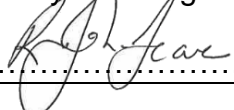



**REPORTS TO MURRUMBIDGEE COUNCIL MEETING  
TO BE HELD TUESDAY 28 JULY 2020**

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.....General Manager.....Mayor

## RECORDING & WEBCASTING OF MEETING

In the spirit of open, accessible and transparent Government, and to ensure this meeting is open to the public, this Council meeting is being recorded and livestreamed to the Murrumbidgee Council facebook page. A recording will also be placed on Council's website following the meeting.

Murrumbidgee Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Murrumbidgee Council.

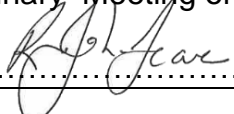
Confidential meetings of Council will not be recorded or webcast.

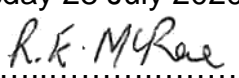
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Any recording or webcast is not, and shall not, be taken to be an official record of Murrumbidgee Council meetings or discussion depicted therein. Only the official Minutes may be relied upon as an official record of the meeting.

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.....General Manager

.....Mayor

# MAYORAL REPORT

## ITEM NO. 1 - MAYORAL REPORT

Council Meeting:	28 July 2020
Report Date:	21 July 2020
Author:	Mayor
File #:	SC217
Approval:	Mayor

Council continues to conduct business and deliver services as “usual”. Usual is a very liberal terminology for this never before seen stratosphere we find ourselves living in.

Our resilient and hardworking communities continue to produce and deliver as best we can, given the restrictions we must now adhere to.

Paramount to our safety and quality of life is our vigilance in mindfully practising the simple but succinct Public Health messaging.

Here in Murrumbidgee Council we have witnessed the exodus heading north before the Victorian lockdown. I sincerely hope that this will not have ramifications in the near future.

School holidays have been and gone, and the kids have now returned to school in NSW – normality, structure and routine are positive reinforcement for our younger generation.

Given our geographical position, our thoughts are very much with our neighbouring Victorians. This insidious virus and its virulence should be acknowledged for its very real impacts and kept very much at the front of our minds.

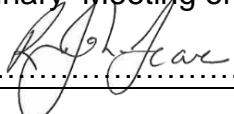
Again - We thank and gratefully acknowledge our local businesses continuing to provide our essential services - nothing new for our small communities but so valuable at this time.

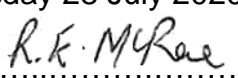
Our frontline Health, Allied Health and associated services continue to ensure that we have access to everyday health care and we appreciate their diligence and generosity.

Our region is looking alive and productive - it is such visible reinforcement that “just add water” makes Murrumbidgee Council one of the most productive areas in NSW.

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.....General Manager

.....Mayor

Our community consultation regarding the Drought Support Funding Town Revitalisation Projects was a positive process for community engagement - over 215 ideas was an amazing response - this project being ably led by Manager, Planning & Environment Kelly Tyson and Drought Support Officer Samantha Star will have very visible impact before the end of the year.

The most pleasing aspect of this process to date has been a whole of Council approach. Both operational staff and Councillors working together, actively engaging with the community.

I congratulate Sharon McCalman, Office Manager, Coleambally Office, who, on 22 July 2020, notched up 35 years service with Council. Well done Sharon, and thank you for your commitment to our organisation.

Our major projects continue to progress, and it is satisfying to see them well under way

Below see a diary of meetings attended during the month.

24 June 2020 - RFS Meeting Darlington Point

- Inspection of "Gold Lettering" issue on Historical Fire Truck
- Advice is contractor has visited and inspected

26 June 2020 - Murray Darling Association Region 9 AGM, Leeton

- Paul Maytom re-elected unopposed as Chair for a further 12 months
- Adopted support for RAMJO Water Position Paper
- Informative Address from Claire Miller - Consultant in the Water Space

3 July 2020 - RAMJO Extraordinary Board Meeting via ZOOM

- Discussion of a Secretariat
- Annual Revenue Statement
- New Income Model

3 July 2020 - MLHD Teleconference

- Position status update
- Need to encourage more testing

7 July 2020 - RAMJO Energy Planning Workshop

13 July 2020 - Western Riverina Arts Council Presentation by Aanya Whitehead, Executive Director

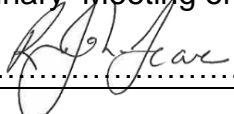
- Presentation to General Manager, Mayor and Councillor Bryce
- Riverina Area active and diverse

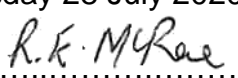
Main initiatives around:

- 1 - enabling communities by identifying pathways for all creatives;
- 2 - acknowledging and promoting cultural, historical and social differences

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.....General Manager

.....Mayor

- 2019-2020 vastly different delivery - A virtual experience
- Made very aware there is a level of engagement that Council is not engaged in or even aware of - greater need for cross communication

14 July 2020 - Extraordinary Council Meeting

Adoption of Delivery and Operational Plans and Rates Fees and Charges for 2020/2021

15 July 2020 - Phishing Awareness Workshop

Clearly identified the risks to Council and individuals

Well delivered, to the point and should be regularly revisited

17 July 2020 - Southern Cotton and Whitton Malthouse visit

General Manager, Mayor, CEO Southern Cotton - Kate O'Callaghan, Directors Larry Walsh and Scott Hogan, Roger Commens and Tim Commens, James Bolton Director DPC and Jane Barnes DPC – Business Development Manager

- Conversation around stimulus money, business development, key stakeholder engagement
- Site tours of operational Cotton Gin and the works in progress at the Malthouse

20 July 2020 - RAMJO Water Meeting with Helen Dalton via ZOOM

- Much discussion around Water Position Paper
- Discussion identified need for more specificity around flood plain harvesting, its parameters, legalities, mechanisms and transparency - National Water Registry ACCC Report
- Tax equalisation and implications for whole of agricultural industry
- Greater clarity and genuine focus from Water Ministers (State and Federal)

22 July 2020 - RAMJO Meeting with Phillip Glyde MDBA

23 July 2020 - Transgrid Meeting

GM, Mayor and Mitchell Hume Jerilderie

27 July 2020 - RAMJO Meeting via ZOOM

with Federal Water Minister Keith Pitt and Member for Farrer, Hon Sussan Ley, MP

*R.K. McRae*

Ruth McRae

**MAYOR**

This is page 5 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

*[Signature]* ..... General Manager

*R.K. McRae* ..... Mayor

# OFFICERS' REPORTS FOR CONSIDERATION

## ITEM NO. 2 - GENERAL MANAGER MONTHLY REPORT

Council Meeting:	28 July 2020
Report Date:	20 July 2020
Author:	General Manager
File #:	SC218
Approval:	General Manager

### **BACKGROUND**

To provide information generally relating to past and future actions of the General Manager, along with specific action items being dealt with.

### **RECOMMENDATION**

**The information contained in the report be noted.**

### **OFFICER COMMENT**

#### 1. COVID-19

Attached is the latest version of the COVID 19 action plan.

Monitoring and making adjustments to the COVID 19 action plan after every announcement of the Premier as it relates to relaxation or tightening of restrictions.

#### 2. RAMJO Energy

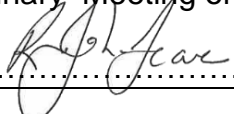
Murrumbidgee Council via RAMJO is completing an energy strategy for Council. Nothing is off the table from solar to thermal and everything in between. The idea is to reduce energy costs, to reduce our carbon footprint and provide sustainability in the energy area. I look to our strategy to hopefully test marginal options, say thermal energy and, if proven, be a showcase for residents and ratepayers to adopt.

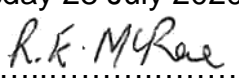
#### 3. Organisational Structure Review

Confidential report to today's Council meeting to progress organisational structure to staff and Union consultation, before returning to Council at the September Council meeting for adoption.

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.....General Manager

.....Mayor

#### 4. RAMJO Digital

We are completing a paper for Local Member for Albury on the opportunities of both data and mobile coverage across the RAMJO area utilising known infrastructure.

We are also determining policy platforms in relation to minimum speeds, availability and coverage.

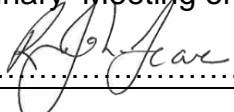
Alternative solutions for extending mobile coverage are also being explored.

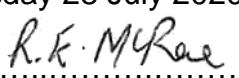
#### 5. Other Things On The Go

##### **General Manager:**

Description	Comment	
Meetings attended since last Council Meeting	<ul style="list-style-type: none"><li>• Management Meetings - 2</li><li>• RAMJO GM – 1</li><li>• Meetings with Mayor and/or Councillors - 5</li><li>• Residents and Ratepayers – 2</li><li>• Budget Special Meeting</li><li>• RAMJO Electrical - 1</li><li>• RAMJO Digital - 2</li></ul>	<ul style="list-style-type: none"><li>• LGNSW - 2</li><li>• Individual Staff Meetings - 18</li><li>• Consultative Committee - 0</li><li>• Land Care – 1</li><li>• Western Riverina Arts</li><li>• Coleambally Cotton Gin</li><li>• Depot Meetings - 2</li></ul>
Salary Steps Structure	Being implemented	
Management Team Performance Reviews	(2019/20) Completed (2020/21) Completed 8 of 10 staff	
Young Street Subdivision	Progressing	
Caravan Park Redevelopment	MDBA application submitted, unsure of when decision will be made	
Review agendas and business papers	As required	
Multipurpose Health Centre Coleambally and Ambulance Station Darlington Point	No date set	
Policies	<b>Commenced</b> <ul style="list-style-type: none"><li>• Asset Disposal</li><li>• Business Continuity</li><li>• Communication Devices</li><li>• Complaints Management</li><li>• Media</li><li>• Motor Vehicle</li></ul> <b>Not Commenced:</b> <ul style="list-style-type: none"><li>• Child Protection</li></ul>	<ul style="list-style-type: none"><li>• Payment of Expenses and Provision of Facilities</li><li>• Enterprise Risk Management</li><li>• Fraud and Corruption Prevention</li><li>• Gifts and Benefits</li><li>• Internal Reporting</li><li>• Leasing of Council Residential Properties</li></ul>

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.....General Manager

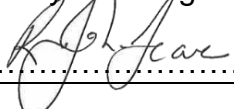

.....Mayor

	<ul style="list-style-type: none"> <li>• Community Festival and Events</li> <li>• Corporate uniform</li> <li>• Councillor and Council Staff Interaction</li> <li>• Community Engagement Framework</li> <li>• Drinking Water Quality</li> <li>• Rates and Charges Hardship</li> <li>• Records Management</li> <li>• Related Party Disclosure</li> <li>• Statement of Business Ethics</li> </ul>	<ul style="list-style-type: none"> <li>• Personal Protective Equipment (PPE)</li> <li>• Procurement</li> <li>• Public Interaction and Meeting Disclosure</li> <li>• Road Risk Management</li> <li>• Social Media</li> <li>• Signs as Remote Supervision</li> <li>• Stormwater Risk Management</li> </ul>
	<p>Polices to be reviewed due to inconsistencies (not commenced):</p> <ul style="list-style-type: none"> <li>• Communication Strategy</li> <li>• Internet, Intranet, Email and Computer Use Management</li> <li>• Privacy Management</li> </ul> <p>(Some policies may have only minor inconsistencies, eg referencing the incorrect management position, eg Assistant General Managers)</p>	
	<p>New Policy – Alcohol and Drug Policy - Continuing consultation – wrote letter to unions in relation to their objection to zero BAC in policy</p>	
Citizenship Ceremonies	Nil because of COVID 19	

#### **Human Resources:**

Description	Comment
Meetings	<p>Management Group</p> <p>11 June 2020 – Consultative Committee Meeting</p>
Employee Relations	<p>General Manager and HR/IR Specialist met with Darlington Point depot staff on 26 June 2020. Several matters attended to with Manager Operations and Overseer.</p> <p>General Manager and HR/IR Specialist met with two truck drivers and Brian Harrington, the USU official on 10 July 2020. Clarity on Grades and Steps and Performance and Training Appraisal 2020.</p> <p>General Manager and HR/IR Specialist met briefly with Darlington Point depot staff on 16 July 2020. Clarity on Grades and Steps and Performance and Training Appraisal 2020. This was followed by a report back meeting with Brian Harrington, the USU official.</p>
Recruitment	<p>Accountant – Faizan Ismail to commence on 15 July 2020.</p> <p>Plant Operators, Parks and Gardens (1 x Jerilderie and 1 x Coleambally) to commence on 20 July 2020.</p> <p>Interviews continue for three Plant Operators, Construction and Maintenance in Darlington Point. Anticipate offers being made during July 2020.</p> <p>Fabricator (Jerilderie) – readvertised.</p>

This is page 8 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

 ..... General Manager
  ..... Mayor

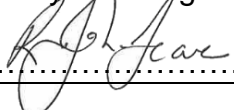



Training	<p>2020 Budget = \$250,000 2020 Expenditure = In excess of budget</p> <p>Training budget of \$300,000 for 2020/2021, which will support training required for progression through Salary System Grades and Steps, providing a multi-skilled workforce in a multi-tasking operating environment.</p>
Performance and Training Appraisal 2020	<p>Performance and Training Appraisal Form and process issued to Managers, along with Salary System Grades and Steps documents for their team members. Appraisals will commence in July 2020.</p> <p>2020 appraisal content and process will provide solid basis for future years as well as framework for individual's training plans (where they choose to engage in one).</p> <p>Completed appraisals to be collated to correlate and build organisational training plan for next 12 months as a minimum.</p>
Local Government (State) Award 2017 - Allowances	<p>Research and findings completed. Identified that some staff were not being paid an allowance they were entitled to. This has been rectified and communicated to affected employees.</p> <p>Other discrepancies to be clarified as best as possible and resolved.</p> <p>These matters have been discussed with Brian Harrington of the USU on 16 July 2020.</p>
Local Government (State) Award 2020	<p>New Award (2020) approved by Industrial Relations Commission of NSW on 26 June 2020. Pay and work related allowances increases of:</p> <p>1.5% July 2020 2.0% July 2021 2.0% July 2022</p> <p>1.5% increase being processed in pay period ending 19 July 2020.</p> <p>Other changes in new Award to be worked through and understood.</p>

### **Media and Communications:**

Description	Comment
Preparing and distributing E-Newsletter (monthly)	<p>June issue - compiling stories and monitoring all grants.</p> <p>Analytics: 430 recipients, 33.8% open rate (143 opens), 24.5% click through rate (35 clicks).</p>
Preparing and distributing community newsletter (bi-monthly)	-

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 ..... General Manager
  ..... Mayor

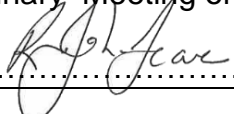
Preparing and distributing staff newsletter (monthly)	June issue
Preparing and distributing media releases and liaison with the media. Monitoring of media	4 x media releases Responding to media enquiries: 18 June analytics: 10 dedicated articles /multiple mentions (all positive).
Co-ordinating communications campaigns for Council activities/projects	<ul style="list-style-type: none"> <li>• COVID-19</li> <li>• Bulky Waste collection</li> <li>• Town revitalisation – obtaining quotes, meeting with suppliers, coordinating branding, promoting community engagement</li> </ul>
Preparing Council's digital artwork	7 x social media tiles
Co-ordinating Council's online presence (social media), including Council announcements and positions vacant and also promoting community events and announcements. This includes Facebook, Instagram and Twitter.	Facebook analytics: An average of 3 posts per day, 18 new likes (total of 1,274). 3,112 engaged users. Organic reach of 24,271 people. Paid reach of 42,511. Instagram: 295 followers (25 new followers), 73% female, 70% aged 25-54.
Co-ordinating Council's online presence (Website), including improvements, administration and maintenance.	Ongoing – continual process of adding, updating and reviewing new material. Liaising with provider to make improvements. Website traffic (Google Analytics): 1,991 users. Page views: 7,367.
Advertisements	June Mayoral Message 3 x Facebook ads
Grant applications	
Community issues and questions	Responding to messages received on Council's social media channels (5 messenger comments, 3 Facebook)
Assisting with business/tourism promotion	Provide editorial and proof business feature in SRN Proof 'What's On' advert Tourism social media advertising campaign (9 x posts) Buy it in the Bidgee (buy local social media campaign)
Attending formal meetings	2 x Management Group 3 x Town revitalisation 1 x Pagemind (website provider) 1 x Council meeting
Representing Council at community events	None
Administration	Distributing Media and Communication Policy to management for comment

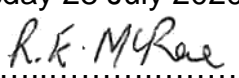
## 6. Movements

4 August 2020 – Transgrid – Albury

22 – 24 Nov 2020 – LGNSW Conference – Hunter Valley

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 General Manager

 Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our leadership – looking to our Future

5.1. Demonstrating Transparent Leadership Through Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

N/A

## **OPTIONS**

As per the recommendation.

## **ATTACHMENTS**

Attachment # 1: COVID 19 Action Plan

## ITEM NO. 3 – LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2020

Council Meeting:	28 July 2020
Report Date:	1 July 2020
Author:	General Manager
File #:	SC208
Approval:	General Manager

### EXECUTIVE SUMMARY

The Local Government NSW (LGNSW) Annual Conference is the main policy making event for the Local Government sector. It is Council's opportunity to submit motions for consideration and debate by delegates. Motions passed at Conference become resolutions, which LGNSW takes forward on Council's behalf, as part of the sector's advocacy agenda.

### RECOMMENDATION

1. That the Mayor, Deputy Mayor and General Manager attend the Local Government NSW Conference to be held at the Crowne Plaza Hunter Valley, Lovedale, 22-24 November 2020, with out of pocket expenses met by the Council.
2. Motions for submission to the Local Government NSW Annual Conference be provided to the General Manager by 28 September 2020

### BACKGROUND

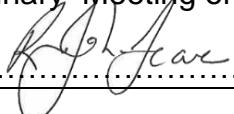
In the past, the Mayor, as voting delegate, Deputy Mayor and General Manager have attended the Conference.

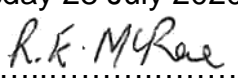
### OFFICER COMMENT

General information about the Conference will be available on the LGNSW website: [www.lgnsw.org.au/events-training/local-government-nsw-annual-conference](http://www.lgnsw.org.au/events-training/local-government-nsw-annual-conference) as it becomes available.

Dates	Action
17 July 2020	Event registration opens Conference motions open
28 September 2020	Deadline for submitting motions (latest date motions will be accepted for inclusion in Conference Business Paper is 12 midnight on 25 October 2020)
3 November 2020	Deadline for nominating voting delegates
22-24 November 2020	LGNSW Annual Conference
23 November 2020	Conference Dinner

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.....General Manager

.....Mayor

Councils are asked to submit Conference motions by 12 midnight (AEST) on Monday 28 September. However, the latest date these can be accepted for inclusion in the Conference business paper is 12 midnight (AEST) Sunday 25 October 2020.

Proposed motions should be strategic, affect members state-wide and introduce new or emerging policy issues and actions. When submitting motions, members are encouraged to familiarise themselves with the existing principles and positions of LGNSW on issues of importance to the sector, as members will be asked to identify if their motion is seeking a change to LGNSW's existing Policy Position.

## **SUSTAINABILITY**

NIL

## **STATUTORY COMPLIANCE/POLICY**

NIL

## **FINANCIAL**

Conference costs, travel and accommodation.

## **INTEGRATED PLANS**

**Strategy 5.5.1**-Build strong, effective and productive alliance and partnerships with community organisations, state and federal governments

**Action 5.5.1.1**-Council representatives participate in regular engagement through meetings, events and activities

## **RISK MANAGEMENT**

NIL

## **CONSULTATION / ENGAGEMENT**

Mayor and General Manager

## **OPTIONS**

That Council:

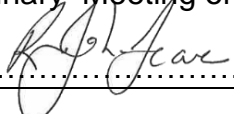
1. Adopt the recommendation;
2. Determine attendees at the Conference;
3. Send no delegates to the 2020 Conference.

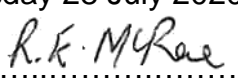
## **ATTACHMENTS**

NIL

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This is page 13 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

.....Mayor

## ITEM NO. 4 - REVITALISATION PROJECT

Council Meeting:	28 July 2020
Report Date:	19 July 2020
Author:	Manager Planning & Environment
File #:	SC135/SC136
Approval:	General Manager

### EXECUTIVE SUMMARY

Provide information and an evaluation of community ideas to assist the Council to decide on the scope of revitalisation works and their priority for implementation.

### RECOMMENDATION

**The Murrumbidgee Council Drought Support Officer organise the implementation of the works as recommended in the Revitalisation Project Report, according to the identified priorities and as funds become available.**

### BACKGROUND

Council received \$1m of funding through the Drought Communities Programme – Extension 2 for drought affected regions across Australia. This programme is administered by the Department of Industry, Science, Energy and Resources.

Of this funding, \$725,000 has been allocated for beautification or ‘revitalisation’ works to be carried out across the Council area, with a further \$30,000 for establishment of community gardens.

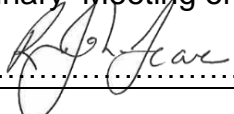
The purpose was to use the funding to improve the amenity of each village and promote good social, economic and environmental outcomes for the enjoyment of resident and visitors.

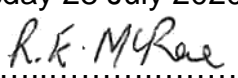
In an environment with declining access to water, the works will assist in strengthening community resilience and contribute towards civic pride.

Given the nature, and potential impact of works on the existing natural and built fabric, the community were asked for their ideas and feedback prior to making a decision as to the works that should be implemented.

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.....General Manager

.....Mayor

## OFFICER COMMENT

In the last month, over 240 suggestions have been put forward for the Council to consider. Some of these fell outside the scope of the grant and could not be supported.

Some suggestions were disregarded because further investigation and consultation was required, for which the time frame for project completion would not allow.

Ideas were both conceptual in nature, as well as detailed, and involved a range of opinion.

A fair number of submissions were concerns about the condition and maintenance of public infrastructure and many ideas fell across Council operational and asset management responsibilities.

Some matters involved public risk, and in such cases one of the recommendations of this report is for an audit of Council's assets to identify significant defects requiring urgent attention. An example is the suggestion for non-slip surface treatment of the footpath pavement at Jerilderie.

All of these submissions have been noted and, where not carried out, will be included for consideration within Council's Long Term Financial Plan and Delivery and Operational Programme.

Because, by and large, conceptual recommendations have been made, further refinement will be necessary as part of the Drought Support Officer's role. To achieve this, additional internal staff consultation will be necessary for a seamless roll-out.

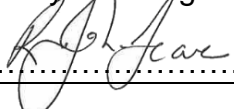
Community suggestions centred around the following themes:


- a) Gardens and landscaping
- b) CBD improvements
- c) Public art
- d) Feature lighting
- e) Improved infrastructure and maintenance
- f) Tourism facilities and events
- g) Recreational facilities
- h) Street furniture and planters
- i) Directional, tourist, business identification signs and 'place' signage
- j) Infrastructure and maintenance related issues

A review and evaluation of the ideas has been carried out, and is included within the attachment.

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.....General Manager

.....Mayor

The evaluation matrix includes the following elements:

- A. Social Value
- B. Economic Value
- C. Environmental Value
- D. Cultural Value
- E. Social Inclusion
- F. Amenity, Climate and Energy
- G. Tourism Value
- H. Local Resident Enjoyment
- I. Wow Factor
- J. Local Employment

In identifying which suggestions had the most value, they were assessed and scored with regard to each of the elements and have been ranked accordingly. It has to be recognised that value judgements needed to be made and, in this instance, over 2400 value judgements were. Value judgements are made by professional town planners every day and it is considered that, overall, the assessment is reasonable given the time constraints for assessment and reporting.

The preliminary ideas put forward earlier in the consultation process have generally been supported. One of the major changes is that, as a general practice, colourful flowers should be planted in greater areas within roadside verges and nature strips, as opposed to using high numbers of planter boxes, due to ease of maintenance.

The apportionment of funding has not been distributed equally between the three villages. Coleambally has been allocated less funding due to the forthcoming Brolga Place Redevelopment. Darlington Point has been allocated a greater spend because it is considered that there is, overall, a greater need to address townscape issues.

The findings are discussed below. It should be noted that generally the works with the highest visibility scored higher because of their large potential impact on village amenity.

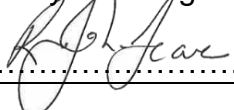
## **COLEAMBALLY**

The works which would have the most beneficial outcomes according to the evaluation criteria are:

1. Trees corridors to connect the town entrance to Brolga Place. Additionally if there is any opportunity to enhance the amenity of the caravan park through screening this also be considered.
2. Attention to improving the public space around the community hall. This would provide for a fresher shared pedestrian and cycle way at the frontage, extending up the hill to the water tower. Improvements would include low

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.....General Manager

.....Mayor



border enhancement landscaping and feature lighting and a roll of honour. Consideration could also be given to relocating the Lions turbine either at this site or at the Lions Park. Possible up lighting of the water tower may also be possible.

3. Bird sculptural element such as a Brolga in the vicinity of the Hall. This project will allow some further consultation to determine the species that is most acceptable to the community as iconic to the town, and which could be incorporated in future town badging.
4. Staged construction of a path as shared space for pedestrians and cyclists.

The allocated budget is \$150,000 and possible apportionment is:

Trees	\$70,000
Lighting	\$50,000
Brolga	\$30,000

## JERILDERIE

The works which would have the most beneficial outcomes according to the evaluation criteria are:

1. Mural - the preferred site will be required to be determined.
2. Signage - directional, place, tourism information and promotional banners.
3. New and improved signage around the Lake and Horgan's Walk
4. Luke Park improvements that could incorporate improving and illuminating the windmill, steel wings sign and storyboard
5. Feature lighting CBD and Luke Park
6. Photo wrapping of suitable infrastructure such as bins, poles, planter boxes
7. Tree planting in new subdivisions and to screen and improve the amenity for example Rankin Road/Conargo Road.

The allocated budget is \$240,000 and the possible apportionment is

Mural	\$60,000
Signage	\$70,000
Landscaping	\$30,000
Luke Park improvements	\$50,000
Feature Lighting	\$30,000

While there was considerable support for the Ned Kelly/John Monash statue, the cost of the project was of concern given the number of other suggestions and ideas.

The Monash Committee have \$50,000 and would like Council support to set aside a space in the Park opposite the Monash house to accommodate a future sculpture.

## DARLINGTON POINT

The works which would have the most beneficial outcomes according to the evaluation criteria are:

1. Figtree Park Waddi Public Art Redevelopment, including mural and interpretative signs and storyboards.
2. Improvement of walking tracks, including Goanna Track and north/south connections.
3. Roadside and entrance tree plantings.
4. Flowerbeds, a few planter boxes, banners, street furniture.
5. Large adventure playground.

The allocated budget is \$270,000 and the possible apportionment is

Figtree Park Redevelopment	\$200,000
Landscaping, street furniture, pedestrian path, banners,	\$ 70,000

Community feedback also reinforced the perception that a Tourist Information Centre was needed in the town. Included within today's agenda is a separate report on a site that has strategic potential which would be suitable for development of such a facility within a mixed use development. Such a site could also support a precinct adventure playground.

## ENTRANCE STATEMENTS

The value of entrance statements for the Council area have been subject to earlier discussions. The proposal was to established 4 pillars at 4 key locations, being:

- Entry to Darlington Point Council area away from the road curve;
- Entry to Jerilderie;
- North western corner – stretch of Kidman Way and Sturt Highway;
- At entrance to Coleambally along the Kidman Way.

The intention is that the pillars would be sequentially staggered, set back and uniformly separated. A concept design and quote has been received and is attached.

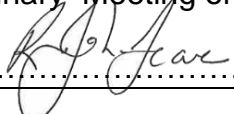
Although funds do not allow all four locations to be developed, there is a potential for two.

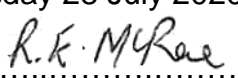
The locations determined to have the greatest priority are at the corner of the Sturt Highway and Kidman Way at Darlington Point and at the entrance to Coleambally.

The allocated budget is \$65,000

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.....General Manager

.....Mayor

\$30,000 was allocated for a community garden. A 'community garden' has not been defined within the grant agreement.

It could be argued that a 'community garden' is not just a vegetable garden, but has a broader definition such as an area of open space that is enjoyed by the community. This would also be consistent with the aims of the Grant

Should it be clarified that the broad definition can be applied, then the additional \$30,000 set aside for this could be redistributed and used to improve the condition of an area of open space or place.

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

- Local Government Act
- Roads Act
- Environmental Planning & Assessment Act.
- Community and Festival Events Policy
- Procurement Policy
- Work Health and Safety Policy

## **FINANCIAL**

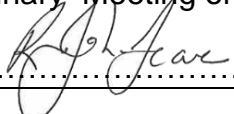
Selected works can be carried out or staged within the allocated funding or set aside for future funding under Council's Long Term Financial Plan, and incorporation within the 4 year Delivery Program and included within an annual Operational Plan.

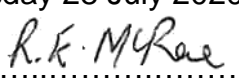
## **INTEGRATED PLANS**

- 1.1 Building and supporting a diverse community
- 1.2 Protecting and embracing cultural identity and heritage
- 1.3 Creating community opportunities and equitable access to Council and community services
- 1.4 Enhancing health and well being
- 3.2 Infrastructure which meet community and public safety needs
- 3.3 Providing the community with open space to be active
- 4.2 Promoting and supporting regional economy and growth
- 4.3 Promoting and developing tourism strategies and opportunities
- 5.1 Demonstrating transparent leadership through accountability and community representation
- 5.2 Investigating funding, services and programs strengthening communities in the region.

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.....General Manager

.....Mayor

## **RISK MANAGEMENT**

This works project requires careful planning to ensure that the risks are minimised.

The Project Manager-Drought Support Officer will need to ensure that the works are planned, resourced and scheduled with relevant risk management plans developed and implemented. A contingency plan needs to be prepared to ensure there is no overspend in any area and that the funds are reasonably well distributed across the works as per the identified priorities. Early attention needs to be given to identifying the need for and obtaining evidence of any required approvals or agency/utility consultation. In some cases, engineering designs or landscaping concepts may need to be prepared early in the project to enable works to be completed within the designated time frame in December. Dial Before You Dig approach for in-ground works will be mandatory, as will preliminary service location. Continual engagement needs to occur, both internally and externally.

The project needs to be actively monitored and reported against.

In some cases, the Project Manager may decide to form an Advisory Subcommittee for each theme area, where she can seek advice. Any potential suppliers will need to be contacted early and final quotes obtained, instead of relying on conceptual estimates.

It is recommended that a Project Gantt Chart, or similar, be developed as a priority to guide the implementation of the project.

## **CONSULTATION / ENGAGEMENT**

### **Internal**

Managers and staff representatives  
Council

### **External**

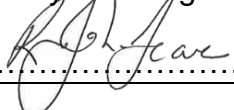
Community, including business representatives  
Waddi community  
Kerri Weymouth.  
Transport NSW (assets and planning)  
Noel Thomson (heritage architect)  
Danthonia Signs  
Wagga Interpretative Sign Company


## **OPTIONS**

1. The Drought Support Officer organise the implementation of the works as recommended in this report according to the identified priorities, and as funds become available.
2. Any other recommendation of the Council.

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..........General Manager

..........Mayor

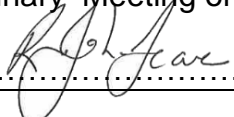
## ATTACHMENTS

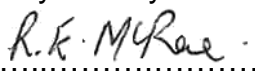
Attachment # 2: Revitalisation Evaluation Matrix

Attachment # 3 : Entrance Statement Designs

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.....General Manager

.....Mayor

## ITEM NO. 5 – MOBILE FOOD VANS ON PUBLIC LAND

Council Meeting	28 July 2020
Report Date:	17 July 2020
Author:	Manager Planning & Environment
File #:	SC49
Approval:	General Manager

### EXECUTIVE SUMMARY

Provide information to Council about why a Policy should be prepared for mobile food vans on public land.

### RECOMMENDATION

**A draft Approvals Policy for mobile food vans on public land be prepared and placed on public exhibition for 28 days.**

### BACKGROUND

Council recently received a request to allow the operators of a mobile food van to sell pizzas at Luke Park, Jerilderie on Friday and Saturday from 12 noon to 8.30pm. Council approved the request, but limited it to one day, due to the potential impact on local business.

### OFFICER COMMENT

Council has the ability to allow operators of mobile food vans to sell food and drink on community land without development consent.

However, this is subject to the operator meeting the development standards in State Environmental Planning Policy (Exempt and Complying Development Code) 2008.

Council must, however, still grant an approval under Part D 1 of Section 68 of the Local Government Act, 1993.

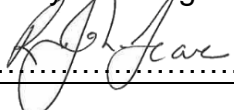
In such cases, to be transparent and to guide decisions, it is recommended that the Council develop an "Approvals Policy" to set clear criteria and standards that must be met by the operator of that business.

The benefits of such a Policy are, that:

- 1) Applicants understand the criteria that must be met for their activity to be approved;

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.....General Manager

.....Mayor

- 2) The community understand the basis for approval, and what are considered to be acceptable standards;
- 3) Local business in particular, understand Council's position on whether and how such activities can be carried out, taking into account and balancing social, economic and environmental factors.

In preparing a draft Policy, Council should take community views into account and should, prior to any adoption, seek their feedback by placing the draft Policy on public exhibition for a period of 28 days.

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

- NSW Environmental Planning & Assessment Act 1979
- NSW Local Government Act 1993
- Public Health Act 2010
- NSW Food Act 2003
- Food Regulation 2010
- POEO Act 2010
- Food Standards Australia & New Zealand (FSANZ)

## **FINANCIAL**

Council can charge an application fee for dealing with applications, thereby recouping the administration costs.

## **INTEGRATED PLANS**

2.3 Maintaining a Balance between Growth, Development and Environmental Protection

2.5.3 Ensure Best Practice Public and Environmental Health Controls

5.1 Demonstrating Transparent Leadership through Accountability and Community Representation

## **RISK MANAGEMENT**

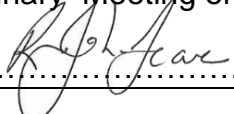
By having a Policy all applications can be assessed on a consistent basis and applicants would be required to have various practices and insurances in place to manage public risk.

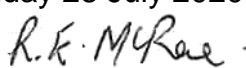
## **CONSULTATION / ENGAGEMENT**

NIL

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.....General Manager

.....Mayor

## OPTIONS

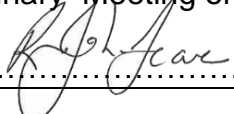
1. A draft Approvals Policy for mobile food vans on public land be prepared and placed on public exhibition for 28 days;
2. Any other recommendation of the Council.

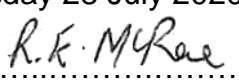
## ATTACHMENTS

NIL

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.....General Manager

.....Mayor



**ITEM NO. 6 – DEVELOPMENT APPLICATION – DA23-2020 – STEELE ROAD COLEAMBALLY**

Council Meeting:	28 July 2020
Report Date:	9 July 2020
Author:	Manager Planning and Environment
File #:	DA20/0023
Approval:	General Manager

**EXECUTIVE SUMMARY**

Council determine Development Application 23-2020 for a hay and machinery shed at 12 Steele Road Coleambally.

**RECOMMENDATION**

**That Murrumbidgee Council grant consent to Development Application No: DA 23-2020 for a farm building being a hay and machinery shed at Lot 2 DP 1024864, 12 Steele Road Coleambally subject to the conditions included in Attachment # 8.**

**BACKGROUND**

A Development Application has been received for a hay and machinery shed at 12 Steele Road, Coleambally. The application has been referred to the Council for determination as two objections have been received from the adjoining neighbours, and the application cannot be determined under delegated authority.

Council is required to assess the proposal in accordance with the statutory requirements, and the assessment is provided below.

**OFFICER COMMENT**

This assessment has been carried out in accordance with the statutory requirements of the NSW Environmental Planning & Assessment Act, 1979 and the Regulations.

**SUSTAINABILITY**

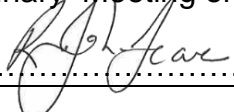
N/A

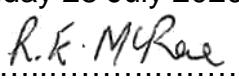
**STATUTORY COMPLIANCE/POLICY**

NSW Environmental Planning & Assessment Act sets down the matters that Council must consider to make a determination.

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.....General Manager

.....Mayor

## **FINANCIAL**

Nil, however if the applicant appeals to the Land and Environment Court legal costs shall be incurred. The objectors have no legal standing providing that Council's processes in the assessment and determination of the Development Application are in accordance with the law.

## **INTEGRATED PLANS**

2.3.2 Encourage and support sustainable land use, planning and development.

5.1 Demonstrating transparent leadership through accountability and community representation

## **RISK MANAGEMENT**

Provided Council makes its decision in accordance with the requirements of the NSW Environmental Planning & Assessment Act, 1979, there is no procedural basis for appealing the decision. However, should the Development Application be refused, the applicant may appeal the decision to the Land and Environment Court.

## **CONSULTATION / ENGAGEMENT**

Internal consultation has been had with Council's Operations Managers in respect to road train access. Council's Manager, Planning & Environment has met with the applicant on site and considered a later submission from the applicant after the draft report was prepared. An on-site meeting was also carried out with the adjoining owner and occupier who have lodged objections to the development.

The matters raised by both parties have been considered in the assessment of the application.

## **OPTIONS**

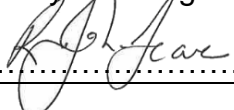
1. Council grant consent to Development Application No: DA 23/2020 for a farm building being a hay and machinery shed at Lot 2 DP 1024864, 12 Steele Road Coleambally subject to the conditions included in Attachment # 8;
2. Any other recommendation of the Council.


## **ATTACHMENTS**

Attachment # 4:	Assessment Report
Attachment # 5:	Objections
Attachment # 6:	Additional letter provided by the applicant regarding landscaping
Attachment # 7:	Additional objection received
Attachment # 8:	Draft Conditions of Consent

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.....General Manager

.....Mayor

## ITEM NO. 7 – PLAYGROUND SOFTFALL WORKS

Council Meeting:	28 July 2020
Report Date:	16 July 2020
Author:	Asset Manager
File #:	SC218
Approval:	General Manager

### EXECUTIVE SUMMARY

Update Council on the condition of rubber soft fall surface under the playground equipment at the Darlington Point CWA Park and other locations with the LGA.

### RECOMMENDATION

**Grant funding for replacement of rubber soft fall surface under the play equipment at the CWA Park, Darlington Point, Youth and Sports Centre, Coleambally and Monash Park Jerilderie be sourced. In the interim, continue to monitor surfaces and repair where possible.**

### BACKGROUND

The rubber soft fall surface, which is currently installed at the play equipment in CWA Par, Darlington Point and Coleambally Youth and Sports Centre was installed in 2006. The rubber soft fall surface was installed at Monash Park, Jerilderie in 2009.

The rubber soft fall surface has been used under play equipment in different locations in Murrumbidgee Council which are:

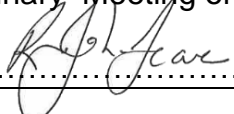
Darlington Point:	CWA Park and Adrian Douglas Park
Coleambally:	Lions Park, Sports Complex and Youth and Sports Centre
Jerilderie:	Luke Park and Monash Park

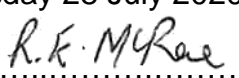
In November 2019 a report was put to Council to determine what type of soft fall was to be installed under playground equipment in Murrumbidgee Council. The resolution from that meeting is:

**285/11/19: Resolved** on the motion of Councillors Smith and Brown that the information contained in the Assets Managers Monthly Report be noted, and soft fall be installed at playground areas which are the responsibility of Council.

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.....General Manager

.....Mayor

## OFFICER COMMENT

Inspections of the surface of the playgrounds began on 15 July 2020. These inspections will be part of an audit which will be carried out on the playground equipment.

The inspections conducted so far have been done on the surface materials found under each piece of playground equipment in Murrumbidgee Council. From these inspections, it was found that the surface at the playground equipment at the CWA Park, Darlington Point (96m<sup>2</sup>), Youth and Sports Centre, Coleambally (30m<sup>2</sup>) and a section at the playground equipment at Monash Park, Jerilderie (25m<sup>2</sup>) will need replacing.

As a part of these inspections a report is generated (attached). The report has identified that the rubber surface at the Darlington Point CWA Park has been damaged severely in one section, and is cracking and deteriorating in other areas. The other locations have cracking and deterioration and should be tested and replaced as required.

Photographs of the current condition of the rubber surface are below.



CWA Park, Darlington Point



Youth & Sport Centre, Coleambally



Monash Park, Jerilderie

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.....*R. J. Fear*..... General Manager

.....*R. E. McRae*..... Mayor



During the inspections of parks in Darlington Point, Coleambally and Jerilderie other issues in regards to playgrounds were identified. There is playground equipment that don't have any soft fall material under the equipment. A further report will be supplied to Council detailing the priorities and locations where replacement of existing soft fall is needed, and where new soft fall is required.

## SUSTAINABILITY

There are other playgrounds which need the surface materials replaced, as well as others where new soft fall needs to be installed. It would be beneficial to have these surfaces prioritised and replaced in stages as funds are made available. As a part of Council's management of its playground equipment, a plan will be put together identifying what needs to be done in which year.

As well as being replaced, the rubber soft fall needs to be impact tested to ensure its impact absorption is meeting best practice. Impact testing will form a part of the inspection process.

The types of equipment that don't have soft fall under them are swings, slides, and rockers. Currently they have grass under them, which is not recommended because the wearing down of the grass reduces the ability to cushion a fall.

The locations where the playground equipment is found with no soft fall is:

Darlington Point:	Lions Park swing and slide
Coleambally:	Apex Park swings, Lions Park slide, Youth and Sports Centre swing
Jerilderie:	Brew Park rocker, Elliott Park swings

## STATUTORY COMPLIANCE/POLICY

Undertaking these works will ensure Council meets best practice guidelines under the Australian Standards AS/NZS4222: Playground Surfacing and AS4685:2014 Playground Equipment.

The location of the severely damaged rubber soft fall at the Darlington Point CWA Park is currently sectioned off from the public. This should remain in place until the rubber softfall surface is replaced.



## FINANCIAL

The estimated costs for each area are:

Darlington Point CWA Park:	\$38,400
Youth Centre Playground:	\$12,000
Monash Park Playground:	\$10,000

Funds for these projects are currently being sourced through grants options when available, possible applicable contribution levies or possible savings within Stronger Communities Fund. The current budget allocation for playground capital works for 2020-21 is subject to grant funding.

## INTEGRATED PLANS

Theme 3: Infrastructure

3.2.1 Manage and maintain community and sporting building facilities for the benefit of the community

3.2.4 Manage public (safety) liability and risks associated with public infrastructure

## RISK MANAGEMENT

The current risks to Council are:

- An injury could occur on the current playground equipment identified in the audit report
- An injury could occur due to no impact absorption material under the playground equipment
- Costs can increase into the future
- The severely damaged area at the Darlington Point CWA Park has been fenced off to the community

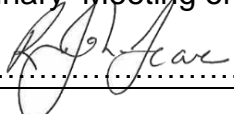
## CONSULTATION / ENGAGEMENT

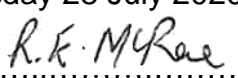
Council staff have been in contact with contractors about indicative pricing of rubber soft fall. Managers have been in discussions with staff to monitor and separate the public from damaged areas.

## OPTION

1. Source grant funding for replacement of rubber soft fall surface under the play equipment at the CWA Park, Darlington Point, Youth and Sports Centre, Coleambally and Monash Park Jerilderie. In the interim, continue to monitor surfaces and repair where possible.
2. Possible savings from capital projects may be used to fund replacement of rubber soft fall surface under play equipment at the CWA Park, Darlington Point, Youth and Sports Centre, Coleambally and Monash Park, Jerilderie.

This is page 30 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.......... General Manager

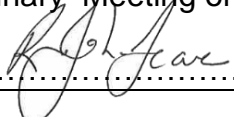
.......... Mayor

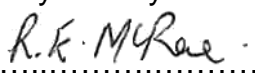
## ATTACHMENTS

Attachment # 9: Swings Audit Report

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This is page 31 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

.....Mayor

## ITEM NO. 8 – ESTABLISHMENT OF BUSINESS MURRUMBIDGEE

Council Meeting:	28 July 2020
Report Date:	20 July 2020
Author:	Economic & Tourism Development Manager
File #:	SC39
Approval:	General Manager

### EXECUTIVE SUMMARY

The purpose of this report is to provide Council with options for the establishment and support of Business Murrumbidgee (Murrumbidgee Chamber of Commerce) to incorporate the towns of Jerilderie, Coleambally and Darlington Point.

### RECOMMENDATION

**Council support the establishment of Business Murrumbidgee, with three Chapters - Jerilderie, Coleambally and Darlington Point. Joint initiatives to be held across the three Chapters. The allocated budget of \$20,000 to be divided across each Chapter for the establishment of the Chapters, support for Executive Officer role for each Chapter and implementation of joint initiatives.**

### BACKGROUND

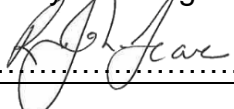
With the amalgamation of the Jerilderie and Murrumbidgee Shire Councils, the Chamber of Commerce concept was considered to bring together the three business communities of the Murrumbidgee Council Local Government Area. The collaboration between the three towns, especially in current circumstances, will support the growth and success of the business community, strengthen the economy, forge new networks and relationships, promote the interests of business community and showcase local businesses.

Joint initiatives which Business Murrumbidgee could include are:

- Advertising
- Promotional events, such as Christmas Shopping Special, Mother's Day or Father's Day
- Electronic "Buy Local" gift card
- Business Awards Programme
- Website with local directory of businesses
- Networking events

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This is page 32 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

.....Mayor



**195/08/19 Resolved** on the motion of Councillors Chirgwin and Curphey that the information contained in the General Manager's Monthly Report be noted, and:

- as part of the Committee review to take place at the September meeting of Council, a Section 355 Committee be established as the Murrumbidgee Business Chamber, with an annual budget of \$20,000 to cover the cost of Murrumbidgee Council membership of the NSW Business Chamber, operating costs and employment of a part time Executive Officer. The 2019/20 budget to be funded from savings in the Economic Development budget.

## **OFFICER COMMENT**

NIL

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

NIL

## **FINANCIAL**

\$20,000 has been allocated in the 2020-2021 Council budget.

The future Business Murrumbidgee (Chamber of Commerce) will need to consider insurance costs (including Director Insurance) and registration of business name.

## **INTEGRATED PLANS**

This report is linked to the Murrumbidgee Council Community Strategic Plan 2017-2027:

### **Theme Four: Our Economy**

#### **Strategy:**

4.1 Promote Murrumbidgee and its towns and potential light manufacturing wholesale and retail business opportunities to diversify industry and stimulate employment growth.

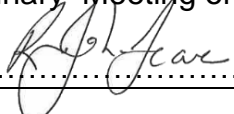
#### Actions

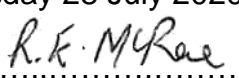
4.1.2.2 Implement the goals of Council's Economic Development Strategy

4.1.2.4 Council representatives to actively participate in Murrumbidgee's Business Committees and Chambers

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This is page 33 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

.....Mayor

## RISK MANAGEMENT

NIL

## CONSULTATION / ENGAGEMENT

External consultation has been undertaken with:

- Coleambally Chamber of Commerce
- Business NSW (Murray-Riverina)
- Businesses in Darlington Point and Jerilderie who have expressed an interest in being involved with a Chamber of Commerce in their town.

## OPTIONS

Potential structures for Business Murrumbidgee are for consideration:

### Option 1 – Business Murrumbidgee

A new umbrella organisation (Business Murrumbidgee) with three chapters - Jerilderie, Coleambally and Darlington Point Chamber of Commerce established. The three chapters to work together on joint initiatives/projects and aim to come together several times each year. The allocated budget of \$20,000 to be divided across three chapters for the establishment of the Chapters, support for Executive Officer role for each chapter and joint initiatives.

### Option 2 – Existing Coleambally Chamber of Commerce

Council support one Chamber of Commerce, using the existing Coleambally Chamber of Commerce structure. Under this proposed structure, businesses located in Darlington Point and Jerilderie would form chapters under the Coleambally Chamber of Commerce. Coleambally Chamber of Commerce would receive the \$20,000 from Council to support an Executive Officer role and operating costs.

### Option 3 – Section 355 Committees

Council support a Chamber of Commerce for Darlington Point and Jerilderie through a Section 355 Committee of Murrumbidgee Council, while Coleambally Chamber of Commerce to continue operation as per usual. The budget of \$20,000 to be divided across the three entities. Under the Local Government Act 1993, Section 355, Council is able to delegate some of its functions to a Committee of Council. However, a Chamber of Commerce would not properly meet the criteria of the Act as it would not manage or maintain a facility/property on behalf of the Council. Business Murrumbidgee (Chamber of Commerce) should act independently and on behalf of their members.

### Option 4 - Council do nothing

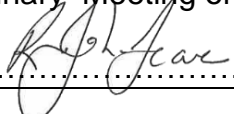
Coleambally Chamber of Commerce would continue to operate.

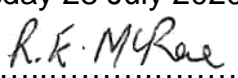
## ATTACHMENTS

NIL

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This is page 34 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

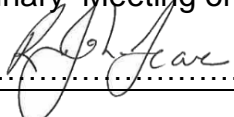
.....Mayor

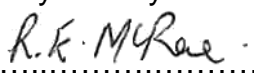
## REPORTS/MINUTES OF COUNCIL COMMITTEES

NIL

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This is page 35 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

.....Mayor

# OFFICERS' REPORTS FOR NOTING

## ITEM NO. 9 - MONTHLY CASH & INVESTMENT REPORT – JUNE 2020

Council Meeting:	28 July 2020
Report Date:	16 July 2020
Author:	Finance Manager
File #:	SC133
Approval:	General Manager

### EXECUTIVE SUMMARY

Information report provided on cash and investments as at 30 June 2020.

### RECOMMENDATION

**That Council note the monthly Cash and Investment Report containing the bank balances and schedule of investments as at 30 June 2020.**

### BACKGROUND

**Cash at Bank:** Council's consolidated cash position (cash and investments) as at 30 June 2020 was \$27,234,407.15 with the cash at bank amount for the same period being \$2,613,234.43.

**Investments:** As at 30 June 2020, Council's total invested funds were \$24,621,172.72. Average interest rates over the reporting period were 0.98%. The bulk of Council's investments are held with Bendigo Bank (58.53%), IMB Ltd (16.39%) and ANZ (8.84%), in accordance with the guidelines and requirements of the Financial Management Regulations.

### OFFICER COMMENT

I certify that:

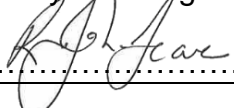
- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 30 June 2020;
- 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.


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Vicki Sutton  
Responsible Accounting Officer

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This is page 36 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

.....Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines);
- Murrumbidgee Council Investment Policy

## **INTEGRATED PLANS**

### **5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:**

#### Strategy

5.1.1 Provide leadership through ethical accountable and legislative decision making processes.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

General Manager

## **OPTIONS**

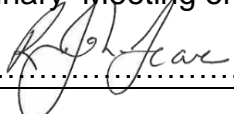
As per the recommendation

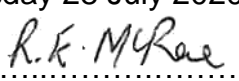
## **ATTACHMENTS**

NIL

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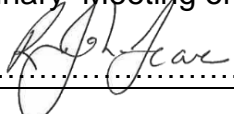
This is page 37 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

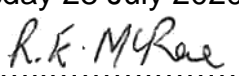
.....General Manager

.....Mayor

<b>STATEMENT OF BANK BALANCES</b>	<b>2019-20</b>	<b>2018-19</b>
	<b>Consolidated</b>	<b>Consolidated</b>
<b>CASH AT BANK 31 MAY 2020</b>	<b>4,124,635.33</b>	<b>1,524,487.31</b>
ADD - Receipts - 30 June 2020	816,377.81	614,353.33
ADD - Receipts - Bendigo Bank	2,600,945.35	2,984,963.18
ADD - Cancelled	0.00	0.00
ADD - Adjustments	3,860.79	0.00
LESS - Cheques	-1,281.96	-3,654.09
LESS - EFT - Autopay	-3,629,914.62	-2,492,800.82
LESS - Payroll	-320,704.31	-315,080.32
LESS - Bank Charges & Transfers	-421.28	-1,859.75
LESS - Loan Repayments	0.00	-14,363.84
LESS - Investments	-890,261.17	0.00
LESS - Emergency Services Levy	-88,405.51	-71,004.27
LESS - Visa Card Pymt	-1,200.29	-4,668.68
LESS - Fuel Card	-66.13	-1,228.04
LESS - Photocopy Rental	-329.58	-768.48
<b>CASH AT BANK 30 JUNE 2020</b>	<b>2,613,234.43</b>	<b>2,218,375.53</b>
<b>CASH AT BANK 30 JUNE 2020</b>	1,000,938.35	246,525.96
Bank Statements - Bendigo Bank	1,629,535.36	2,043,351.79
PLUS Outstanding Deposits	0.00	6,217.54
LESS Unpresented Cheques	-2,784.31	-2,646.00
LESS Outstanding Autopay	-14,454.97	-75,073.76
LESS Reverse Autopay	0.00	0.00
<b>CASH AT BANK 30 JUNE 2020</b>	<b>2,613,234.43</b>	<b>2,218,375.53</b>
Add Investments	24,621,172.72	29,616,773.83
<b>Total Cash and Investments</b>	<b>27,234,407.15</b>	<b>31,835,149.36</b>
<b>Represented by:-</b>		
Trust Account	111,444.29	206,762.95
Water Fund	2,432,093.40	2,515,640.23
Sewer Fund	4,143,915.65	4,133,309.41
Domestic Waste Management	73,804.00	73,804.00
Unexpended Grant Funds	2,338,512.21	1,979,660.62
Plant Reserve	1,694,605.00	2,533,812.00
Employee Leave Entitlement Reserve	1,468,000.00	1,466,868.00
Infrastructure Reserve	3,105,696.00	3,600,307.00
Contributions Levy Reserve	440,720.00	0.00
New Council Implementation Fund	528,755.67	1,003,320.32
Stronger Communities Fund	9,684,864.17	11,631,087.64
General Fund	<b>1,211,996.76</b>	<b>2,690,577.19</b>

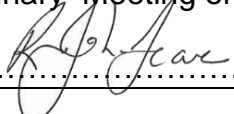
This is page 38 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

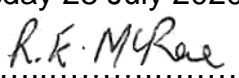
 General Manager

 Mayor

<b>SCHEDULE OF INVESTMENTS</b>				
<b>30th June 2020</b>				
<b>Institution</b>	<b>Amount</b>	<b>Rate</b>	<b>Matures</b>	<b>NO.</b>
IMB Ltd	509,161.49	1.25%	09-Jul-20	29/20
IMB Ltd	506,217.28	1.20%	20-Jul-20	31/20
St George	509,924.36	1.05%	18-Jul-20	30/20
NAB	911,839.78	1.00%	28-Aug-20	32/20
IMB Ltd	1,007,292.57	0.85%	08-Sep-20	35/20
Suncorp	1,064,395.10	0.30%	02-Sep-20	34/20
NAB	1,007,587.43	0.88%	12-Sep-20	36/20
St George	505,764.72	1.05%	03-Aug-20	33/20
ANZ-Les Wallis	45,762.64	1.03%	25-Jul-20	28/20
IMB Ltd	609,819.90	1.10%	06-Aug-20	20
IMB Ltd	500,000.00	0.90%	24-Sep-20	25
Bendigo	1,000,000.00	0.60%	09-Nov-20	26
Bendigo	809,679.31	0.60%	07-Oct-20	28
ANZ	500,000.00	1.05%	06-Jul-20	29
ANZ	815,710.49	1.03%	22-Jul-20	30
Bendigo	800,000.00	0.75%	16-Sep-20	35
IMB Ltd	401,495.89	1.20%	23-Jul-20	36
Bendigo	3,500,000.00	1.25%	16-Sep-20	38
ANZ	814,672.44	0.80%	21-Sep-20	39
Bendigo	2,300,000.00	1.50%	16-Aug-20	40
Bendigo	1,000,000.00	1.00%	16-Jul-20	42
IMB Ltd	501,849.32	0.90%	26-Aug-20	44
Bendigo	5,000,000.00	1.30%	16/11/2020	45
<b>Total Investments</b>	<b>24,621,172.72</b>			
Average Interest Rates	2017/18	2.35%		
Average Interest Rates	2018/19	2.24%		
Average Interest Rates	2019/20	0.98%		
<b>PERCENTAGE OF FUNDS HELD</b>				
SUNCORP	1,064,395.10	4.32%		
ANZ	2,176,145.57	8.84%		
Bendigo	14,409,679.31	58.53%		
IMB Ltd	4,035,836.45	16.39%		
NAB	1,919,427.21	7.80%		
St George	1,015,689.08	4.13%		
<b>TOTAL</b>	<b>24,621,172.72</b>	<b>100%</b>		

This is page 39 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

 General Manager

 Mayor

## ITEM NO. 10 – LOAN BORROWINGS AS AT 30 JUNE 2020

Council Meeting:	28 July 2020
Report Date:	9 July 2020
Author:	Finance Manager
File #:	SC214
Approval:	General Manager

### EXECUTIVE SUMMARY

Information regarding the position of loan borrowings is provided for Council's information.

### RECOMMENDATION

The information contained in the Loan Borrowings Report be noted.

### BACKGROUND

Loan No	Original Amount	Purpose	Outstanding At 30/06/20	Interest Rate	Repayment Per Annum	Maturity Date
162	\$295,000	Streetscape/ Cenotaph	\$40,966.55	7.922%	\$43,015.96	27.5.2021
Internal Loan	\$250,000	Real Estate Development	\$93,749.00	Variable	\$25,000.00 plus interest	1.4.2024

The above shows outstanding loan balances at 30 June 2020 of \$134,715.55, including internal loan from the Sewer Fund of \$93,749.

Interest repayments on the internal loan are calculated on the average interest earnings of Council's external investments each month.

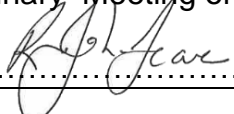
### OFFICER COMMENT

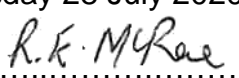
Loan number 162 is a loan sourced by the previous Jerilderie Shire Council, being fixed term, 10 year loan, for the purpose of partially funding the capital improvements to the streetscape of Jerilderie Street, from Bolton Street to Memorial Park.

The internal loan was sourced from Sewer Funds for the purpose of partially funding the development of Wunnamurra Estate Stage 2. This loan was approved by the Minister for Local Government in pursuance of Section 410(3) and 410(4) of the Local Government Act 1993.

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This is page 40 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

.....Mayor



## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines).

## **INTEGRATED PLANS**

### **5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:**

#### Strategy 5.1.1

Provide Leadership through Ethical, Accountable and Legislative Decision Making Processes.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

General Manager

## **OPTIONS**

As per the recommendation.

## **ATTACHMENTS**

NIL

**ITEM NO. 11 – NEW COUNCIL IMPLEMENTATION FUND – JUNE 2020**

Council Meeting: 28 July 2020  
 Report Date: 9 July 2020  
 Author: Finance Manager  
 File #: SC59  
 Approval: General Manager

**EXECUTIVE SUMMARY**

Council originally received a grant of \$5m for the purposes of funding the work to be undertaken to merge the two Councils, with an additional amount of \$1,225,000 being received for specific purposes.

This report provides an update on expenditure to date of these tied and untied New Council Implementation Funds (NCIF).

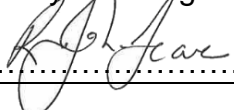
**RECOMMENDATION**


**That the contents of the New Council Implementation Fund-June 2020 Report be noted.**

**BACKGROUND**

	<b>Amended Budget</b>	<b>Expenditure (Jun 2020)</b>
PMO Staffing	\$1,400,000	\$1,600,091
Asset Management	\$330,000	\$336,300
Communications/Webpage	\$74,500	\$67,254
Information Technology	\$1,800,000	\$1,641,392
Policy Development	\$31,000	\$30,522
Human Resources (staff training and accommodation)	\$265,000	\$304,476
Marketing & Branding	\$92,500	\$92,440
Service Reviews	\$180,000	\$126,672
Signage/Uniforms/Rebranding	\$127,000	\$120,871
SCF Grant Administration	\$50,500	\$50,335
Miscellaneous	\$265,000	\$247,948
GIS Conversion Project	\$80,000	\$31,585
Integrated Telephone System	\$60,000	\$61,058
Local Representation Committee Allowances (2016/17)	\$124,500	124,118
Provision for adjustment to new Salary System during 18/19	\$120,000	\$335,971
Provision of funding for telephone tower at Bundure	\$425,000	\$160,073
Integrate and update LEP and DCP's	\$350,000	\$68,700
Provision of Integrated Risk Management Systems	\$150,000	
Provision of project readiness-design briefs & estimates	\$300,000	\$296,438
<b>TOTAL</b>	<b>6,225,000</b>	<b>\$5,696,244</b>

This is page 42 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

  
 ..... General Manager

  
 ..... Mayor

## **OFFICER COMMENT**

Information Technology will continue to be implemented over the next 12 - 18 months. Further modules to be included within the Civica Authority V7 System include assets and customer service. Commencement of works for these modules have been delayed, due to the complexity of the pre-implementation requirements and the lack of staff resources to undertake this work at the current time.

Training in various Authority modules is being undertaken and the customer records module is to be integrated with Civica Authority modules within the next 3 months.

The majority of staff have been transferred to the new salary structure, with a small number of staff adjustments still to be finalised.

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

Quarterly updates are required to be provided to Council, with 6 monthly reports to the Office of Local Government.

## **FINANCIAL**

As listed

## **INTEGRATED PLANS**

Amendment to overall project costing is required within the Operational Plan and Delivery Programmes for current and future years, based upon anticipated completion dates of projects.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

N/A

## **OPTIONS**

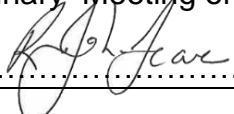
As per the recommendation.

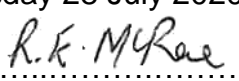
## **ATTACHMENTS**

NIL

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This is page 43 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

.....Mayor

**ITEM NO. 12 - STRONGER COMMUNITIES FUND – JUNE 2020**

Council Meeting:	28 July 2020
Report Date:	20 July 2020
Author:	Finance Manager
File #:	SC137
Approval:	General Manager

**EXECUTIVE SUMMARY**

Council's priority projects for the Stronger Communities Fund (SCF), rounds 1 and 2, have previously been set.

Under the terms of the funding deed, Council provided for grants in the amount of \$1,414,822.24 to local community organisations.

Council has also determined a further \$13,763,934.13 for the major projects component of the Stronger Communities Fund.

Interest on the unexpended component of the grant is to be included for Stronger Community Fund expenditure.

**RECOMMENDATION**

**That the contents of the Stronger Communities Fund Report be noted.**

**BACKGROUND**

As at 30 June 2020, of the 55 community grants projects provided for, 53 are now complete, with some minor works still to be undertaken on one project. The Jerilderie Pre School project has been deferred, with funding to be included with construction and fit out of the anticipated Long Day Care & Pre School, funded from both this fund and Stronger Country Communities Grants.

Of the 38 major projects determined, 15 projects have been completed and a further 14 commenced or nearing completion.

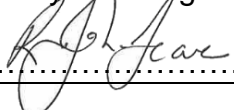
The Coleambally streetscape project is currently being advertised for tender.


**OFFICER COMMENT**

The attached spreadsheet indicates the current position of all SCF funded programs. It is anticipated that a further saving of \$22,000 can be made from the Darlington Point fund, as the Town Entrance Signage has been funded from alternative sources.

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.....General Manager

.....Mayor

## **SUSTAINABILITY**

NIL

## **STATUTORY COMPLIANCE/POLICY**

Quarterly updates are required to be provided to Council, with 6 monthly reports to the Office of Local Government.

## **FINANCIAL**

Council has reinvested an amount of \$812,920.00 in interest on the unexpended grant funds into the funding pool.

## **INTEGRATED PLANS**

Amendment to overall project costing is required within the Operational Plan and Delivery Programmes for current and future years, based upon anticipated completion dates of projects.

## **CONSULTATION / ENGAGEMENT**

Management Group, Council and Community.

## **ATTACHMENT**

Attachment # 10: Stronger Communities Fund Grant Information at 30 June 2020.

**ITEM NO. 13 – RATES AND ANNUAL CHARGES COLLECTION REPORT – JUNE 2020**

Council Meeting: 28 July 2020  
Report Date: 17 July 2020  
Author: Finance Manager  
File #: SC165  
Approval: General Manager

**EXECUTIVE SUMMARY**

This report provides an update on rates and annual charges collection, showing totals for the initial levy, rebates applied, interest and legal costs incurred and total outstanding as at 30 June 2020.

**RECOMMENDATION**

**That the contents of the Rates and Annual Charges Collection Report at 30 June 2020 be noted.**

**BACKGROUND**

	<b>Total</b>
Arrears brought forward	\$ 430,841
2019-2020 Levy	\$5,921,293
Less Pensioner Rebates	\$(103,484)
Interest and extra charges raised to 30/06/20	\$ 33,037
<b>Rates and Charges to 30/06/20</b>	<b>\$ 6,281,687</b>
Amount Collected to 30/06/20	\$ (5,876,362)
<b>Total Outstanding (to 30/06/20)</b>	<b>\$405,325</b>

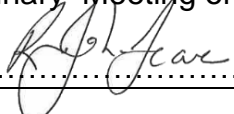
**OFFICER COMMENT**

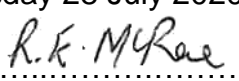
The percentage of rates and annual charges collected as at 30 June 2020 equates to 93.55%.

**SUSTAINABILITY**

N/A

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.....General Manager

.....Mayor

## **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Murrumbidgee Council Rates & Charges Hardship Policy.

## **INTEGRATED PLANS**

### Community Strategic Plan

5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:

5.1.1 Provide leadership through ethical, accountable and legislative decision making processes.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

Rates Officers

## **OPTIONS**

As per recommendation.

## **ATTACHMENTS**

NIL

## ITEM NO. 14 - NEW BUILDING & DEVELOPMENT CERTIFIERS ACT

Council Meeting:	28 July 2020
Report Date:	26 June 2020
Author:	Manager Planning & Environment
File #:	SC231
Approval:	General Manager

### EXECUTIVE SUMMARY

Advising of new legislative changes affecting accredited certifiers in NSW.

### RECOMMENDATION

**The information contained in the report be noted.**

### BACKGROUND

From 1 July 2020 the functions and responsibilities of accredited certifiers will be regulated under the new Building and Development Certifiers Act 2018. This Act is part of the Government's response to the 2015 independent review of the Building Professionals Act and aims to improve public confidence in certifiers and certification work in NSW.

The Building Professionals Act has been repealed and the Building Professionals Board abolished. Requirements and functions are now incorporated, aligned and administered by NSW Fair Trading.

### OFFICER COMMENT

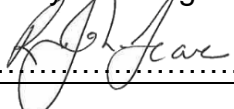
The changes to legislation are around the key themes of:


- Improvements to registration
- Changes to assist with insurance availability
- Changes to compliance obligations
- Improved enforcement mechanisms
- Arrangements for regulated work - accredited practitioners (fire safety)

There will be changes to terminology from *accreditation* to *registration* and the classes of registration will change. For example, the Manager, Planning & Environment and Council's Development Officer - now classed as A3 accredited certifiers, will be Building Surveyors – restricted (Class 1 and Class 10 buildings). Both surveyors have the option to apply to vary their registration at renewal to enable, as well, the assessment of *performance solutions* to satisfy the *performance requirements* of the Building Code –not just the *deemed to satisfy*

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solutions. Council's Development Officer will still be restricted to Class 1a buildings unless an application to vary registration restriction is made. Any application to change will require an applicant to demonstrate competency.

Council's consultant, currently an A1 accredited certifier, will be classed as Building Surveyor - Unrestricted and any A4 certifier (swimming pools) classed as Building Inspector.

Apart from changes to the themes mentioned above, there are changes to *certification work* which has been broadened and there will also be minor changes to data collection and reporting.

There are other wide ranging changes, including amendments, to the Code of Conduct and the ability for the Department to investigate any person, not just building surveyors involved in certification work, such as builders, contractors and other individuals. Audits on a building surveyor will be able to be carried out at any time and not just triggered through complaints. Assessors may be required to make decisions based on a required methodology, and will need to justify and give reasons for their decisions. There are also changes to conflict of interest provisions.

An important change is that applicants for a Construction Certificate must declare, on their contracts, that they have appointed their certifier freely with no advice or coercion from other certifiers, builders, contractors and the like.

Essentially the changes are around probity and competency and to promote public confidence in the industry.

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

- Environmental Planning & Assessment Act 1979
- Environmental Planning & Assessment Regulation 2000
- Building and Development Certifiers Act 2018
- Building and Development Certifiers Regulation 2020

## **FINANCIAL**

N/A

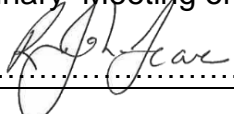
## **INTEGRATED PLANS**

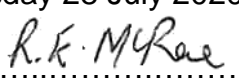
Community Strategic Plan:

5.1 Developing transparent leadership through accountability and community representation

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.....Mayor

## **RISK MANAGEMENT**

The requirements of the new legislation will place further importance on Council having a systematic, robust and transparent approach in making decisions around certification work to manage risk and ensure compliance. Attention will need to be given to continuing professional development (25 professional development points will be required each year) and ensuring appropriate processes and checks are developed, as well as diligent record keeping.

## **CONSULTATION / ENGAGEMENT**

NIL

## **OPTIONS**

As per the recommendation.

## **ATTACHMENTS**

NIL

**ITEM NO. 15 – FINANCE MANAGER’S REPORT - JUNE 2020**

Council Meeting: 28 July 2020  
Report Date: 9 July 2020  
Author: Finance Manager  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on activities of the Finance Manager during June 2020.

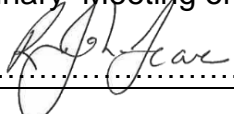
**RECOMMENDATION**

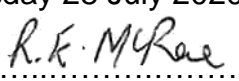
**The information contained in the Finance Manager’s Report be noted.**

**BACKGROUND**

Description	Action
Meetings	2 x Management Group
	1 x Civica
	2 x Council
	Council Budget Workshop
	4 x Auditors – Crowe Australia
Preparation of reports for Business Paper	Monthly Cash & Investments
	Manager Report
	Draft Operational Plan & Delivery Programme
	Remuneration for Councillors & Mayor
	Tender 14-2020
Preparation of financial data	Monthly grant expenditure reviews
	Transport for NSW monthly grant expenditure report
Interim Audit	Source and provide information to external auditors via electronic means for interim audit for 2019/20.
Grant Funded Projects	Prepare advice of all current grant funding for distribution to Councillors
	Prepare and submit final milestone report for SCCF 2 – Upgrade Darlington Point Sports Precinct
	Prepare and submit milestone 2 progress reports for SCCF 2 for 1 project
	Prepare and submit SCCF 3 funding deeds x 3

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.....General Manager

.....Mayor

Tenders	Assist with preparation of material for assessment of tender 14/2020 – Coleambally Sports Precinct
	Provide advice to prospective applicants for Internal Audit
Prepare council purchase orders	Advise various staff and prepare orders for grant works expenditures.
Provision of financial advice	Liaise with staff in order to provide financial advice regarding budgets, grants and reserves
Review and authorise payments	Undertake review of payments made to staff and creditors and authorise and undertake bank transfers

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report

## **OPTION**

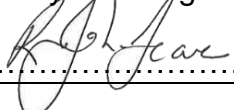
As per recommendation.


## **ATTACHMENTS**

NIL

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.....General Manager

.....Mayor

# ITEM NO. 16 – MANAGER PLANNING & ENVIRONMENT– MONTHLY REPORT

Council Meeting: 28 July 2020  
 Report Date: 21 July 2020  
 Author: Manager Planning & Environment  
 File #: SC218  
 Approval: General Manager

## EXECUTIVE SUMMARY

To provide information generally relating to past and future actions of the Manager, Planning & Environment, along with specific action items being dealt with.

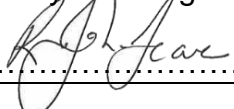
## RECOMMENDATION


**That the information contained in the report be noted.**

## OFFICER COMMENT

Description	Comment
<b>Period from 18 June to 21 July 2020</b>	
Meetings (Management)	Management Group P & E Team Various interdepartmental
Other meetings	Site meetings and various Inspection of dwelling to determine condition and environmental, health and safety impacts Backpackers Lions Club
Legislation reviews	Accredited Certifier change in legislation
Assessments	Verbal advice on various assessments
Development Enquiries	Bed and Breakfast , Air B & B's, Backpackers
Inspections	3 road closures
Complaints	Poultry and fowl house –residential area Spraying at premises and environmental and health impacts
Compliance	Drainage issues/impacts at various premises Spray – no vehicle wash bay Development conditions
Consultants	General liaison (internal) Contamination/soil Flood consultant planner re proposed development areas and mitigation options Trade waste Heritage
Preparation of reports for Business Paper	Ten (10)

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 General Manager

 Mayor

Telephone and site inspection and advice	Various, involving revitalisation project Crown Construction Certificate Barwidgee Transportable Rivcott
Coleambally Lake	No action
Review	Various property files re history Discussions with internal staff Performance Appraisal, Salary Structure etc Various internal policies for reporting
Administration & Management	As usual
External liaison	Legal advice, Association Accredited Certifiers NSW Police, Waddi Housing, Asbestos Assessor, Revenue NSW, Transport NSW
Grant Applications	Streets as Shared Spaces - Further advice to Department of Planning Review Panel
Community engagement	Fire Safety Schedules B & B's Revitalisation community Waddi Housing- Wiradjuri locals
Internal/External Engagement	Beautification works, Council entrance identity statements, street bonding Various quotations for signage and structures Flooding – OEH Legal advice Structural engineer Other operational works providers
Projects	Revitalisation- Evaluation matrix and review Waste Audit and Landfill Environmental Management Plan - No action

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

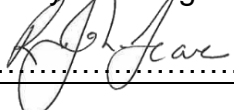
## **INTEGRATED PLANS**


Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

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.....General Manager

.....Mayor

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report

## **OPTION**

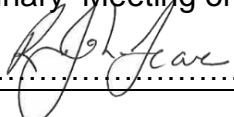
As per the recommendation.

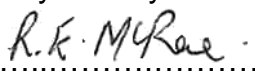
## **ATTACHMENTS**

NIL

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.....General Manager

.....Mayor

**ITEM NO. 17 – MANAGER, CORPORATE & COMMUNITY SERVICES –  
MONTHLY REPORT**

Council Meeting: 28 July 2020  
Report Date: 16 July 2020  
Author: Manager, Corporate & Community Services  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Manager, Corporate & Community Services, along with specific action items being dealt with.

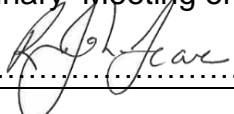
**RECOMMENDATION**

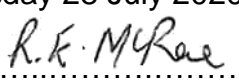
**The information contained in the Manager, Corporate & Community Services Monthly Report be noted.**

**OFFICER COMMENT**

Description	Comment
Meetings	Management Group Meetings
	Council Meeting
	Community Consultation/Waddi Housing – Revitalisation Project
	Heritage Darlington Point
	Darlington Point Townlife
Training	Phishing Awareness Training
Preparation of Reports for Business Paper	Monthly Report
Preparation of Data	Insurance Claims – Zurich and Statewide
	Working with Veritech and Advanced Communications regarding re-cabling of Darlington Point office renovations.
	Providing information for external audit.
Community Services	Home Modifications and maintenance – minor modifications and maintenance being carried out. Client assessments continuing.
	Community Transport – Weekly bus to Griffith has been put on hold as well as monthly Wagga trips.
	Meals on Wheels – no centre-based meals, home deliveries to clients.

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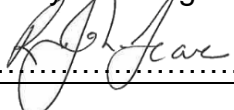
.....General Manager

.....Mayor



	Respite Groups – Weekly functions are still on hold. Coordinators have been contacting clients regularly to check on their welfare.
	2020/21 Community Services budget is attached. A detailed monthly income and expenditure report for Community Services will be included in this report commencing August (for the month of July).
Library	<p>Updated library conditions/information from 1 July 2020:</p> <ul style="list-style-type: none"> <li>• Doors open 10am-4.30pm Monday, Wednesday, Thursday and Friday.</li> <li>• 30 minutes allowed in the library</li> <li>• Allow up to 15 (including staff) into the library (this will allow for families plus other patrons)</li> <li>• Members and locals only (including children)</li> <li>• Library card essential</li> <li>• Borrow using self-loan station</li> <li>• Return items through the chute</li> <li>• Return items at front desk, items quarantined for 3 days, coverings/ cases wiped down before returning them to the shelf</li> <li>• Sign in to allow tracking of numbers and for COVID tracing if needed</li> <li>• Printing, photocopying and scanning available</li> <li>• 3 public computers</li> <li>• Free wi-fi access available outside the building for non-members</li> <li>• New loans are back to normal borrowing times. 1 week for DVD/CD, all other items 3 weeks</li> <li>• No programs (story time, movies, knitting), newspapers, school newsletters, Lego, x-box, games or toys</li> <li>• Sanitizer at front counter</li> <li>• 1.5 metre rule for all patrons and staff</li> <li>• Regular sanitising of keyboards, computers, self- loan station, return chute and common areas</li> </ul>
Drought Support Officer	Information as below

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Report – Drought Support Officer – July 2020

DCP000395 – First Grant 19/20 Murrumbidgee Community Infrastructure Projects Extension/Variation sent to the Department of Industry, Innovation and Science – response from Department is that the Progress Report and information submitted were excellent and the Council is completing this grant at an acceptable level under the current COVID19 restricted environment. They have notified us by email that any variations will take a few weeks and to keep moving forward as is. Once approved hopefully there will be a progress payment of \$400,000 with the remaining \$100,000 upon completion of the projects.

DCP000598 – Project about to start 1/7/2020 – Drought Communities Programme Staff completed 3 days of community consultation in Jerilderie, Darlington Point and Coleambally. The days were successful. The community embraced the idea of revitalising our towns and being asked for their ideas. The ideas varied and some were out of the Drought Community grant monies scope, but all were collated with the future in mind.

As a Council we can choose projects under this funding using local contractors to boost our local economy. We have around \$250,000 for each community, just for the revitalisation component. Popular ideas as per the consultation process were collated. Signage was a repeated idea in all communities to highlight our history, heritage and attractions, along with landscaping. Sculptures were another particularly popular idea. For Coleambally, images/iron work of birds on street signs representing the street name, along with information boards on each bird. Paddlesteamers were mentioned in Darlington Point as an important historical component, side by side with its Aboriginal heritage, and Jerilderie with its vast agricultural influences alongside Ned Kelly and Sir John Monash.

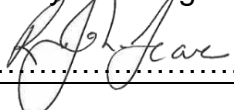
The project scope and description clearly states that we are to engage as many local contractors as we are able to, as per the first project DCP000395 which is near completion. The intended outcomes are to increase employment in regions by providing work for locals/and or farmers/farm labourers/contractors, all of who are affected by drought, improve economic activity in regions, enable better retention of businesses, services and facilities. A list of our “community assets” is being collated that can be used for this project.


The listed outcomes on the grant paperwork state that the revitalisation part of the funding will lead to improved confidence and economic activity in the Murrumbidgee Council LGA. Additionally the engagement of local trades and the supplying by, or planting of, trees from local growers for the soft landscape element of the revitalisation works will lead to an increase in employment and improved economic activity for the area.

Also, part of the scope is the Drought Support Officer is listed in the grant as overseeing project deliveries and a focus on Community engagement and well-being activities providing assistance to drought affected businesses and families.

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.....Mayor

Please find dates as outlined in the grant application for the project. These dates have to be achieved, give or take a little, as I am required to complete progress reports midway through the project for further payments. If I believe we will struggle to complete I need to submit a Variation through the AusIndustry portal, which always takes time, but with the first project we have been lucky to achieve.

Reporting requirements and timeframes as per grant submitted to Department of Industry, Science, Energy and Resources – DCP000548 - as at 16/7/2020

There are numerous dates post September that I will add as we progress.

Projects – listed in grant	Estimated start dates and end dates (as per approved grant)	Progress
Progressive implementation of revitalisation project – seating, sculptures, bins, lighting etc (expressions of interest sent out if required)  Community Consultations	Est Start date: 1/6/2020 Est End date: 30/7/2020	Started community consults 2/7 Jerilderie, 7/7 Darlington Point and 8/7 Coleambally.  Report tabled at today's Council meeting by Manager, Planning & Environment
Send out expression of interest for artists (Community Assets)	Est start date: 1/7/2020 Est End date: 15/9/2020	Awaiting decision by Council – Report to today's meeting.
Community Gardens	Est Start date: 1/9/2020 Est end date: 15/12/2020	Will start moving forward with this project. Coleambally – I will contact Monica Whelan as she initiated this project with requests to Council earlier in the year. Discuss locations and design with local communities.
Coordinate community engagement for decoration concepts and ideas for festive decorations	Est start date: 1/6/2020 Est End date: 15/7/2020	Completed partially - I have spoken to Coleambally Chamber of Commerce to consider options.
Order festive decorations (or expressions of interest for local fabricators if required)	Est start date: 1/8/2020 Est end date: 30/8/2020	Not started

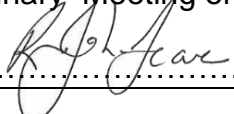
Develop and send out expression of interest in accordance with Council's procurement policy for fabricator for ramps at Darlington Point/Coleambally and seating in all pools grounds. Confirm contractor.	Est start date: 1/5/2020 Est end date: 20/5/2020	There seems to be some confusion re the ramps – whether they are submersible ramps into the pools themselves or disabled entry to the pool facility. Submersible ramps are very costly and in an existing pool very difficult. The grant paperwork states: “construction and installation of accessible ramps, car park modifications and kerb upgrades”. This will need to be clarified.
Adverse Management Plan (AMP)	Est Start Date: 1/5/2020 Est End date: 30/7/2020	RAMJO completing AMP – I have been in contact with Bridgett Leopold at RAMJO – price quoted and accepted.
Drought Support Officer – overseeing infrastructure projects	Est start date: 1/5/2020 Est end date: 31/12/2020	Started with Community Consults on the 2/7/2020.

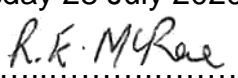
Thank you to all the Councillors that attended the Community Consultation days – it was of great benefit that you were there so you could introduce staff to locals and encourage them to give their ideas.

#### Drought Information

- Transport Subsidies – 50% rebate - This support has been extended until the 31 December 2020 or until funds are exhausted. One important element of this funding is that it is not only for livestock but you can claim cartage of fertiliser, seed etc for sowing. You now can also claim the subsidy on purchased stock for restocking once times improve enough to rebuild.
- The changes also include the lifting of the Drought Assistance Fund cap to \$100,000 per eligible primary producers.  
For both changes please visit <http://www.raa.nsw.gov.au> or call 1800 678 593.
- DPI has now launched a Drought Recovery Hub on their website for primary producers, it helps with financial management – creditor/farmer relationships, upskilling and business plans – it is a stand-alone resource which aims to support primary industries transition from drought to recovery, and to improve drought resilience in the future. I will email details and send to Communications/Media manager to put on our social media sites <https://www.dpi.nsw.gov.au/climate-and-emergencies/drougthub/drought-recovery>
- DPI now has a COVID-19 Primary Industries Liaison Team to help primary producers navigate the impacts of COVID-19 on their business and industry - <https://www.dpi.nsw.gov.au/home/covid-19>

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.....General Manager

.....Mayor

- Rural Financial Counselling Service has had \$15million additional funding provided for financial counsellors and support workers by the Federal Government to assist primary producers amid the bushfires and drought crisis.
- Emails will be sent as well regarding Drought Policy updates – The Federal Government has extended its \$150,000 instant asset write off offer until December. The instant investment depreciation write-off was initially announced in March for any business with annual turnover less than \$500m.

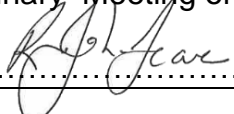
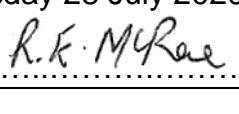
### Ongoing

<b>Item</b>	<b>Dates/Timelines/Type</b>	<b>Action/s</b>
Budgeting Masterclass – Agrifocused	Financial/drought proofing	Completed
Solutions4All – Alan Davies	Ongoing – Covid-19 Career/improving skills within community	Working with us to develop a program to visits schools/ community. Grant monies extended enabling days to be held later in the year.
Art in the Park Darlington Point	Ongoing Covid-19 restrictions Mental Health	Spoken to local artisans regarding participating in wellbeing day – Paint/ socialisation/meal.
AgData Aust	Ongoing – Covid-19 restricting travel from Queensland Financial	Garner any interest in community to participate. Software training - Phoenix
RAMHP – Faith Rogers	Ongoing Mental Health Sessions	Garner any interest in community to participate – “Getting through the Dry” sessions in each community.
Grant Acquittal	Ongoing Financial	Finalise grant milestones, financials, independent audit, acquittal completion August 2020. Collating events, expenses, original invoices, attendance figures, infrastructure completed, email received regarding auditing requirements

### **ATTACHMENTS**

Attachment # 11: 2020/21 Community Services Budget

This is page 61 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

 ..... General Manager
  ..... Mayor

**ITEM NO. 18 – MANAGER ECONOMIC AND TOURISM DEVELOPMENT – MONTHLY REPORT**

Council Meeting: 28 July 2020  
 Report Date: 20 July 2020  
 Author: Economic & Tourism Development Manager  
 File #: SC218  
 Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Manager, Economic & Tourism Development, along with specific action items being dealt with.

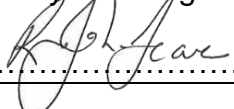

**RECOMMENDATION**

The information contained in the Manager, Economic and Tourism Development Monthly Report be noted.


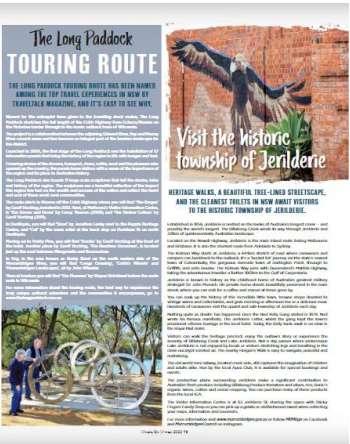
**OFFICER COMMENT**

Description	Comment
<b>Economic Development</b>	
METAG	No action
Regional Development Australia – Riverina	Request to be part of the “Grow your Own” campaign - a partnership that aims to transform communities through education to develop, mentor and retain local skills.
Business Murrumbidgee	(see separate report)
Business activities	Face to face meetings with businesses in Jerilderie, Coleambally and Darlington Point. Phone calls with businesses. Updating business listings on Council website. Drought Communities Program consultation.
<b>Tourism</b>	
Destination New South Wales	Update of product listings for Jerilderie on the Australia Tourism Data Warehouse for inclusion on the VisitNSW website.
Destination Riverina Murray	Launch of a new industry development package as part of the NSW First program from Destination NSW. The new series includes two components: the Restart Series and the Discuss and Develop Tour Business sessions.  <b>The Restart Series</b> Webinars addressing the pressing issues facing our industry right now, such as how to attract customers in the domestic market, which is important for operators who have previously focused on international visitors.

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 General Manager
  Mayor



	<p><b>Discuss and Develop Your Business</b> Practical sessions where operators can hear directly from Destination NSW's industry development team and guest speakers.</p>
Thrive Riverina	<p>Now's the Time to Love NSW joint marketing campaign with Destination NSW, will showcase some of the lesser known destinations in The Riverina and their hero experiences, through the use of touring routes. The 3 touring routes are:</p> <ol style="list-style-type: none"> <li>1. Riverina Outdoor Art Trail</li> <li>2. Classic Australian Drive</li> <li>3. Riverina to Snowy Valleys Way</li> </ol> <p>Campaign is aiming to be in the market in late summer.</p> <p>Thrive Riverina Strategic Plan (see attachment).</p>
Newell Highway Promotions Committee	No action.
Kidman Way Promotions Committee	Participated in teleconference 8 July (see attached minutes).
Ned Kelly Touring Route	Ned Kelly Touring Route brochure updated and printed (see attached). Copy uploaded to the Council website and hard copy offered to tourism businesses to distribute to visitors.
Murrumbidgee Trails Visitor Guide	<p>Joint Visitor Guide and Destination Marketing project to be undertaken in collaboration with Narrandera, Leeton and Lockhart Shire Councils. Deadline for advertisers has closed.</p> <p>Teleconference 6 July Teleconference 20 July</p>
Advertising	<p>Full page advert in Southern Riverina What's On In Winter 2020.</p> <div style="display: flex; justify-content: space-around;">   </div>
	<p>Social media campaign promoting tourism assets, with posts scheduled throughout the month, across the following platforms:</p> <ul style="list-style-type: none"> <li>• Murrumbidgee Council – 11 posts, reach 27,104</li> <li>• Kidman Way – Backtrack to the Outback – 4 posts, reach of 626, engagement of 81</li> <li>• Riverina Outdoor Art Trail – 5 posts, reach of 7,446, engagement of 1,271</li> <li>• Visit Riverina – 3 posts, reach of 2,465, engagement of 215</li> <li>• Taste Riverina- 1 post</li> <li>• The Official Ned Kelly Touring Route – 1 post</li> </ul>

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.....*R. K. McRae*..... General Manager

.....*R. K. McRae*..... Mayor

**The Kidman Way - Backtrack to the Outback**  
Published by Kellie Dissegna [?] · June 11 · 🌐

IN NSW, travel restrictions are now lifted, and Jerilderie, Coleambally and Darlington Point are waiting for you to explore. Jerilderie Motel & Caravan Park offers a private jetty on the banks of the Billabong Creek, the Darlington Point Caravan Park is located on the banks of the Murrumbidgee River and Coleambally Caravan Park is opposite bush walking tracks, you'll enjoy nature at it's best.

Visitors are encourage to book in advance to avoid disappointment. Please be aware that some businesses may be operating under changed conditions or have different operating hours to normal. Social distancing measures remain in place, and we remind everyone to practice good hand hygiene.

#VisitMurrumbidgee #NewSouthWales #RegionlaNSW #KidmanWay #Stayinthebush #Roadtripforgood #OpenForBusiness

#### Performance for Your Post

161 People Reached

10 Likes, Comments & Shares 🌐

9 Likes	9 On Post	0 On Shares
1 Comments	1 On Post	0 On Shares
0 Shares	0 On Post	0 On Shares

10 Post Clicks

2 Photo Views	0 Link Clicks 🌐	8 Other Clicks 🌐
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#### NEGATIVE FEEDBACK

1 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

**Riverina Outdoor Art Trail**  
Published by Kellie Dissegna [?] · June 16 · 🌐

Brolga, although rare, are found in and around Coleambally. The town entranceways (both south and north of Coleambally on the The Kidman Way - Backtrack to the Outback) celebrate this magnificent bird in metal sculpture form.

#VisitMurrumbidgee #VisitRiverina #Sculpture #TownEntrance #NewSouthWales #LoveNSW #KidmanWay

👍 Get More Likes, Comments and Shares  
When you boost this post, you'll show it to more people.

3,289 People Reached 500 Engagements [Boost Post](#)

#### Performance for Your Post

3,289 People Reached

179 Reactions, Comments & Shares 🌐

136 Like	36 On Post	100 On Shares
11 Love	4 On Post	7 On Shares
1 Haha	0 On Post	1 On Shares
13 Comments	1 On Post	12 On Shares
19 Shares	19 On Post	0 On Shares

321 Post Clicks

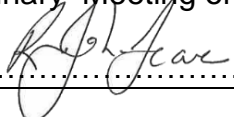
42 Photo Views	0 Link Clicks 🌐	279 Other Clicks 🌐
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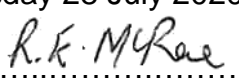
#### NEGATIVE FEEDBACK

1 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

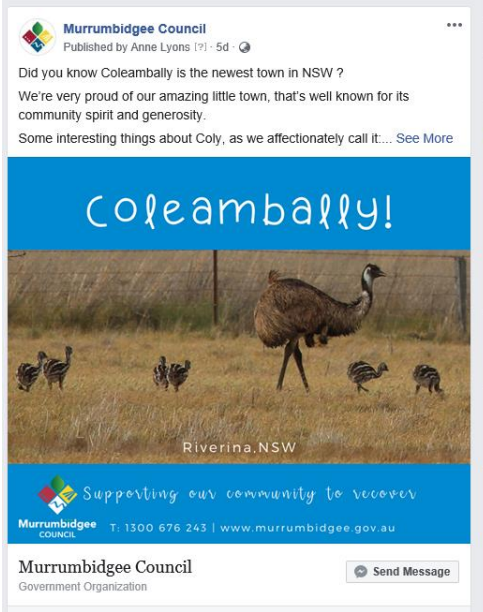
Reported stats may be delayed from what appears on posts

This is page 64 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

 General Manager

 Mayor



	
Photography	Photographer confirmed and proposed dates for Darlington Point and Coleambally tourism photo shoot for mid-August.

## SUSTAINABILITY

N/A

## STATUTORY COMPLIANCE/POLICY

N/A

## FINANCIAL

N/A

## INTEGRATED PLANS

This report is linked to the Murrumbidgee Council Community Strategic Plan 2017-2027:

### Theme Four: Our Economy

#### Strategies:

4.1.2 Promote Murrumbidgee and its towns and potential light manufacturing wholesale and retail business opportunities to diversify industry and stimulate employment growth

4.2.2 Work collaboratively with regional stakeholders to build Murrumbidgee Council profile

4.2.3 Contribute to regional tourism initiatives and major events in the region

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.....*R. E. McRae*..... General Manager

.....*R. E. McRae*..... Mayor

- 4.2.5 Support local business with access to available training, workforce skills and technology
- 4.2.6 Build data and analysis of business and industry in the Murrumbidgee Local Government Area
- 4.3.1 Provide professional information services promoting tourism, visitor ventures and activities in our towns
- 4.3.2 Provide promotion and resources for tourism service providers
- 4.4.1 Raise community awareness of TAFE, university and other regional education providers

## **Theme 5: Our Leadership – Looking to our Future**

### **Strategies:**

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

### **RISK MANAGEMENT**

N/A

### **CONSULTATION / ENGAGEMENT**

Issues raised from consultation:

- Establishment of farmers markets in Darlington Point
- Space to keep supermarket trolleys outside the building
- Tree pruning for trees in Jerilderie Street (as blocking signs to businesses)
- Sole traders (that don't employ staff) not being eligible for Federal or State Government recovery grants

### **OPTION**

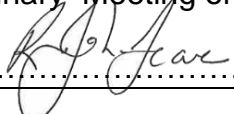
As per the recommendation.

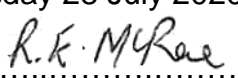
### **ATTACHMENTS**

- Attachment #12: Thrive Riverina Strategic Plan
- Attachment #13: Kidman Way Promotions Committee Minutes 8 July 2020
- Attachment #14: Ned Kelly Touring Route brochure

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This is page 66 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

.....Mayor

**ITEM NO. 19 – ASSET MANAGER – MONTHLY REPORT**

Council Meeting: 28 July 2020  
 Report Date: 15 July 2020  
 Author: Asset Manager  
 File #: SC218  
 Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Asset Manager, along with specific action items being dealt with.

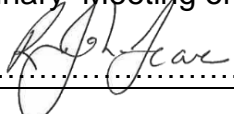
**RECOMMENDATION**

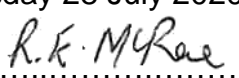
The information contained in the Asset Manager Monthly Report be noted.

**OFFICER COMMENT**

Description	Comment
Meetings	2 x Management Meetings
	4 x Riverina Murray REOC COVID19 Briefings
Preparation of Reports for Business Paper	Monthly Report
RMS	Continue development of Council System Management Plan
	7 x RMS Inspections (MR321)
	7 x RMS Inspections (HWY17)
	1 x RMCC Monthly Meeting
	Develop and negotiate 2020-21 RMAP
	Obtain Category G Provision of Traffic Control Registration
Darlington Point Floodplain Risk Management Study and Plan	Continuation of works in conjunction with NSW Public Works
Darlington Point Floodplain Management Project - Construction of Levee	Continuation of works in conjunction with NSW Public Works
Darlington Point Shire Hall	Further detailed investigation into hall
Assets	Doors - Doctor Residence Jerilderie
	Plumbing - Doctor Residence Jerilderie
	Office Renovations - Darlington Point
	Gutters - Library Jerilderie
	Leak Roof - Library Jerilderie
	Door Repairs - Monash Park Jerilderie
Reflect	Continue developing road defect model
	Started Playground Audits
	Continue developing Open Space defect model
	Continue developing Building defect model

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 General Manager

 Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report

## **OPTION**

As per recommendation.

## **ATTACHMENTS**

NIL

**ITEM NO. 20 – OPERATIONS MANAGER - MAINTENANCE – MONTHLY REPORT**

Council Meeting: 28 July 2020  
Report Date: 20 July 2020  
Author: William Wade, Operations Manager – Maintenance  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Operations Manager – Maintenance, along with specific action items being dealt with.

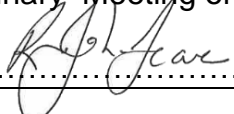
**RECOMMENDATION**

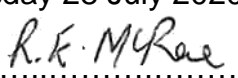
**The information contained in the Operations Manager – Maintenance, Monthly Report be noted.**

**OFFICER COMMENT**

Description	Comment
Meetings	2 x Management Group 2 x Transport NSW 2 x Toolbox Talks
Council Meeting and Reports	Preparation of reports for Council Business Paper
Staff Performance Appraisals	Ongoing
Town Beautification Project	Transport for NSW approval for locations of works. Assisting in pricing of the proposed works. Community consultation.
Council Maintenance Works	Managing and scheduling maintenance works including: <ul style="list-style-type: none"><li>• Maintenance grading</li><li>• Town Maintenance</li><li>• Water and Sewer</li><li>• Parks and Gardens</li><li>• Contractors for specialised works</li></ul>
Integrated Water Cycle Management (IWCM) Plan	NSW Public Works have been officially engaged to complete the IWCM Plan for Council. They are unable to attend a start-up meeting with the current travel restrictions in place, so we have collating data for them to start on the proposal. This data includes: <ul style="list-style-type: none"><li>• network drawings,</li><li>• historic water quality data,</li></ul>

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.....General Manager

.....Mayor

	<ul style="list-style-type: none"> <li>• water usage data,</li> <li>• sewer treatment plant drawings, and</li> <li>• previous Water Management Plans.</li> </ul>
Young Street Subdivision	Surveyors completed survey of the area. Consulting engineers working on infrastructure layouts. NBN engaged to provide details for network connection for the subdivision.
Waddi Truck Parking Area	Vehicle manoeuvring area with all-weather surface constructed.
Darlington Point Cemetery	Rose garden area is being established, with soil brought in and drainage set up.
Council Drinking Water Management Strategy Audit	Information for the Drinking Water Management Strategy Audit by NSW Health including water usage data, customer feedback and other information.
Coleambally Depot Redevelopment	Architect has produced a concept plan. Engineers are preparing construction documentation. Concrete stockpile crushed. Depot area cleared of trees.
Darlington Point Boat Ramp	Sheet piling works continue in water. Access road beng constructed. Concreting works being prepared. 3 x site meetings.
Waste Audit and Study	Surveyors have completed aerial survey of the landfills.
RMS Heavy Patching and Shoulder Grading	Scoping out works for the next heavy patching program.
Resheeting Program	Resheeting program ongoing, with trucks carting material and plant being allocated to complete works.
Various Public Requests / Complaints	Dealing with and responding to various enquiries, complaints and requests from the public.
Gravel Pit Rehabilitation Plans	Rehabilitation plans have been approved for the gravel pits and works have started on the 11 Mile Pit. Rehabilitation works have commenced and materials are being removed from site.
COVID-19 Action Plan	Working on Council's Action Plan for COVID-19 by scheduling works around the restrictions. Constantly ensuring staff are safe and minimising their possible exposure.

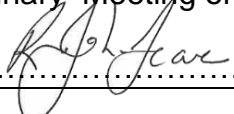
## SUSTAINABILITY

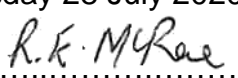
N/A

## STATUTORY COMPLIANCE/POLICY

N/A

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.......... General Manager

.......... Mayor

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report

## **OPTION**

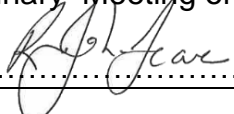
As per the recommendation.

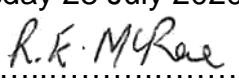
## **ATTACHMENTS**

NIL

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This is page 71 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

.....Mayor

**ITEM NO. 21 – OPERATIONS MANAGER, CONSTRUCTION – MONTHLY REPORT**

Council Meeting: 28 July 2020  
Report Date: 21 July 2020  
Author: Johann Pereira, Operations Manager  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Operations Manager Construction along with specific action items being dealt with.

**RECOMMENDATION**

The information contained in the Operations Manager Construction Monthly Report be noted.

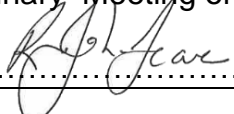
**OFFICER COMMENT**

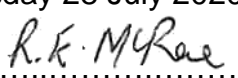
Description	Comment
Meetings	2 x Management Group
	3 x TfNSW regarding Coonong Street, Jerilderie and proposed 20/21 works on SH17
	4 x Operations Management
	15 x Operational Staff
Regional Roads Repair Program	Prepared and submitted a \$250k application for Council's regional roads rehabilitation works.
Preparation of reports for Business Paper	Works in Progress
Jerilderie Water Treatment Plant	Liaise with WTA and SSWP to coordinate the initial \$150k works at Jerilderie Water Treatment Plant.
Annual Works Program	Prepared Council's annual capital works program
SSWP	Prepared and submitted closing report for initial Jerilderie Water Treatment Plant works for Council's claim of \$135k.
NHVR	9 x Permit assessments

**SUSTAINABILITY**

N/A

This is page 72 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

.....Mayor



## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report

## **OPTION**

As per the recommendation.

## **ATTACHMENTS**

NIL

**ITEM NO. 22 - DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATION, JUNE 2020**

Council Meeting: 28 July 2020  
Report Date: 7 July 2020  
Author: Manager Planning & Environment  
File #: SC210  
Approval: General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on Development Applications Approved Under Delegation during the previous month.

**RECOMMENDATION**

The information contained in the Development Applications Approved under Delegation, June 2020, be noted.

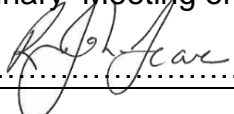
**BACKGROUND**

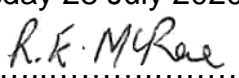
DA/CDC No.	Property Location	Description	Value	Determination Date
DA16-2020	Lot 61 DP 1036414 6030 Newell Highway Jerilderie	Erection of six (6) grain silos at an existing grain handling facility.	\$1,500,000	16/06/2020
DA20-2020	Lot 62 DP 1243453 14 Brooks Crescent Darlington Point	Boundary Fence	\$20,000	05/06/2020
DA21-2020	Lot 52 DP 1014775 69 Barwidgee Boulevard Darlington Point	Shed	\$16,000	16/06/2020
DA/CC22-2020	Lot 1 DP 1058702 34 Coreen Street Jerilderie	Demolition of Existing Dwelling, Erection of New Dwelling, Carport & Pergola	\$240,000	16/06/2020
DA/CC25-2020	Lot 73 DP 252736 31 Kook Street Darlington Point	Shed	\$12,500.00	25/06/2020
CDC1-2020	Lot 104 DP 236144 15 Brolga Place Coleambally	Change of Use – Café	\$10,000	16/06/2020

**ATTACHMENTS**

NIL

This is page 74 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

 General Manager

 Mayor

**ITEM NO. 23 - BIOSECURITY / SALEYARDS / TRUCKWASH / STOCK CONTROL**

Council Meeting:	28 July 2020
Report Date:	15 July 2020
Author:	Biosecurity Officers
File #:	SC92
Approval:	Asset Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on activities of the Biosecurity Officers during the previous month.

**RECOMMENDATION**

The information contained in the Biosecurity, Saleyards, Truckwash and Stock Control Report be noted.

**BACKGROUND**

**Jerilderie:**

***Weeds***

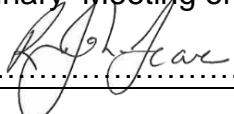
- African Boxthorns treated on local roads including Jerry's Lane and Wilson Road.
- Sprayed town sites, including water tower yards, Bolton Street bridge and drain, Depot stockpile area.
- Treated clover at Memorial Park.
- Sprayed African Love Grass along Showground Road behind golf course to prevent seed spreading, causing further issues on fairways.
- Local road inspections ongoing start of 2020 – 2025 WAP.
- Treated Kidman Way to protect seed Canola crop from contamination of roadside Canola, from Broome Lane to Cadell Road.
- High risk pathway inspections Oaklands Road (MR323), Berrigan – Oaklands Road (365) and Berrigan Road (MR564).
- Awaiting WAP (Weed Action Plan) funding application to be finalised-minor adjustments forwarded to Natasha Lappin Local Land Service coordinator 9 July 2020 for DPI approval.

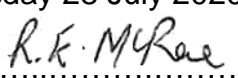
***Truck Wash***

- Pump and clean sump pit and spray around truck wash area.

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This is page 75 of 110 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 July 2020

.....General Manager

.....Mayor

**Stock Control**

- Horse escaped causing dangerous issue on Newell Highway - owner talked to and letter drafted.

**Saleyards**

- Sprayed around loading ramps and tearooms.

**Coleambally & Darlington Point:****Weeds**

- 2 high risk site inspections.
- 1 high risk property inspection.
- Weed Control including; Thornapple, Bridal Creeper, Prickly Pear, Wheel Cactus, Boxthorn.
- Assisted laying turf on No 2 Oval Coleambally.
- Around road signs sprayed along sealed and unsealed roads.
- 12 local road inspections.

**Stock Control**

- 2 goats and a cow reported on Sturt Highway during the month, all returned to owner/s.

**INTEGRATED PLANS**

Strategy 2.6.2 Educate and inform the community on weed management:

- Action 2.6.2.1 Promote biosecurity and weed management reduction through Council's weed management program;
- Action 2.6.2.1 Undertake inspections of rural properties to identify the existence of noxious weeds, advise and monitor for weed control;
- Action 2.6.2.3 Undertake weekly infestation inspections on Council and State controlled land (including roads) and implement eradication measures.

**OPTIONS**

As per recommendation.

**ATTACHMENTS**

NIL

**ITEM NO. 24 - WORKS IN PROGRESS 15/06/20 to 20/07/20**

Council Meeting:	28 July 2020
Report Date:	21 July 2020
Author:	Johann Pereira & William Wade, Operations Managers
File #:	SC218
Approval:	General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on Works in Progress during the period 15 June 2020 to 20 July 2020.

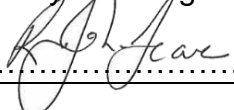

**RECOMMENDATION**

The information contained in the Works in Progress Report be noted.

**BACKGROUND****Works Completed In Period**

		Budgeted (\$)	Actual Cost (\$)	Funding Source
<b>Regional Roads</b>	Guideposts installed			
RR552 – Conargo Road				
RR564 – Berrigan Road				
RR323 – Oaklands Road				
RR59 – Urana Road				
RR596 – Morundah Road				
RR356 – Berrigan Oaklands Road				
RR183 – Whitton Road	Tar patching on various segments. Roadside vegetation control Slashing of vegetation on road shoulders.			
Carrathool Road	Tar patching on various segments. Roadside vegetation control			

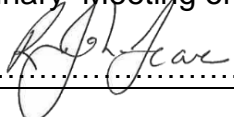
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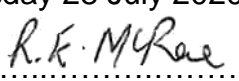
 General Manager
  Mayor

<b>MR321 – Kidman Way</b>	<p>Tar patching on various segments.</p> <p>Guidepost installations</p> <p>Slashing of roadside vegetation in the below locations:</p> <ul style="list-style-type: none"> <li>• Segment 400</li> <li>• Segment 390</li> <li>• Segment 380</li> <li>• Coleambally Intersection</li> <li>• Surrounds of signs in Darlington Point</li> </ul>			
<b>H17 – Newell Highway</b>	<p>Rubbish collection</p> <p>Roadside vegetation control at the Waddi intersection – slashing and spraying of weeds.</p> <p>Spraying of roadside vegetation.</p>			
<b>Local Road Maintenance</b>	<p>Grader Maintenance:</p> <ul style="list-style-type: none"> <li>• Cocky's Lane</li> <li>• Harveys Well Road</li> <li>• McGrath Road</li> <li>• Ercildoune Road</li> <li>• Fraser Road</li> <li>• Martin Bell Road</li> <li>• Bonnars Lane</li> <li>• McLeay Road</li> <li>• Main Canal Road</li> <li>• Jim Cattnach Road</li> <li>• Darlington Point Tip Road</li> <li>• Britts Road</li> <li>• Kyola Road</li> <li>• Morley Road</li> <li>• Pike Lane</li> <li>• Old Morundah Road</li> </ul> <p>Guide Post replacement and signs replaced on:</p> <ul style="list-style-type: none"> <li>• Main Canal Road</li> <li>• Channel Nine Road</li> </ul> <p>Roadside vegetation control including slashing:</p> <ul style="list-style-type: none"> <li>• Pine Drive</li> <li>• Hay Road</li> <li>• Bencubbin Ave</li> </ul>			
	<p>Tar Patching:</p> <ul style="list-style-type: none"> <li>• Channel Nine Road</li> <li>• Carrington Street (MR321) in Darlington Point town centre</li> </ul>			

	<ul style="list-style-type: none"> <li>MR321 Darlington Point bridge abutments</li> </ul>			
<b>Resheeting</b>	Old Corowa Road. 4.6km length. 50-60m <sup>3</sup> per 100 metres.	\$96,000	TBC	Roads to Recovery
<b>Town Streets</b>	<b>Darlington Point:</b> Roadside vegetation control throughout town. Tar patching throughout town streets. Table drains around town slashed and sprayed for weeds. Streets swept with street sweeper truck. Tar patching around Darlington Point streets.			
<b>Resealing Programme</b>	To commence December 2020			
<b>Town Maintenance</b>	<b>Darlington Point</b> Vegetation control on asset protection zones around town. Fire breaks around town slashed. Garden beds in road medians cleared up and maintained. Tar patching on all town streets			
	<b>Coleambally</b> Vegetation control on asset protection zones around Coleambally. Slashing of vegetation at town entrance. Culverts on Jimmy Cull Road in front of the rice mill have been cleaned out. Storm water sump on Sandpiper Street cleaned out. Septic pit at Coleambally Oval No. 1 cleaned out.			
	<b>Jerilderie</b> Spraying around town for weeds on ATV along all streets.			
<b>Parks and Gardens</b>	Parks and gardens maintained throughout Jerilderie, Coleambally and Darlington Point.			

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 General Manager

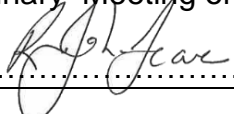
 Mayor

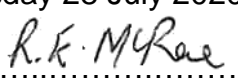
	Darlington Point Doctor's Surgery garden replanted and reconfigured.			
<b>Water &amp; Sewerage</b>	<b>Darlington Point</b> Sewerage pump station blockages were cleared: Blockage on Stock Street cleared and camera put down main to find root blockage. Blockage on McAlister Street cleared.			
	<b>Coleambally</b> Sewerage pump station blockages were cleared: Sandpiper Street pump station			
	<b>Jerilderie</b> Sewerage pump station blockages were cleared.  Initial works at Jerilderie Water Treatment Plant completed.	150,000	150,000	90% SSWP, 10% Council
	<b>Bore Coverage:</b> Coverage of bores within the Council. Darlington Point: Bore No 1: 29.5m coverage while idle, 31.5m coverage while running Bore No 2: 30m coverage while idle, 27m coverage while running Coleambally Bore No 1: 27m cover while idle, 25m coverage while running Bore No 3: 30m while idle, 27m coverage while running			

#### **OTHER ITEMS**

<b>Darlington Point Cemetery</b>	Rose garden and new lawn area is currently being established.			
<b>Waddi Truck Stop</b>	Pad constructed in the road reserve next to Waddi Road House for safe parking. Aggregate placed on site for an all-weather surface.			
<b>Land Fills</b>	Shredding of green waste material is underway at landfills by shredding contractor.  Waste concrete at Darlington Point landfill has been crushed and stockpiled for future use.			
<b>Main Road Canal Truck</b>	15 July – Sand spillage on the bridge abutments cleared up by staff. Traffic control was implemented.			

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.....General Manager

.....Mayor



<b>Accident and Road Closure</b>				
<b>Integrated Water Cycle Management Plans</b>	NSW Public Works have been formally engaged to complete the IWCM Plan for Council. Council are currently collecting plans, drawings and historical data requested by NSW Public Works.			
<b>Coleambally Depot Upgrade</b>	Engineers have been engaged to start preparing the specification for the project.  Milbrae Quarries have crushed the waste concrete at the depot site. This is stockpile onsite for use where required.			
<b>Darlington Point Boat Ramp</b>	The head contractor Comdain Infrastructure has established on site boundaries and signage.  <ul style="list-style-type: none"> <li>• Earth works are currently underway</li> <li>• Sheet piling is currently underway</li> <li>• Pontoon construction has commenced</li> </ul>			

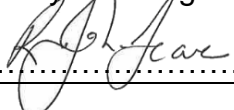

#### **UPCOMING WORKS**

		Budgeted (\$)	Funding Source
<b>Local Road Maintenance</b>	All roads within the bus routes to be maintenance graded.  Tar patching throughout towns.  Please see attached grading program.		
<b>Construction</b>	Bencubbin Ave	TBC	Council, SCF, HVSP
<b>MR321 – Kidman Way</b>	Roadside vegetation to be slashed.		

#### **ATTACHMENTS**

Attachment # 15: Grading Program and Maintenance Grading Schedule

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 ..... General Manager
  ..... Mayor

## CONFIDENTIAL ITEMS

### ITEM NO. 25 – BACKPACKER ACCOMMODATION

Council Meeting:	28 July 2020
Report Date:	15 July 2020
Author:	Manager Planning and Environment
File #:	DA18/0061
Approval:	General Manager

### RECOMMENDATION

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as Confidential in accordance with Section 10A (2) (a) (d) and (g) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:-

- (a) Personnel matters concerning particular individuals (other than Councillors);
- (d) Commercial information of a confidential nature that would, if disclosed:
  - i) prejudice the commercial position of the person who supplied it;
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

### ITEM NO. 26 – STRATEGIC LAND PURCHASE

Council Meeting	28 July 2020
Report Date:	16 July 2020
Author:	Manager Planning & Environment
File #:	SC87
Approval:	General Manager

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as Confidential in accordance with Section 10A (2) (c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:-

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

## ITEM NO. 27 - PROPERTY INSPECTION

Council Meeting:	28 July 2020
Report Date:	17 July 2020
Author:	Manager Planning & Environment
File #:	SC 168
Approval:	General Manager

### RECOMMENDATION

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as Confidential in accordance with Section 10A (2) (a) and (b) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:-

- (a) personnel matters concerning particular individuals (other than Councillors),
- (b) the personal hardship of any resident or ratepayer

## ITEM NO. 28 - ROAD CLOSURES

Council Meeting:	28 July 2020
Report Date:	20 July 2020
Author:	Manager Planning & Environment
File #:	SC177
Approval:	General Manager

### RECOMMENDATION

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as Confidential in accordance with Section 10A (2) (a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:-

- (a) personnel matters concerning particular individuals (other than Councillors)

**ITEM NO. 29 – ORGANISATIONAL STRUCTURE**

Council Meeting:	28 July 2020
Report Date:	21 July 2020
Author:	General Manager
File #:	SC329
Approval:	General Manager

**RECOMMENDATION**

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as Confidential in accordance with Section 10A (2) (a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:-

- (a) personnel matters concerning particular individuals (other than Councillors)