Minutes of the last meeting were accepted as read on the motion of Isobel
Seconded Chris Carried.

Business arising from the Minutes:

- Raffle sales were good despite only having a half day down street and the Race Day. (guess who won first prize??)
- Donation of gifts to Jer Hosp Auxillary has been done.
- Donation to high school students for Timor Immersion program completed.

Treasurer's report as tabled:

Donation of \$10000.00 has been made to Jerilderie Independent Living.

Moved Richard Wright Seconded Garry that the Treasurers Report as tabled be accepted.

Carried.

Correspondence:

Inwards: Nil

Outwards: Nil

General Business:

- Local Lands Services have asked TT to do a bbq for their Wet Lands Tours on Tuesday October 10, 2017. We will do snags, bread and cool drinks at Our Office. LLS to organise food and drinks, TT to collect at lunchtime Tuesday. There will be approximately 30 people.
- Ian informed meeting that John Critt will install air-condition very soon.
- Working Bee Horgan Walk and Bush Tucker Trail Thursday October 12 at 5.00pm.

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 General ManagerAdministrator

- Members discussed the condition of the Lake BBQ after backpackers have used it. Fred Scammell cleans it regularly. There isn't a solution for this dilemma except to encourage users to clean up after use, if we happen to be in vicinity. (vigilantes? Perhaps not!)
- Flower Show Friday October 27, 2017. Garden Judging to be completed by/on weekend of October 21. Results to be emailed to Sadie.
- Trophy to be collected from Beth and Roy.
- Sadie to organise Raffle Ticket Selling date after Remembrance Day.
- Discussion on Raffle ideas. June S suggested a Grocery Grab prize. Sadie to look at how and what is required to organise this. Members suggested contacting Lions' Club Finley.
- Secretary to compile all info and bring to a meeting for further input by members.

Meeting Closed: 6.50pm

Next Meeting: November 2, 2017

At: Our Office

Time: 6.00pm

.....
President 2/11/2017

JERILDERIE TIDY TOWNS COMMITTEE

04/10/17

Account QuickReport
As of October 5, 2017

Type	Date	Num	Name	Memo	Split	Amount	Balance
BENDIGO BANK A/C							16,525.14
Cheque	7/09/2017	47	FINLEY HIGH SCHO	EAST TIMOR	.SPLIT-	-200.00	16,325.14
Deposit	8/09/2017			Deposit	FINES & TRAV	23.00	16,348.14
Cheque	21/09/2017	48	NEWSAGENT JER	RAFFLE TICE	.SPLIT-	-9.50	16,338.64
Cheque	21/09/2017	49	EAST END WELDING	RACES RAFF	.SPLIT-	-123.00	16,215.64
Deposit	22/09/2017			Deposit	Unrestricted	800.00	17,015.64
Deposit	25/09/2017			Deposit	Miscellaneous I	800.70	17,816.34
Cheque	4/10/2017	50	MURRUMBIDGEE C	REGO TRAIL	.SPLIT-	-248.00	17,568.34
Total BENDIGO BANK A/C						1,043.20	17,568.34
TOTAL						1,043.20	17,568.34

This is page 39 of 63 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 October 2017.

Chris Smith

..... General Manager

..... Administrator

ITEM NO. 14 - MINUTES OF THE ORDINARY MEETING OF HERITAGE DARLINGTON POINT COMMITTEE HELD AT THE MUSEUM, DARLINGTON POINT ON 8 OCTOBER 2017 - MEETING OPENED AT 10.14AM

Present: Shirley Norris-Kennedy, Laurie Finley, Geoff Schubert. Joy Schubert, Roger McGann, Ken Geltch, Mona Finley.

Apologies: nil

Minutes: of meeting 13 Aug 2017 tabled -- accepted (Shirley/Laurie). No business arising.

Correspondence:

Outward:

1. 15 Aug. -- Michael Bennett (mbennett@ntscorp.au) -- attaching photograph of old Police Station (cat. no 1/61) to use on Pathfinders website.
2. 31 Aug. -- D. Point Sunshine Club -- thanks for donation received.

Inward:

1. 28 Aug. -- D. Point Sunshine Club; donation \$800.00.
2. 31 Aug. -- Origin Energy, electricity account, \$61.14 (paid 4 Sept.)
3. 7 Sept. -- RAHS; *History* magazine, No 133, Sept. 2017.
4. 20 Sept. -- RAHS; (a) Survey form re Affiliated Societies and Local Councils *; (b) booking form for Cowra conference.

* To Gen. Business.

RAHS e-newsletters:

1. 15 Aug. -- Camden Park excursion.
 2. 23 Aug. -- Cowra conference; events, seminars for Aug./Sept./ Oct.
 3. 14 Sept. -- seminars. book launch.
 4. 5 Oct. -- further re Cowra conference; more re survey (item 4, above).
- Correspondence accepted as read and actions endorsed (Mona/Laurie)

Treasurer's Report: Verbal report: Previous balance \$4945.88; Expenditure -- \$61.14 (Origin Energy); Income -- \$800.00 (donation, Sunshine Club); \$60.00 (book sales); \$30.00 (donations from Spring Fair). Balance \$5774.74. Accepted (Mona/Roger).

General Business:

1. Spring Fair: Discussion and review. No suggestions at this time regarding organisation of future similar events.


Mona proposed we consider obtaining and displaying street banners (similar to those advertising Spring Fair) to advertise our Museum Open Days (around March-April)? To be considered.

2. Disabled Access Ramp: Sunshine Club donation set aside for this project. Shirley has contacted Men's Shed (Peter v. Hees), with enquiry re this project; no reply to date; Mona to contact Peter.

3. Court House building: Laurie suggested greater use should be made of this building, and proposed a system of bench/tabletops to support display boards. To be further considered. Ken suggested also additional use of the storage/workroom area.

4. RAHS Survey, Affiliated Societies and Local Councils: (from correspondence): RAHS seeks to know whether affiliated societies have been, or could be, affected by changes to LGAs. Questions include what support is received, what arrangements are in place, and what changes have taken place/are anticipated. Survey read through and appropriate responses recorded. Noted: Mona drew members' attention that our documentation re museum site is dated 1986, and in previous name (Darlington Point Advancement and

This is page 40 of 63 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 October 2017.

 General ManagerAdministrator

Historical Association). Moved: letter to Council, seeking updated documentation in current name of our organisation (Geoff/Ken).

5. Curtains: A pair of light mesh curtains has been purchased for kitchen louvre windows (former Shire Chambers building); cost \$4.00. Approved.

6. Jerilderie Library: It was proposed that we donate a copy of the book, *A Small Town and the Great War* to Jerilderie Library, as previously discussed also for Narrandera Library. Unanimously agreed.

7. Ongoing Research: Mona tabled copies of press items of local interest -- School concert, 1944; also Queen Competition 1945, which raised £437 for the war effort. This article provides narrative for two photographs in our collection, Cat. Nos. 8/11a and 8/13a.

8. It was noted that no correspondence has been received to date from organisers of Fishing Competition in Feb. 2018. No decision made re Museum opening that weekend.

Meeting closed: 10.55 a.m.

Next meeting: 3 Dec. 2017. (Geoff and Joy gave notice of absence for that date)

ITEMS FOR INFORMATION

ITEM NO. 15 - STATEMENT OF BANK BALANCES & SCHEDULE OF INVESTMENT

FILE: 05.13

FROM: ASSISTANT GENERAL MANAGER, CORPORATE & COMMUNITY SERVICES

STATEMENT OF BANK BALANCES

2017-18

Consolidated

CASH AT BANK 31 AUGUST 2017

1,870,754.34

ADD - Receipts - 30 September 2017

2,094,887.52

ADD - Receipts - Bendigo Bank

321,034.53

ADD - Cancelled

0.00

ADD - Adjustments

0.00

LESS - Cheques

-86,968.94

LESS - EFT - Autopay

-2,483,791.78

LESS - Payroll

-354,272.77

LESS - Bank Charges & Transfers

-4,877.16

LESS - Loan Repayments

-14,645.57

LESS - Investments

0.00

LESS - Visa Card Pymt

-11,426.73

LESS - Fuel Card

-1,612.21

LESS - Photocopy Rental

-1,249.60

CASH AT BANK 30 SEPTEMBER 2017

1,327,831.63

CASH AT BANK 30 SEPTEMBER 2017

924,040.48

Bank Statements - Bendigo Bank

406,936.15

PLUS Outstanding Deposits

0.00

LESS Unpresented Cheques

-2,880.00

LESS Outstanding Autopay

-265.00

LESS Reverse Autopay

0.00

CASH AT BANK 30 SEPTEMBER 2017

1,327,831.63

Add Investments

26,652,132.14

Total Cash and Investments

27,979,963.77

Represented by:-

Trust Account - North

179,526.07

Trust Account - South

17,858.76

Water Fund - North

1,308,519.64

Water Fund - South

586,784.39

Sewer Fund - North

1,741,870.39

Sewer Fund - South

1,914,652.52

Domestic Waste Management - North

11,117.00

Domestic Waste Management - South

103,804.00

Unexpended Grant Funds

766,518.27

Plant Reserve - North

899,688.00

Plant Reserve - South

522,686.00

Employee Leave Entitlement Reserve-North

450,000.00

Employee Leave Entitlement Reserve-South

1,010,000.00

Infrastructure Reserve - North

3,986,745.20

Infrastructure Reserve - South

913,627.00

Residential Housing Reserve - North

0.00

New Council Implementation Fund

2,397,610.23

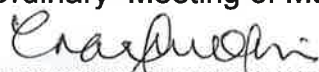
Stronger Communities Fund

9,106,036.67

General Fund

2,062,919.63

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General Manager

Administrator

30 SEPTEMBER 2017

Institution	Amount	Rate	Matures	NO.
NAB	300,000.00	2.35%	05-Dec-17	8/18
NAB	305,400.30	2.40%	12-Dec-17	9/18
IMB Ltd	303,570.49	2.30%	19-Dec-17	10/18
ANZ-Les Wallis	52,405.86	2.00%	29-Dec-17	11/18
Bendigo	260,267.25	2.05%	30-Dec-17	12/18
NAB	202,604.62	2.40%	10-Oct-17	2/18
SUNCORP	1,000,000.00	2.24%	17-Oct-17	3/18
IMB Ltd	252,338.57	2.31%	24-Oct-17	4/18
IMB Ltd	304,798.96	2.32%	31-Oct-17	5/18
St George	518,464.35	2.45%	07-Nov-17	5/18
Bendigo	724,689.95	2.05%	18-Nov-17	6/18
Bendigo	1,260,976.48	2.05%	22-Nov-17	7/18
IMB Ltd	400,000.00	2.40%	07/11/17	20
IMB Ltd	500,000.00	2.55%	09/10/17	21
IMB Ltd	508,418.69	2.40%	9/01/2018	24
IMB Ltd	600,000.00	2.50%	06/11/17	25
Bendigo	503,143.84	2.25%	07/12/17	26
Bendigo	600,000.00	2.55%	06/10/17	28
ANZ	543,403.91	2.05%	14/02/18	29
Bendigo	464,916.76	2.05%	27/11/17	34
Bendigo	1,027,036.43	2.35%	16/01/18	35
Bendigo	5,035,100.08	2.40%	16/12/17	38
ANZ	520,056.28	2.30%	2/01/2018	39
Bendigo	1,845,266.01	2.30%	16/10/17	40
ANZ	603,531.61	2.25%	16/10/17	41
Bendigo	2,018,029.73	2.20%	16/03/18	42
Bendigo	502,555.48	2.05%	03/10/17	43
IMB Ltd	300,000.00	2.45%	31/10/17	44
Bendigo	5,195,156.49	2.35%	16/12/17	45

Total Investments 26,652,132.14

Average Interest Rates	2015/16	2.77%
	2016/17	2.52%
Average Interest Rates	2017/18	2.29%

PERCENTAGE OF FUNDS HELD

SUNCORP	1,000,000.00	3.75%
ANZ	1,719,397.66	6.45%
Bendigo	19,437,138.50	72.93%
IMB Ltd	3,169,126.71	11.89%
NAB	808,004.92	3.03%
St George	518,464.35	1.95%

TOTAL	<u>26,652,132.14</u>	<u>100%</u>
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This is page 43 of 63 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 October 2017.

 General Manager Administrator

- I hereby certify that:
- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 30 September 2017;
 - 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

RECOMMENDATION

That the Statements of Bank Balances and Schedules of Investments as at 30 September 2017 be noted and received.

Alison Coe
RESPONSIBLE ACCOUNTING OFFICER

This is page 44 of 63 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 October 2017.

 General ManagerAdministrator

ITEM NO. 16 - LOAN BORROWINGS INFORMATION AS AT 30/9/17
FILE NO: 05.14
FROM : ASSISTANT GENERAL MANAGER, CORPORATE & COMMUNITY SERVICES

The following table of information regarding loan borrowings is provided for Council's information.

Loan No	Original Amount	Purpose	Outstanding At 30/09/17	Interest Rate	Repayment Per Annum	Maturity Date
160	\$200,000	Streetscape	\$ 46,949.66	7.90%	\$29,141.88	12.6.2019
161	\$200,000	Streetscape	\$ 65,987.45	8.14%	\$29,440.40	15.3.2020
162	\$295,000	Streetscape/ Cenotaph	\$138,343.65	7.922%	\$43,015.96	27.5.2021
Internal Loan	\$285,000	Library	\$ 42,750.00	Variable	\$28,500.00 plus interest	31.3.2019
Internal Loan	\$250,000	Real Estate Development	\$162,498.00	Variable	\$25,000.00 plus interest	1.4.2024

The above shows outstanding loan balances at 30/09/17 of \$456,528.76 including internal loans from the Sewer Fund totalling \$205,248.00.

Interest repayments on the internal loans are calculated on the average interest earnings of Council's external investments each month.

RECOMMENDATION

That the report be noted.

This is page 45 of 63 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 October 2017.

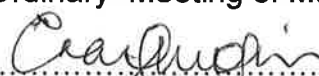
 General ManagerAdministrator

ITEM NO. 17 - PRIORITY PROJECTS REGISTER-OCTOBER 2017-UPDATE
FILE: 03.13.08A
FROM: GENERAL MANAGER

This report provides updates on 'shovel ready' Council projects, recent funded projects, and an overview of assistance to external proponents.

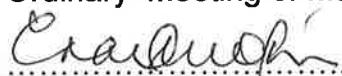
Submitted Project	Amount	Notes	Expected Announcement
Heritage Near Me			
The Willows Jerilderie	\$90,000	Building repairs and maintenance to ensure fit-for-purpose use consistent with museum/gallery space.	Successful 11/10/2017
Boating Now			
Darlington Point Boat Ramp	\$918,000	Feedback indicates highly competitive and over-subscribed round. Awaiting decision. This has been advised as Council's highest priority for this Round. Negotiation on amount/activities may be necessary.	November 2018
Town Beach Upgrade	\$150,553	Feedback indicates highly competitive and over-subscribed round. Awaiting decision. This has been advised as a medium priority subject to availability of funds for full or part completion of Boat Ramp.	November 2017
Community Building Partnerships			
Keeping Bowlers/Tennis Players/Sports Users Hydrated	\$13,203	Includes Bubble taps/fans/seating for bowlers and players, plus broom. Good prospects for success.	Late Nov/Early Dec 2017
Yamma Hall Upgrade (Playground)	\$35,408	Playground upgrade. Requested amount is at the higher end of notional allocation.	Late Nov/Early Dec 2017
Darlington Point Cinerarium	\$9000	Memorial wall for cremated remains. Assessment will be done in Sydney as Local Member seat vacant.	Late Nov/Early Dec 2017

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 General ManagerAdministrator

Coleambally Snowy Turbine Memorialisation	\$20,700	Commemoration of Irrigation History through installation of Snowy Dethridge Turbine in Broga Place precinct. Assessment will be done in Sydney as Local Member seat vacant.	Late Nov/Early Dec 2017
Stronger Country Communities			
Jerilderie Racetrack and Showgrounds Amenity Improvement	\$252,005	New Amenities Block. If Jerilderie Pool Phase 1 is not able to get through, this project will soak up part of the notional allocation- leaving some notional funds in reserve for Round 2 early in 2018.	Early 2018
Jerilderie Swimming Pool Phase 1.	\$1,117,620	25mtr pool and filtration system. Project exceeds the <i>notional</i> allocation for Round 1 but has been submitted to 'test the waters'. If it cannot achieve pay it forward funding in Round 1, it could be strengthened up and resubmitted for Round 2 early in 2018. (Any unused notional funds from Round 1 will be available in Round 2). (This is rationale for a conservative back-up project for Round 1 eg. Racetrack project)	Early 2018
Pride of Place Coleambally	\$225,000	Junior Sporting Change Rooms/Toilets at Cemetery/Town and Community Information Bays. Conservative request bundling together priority projects but leaving some allocation for Round 2 Major Project such as Sports Precinct upgrade.	Early 2018
Promoting and Improving Recreation and Sporting Infrastructure, Darlington Point	\$222,000	Female Sporting Change Rooms/Interpretative Signing Style Guide for Tracks n Trails and Signs for Goanna Track/Town and Community Information Bays. Conservative request bundling together priority projects but leaving some allocation for Round 2 Major Project such as Coly Sports Precinct upgrade.	Early 2018

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General Manager

Administrator

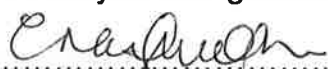
Under Development

Project	Amount	Notes	Expected Lodgement
Safe and Secure Water			
Town Water Improvement: Expression of Interest	TBA	Preparing application under Step 1 of a multi-step program. Water Filtration Plant upgrades in Coleambally and new plant in Jerilderie and Darlington Point	October 2017

Assistance to External Applicants

Project	Amount	Notes	Expected Lodgement/ Announcement
Waddi Housing-Arts and Cultural Education Centre	\$570,022	In-kind assistance to scope an application has been given.	Early 2018
Altina Interpretation Centre & Café/Conference Facilities-Darlington Point	TBC	This is a project being developed by Altina Wildlife and Zoo. Assistance has included advocacy and introductions to Destination NSW/Tourism Minister and general assistance with scoping the funding application. Designs and Business Planning need to be completed.	TBA
Rice Research Australia P/L Old Barracks Events and Conference Centre Stronger Country Communities Fund	TBC	The project has been referred to DPC for clarification of eligibility under Stronger Country Communities. No decision as yet. May be referred to Round 2 SCCF. Discussion on alternative funding progressing, but co-contributions may be an issue.	TBA
Heritage Grant Yanko Store	TBC	Assistance given to applicants in identifying grants and preparing application. Positive interest by OHE, with site visit scheduled for October	TBA

This is page 48 of 63 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 October 2017.



General Manager

Administrator

Country Change	\$50,000	Council mounted a partnership application with Riverina RDA to develop a website and marketing collateral to entice new residents to Murrumbidgee/Riverina. Filming showcasing opportunities for lifestyle and employment is underway. Case histories of successful tree changers are currently under development.	Announced and Project Commenced
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RECOMMENDATION

The Priorities Projects Register Report be received.

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 General ManagerAdministrator

ITEM NO. 18 - RISK BASED DRINKING WATER MANAGEMENT SYSTEM
FILE: 04.44.01
FROM: ASSISTANT GENERAL MANAGER, INFRASTRUCTURE & ENVIRONMENT

Background

Drinking water quality in NSW is managed to protect public health. The NSW Public Health Act 2010 requires water suppliers to establish and adhere to a Quality Assurance Program that addresses the relevant elements of the Framework for Management of Drinking Water Quality in the Australian Drinking Water Guidelines.

Under the Act, a Risk-Based Drinking Water Management System (DWMS) Report was developed for Murrumbidgee Council in 2016 by Viridis Consultants Pty Ltd, based on the merger of DWMS documents, following review and discussions with relevant Council staff and from information present in the DWMS for the former Councils.

This document outlines the range of activities carried out by Council to ensure the provision of safe drinking water to its customers. A number of actions to improve the drinking water supply systems were identified through the risk assessment and system development. The improvement plan is to be reviewed regularly as actions are completed and as part of the annual planning process. It is provided as information for Council (attachment # 6).

Council is in the process of engaging a consultant to review this document.

Issues

Individual DWMS Plans are available for each of the drinking water schemes, Jerilderie, Darlington Point and Coleambally.

The original for the former Jerilderie Shire Council was developed by City Water Technology Pty Ltd and Risk Edge Pty Ltd in March 2014.

The original DWMS Plan for the former Murrumbidgee Shire Council was developed by Water Futures Pty Ltd in June 2013.

The individual DWMS Plans contain system specific information to manage the risks to that particular scheme.


Sustainability/Legislative Provisions - N/A

Financial Consideration - N/A

RECOMMENDATION

That the Report be received and noted.

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 General ManagerAdministrator

ITEM NO. 19 - UPDATE ON PROJECT MANAGEMENT OFFICE (PMO)
FILE: 03.13.08
FROM: DIRECTOR MERGER TRANSITION

This report provides an update on the activities of the PMO undertaken since the September meeting of Council. The PMO is responsible for making recommendations to the General Manager, and ultimately Council, on a wide range of matters that are relevant to the integration and harmonisation of the Council. These matters include defining and realising outcomes and benefits of the transition, monitoring risks, quality of outcomes and deliverables, timeliness and budget implications.

The PMO provides strategic direction and advice, and monitors progress on the Implementation Plan by others within the Council. The PMO is working collaboratively with the Leadership Group to ensure that workloads are manageable, noting that the Leadership Group is charged with ensuring continuity of service for the services provided by the two former Councils

As the two Assistant General Managers settle into their positions, the PMO is undergoing a transition phase and handing over elements of the Implementation Plan to the AGM's. In conjunction with that transition, some of the team members of the PMO are coming to the end of their contracts with Council.

In this regard, Jodie Pfitzner will reduce her hours with the PMO in early November and work two days per week through to end of February 2018. Anthony Puntoriero concluded his contract on 19 October and remains available to Council on an hourly basis. The contract for Tanya Pattison has been extended to 15 December 2017. Our Human Resources Specialist, Peter Jones has resigned to accept a job in Wagga Wagga in the private sector. Peter's employment concludes on 3 November, 2017. Recruitment processes are in place for an HR Specialist on contract for up to six months, and an update on this recruitment and other staffing matters relating to the PMO will be provided at the October Council meeting.

Below is an update on the activities of the PMO undertaken following the September 2017 meeting of Council:

- ✓ Issued nine media releases;
- ✓ Produced and distributed the fourteenth Community Newsletter;
- ✓ Continued a series of handover meetings with both Assistant General Managers;
- ✓ Continued working with the Asset Management Working Group and consultant Jeff Roorda and Associates to prepare six new Asset Management Plans for Council. The project has been completed and the consultant has been requested to make a presentation to Council in the coming months. This work is also informing the preparation of the annual financial statements;
- ✓ Council took delivery of the Wide Area Network (WAN) data communications network between Jerilderie, Coleambally and Darlington Point. The WAN is fully operational and performing to expected standards;

This is page 51 of 63 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 October 2017.

 General ManagerAdministrator

- ✓ Continued replacement of building and equipment signage throughout the Council area;
- ✓ Continued preparing and reviewing policies for the new Council;
- ✓ The fourteenth staff newsletter was prepared and distributed;
- ✓ Continued having meetings with staff in relation to reviewing and finalising their Position Descriptions with a view to transferring most staff into the adopted organisation structure;
- ✓ Continued detailed work on the new Salary System and Salary Structure, with a view to finalising as soon as possible;
- ✓ Continued undertaking job evaluations with every member of staff as part of the new Salary System;
- ✓ Undertook a review of the Implementation Plan and report on the Plan is included in this business paper;
- ✓ Attended a meeting of the Consultative Committee to provide information in relation to the new Salary Structure;
- ✓ Met with Union representatives and a sub-committee of the Consultative Committee on two occasions to progress the new Salary Structure;
- ✓ Installed the new servers and computers across the Council area and worked with staff on resultant "teething issues". This report places on record Council's appreciation to our IT Consultant – Anthony Puntoriero and staff at Veritech for their massive investment of both time and expertise in getting the new network up and running.

RECOMMENDATION

That the information on the activities of the Project Management Office be received and noted.

This is page 52 of 63 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 October 2017.

Chris Morgan General ManagerAdministrator

ITEM NO. 20- WORKS IN PROGRESS 11/9/17 to 1/10/2017
 FILE: 03.16.04
 FROM: AGM INFRASTRUCTURE AND ENVIRONMENT

Regional Roads RR552 – Conargo Road RR564 – Berrigan Road RR323 – Oaklands Road RR59 – Urana Road RR596 – Morundah Road RR356– Berrigan/ Oaklands Road RR183 – Whitton Road	Bitumen patching Bitumen patching
MR321 – Kidman Way	Edge patching Segment 14, bitumen patching, guide post maintenance. Bitumen patching all segments.
H17 – Newell Highway	Bitumen patching
Local Road Maintenance	<i>Grader Maintenance</i> South Coree Road, Wood Road, Crocket Lane, North Coree Road, Liddles Lane, Jerry's Lane, Nine Mile Lane, Milthorpes Lane, Colombo Road, Euroley Road, Bonner Lane, Kook Road, Martin Bell Road, Booroobanilly Lane, Argoon Road, Fraser Road <i>Bitumen Patching</i> Willows Road, Mayrung Road, Booroobanilly Road, Wunnamurra Road, Wilson Road, Four Corners Road, Hardy Road, Lloyd Road, Cadell Road <i>Construction/ Resheeting</i> Road base mix prepared on Eurcildoune Road, Harvey Well Road & Martin Bell Road <i>Slashing</i> Starting slashing program on rural roads

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General Manager

Administrator

	<i>Culvert Replacement</i> Four Corners Road <i>Fire Breaks</i> Darlington Point and Coleambally
Regional Road Repair Program	Shoulder widening on RR356 (Berrigan/ Oaklands Road) completed.
Roads to Recovery	South Coree Road – road works finished; guide posts and signs to be installed.
Restart NSW Funding	Conargo Road (north) Construction- trees removed, shoulders graded
Town Streets	Bitumen Patching
Parks and Gardens	All parks and gardens maintained.
Plant & Equipment	New excavator delivered.
Private Works	Road grading, on farm works-grader / loader, gravel carting.
Water & Sewerage	Repairs to stormwater sump, Kingfisher Ave, Coleambally. Laying new water mains north side – Darlington Point.
Coleambally Squash Court	Works have commenced.
2017/2018 Capital/Maintenance Works Program	A copy of the 2017/2018 Capital and Maintenance Works Program is attached to this report for Council information (attachment # 7). The presented program has been developed to allow informed allocation of resources and to ensure structured delivery of projects and services.

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General Manager

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Fire Breaks	Fire breaks within the municipal boundary of the former Jerilderie Shire are constructed following dry off of the roadside vegetation grass typically around mid-November. The Fire Breaks Plan is attached to this report (attachment # 8).
Darlington Point Water Quality Fortnightly Update 11.10.2017	<p>1. Free chlorine sampling results Tuesday 03/10/2017</p> <ul style="list-style-type: none"> At the water tower 0.88 mg/l free chlorine; total 0.91 mg/l total chlorine PH 7.00 In town 0.87 mg/l free chlorine; 0.98 mg/l total chlorine <ul style="list-style-type: none"> *0.3 mg/l minimum required by the Australian Water Quality Guidelines **0.8 mg/l minimum recommended by Health Department at the Tower sampling point *** 5.0 mg/l maximum as per Australian Water Quality Guidelines <p>2. Free chlorine sampling results Tuesday 10/10/2017</p> <ul style="list-style-type: none"> At the water tower 0.65 mg/l free chlorine; total 0.9 mg/l total chlorine PH 6.95 In town 0.6 mg/l free chlorine; 0.7 mg/l total chlorine <ul style="list-style-type: none"> *0.3 mg/l minimum required by the Australian Water Quality Guidelines **0.8 mg/l minimum recommended by Health Department at the Tower sampling point *** 5.0 mg/l maximum as per Australian Water Quality Guidelines <p>3. Progress in the procurement and installation of the gas chlorine injection system</p> <ul style="list-style-type: none"> Shed ordered Concrete slab for the shed to be constructed on 13.10.17 Negotiating consultant services with NSW Health Department Install 120 batching tank to improve the performance of the exiting chlorine dosing system.

RECOMMENDATION

The Works in Progress Report be adopted.

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 General Manager
  Administrator

CONFIDENTIAL ITEMS

ITEM NO. 21 - PROPOSED EX-GRATIA PAYMENT
FILE: 05.28
FROM: DIRECTOR MERGER TRANSITION

RECOMMENDATION

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as Confidential in accordance with Section 10A (2) (a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:-

(a) personnel matters concerning particular individuals (other than Councillors).

ITEM NO. 22 - MURRUMBIDGEE COUNCIL SALARY STRUCTURE
FILE: 05.28
FROM: DIRECTOR MERGER TRANSITION

RECOMMENDATION

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as Confidential in accordance with Section 10A (2) (a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:-

(a) personnel matters concerning particular individuals (other than Councillors).