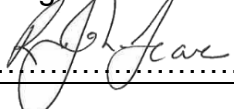


**REPORTS TO MURRUMBIDGEE COUNCIL MEETING
TO BE HELD TUESDAY 28 FEBRUARY 2023**

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 General Manager

 Mayor

ACKNOWLEDGEMENT OF COUNTRY

We respectfully acknowledge and pay respect to the traditional custodians of the lands and waters of Murrumbidgee Local Government Area, and to all Aboriginal Elders, past and present and emerging.

RECORDING & WEBCASTING OF MEETING

In the spirit of open, accessible and transparent Government, and to ensure this meeting is open to the public, this Council meeting is being recorded and livestreamed to the Murrumbidgee Council facebook page. A recording will also be placed on Council's website following the meeting.

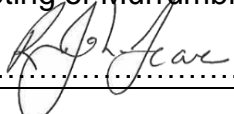
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This is page 2 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

OFFICERS' REPORTS FOR CONSIDERATION

ITEM NO: 1 - GENERAL MANAGER'S MONTHLY REPORT

Council Meeting:	28 February 2023
Report Date:	15 February 2023
Author:	General Manager
File #:	SC218
Approval:	General Manager

BACKGROUND

To provide information generally relating to past and future actions of the General Manager, along with specific action items being dealt with.

RECOMMENDATION

The information contained in the General Manager's Monthly Report be noted, and:

- 1. Fees for the three stream waste collection be set at \$330.00 for the financial year 2023/24.**
- 2. Council approve annual leave for John Scarce, General Manager, for:**
 - 2, 3, 6, 30 and 31 March 2023; and**
 - 3, 4, 5, 6, 20 and 24 April 2023.**
- 3. Council support the General Manager's interest to be appointed Deputy Chair of the Albury Wodonga Branch of CPA Australia.**

1. Kerbside Collection Three Streams

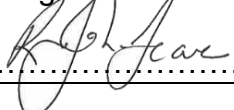
This item will be a standing item until fully implemented on 1 July 2023.

Letters have been sent to all residents asking if they wish to select a smaller bin for the general waste. We have requested that this information is returned by 28 February 2023, so we can place our order for new bins.

Council was successful in receiving a grant of over \$130,000, this is to cover the purchase of new bins, a kitchen caddy for every residence on the scheme, along with the ability to use the grant for education purposes.

The fee recommendation for the three stream collection commencing on 1 July 2023, will be \$330.00 per residential dwelling, where the service is provided.

This is page 3 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

This fee covers the cost of collection from the kerb, transporting and processing of FOGO to Wormtech Carrathool and recycling to Kurrajong, Wagga Wagga, along with landfill costs, and one bulk clean up each year. An additional bulk clean up would cost an additional \$20 per residence, if Council would like to offer a second service.

Landfill costs are more expensive than compost and recycling processing, it is no longer just digging a hole and placing waste in it, we have standards which need to be met, plus we must monitor any closed landfill for 30 years, and have provision of funds to attend to any rectification works at the site.

We understand from day one that we will not be at the perfect world where everyone places the correct article in the correct bin, therefore our fee costing has taken into consideration that more waste will go to landfill which could have been diverted to FOGO or recycling. Our fee of \$330 is higher than what it would be if everyone sorted their waste correctly.

Our targets for our three streams in year one are: 30% FOGO, 18% recycling and 52% landfill. We know that the average household waste is comprised of 51% FOGO, 41% recycling and 8% landfill.

If we could divert all waste streams to the right source, the actual fee would only need to be \$280.00 per annum.

We will monitor our collections for diversion to correct source, and in future years the actual diversions will determine the fees we set. If all inputs remain constant year in year out, and the only thing that changed was more diversion from landfill to FOGO and recycling, the fee would theoretically reduce the following year. I do qualify with inputs remaining constant, as we know inflation is not making any input cheaper.

We are hopeful that once the community embraces and places the right waste into the right bin, we may have the ability to reduce the fees in future years. This will be totally controlled by the community and how quickly they take up the three stream system.

Recommendation

That fees for the three stream waste collection be set at \$330.00 for the financial year 2023/24.

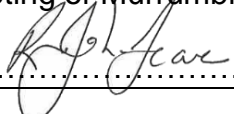
2. Annual leave

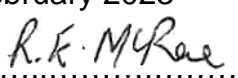
I wish to take annual leave on the following dates:

March, 2023 – 2nd, 3rd, 6th, 30th, 31st

April, 2023 – 3rd, 4th, 5th, 6th, 20th, 24th

This is page 4 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

I will be in Albury and available for any call back if required, and will be contactable on phone and email for the duration.

Recommendation

Council approve annual leave for John Scarce, General Manager, for:

- **2, 3, 6, 30 and 31 March 2023; and**
- **3, 4, 5, 6, 20 and 24 April 2023.**

3. CPA Albury Wodonga Branch

Council last year endorsed my membership of the CPA Albury Wodonga Branch, which at the time involved a 45 minute meeting once a month and attendance at events, limited to 4 days a year.

I seek further endorsement of Council to become the Deputy Chair of the Branch.

No additional time commitment than as a branch member, except if I must step in for the Chair at the annual planning session of CPA Australia in Sydney, which is only one day.

Recommendation

Council support the General Manager's interest to be appointed Deputy Chair of the Albury Wodonga Branch of CPA Australia.

4. Movements

2 - 6 March 2023 – Annual leave
8 - 10 March 2023 – Country Mayors' Association - Newcastle
14 March 2023 - Newell Highway Taskforce - Narrandera
30 - 31 March 2023 - Annual leave
3 - 6 April 2023 – Annual leave
20 April 2023 – Annual leave
21 April 2023 – RAMJO GM Meeting
24 April 2023 – Annual leave
12 May 2023 – RAMJO Board Meeting
17 May 2023 – MDA Region 2 – Shepparton
12 - 16 June 2023 – ALGA General Assembly – Canberra

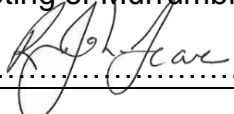
SUSTAINABILITY


N/A

STATUTORY COMPLIANCE/POLICY

N/A

This is page 5 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

FINANCIAL

N/A

INTEGRATED PLANS

Theme 5: Our Leadership - Looking to our Future

5.1. Demonstrating Transparent Leadership through Accountability and Community Representation

RISK MANAGEMENT

N/A

CONSULTATION/ENGAGEMENT

N/A

OPTIONS

As per the recommendation.

ATTACHMENTS

NIL

ITEM NO. 2 – COUNCIL ELECTIONS 2024

Council Meeting:	28 February 2023
Report Date:	30 January 2023
Author:	General Manager
File #:	SC51
Approval:	General Manager

EXECUTIVE SUMMARY

Local Government ordinary elections will be carried out in September 2024.

Under Section 296AA of the Local Government Act 1993 (the Act), each Council must resolve by 13 March 2023:

- To engage the NSW Electoral Commissioner (NSWEC) to administer the Council's elections, polls and referenda, **OR**
- That the Council's elections are to be administered by another electoral services provider.

RECOMMENDATION

The Murrumbidgee Council ("the Council") resolves:

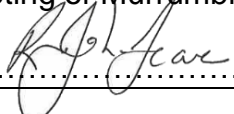
1. Pursuant to Section 296 (2) and (3) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council;
2. Pursuant to Section 296 (2) and (3) of the Act, as applied and modified by s.18, that a Council poll arrangement be entered into by contract for the Electoral Commissioner to administer all Council polls of the Council;
3. Pursuant to Section 296 (2) and (3) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

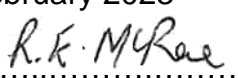
BACKGROUND

The NSWEC has conducted the Local Government Elections for:

Jerilderie Shire Council - 2012
Murrumbidgee Shire Council - 2012
Murrumbidgee Council - 2017 and the 2018 By-Election
Murrumbidgee Council 2021 Election

This is page 7 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

OFFICER COMMENT

In the Office of Local Government circular 22-35 of 11 November 2022, advice is provided as follows:

- Where a Council resolves to engage the NSWEC to administer its elections, polls and referenda, the election arrangement with the NSWEC will apply to the 2024 ordinary election and every election, poll and referendum, including any by-election or countback election, until the contract is automatically terminated 18 months before the following ordinary election of Councillors.
- Where a Council has resolved to enter into an election arrangement with the NSWEC, the contract with the NSWEC must be finalised no later than 15 months before the next ordinary elections (ie 13 June 2023).

SUSTAINABILITY

N/A

STATUTORY COMPLIANCE/POLICY

Under Section 296AA of the Local Government Act 1993, Council must make a decision on how their September 2024 ordinary election is to be administered.

FINANCIAL

The election arrangement is a standardised contract for all Councils. The service schedule and costs schedule of the standardised contract will vary between Councils, and will be made by the NSWEC in consultation with each Council.

The cost to Council of the 2017 Election was \$21,483.00.

The cost to Council of the 2018 By-Election (East Ward) was \$20,498.50.

The cost to Council of the 2021 Election was \$37,150.43.

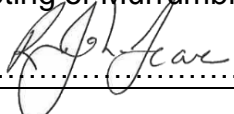
Council is also responsible for the cost of advertising for the elections.

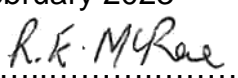
An estimate of \$45,465 has been received from the NSW Electoral Commission for the conduct of the election.

The NSW Electoral Commission will only charge the actual cost to conduct the election. Costs have risen and key increases are detailed below:

- Early voting centre rental costs have significantly increased since LGE21
- Logistics costs are increasing by 10% year-on-year
- The fuel levy for material deliveries and collections has increased by 24%
- The 3-year CPI increase is 13.12%
- Staff costs have risen by 2.83% pa
- Growth in the number of electors is 3.34% over 3 years

This is page 8 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

- Paper costs have risen (affecting ballot papers and printed rolls)

INTEGRATED PLANS

Leadership - 5.1 Transparent Leadership, Sustainability, Accountability and Community Representation.

- Action 5.1.1.6 - Ensure Council's policies and processes meet the current Legislation, Statutory and regulatory requirements.

RISK MANAGEMENT

NIL

CONSULTATION/ENGAGEMENT

Executive Team

OPTIONS

Option 1 (recommendation)

The Murrumbidgee Council ("the Council") resolves:

1. Pursuant to Section 296 (2) and (3) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council;
2. Pursuant to Section 296 (2) and (3) of the Act, as applied and modified by s.18, that a Council poll arrangement be entered into by contract for the Electoral Commissioner to administer all Council polls of the Council;
3. Pursuant to Section 296 (2) and (3) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

Option 2

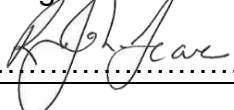
Murrumbidgee Council engage an electoral services provider, other than the NSWEC, to conduct the ordinary election in September 2024.


ATTACHMENTS

Attachment # 1: Office of Local Government Circular 22-35

Attachment # 2: Office of Local Government Frequently Asked Questions

This is page 9 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.......... General Manager

.......... Mayor

ITEM NO. 3 - FUNDING FOR BENCUBBIN AVENUE RECONSTRUCTION

Council Meeting:	28 February 2023
Report Date:	16 February 2023
Author:	Chief Financial Officer
File #:	SC176
Approval:	General Manager

EXECUTIVE SUMMARY

Additional funding of around \$770,000 is required for the reconstruction of Bencubbin Avenue. It is proposed that this funding be sourced from Council's internal Infrastructure Replacement Reserve and that these funds be replenished at a rate of \$77,000 per year commencing in the 2024 financial year.

RECOMMENDATION

That \$770,000 from Council's Infrastructure Replacement Reserve be allocated to fund the completion of the Bencubbin Avenue reconstruction; and these funds be replaced over a period of 10 years at a rate of \$77,000 per year, commencing in the 2024 financial year.

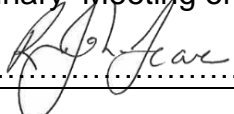
BACKGROUND

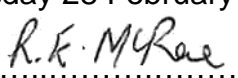
Expenditure to January 2023 on the Bencubbin Avenue project is approximately \$2.91m, with \$2.39m funding received. Our Infrastructure team advises that an additional \$250,000 of work still needs to be undertaken.

The total expenditure on this project is therefore expected to exceed the available grant funds by around \$770,000. This is due to factors such as:

- the expansion of the scope of the project to include kerb and gutter, concrete piped drainage (rather than an open channel) in line with community expectations, which resulted in additional design and other costs;
- inflationary pressures resulting in an increased material cost compared to the original budget;
- the inclusion of training time in the expenditure for this project, as Council staff broadened their skill sets through practical experience;
- latent conditions underneath the road pavement (i.e. conditions that could not have been foreseen at the time the original budget was prepared) which resulted in increased use of contractor time and equipment, and therefore cost;
- additional freight costs incurred as a result of supply chain issues, particularly due to a shortage of concrete pipes at the time of procurement.

This is page 10 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

SUSTAINABILITY

N/A

STATUTORY COMPLIANCE/POLICY

- Local Government Act 1993 and Regulations

FINANCIAL

A number of funding options were presented to Councillors at the February 2023 workshop and are also included in this report.

Council has an existing Infrastructure Replacement Reserve with a balance of \$2,703,655 as at 31 December 2022 and utilising this reserve would reduce that balance. Should the recommended *Infrastructure Replacement Reserve Option* be chosen, over time funds would be repaid from unrestricted cash to replenish these funds.

Should the *SCF Option* or *Water Fund Loan Option* be chosen, Council may have inadequate funds to complete necessary works on the water facilities.

Should the *External Borrowing Option* be selected, Council would need to pay interest to an external party (with 10-year TCorp fixed rates currently around 4.43%), therefore increasing the total cost of this option. By selecting the *Water Fund Loan Option* or *Sewer Fund Loan Option*, Council would pay interest to a separate, externally restricted fund still controlled by Council and hence would still ultimately have the benefit of the additional funds paid. By selecting the *Infrastructure Replacement Reserve Option* or *No Resolution Option* the General Fund would not incur any additional interest expense.

INTEGRATED PLANS

Leading By Example

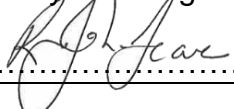
5.1.3 Maintain sound legislative decision-making that is ethical, accountable and transparent.

RISK MANAGEMENT

There are two significant financial risks for Council to consider in this decision:

- (1) The risk of having insufficient cash for the purposes of necessary upgrades to the water treatment facilities in each of Coleambally, Darlington Point, and Jerilderie. This risk could eventuate if Option 2 or Option 3 are chosen. The specific works required cannot be ascertained until the Options Report is received from Public Works.

This is page 11 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

A total of \$1,962,557 has been allocated to water facility upgrades as part of the Stronger Communities Fund Round 1 (\$600,000 for Coleambally, \$691,787 for Darlington Point, and \$670,770 for Jerilderie).

The balance of the Water Fund as at 31 December 2022 is \$3,293,498.

- (2) The risk of having insufficient unrestricted cash for Council to meet its requirements and/or targets. The two options affecting Council's unrestricted cash balance are the recommended *Infrastructure Replacement Reserve Option* and the *No Resolution Option*. Should the latter be chosen, Council's unrestricted cash balance would be reduced by \$770,000. The recommended option requires repayment over a longer period of time, hence the immediate risk is reduced. However, it should also be noted that, as these are internally (rather than externally) restricted funds, Council may choose to re-allocate these funds at any time.

Other risks in considering the available options include:

- Should the *SCF Option* be chosen, the funding body may not agree to the re-distribution of funds.
- As funds from the Stronger Communities Fund have not yet been acquitted, there is a risk that these funds could be required to be returned if not expended.
- The *Water Fund Loan Option* and *Sewer Fund Loan Option* would both require Ministerial approval to be granted.

CONSULTATION / ENGAGEMENT

- General Manager
- Councillor Workshop
- Finance Manager
- Director of Infrastructure
- Infrastructure Manager

OPTIONS

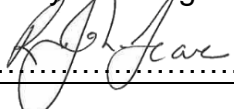
Option 1 'Infrastructure Replacement Reserve' (recommendation)

That \$770,000 from Council's Infrastructure Replacement Reserve be allocated to fund the completion of the Bencubbin Avenue reconstruction; and these funds be replaced over a period of 10 years at a rate of \$77,000 per year, commencing in the 2024 financial year.

Option 2 'SCF'

That Council liaise with the Office of Local Government and, if possible, redistribute \$770,000 of Stronger Communities Fund (SCF) Round 1 allocation (relating to the upgrade of water facilities) to instead fund the Bencubbin Avenue reconstruction.

This is page 12 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.......... General Manager

.......... Mayor

Option 3 'Water Fund Loan'

That Council request Ministerial approval to establish a 10-year internal loan of \$770,000 from the Water Fund to fund the Bencubbin Avenue reconstruction.

Option 4 'Sewer Fund Loan'

That Council request Ministerial approval to establish a 10-year internal loan of \$770,000 from the Sewer Fund to fund the Bencubbin Avenue reconstruction.

Option 5 'External Borrowing'

That Council seek to borrow \$770,000 from TCorp at a 10-year fixed rate to fund the completion of the Bencubbin Avenue reconstruction.

Option 6

Another resolution as determined by Council.

Option 7 'No Resolution'

No resolution.

ATTACHMENT

N/A

ITEM NO. 4 - QUARTERLY BUDGET REVIEW – DECEMBER 2022

Council Meeting:	28 February 2023
Report Date:	20 February 2023
Author:	Chief Financial Officer
File #:	SC133
Approval:	General Manager

EXECUTIVE SUMMARY

Attached is the Quarterly Budget Review for the period to 31 December 2022, as required by the Code of Accounting Practice and Financial Reporting in accordance with clause 203(3) of the Regulations.

A summary of proposed variations to the budget is included within the attachment.

RECOMMENDATION

That the Quarterly Budget Review be noted and variances to the budget, as outlined therein, be approved.

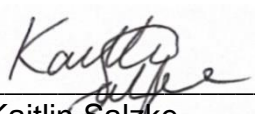
BACKGROUND

The proposed variations to the budget, summarised in the attachment, include a \$2.3m increase in the projected General Fund profit for the 2023 financial year, from \$12.1m to \$14.4m. This projected net profit includes \$15.9m of grants and contributions received for capital purposes. Capital expenditure is also expected to increase by around \$0.7m to a total of \$24.0m.

Only one variation is proposed to the Water Fund budget, which is expected to reduce the net profit of the fund by \$15,585. No variations are proposed to the Sewer Fund budget at this time.

OFFICER COMMENT

It is my opinion that the Quarterly Budget Review Statement for Murrumbidgee Council for the quarter ended 31 December 2022 indicates that Council's projected financial position at 30 June 2023 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

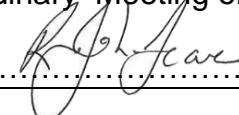


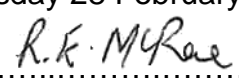
Kaitlin Salzke
Responsible Accounting Officer
Murrumbidgee Council

20 February 2023

Date

This is page 14 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023


.....General Manager


.....Mayor

SUSTAINABILITY

N/A

STATUTORY COMPLIANCE/POLICY

Made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

FINANCIAL

The full list of variances proposed to the budget is included within the attachment.

INTEGRATED PLANS

Leading By Example

5.1.3 Maintain sound legislative decision-making that is ethical, accountable and transparent.

The QBR addresses the current Operational Plan.

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

- General Manager
- Finance Manager
- Council Staff

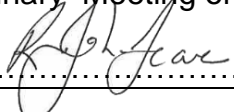
OPTIONS

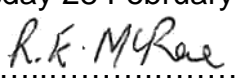
As per the recommendation.

ATTACHMENT

Attachment # 3: December 2022 Quarterly Budget Review

This is page 15 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

ITEM NO. 5 - REVISED EVENTS POLICY

Council Meeting:	February 2023
Report Date:	17 February 2022
Author:	Economic and Tourism Development Manager
File #:	SC49
Approval:	Director of Planning, Community and Development

EXECUTIVE SUMMARY

A revised Murrumbidgee Council Community Festival and Events Policy, renamed Murrumbidgee Council Events Policy, is presented for adoption.

RECOMMENDATION

The revised Murrumbidgee Council Events Policy as presented, be adopted.

BACKGROUND

The draft Events Policy was placed on public exhibition for the period December 2022 to January 2023 with submissions invited up until 5pm on Friday 27 January 2023. During the exhibition period, one (1) submission was received, and the policy has been amended to include:

- The definition of a **high risk event**, and highlighting that these events will require Council endorsement via resolution to proceed; and
- The exemption of ANZAC Day marches from requiring a Council resolution to proceed.

OFFICER COMMENT

N/A

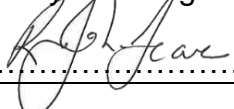
SUSTAINABILITY

N/A

STATUTORY COMPLIANCE/POLICY

- Local Government Act 1993
- Road Act 1993
- State Environmental Planning Policy Exempt and Complying Development Codes) 2008
- Work Health and Safety Act 2011
- Privacy and Personal Information Protection Act 1998 (NSW)
- Privacy Act 1988 (Commonwealth)

This is page 16 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

FINANCIAL

N/A

INTEGRATED PLANS

Murrumbidgee Council Community Strategic Plan

Our economy – Creating our own opportunities

Our area is a vibrant social, recreational and cultural hub and a great place to visit.

Support and encourage events and activities for locals and visitors

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

- Councillor Workshop
- General Manager
- Director Planning, Community & Development
- Public exhibition for community

OPTIONS

Option 1 (recommendation)

The revised Murrumbidgee Council Events Policy (formerly Community Festival and Events Policy), as presented, be adopted.

Option 2

Another resolution as determined by Council.

ATTACHMENTS

Attachment # 4: Revised Murrumbidgee Council Events Policy.

ITEM NO. 6 - MOTHERS DAY MARKETS DARLINGTON POINT

Council Meeting:	28 February 2023
Report Date:	23 January 2023
Author:	Tourism & Events Officer
File #:	SC26
Approval:	Director Planning, Community & Development

EXECUTIVE SUMMARY

Darlington Point Business Connect wish to reconvene the funded Christmas Markets which were postponed due to flooding. The new date proposed is Mothers' Day, Sunday 14 May 2023, with the market to be located in the central business district of Darlington Point.

RECOMMENDATION

Council endorse the Darlington Point Business Connect Mothers' Day Market on Sunday 14 May 2023.

BACKGROUND

On 10 November 2022, Darlington Point Business Connect made the decision to postpone the funded 'Christmas Markets' event due to flooding in Darlington Point.

Department of Regional NSW notified Council on 7 December 2022 that in response to the challenges faced in our LGA, applications for variations to Council's CEP Funding Deed would be considered up to 31 January 2024.

A project variation request was issued to the Department of Regional NSW for an extension to the grant funding allocated to Murrumbidgee Council Reconnecting Regional NSW Event Program – Darlington Point Markets, and informing the new date of Sunday 14 May 2023.

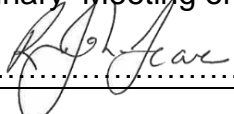
OFFICER COMMENT

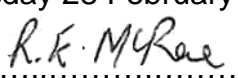
Darlington Point Business Connect are requesting an event name and date change. All other factors surrounding the event remain unchanged.

The Mother's Day Markets is identified by Council's Event policy as a high-risk event involving a Traffic Control Plan and Traffic Management plan adjacent to the Kidman Way, which requires Council endorsement before moving forward.

At the Traffic Committee meeting held on 20 October 2022, Murrumbidgee Traffic Committee raised no objection to the proposed road closures and detours as

This is page 18 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

detailed in the Traffic Control Plan, Transport Management Plan, Risk Assessment Plan and Notice of Intention to Hold a Public Assembly.

The Plans submitted in October 2022 will need to be updated and again presented to the Murrumbidgee Traffic Committee on 9 March 2023 for the Mothers Day markets.

SUSTAINABILITY

N/A

STATUTORY COMPLIANCE/POLICY

- Local Government Act 1993
- Road Act 1993
- State Environmental Planning Policy Exempt and Complying Development Codes 2008
- Work Health and Safety Act 2011
- Privacy and Personal Information Protection Act 1998 (NSW)
- Privacy Act 1988 (Commonwealth)

FINANCIAL

If the markets cannot proceed on 14 May 2023, funding may need to be returned to the Department of Regional NSW.

INTEGRATED PLANS

Murrumbidgee Council Delivery Program

4.2.1 Develop and promote our area as an attractive visitor destination

4.2.2 Support and encourage events and activities for locals and visitors

RISK MANAGEMENT

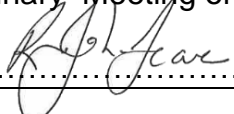
A full event risk management plan will be undertaken by the event organiser.

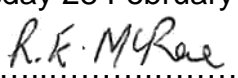
Should Council and/or Murrumbidgee Traffic Committee object to the event location, proposed road closures and detours, a different location will need to be chosen.

CONSULTATION / ENGAGEMENT

- Executive Team
- Infrastructure Department

This is page 19 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

OPTIONS

Option 1 (as per recommendation)

Council endorse the Darlington Point Business Connect Mothers' Day Market on Sunday 14 May 2023.

Option 2

That Council determines that its location is too greater risk to the public and Council as such does not endorse the event.

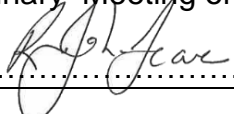
Option 3

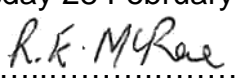
Another recommendation of Council

ATTACHMENTS

NIL

This is page 20 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

ITEM NO. 7 - REVISED DEVELOPMENT CONTRIBUTIONS PLAN

Council Meeting:	28 February 2023
Report Date:	8 February 2023
Author:	Senior Planner
File #:	SC98
Approval:	Director Planning, Community & Development

EXECUTIVE SUMMARY

This report is to inform Council of the amendments to its Development Contributions Plan and seek a resolution from Council to adopt the Plan.

RECOMMENDATION

Council adopt the amendments to the revised Murrumbidgee Council Development Contributions Plan (Section 7.12 Environmental Planning & Assessment Act, 1979).

BACKGROUND

The Murrumbidgee Council Development Contributions Plan (Section 7.12 Environmental Planning & Assessment Act, 1979) came into effect on 25 May 2017, and while there is no provision within the document to undertake a revision, it is good practice to review the plan in light of any changes to legislative or regulatory requirements or changes to the capital works programme listed in the Plan.

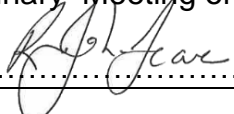
As reported to Council in November 2022, a number of amendments were made, including minor administrative changes and updating the capital works programme.

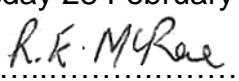
The most significant changes included the revision of Clause 1.7 which removed the general exemption for buildings that are classified as Class 10 structures under the Building Code of Australia, and enable Council to impose a levy for Class 10 structures involving frost fans, wind farms and solar panels and battery installations associated with solar farms or battery storage facilities.

OFFICER COMMENT

In accordance with the resolution of Council, the revised contributions plan was placed on exhibition and as per the Environmental Planning & Assessment Regulation 2021 and Council's Community Participation Plan, the draft s7.12 Plan is to be exhibited for a minimum of 28 days.

This is page 21 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

Council placed the draft s7.12 Plan on exhibition on Friday, 25 November 2022 and as the provisions of the Act (Schedule 1, Part 1, Item 16) state that the period between 20 December and 10 January inclusive is excluded from the calculations of the public exhibition, the exhibition did not end until 13 January 2023.

Council also provided a further 14 days in which it would accept submissions. At the closing date for submissions on 27 January 2023, none had been received.

STATUTORY COMPLIANCE/POLICY

- Environmental Planning and Assessment Act, 1979
- Environmental Planning and Assessment Regulation, 2021

FINANCIAL

Section 7.12 Environmental Planning & Assessment Act, 1979 provides a mechanism whereby Council may levy a monetary contribution on certain development (both in terms of type and value of works) which can be used for purposes that would benefit the community. Since the adoption of the Plan, Council has received \$580,969.00 in contributions, which included \$78,839.00 in the past financial year. Presently the balance is \$485,969.

CONSULTATION / ENGAGEMENT

- Director Planning, Community & Development
- Executive Team

OPTIONS

Option 1 (recommendation)

Council adopt the amendments to the revised Murrumbidgee Council Development Contributions Plan (Section 7.12 Environmental Planning & Assessment Act, 1979).

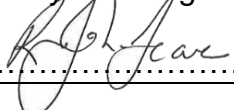
Option 2

Any other resolution of the Council

ATTACHMENTS

Attachment # 5: Revised Murrumbidgee Council Development Contributions Plan (Amendment No. 1) February 2023

This is page 22 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

**ITEM NO. 8 - COUNCIL RELATED DEVELOPMENT APPLICATION
CONFLICT OF INTEREST POLICY**

Council Meeting:	28 February 2023
Report Date:	17 February 2023
Author:	Director Planning Community & Development
File #:	SC210/SC49
Approval:	General Manager

EXECUTIVE SUMMARY

This report introduces, for Council's consideration, a new draft Policy on the management of conflicts of interest for Council related development applications.

RECOMMENDATION

That the draft Council Related Development Application Conflict of Interest Policy be endorsed by Council and placed on public exhibition for 28 days seeking community comment.

BACKGROUND

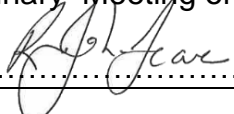
The Environmental Planning & Assessment Act 1979 was recently amended with the introduction of the Conflict of Interest Regulation 2022.

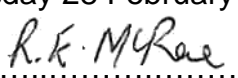
The purpose of this new regulation is to address possible conflicts where Council acts as a developer, and their duties as a regulator.

The new regulation requires Council to:

- Adopt a policy that specifies how conflicts of interest in connection with Council-related Development Applications will be handled;
- Apply a management strategy statement explaining how Council will manage potential conflicts of interest on Council-related Development Applications, or a statement that Council does not have a management strategy for that particular development, and an explanation why;
- Record conflicts of interest in connection with each Council-related Development Application, and the measures taken to manage the conflicts, in their existing DA register;
- Exhibit all Council-related Development Applications for a minimum of 28 days to ensure transparency during the assessment process.

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.....General Manager

.....Mayor

OFFICER COMMENT

The Policy has been developed using the Department of Planning and Environment's template to ensure all regulatory requirements are met. Council has until the end of April to consider and adopt a policy.

SUSTAINABILITY

N/A

STATUTORY COMPLIANCE/POLICY

- The Environmental Planning & Assessment Act 1979
- Conflict of Interest Regulation 2022

FINANCIAL

N/A

INTEGRATED PLANS

Leading By Example

5.1.3 Maintain sound legislative decision-making that is ethical, accountable and transparent.

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

- Councillor Workshop

OPTIONS

Option 1 (recommendation)

That the draft Council Related Development Application Conflict of Interest Policy be endorsed by Council and placed on public exhibition for 28 days seeking community comment.

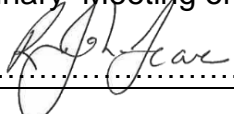
Option 2

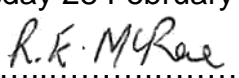
Any other changes as recommended by Council.

ATTACHMENT

Attachment # 6: Draft Council Related Development Application Conflict of Interest Policy

This is page 24 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

**ITEM NO. 9 - DRAFT DEVELOPMENT CONTROL PLAN YOUNG STREET
PRECINCT**

Council Meeting:	28 February 2023
Report Date:	14 February 2023
Author:	Senior Planner
File #:	SC98; SC88; SC210-004
Approval:	Director Planning, Community & Development

EXECUTIVE SUMMARY

This report is to inform Council of the proposed Development Control Plan for the Young Street Precinct and seek a resolution from Council to place the draft DCP on exhibition.

RECOMMENDATION

Council place the draft Development Control Plan for the Young Street Precinct on public exhibition and, upon completion of the exhibition period, a review be undertaken of submissions received, with a further report to be presented to Council.

BACKGROUND

Council, through Development Application number 18-12/13, approved the subdivision of Lot 2 DP 1081623 to create 56 lots.

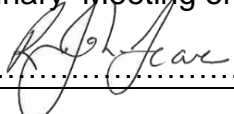
A report presented to the Council Workshop on 14 February 2023 sought direction from Council to prepare a site specific Development Control Plan for the Young Street Precinct that would guide the future development. The key directives included:

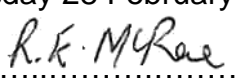
- That transportable or relocatable dwellings were prohibited within the Precinct.
- That two storey dwellings development were to be controlled within the Precinct.
- That there be controls that limit the size of sheds.

OFFICER COMMENT

In accordance with the resolution of Council, a draft Development Control Plan has been prepared in accordance with the Environmental Planning & Assessment Regulation 2021. The draft plan (attachment # 7) incorporates accepted planning principles and controls for residential development that are used across NSW, however also recognise the need for local controls deemed appropriate for Darlington Point.

This is page 25 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

In terms of Council's requirements to prohibit certain forms of development, a Development Control Plan cannot override the provision of an environmental planning instrument, such as Murrumbidgee Local Environmental Plan 2013. That is to say a DCP cannot prohibit a dwelling type if a dwelling is permitted in the zone. That being stated, the DCP can identify the preferred form of development. In this regard the "Desired Future Character" statement expressly states that transportable or relocatable dwellings would not be supported and that two storey dwellings would need to be subject to minimum side and rear setback requirements, especially the second floor.

These statements, by themselves, indicate Council's position to these forms of development and are supported by controls, such as height restrictions and materials, that would effectively limit or preclude that form of development.

Council's Community Participation Plan, and the provision of the EP&A Regulation 2021 requires the draft Development Control Plan to be exhibited for a minimum of 28 days. Depending on the resolution of Council, the aim is to have the draft DCP place on exhibition mid-March, with a view to have a report back to Council at its meeting at the end of May 2023 and adopted upon the completion of the subdivision works.

STATUTORY COMPLIANCE/POLICY

Environmental Planning and Assessment Act, 1979
Environmental Planning and Assessment Regulation, 2021

FINANCIAL

There are no financial impacts as a consequence of preparing the Development Control Plan.

CONSULTATION / ENGAGEMENT

Director Planning, Community & Development
Management Group

OPTIONS

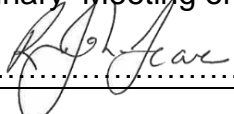
Option 1 (recommendation)

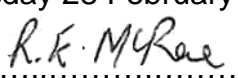
Council place the draft Development Control Plan for the Young Street Precinct on public exhibition and, upon completion of the exhibition period, a review be undertaken of submissions received, with a further report to be presented to Council.

Option 2

Any other changes as recommended by Council

This is page 26 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

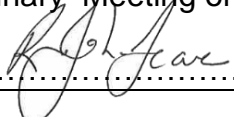
.....General Manager

.....Mayor

ATTACHMENTS

Attachment # 7: Draft Development Control Plan for the Young Street Precinct
(2023)

This is page 27 of 69 of the General Manager's Reports as submitted to the
Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

ITEM NO. 10 - DRAFT CROWN LAND PLANS OF MANAGEMENT

Council Meeting:	28 February 2023
Report Date:	16 February 2023
Author:	Senior Town Planner
File #:	SC119
Approval:	Director Planning, Community & Development

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement to exhibit the draft Plan of Management for the Darlington Point Parks, the draft Plan of Management for Lions Park and the draft Plan of Management for the Jerilderie Racecourse and Showground.

RECOMMENDATION

The Plans of Management be endorsed by Council for the:

- **Darlington Point Parks;**
- **Lions Park; and**
- **Jerilderie Racecourse and Showground;**

to enable them to proceed to public exhibition.

OFFICER COMMENT

Council has received correspondence from the Department of Planning & Environment – Crown Lands informing Council that, in accordance with clause 70B of the Crown Land Management Regulation 2018, the Minister for Lands and Water has given consent to the draft Plans of Management (PoM) as detailed above, and Council can now progress to public exhibition.

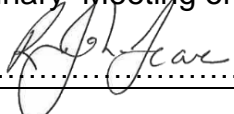
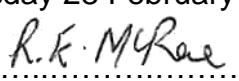
Council is required to place the draft plans on exhibition for a period of 28 days, and provide a further 14 days for submissions. It is suggested that the exhibition run from 3 March 2023 to 31 March 2023, with submissions being received up until 14 April 2023.

Following the close of submissions the matter would be reported back to Council for adoption, noting that any amendments (other than for minor editorial and formatting changes) would need further Ministerial approval.

STATUTORY COMPLIANCE/POLICY

Murrumbidgee Council's role, as a Crown land manager under the provisions of the Crown Land Management (CLM) Act, is to ensure that land resources are to be

This is page 28 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

	General Manager		Mayor
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shared equitably in accordance with the principles of environmental protection, conservation and ecological sustainability, public use and enjoyment, as well as encouraging multiple use of land.

By way of background, Council has prepared a number of draft Plans of Management which are at various stages. For information, the following table identifies the status of each draft Plan of Management.

Table 1: Status of Crown Land Plans of Management

POM Name	Status
Elliott Park	Adopted
Darlington Point Parks	Minister's consent provided. To be exhibited
Darlington Point Caravan Park	Minister's consent provided.
Lions Park	Minister's consent provided. To be exhibited
Jerilderie Racecourse & Showground	Minister's consent provided. To be exhibited
Monash Park	Amendments requested by Department
Jerilderie Sports Centre	Awaiting revision from Department
Golf Courses	Awaiting revision from Department
Coree Central Hall	Amendments requested by Department
Balmeringa	Amendments requested by Department
Jerilderie Common and Stock Route	Amendments requested by Department
Areas of Cultural Significance	Amendments requested by Department
Natural Areas	Amendments requested by Department

FINANCIAL

The current project has no immediate financial implications for Council.

INTEGRATED PLANS

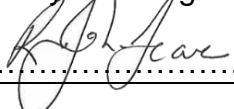
Community Strategic Plan

Community

- Creating community opportunities and equitable access to Council and community services and programs

Ultimately the development of PoM for Crown land, including undertaking community consultation through public exhibition or, where required, a public hearing, will lead to public land being managed in a transparent manner to meet the needs of the community.

This is page 29 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

Environment

- Maintaining a balance between growth, development and environmental protection

The fundamental purpose of the initial categorisation of the land and the subsequent Plan(s) of Management is to set the parameters that balances growth, development and environmental protection of community land.

RISK MANAGEMENT

Provided that the legislative requirements specified in the CLM Act and the LG Act and associated regulations are followed there are no foreseeable risks.

OPTIONS

Option 1 (recommendation)

The Plans of Management be endorsed by Council for the:

- Darlington Point Parks;
- Lions Park; and
- Jerilderie Racecourse and Showground;

to enable them to proceed to public exhibition.

Option 2

Any other resolution of Council.

ATTACHMENTS

- Attachment # 8: Draft Plan of Management for Darlington Point Parks
Attachment # 9: Draft Plan of Management for Lions Park
Attachment # 10: Draft Plan of Management for Jerilderie Racecourse & Showground

REPORTS/MINUTES OF COUNCIL COMMITTEES

ITEM NO. 11 - AUDIT RISK & IMPROVEMENT COMMITTEE MEETING MINUTES

Council Meeting:	28 February 2023
Report Date:	12 December 2022
Author:	Audit Risk & Improvement Committee
File #:	SC130
Approval:	Audit Risk & Improvement Committee Chair

Minutes

1. Present

Ms Linda MacRae (Chair); Mr Steven Pinnuck (Independent Member); Cr Robert Black; Cr Ruth McRae (Mayor); General Manager, Mr John Scarce (via video link); Chief Financial Officer, Ms Kaitlin Salzke; Finance Manager Mrs Vicki Sutton.

Minute Taker Ms Julie Conn.

Col Thompson of Veritech will attend via video link at item 9.6

2. Apologies Mr Brad Bohun of Crowe Australasia

3. Declaration of Interest NIL

4. Minutes of Previous Meeting

The minutes of the meeting of 24 October 2022, as presented, were noted and adopted.

5. Business Arising NIL

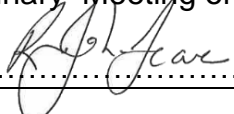
6. External Audit

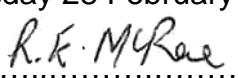
6.1. NSW Audit Office – Engagement Closing Report for the year ended 30 June 2022

The Committee noted the NSW Audit Office Engagement Closing Report..

6.2. NSW Audit Office: Management Letter on the Final Phase of the Audit for the Year Ended 30 June 2022

This is page 31 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

Discussion on:

- RFS 'red fleet' accounting treatment;
- Asset remediation - are the dates for the implementation of the audit recommendations achievable based on resources available and the work required to determine the costs of the gravel pits rehabilitation?
- Asset Management System - utilising Conquest - Tonkin employed, but staff resourcing is vital;
- It is proposed to explore 'master file' exception reporting (and other reports) using Pacesetter;
- Asset valuations - Tonkin employed – a rolling asset revaluation time table to be developed ;
- Committees of Management - S355. The audit recommendations should be achievable.

The Committee noted the NSW Audit Office management letter, with the recommendations contained within the letter to be closely monitored during 2023.

An asset remediation progress plan to be presented to the first ARIC meeting 2023.

6.3. Correspondence out: Letter to The Hon. Steph Cooke MP regarding accounting treatment for RFS fire fighting equipment

A response is yet to be received.

The Committee requested an update early in 2023 as to whether or not a response from Minister Cooke has been received.

7. Internal Audit

7.1. Update on status of Payroll Procedures internal audit (verbal)

Kaitlin Salzke advised that staff are in the process of providing information to the auditors conducting the internal audit.

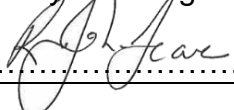
The Committee noted the verbal report.


8. Audit Follow-Up Matrix (updated December 2022)

Discussion on:

- Asbestos Register - due for completion 2026 – The Committee advised that this should be actioned earlier. Discussion was held to ascertain if there is a Risk Management Strategy and an Asbestos Policy and Procedure in place relating to possible asbestos in Council Buildings?
- Cyber Security - Cyber Security NSW data penetration testing commencing today.
- Procurement
 - training
 - succession planning

This is page 32 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

- procurement procedures

The Committee noted the Audit Follow Up Matrix as at December 2022, and requested advice, at its first 2023 meeting, on the status of Council's Asbestos Policy and its procedures.

9. Other Reports

9.1. Revised Fraud & Corruption Policy (adopted by Council 22 November 2022)

The Committee noted this item, and requested information be provided to the next ARIC meeting as to how training in this Policy will be implemented.

9.2. Enterprise Risk Register

The Committee noted the Enterprise Risk Register and will work with management in the coming months to develop a reporting regime.

9.3. Murrumbidgee Council WHS Meeting Minutes 5 October 2022

The Committee noted the Minutes.

9.4. Quarterly Budget Review – September 2022

The Committee noted the review and observed that Council may have adverse budgetary impacts as a result of recent flood events, with flood impacts still being determined.

9.5. Monthly Investment Report – November 2022

The Committee noted the November monthly investment report.

At 11.30am Col Thompson, Senior Consultant of Veritech joined the meeting.

9.6. Report from Col Thompson (Veritech) regarding Council's IT Framework (verbal)

Col provided a general overview of Veritech's work with Council's IT infrastructure, cyber security, IT strategy, policies etc. Veritech provide a comprehensive IT service to Council including the provision of a 'help desk' service for Council staff.

At 11.40am Col Thompson departed the meeting.

9.7. GM Confidential Report (verbal) **CONFIDENTIAL**

NIL

10. ARIC Operations

10.1. Committee Action Plan

The Committee noted the Action Plan and requested that a project plan relating to the 2022/2023 financial end of year process be provided to the Committee at its first meeting in 2023.

10.2. ARIC Chair's Annual Report

The Committee noted the Chair's Annual Report, with the report to be considered by Council at its February 2023 Council meeting.

10.3. Review of Audit Risk & Improvement Committee Charter and the draft Charter Guidelines for Risk Management and Internal Audit for Local Government in NSW (the Guidelines).

It was noted that the Committee's Charter included many of the recommendations contained in the Guidelines. The Chair advised that she will work with staff to make minor amendments to the Charter. The Chair will also develop a 'schedule of responsibilities' for the Committee for the 2023 year. This Schedule will be discussed with the relevant Staff early in 2023 and it will then form the basis of the Committee's 2023 Work Plan. The amended Charter to be presented to Council at the earliest opportunity in 2023.

10.4. Review external member rotation plan

Deferred

10.5. Draft Forward Meeting Plan – 2023

Jerilderie Chambers

Monday 20 February 2023, commencing 10.00am

Monday 19 June 2023, commencing 10.00am

Monday 21 August 2023, commencing 10.00am

October and December meetings to be determined at a later date.

11. General Business

NIL

12. Next Meeting:

Jerilderie Chambers, Monday 20 February 2023, commencing 10.00am

13. Meeting closed at 12.03pm.

**ITEM NO. 12 - AUDIT RISK & IMPROVEMENT COMMITTEE - ANNUAL
CHAIRPERSON'S REPORT - NOVEMBER 2022**

Council Meeting:	28 February 2023
Report Date:	November 2022
Author:	Linda MacRae, Chairperson, ARIC
File #:	SC130
Approval:	Chief Financial Officer

INTRODUCTION

The Murrumbidgee Council's Audit Risk and Improvement Committee's (the Committee) Charter require that the Committee report at least annually to the Council on the performance of the Committee. It is with pleasure that I submit my first Committee Report, as Chair, for the consideration of Council.

The objective of the Committee is to provide independent assurance and assistance to the Council on risk management; internal controls; governance and accountability responsibilities. It is an advisory Committee to Council. It was established by Council in July 2018 when Council adopted the Committee's Charter. The Committee comprises one Councillor and two independent external members. The Chair is an independent Member.

The key purpose of this report is to:

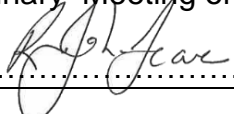
- Increase awareness of the composition, purpose, role and responsibilities of the Committee;
- Outline the activities of the Committee for the past year;
- Provide Council and the Community with confidence about the oversight provided on Council's operations, risk management, governance, internal controls and financial management

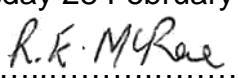
CHARTER

The Committee's adopted Charter was reviewed in November 2020 and is currently scheduled for a further review in November 2022. It outlines the Committee's roles and responsibilities in relation to:

- Risk Management
- Control Framework
- External Accountability
- Legislative Compliance
- Internal Audit
- External Audit
- Other matters that may be referred from the Council or General Manager

This is page 35 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

MEMBERSHIP AND MEETINGS

Committee membership comprises one Councillor and two independent external members. The Mayor is an ex-officio member. Membership during the past year is as follows:

- Mr David Maxwell – Independent Chair – until March 2022
- Mr John Burge – Independent member – until March 2022
- Councillor Gaila Smith – until December 2021
- Mrs Gaila Smith - Independent member - until March 2022
- Ms Linda MacRae – Independent Chair – appointed May 2022
- Mr Steven Pinnuck – Independent member – appointed May 2022
- Councillor Robert Black – appointed December 2022
- Councillor Ruth McRae – Mayor – ex-officio member

The Committee has met on the following occasions since the last report to Council in August 2021:

- 15 October 2021
- 5 November 2021
- 4 February 2022
- 27 June 2022
- 22 August 2022
- 24 October 2022
- Scheduled Meeting 12 December 2022

The Committee is supported by Council's capable and professional Senior Management staff, who provide advice on control and operational matters. In particular, this support is provided by: the General Manager, Mr John Scarce; Chief Financial Officer (CFO), Ms Kaitlin Salzke and the Finance Manager, Mrs Vicki Sutton. Administrative support is provided by the Executive Assistant Ms Julie Conn. Council's capability in financial management was significantly enhanced by the appointment of a CFO mid-way through 2022.

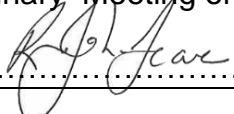
EXTERNAL AUDIT

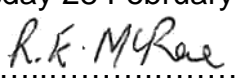
The NSW Audit Office (NSWAO) is Council's external auditor. Crowe Australasia have been contracted by NSWAO to conduct the audit of the General and Special Purpose Financial Statements. The 2020/21 audit was completed in October 2021. A 'clear audit' opinion was issued.

Three issues were identified during the 2020/21 audit process:

- High risk – relating to the non- recognition and disclosure of the valuation of Rural Fire Fighting Assets – Council has determined not to recognise these assets as it is of the view that it does not control them. I concur with this view. This matter is still not resolved. Many Councils across the State hold the same opinion as Murrumbidgee regarding this matter.

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.....General Manager

.....Mayor

- Medium risk – year end ‘close out’ process requires improvement. The recent appointment of a CFO has assisted in addressing this issue for the preparation of the 2021/22 Financial Statements
- Medium risk – Operation effectiveness of the finance function. Limited resources were impacting on the required outcomes of the finance function. The recent appointment of a CFO has assisted in addressing this issue.

The external auditor presented the 2021/22 NSWAO Engagement Plan to the Committee at the meeting held on 27 June 2022. This Plan outlines the audit requirements for the annual preparation of the General and Special Purpose Financial Statements.

The NSWAO ‘Interim Management Letter’ for 2021/22 was considered by the Committee on 22 August 2022. The following issues were raised and Management agreed with the recommendations made: At each meeting the Committee will monitor the implementation of these recommendations:

- Moderate risk - Excessive annual leave
- Moderate risk – IT Governance
- Moderate risk – Access to programs and data
- Moderate risk – Computer operations
- Moderate risk – Risk Management framework
- Moderate risk – Independent review of month end reconciliations
- Moderate risk – Fraud control framework
- Moderate risk – Cyber security framework
- Moderate risk – Review of budget review statements

The 2021/22 General Purpose Financial Statements and the Special Purpose Financial Statements were considered by the Committee at its Meeting held on 24 October 2022.

Mr Brad Bohun (external audit contract provider) attended the meeting. He advised that the NSWAO would be issuing a ‘qualified audit opinion’ for the General Purpose Financial Statements based on the non recognition of the Rural Fire Fighting Assets (see comments above). The Committee expressed its disappointment at the NSWAO opinion on this matter, but the Committee confirmed that it supported Council in its decision not to recognise these assets.

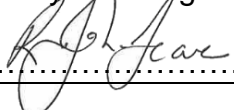

The Committee noted Council’s year end financial position, particularly the increase in Council’s ‘unrestricted cash’ position.

The NSWAO audit opinions were issued on 31 October 2022.

The NSWAO 2021/22 ‘closing report’ was received on 27 October 2022. There were two high risk matters identified:

- Non recognition of the Rural Fire Fighting Assets (see comments above). Council will continue to vigorously pursue a satisfactory resolution of this matter.

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 General Manager
  Mayor

- Asset remediation provision. Council did not recognise the cost for asset remediation as a provision for its tip sites. Management is pursuing various actions to address this matter.

At the date of the preparation of this report, the NSWAO 2021/22 'final management letter' had not been received. It is anticipated that it will be available for the ARIC Meeting scheduled for 12 December 2022.

INTERNAL AUDIT

RSD Audit were contracted to undertake an internal audit into Council's contract management practices. The overall objective was to assess and evaluate the effectiveness and efficiency of internal controls embedded within Council's contract management processes. The audit resulted in eight recommendations which were considered by the Committee on 22 August 2022. There was one high risk matter identified, relating to the status of Council's contract register. Seven other issues were raised: five medium; one low and one 'opportunity'. Management have agreed to address all the recommendations within an achievable time frame.

RSD Audit have been engaged to undertake a review of Council's payroll processes. The Committee considered the scope of this audit on 24 October 2022. This audit will include an assessment of policies, systems and key controls and activities relating to:

- Employee Masterfile Management
- Time and Attendance
- Payroll Processing
- Leave
- Terminations

This internal audit will be considered by the Committee during the first half of 2023.

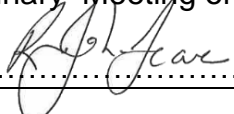
At each meeting the Committee will monitor the status of Management's agreed actions to implement internal audit recommendations.

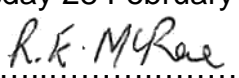
OTHER MATTERS

The Committee is productive and robust and continually seeks improvement opportunities to ensure that it is kept informed of risks that Council is facing. To achieve this outcome, Management provides regular reports on the following:

- Budget Review and Finance Reports
- Annual Budget and other Community Plans
- Risk Management
- WHS matters
- Accounting issues
- Relevant Council Policies
- Community Engagement

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..........General Manager

..........Mayor

- Information Technology
- Status of matters affecting the Financial Statements (eg Asset Valuations)
- Status of the implementation of outstanding external and internal audit recommendations
- Correspondence from NSWAO and Members of Parliament
- Issues relating to the Local Government Sector
- Status of the NSW Government's draft 'risk management and internal audit guidelines'
- Section 355 Committees
- The Committee's ongoing work plan

2023 OUTLOOK

The Committee will continue its internal audit program, with the conduct of at least two internal audit reviews (including the current 'payroll' audit). Work will continue regarding the non-recognition of Rural Fire Fighting Assets. Regular meetings will be conducted with the External Auditor in relation to the follow up of the 2021/22 Financial Audit and the preparation of the 2022/23 Financial Statements.

The Committee will recommend to Council that, where appropriate, it implement the recommendations contained in the proposed guidelines relating to internal audit and risk management. The Committee's November 2022 Charter review will consider relevant recommendations for inclusion.

CONCLUSION

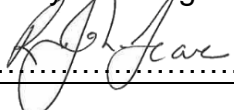
The Committee will mature in the coming year as it works through its roles and responsibilities on behalf of the Council. It will work with Management to ensure that adequate control frameworks are in place so that Council can operate within an environment that identifies and mitigate risks.


On behalf of Committee members (current and former) I would like to express my thanks to Management and Auditors for their significant contribution to the Committee's operations.

I also thank all Senior Management and other staff involved for their ongoing support and professional advice, that ensures the Committee achieves its objectives and continuous improvement outcomes.

I thank all my fellow ARIC Committee Members, (Mayor, Councillors and the External Member) for their participation, diligence, professionalism and contribution throughout the year. I look forward to the continuation of a very strong working relationship with the Council and staff during the 2023 year.

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.....General Manager

.....Mayor

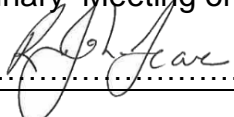
I commend this Audit Risk and Improvement Committee Report to the Council.


Ms Linda MacRae

Chairperson

Independent Audit Risk and Improvement Committee

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.....General Manager

.....Mayor

ITEM NO. 13 - JERILDERIE TIDY TOWNS COMMITTEE MEETING MINUTES

Council Meeting:	28 February 2023
Report Date:	2 February 2023
Author:	Jerilderie Tidy Towns Committee Secretary
File #:	SC21
Approval:	Section 355 Committee of Council

Meeting opened at 5.00pm

Present: Faith Bryce (chair), Sadie Herrick, Richard Wright, Ann Wright, Joan Ferris, Judy Knight, Gwen McLaughlin, Elaine Forbes, Garry Borger, Margaret Borger, Pat Read, Jackie Molloy, Polly Fisher, Chris Girdwood, Loretta Marriott, Pat Godfrey, Isabell Milne, Ruth McRae, Wendy Hurd, Michelle Read.

Apologies: Elaine Forbes, Margie Borger, Isabelle Milne, Judy Knight, Sadie Herrick, Wendy Hurd.

Moved: Joan, Seconded: Chris, that the apologies be accepted.
Carried.

The Minutes of the last meeting were accepted as read on the motion of Polly,
Seconded: Richard.
Carried.

Business arising from the Minutes:

- Nil

Treasurer's report as tabled:

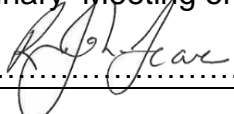
Moved: Richard, Seconded: Garry that the Treasurers Report as tabled be accepted and accounts be passed for payment.
Carried.

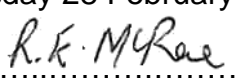
Correspondence:

Inwards:

- Peter Burgess. Central Council President Wagga Wagga. Letter of support for Jerilderie Branch of St Vinnies Volunteers re Australia Day Award.
- Certificate and letter of appreciation from Portsea Camp Committee.

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.....General Manager

.....Mayor

Outwards:

- Nomination form St Vinnies Volunteers for Australia Day Awards.
- Letter of support from Tidy Towns for Jerilderie Branch of St Vinnies Volunteers for nomination Australia Day Awards.
- Letter to Council re Streets As Shared Spaces Concept Plan - Luke Park Jerilderie

Business arising out of Correspondence:

- Nil

Moved: Faith. Seconded: Joan that correspondence be accepted.
Carried.

General Business:

- Members agreed to continue to support Jerilderie Portsea Camp Committee with donation next year.
- KAB Awards: no members available to attend. A judge will accept award on our behalf and it will get to us, somehow.
- Working Bee: roses at cemetery 12/2/23 8.00am.
- Gwen informed meeting that the Monash Statue is now fully funded. Will be in situ February 2024.
- Need to update Community Notice Board. Faith will email Eden for information.
- Welcome to Jackie Molloy.

Meeting Closed: 6.00pm
Next Meeting: March 3, 2023
At: Our Office
Time: 5.00pm

.....
President 2.3.23

TREASURER'S REPORT**JERILDERIE TIDY TOWNS COMMITTEE**

Page 1
01/02/23

Account QuickReport
As of February 2, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
BENDIGO BANK A/C							11,081.35
Cheque	04/11/20	106	JERILDERIE P...	DONATION	Gifts and D...	-200.00	10,881.35
Deposit	04/11/20			Deposit	FINES & T...	12.00	10,893.35
Cheque	28/11/20	107	ROYAL MAIL H...	XMAS DIN...	-SPLIT-	-540.00	10,353.35
Total BENDIGO BANK A/C						-728.00	10,353.35
TOTAL						-728.00	10,353.35

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.....*R. K. McRae*.....General Manager*R. K. McRae*.....Mayor

**ITEM NO. 14 - CENTRAL COREE COMMUNITY CENTRE AGM AND
GENERAL MEETING MINUTES**

Council Meeting:	9 December 2022
Report Date:	7 November 2022
Author:	Central Coree Community Centre Secretary
File #:	SC43
Approval:	Section 355 Committee of Council

Annual General Meeting

Meeting Opened: 7:40pm at Hall

PRESENT: Ros Braine, Judy Nicholls, Noelen Henderson, Will Robertson, Troy Mauger, Julian Rourke, Suzanne Robertson, Ainsley Massina, Titch Donkin, Carson Thomas, Glenn Murray, Lisa Bryce

APOLOGIES: Rob Massina, Kate Murray, Philly Robertson

WELCOME: President Glenn Murray welcomed everyone to the 2022 Annual General Meeting.

MINUTES: of the previous AGM (25th of October 2021) were read.
Moved Suzanne Robertson Sec. Jules Rourke that were a true and accurate record. Carried

CORRESPONDENCE IN/OUT:

Vicki Sutton requesting financials for the hall – Feb 8th, Ainsley responded and provide statements and copy of financials.

Letter sent to Murrumbidgee Council to support Bev & Morrice nomination for Citizen of the year.

BUSINESS ARISING FROM MINUTES:

Acoustics quote – Troy obtained a quote through council that come in at \$35,000, Glenn to source a second quote.

Julian information John Evingham that the hall could not be used on a weekly basis for a gathering.

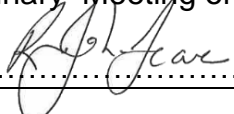
PRESIDENT'S REPORT:

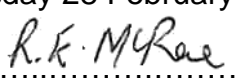
Glen Murray presented his report outlining events, fundraising efforts and Improvements to the CCCC in the past 12 months.

See attached report

Moved Glenn Sec. Titch Carried

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.....General Manager

.....Mayor

TREASURER'S REPORT:

Ainsley presented the financial statement of income and expenditure for the past financial year.

Bank Balance as at 30th June 2022 \$8999.54

Ainsley moved that her report be accepted. Sec. Lisa Bryce

Carried

ELECTION OF OFFICE BEARERS:

Titch Donkin took the chair, declared all positions vacant and called for nominations.

PRESIDENT:

Glenn Murray Nom. Troy Sec. Julian Accepted Duly elected

VICE-PRESIDENT:

Troy Mauger – Nom. Glenn Sec. Noelene (Declined)

Will Robertson Nom. Carson Sec. Julian Accepted Duly elected

SECRETARY/TREASURER:

Ainsley Massina Nom. Glenn Sec. Lisa Accepted Duly elected

COMMITTEE: Judy Nicholls, Rose Braine, Suzanne Robertson, Carson Thomas, Noelene Henderson, Julian Rourke, Titch Donkin, Troy Mauger, Philly Robertson

GROUNDSCKEEPER:

Julian Rourke to spray grounds and Rob Massina to mow lawns

PUBLICITY OFFICER:

Ainsley Massina

AUDITOR:

Suzanne Robertson Nom. Ros. Sec. Judy. Duly elected

EVENTS COORDINATOR:

Philly Robertson Nom. Ainsley Dec. Julian

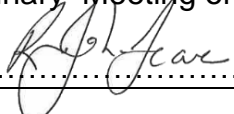
Meeting Closed at 8:10pm

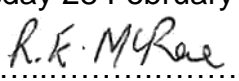
Opening Balance at 30.06.2021 \$7428.94

Income	
Interest	\$ 0.81
Bottles & Cans	\$ 975.00
Hall hire & Equip.	\$ 530.00
Tickets for Drinks Catch Up	\$ 500.00
Santa Night Donations	\$ 320.00
Westpac Account	\$ 20.00
Clearing Sale	\$ 1,576.40
Total Income 21/22	\$ 3,922.21

Expenditure	
Mower Maint.	\$ 114.95
Origin Energy	\$ 1,044.33
Clearing Sale	\$ 439.88
Santa Night Exp	\$ 752.45
Total Expenditure	\$ 2,351.61
Income less Expenditure 20/21	\$ 1,570.60
Balance @ 30.06.2022	\$ 8,999.54

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.....General Manager

.....Mayor

General Meeting

Meeting Opened at 8:09pm

General Business

2022 Santa Night to be held on the 19th of December, \$5 per person \$20 per family – CCCC to purchase and cook meat, all guest to bring a salad or dessert to share.

- Meat – Sausages & Burgers
- Committee to cook meat
- RSVP for catering and COVID
- Marty Robertson Santa
- Erika Nicholls Elf
- Suzanne Lollies
- Ally Rourke Music
- Ainsley & Kate Murray Decorations
- Working Bee Sunday 11th December
- Santa to arrive at 6:30pm dinner to served at 7:30pm

Approval for Lisa Bryce to purchase new Christmas tree up to \$200

Grounds Maintenance

Fence fixed around the tennis waiting on repair of boundary fence – Titch will work with Mark Robertson to fix fence.

Additional soft fall required for the playground.

Motion - A written request to be sent to Shire requesting additional soft fall.

Moved - Julian Seconded Will Carried

Trickle charge for the lawn mower required - Will Robertson to source and donate.

Ideas for Social Gatherings:

- Goods & Services Auction
- Bus Trip
- Phantom Horse Race Night

Sub Committee – Will, Jules & Carson to take the lead on the event 24th February 2023

Troy Marshall is keen for a Finley v Logie Brae Tennis Match Ainsley to contact Troy and arrange a night in Finley.

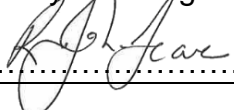
Fundraising Ideas

Nolene discussed what her daughter did in Oaklands to fundraise, this was to focus on Sponsorship from local business for a local event they run.

It was discuss we could seek sponsorship for the Phantom Horse races, but would not be appropriate for the Santa Night.

Meeting closed at 9:40pm

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.....General Manager

.....Mayor

ITEM NO. 15 - MINUTES OF THE MURRUMBIDGEE COUNCIL TRAFFIC COMMITTEE MEETING

Council Meeting:	28 February 2023
Report Date:	21 February 2023
Author:	Director of Infrastructure
File #:	SC20
Approval:	General Manager

Meeting Date: Thursday, 16 February 2023
Location: e-Meeting
Closing Date: 12.00 noon Monday 20 February 2023
Reference SC20 23/1769

Please note: Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

Traffic Committee Members

Thomas Dimec	Director of Infrastructure (Murrumbidgee Council)
A/Sgt Anthony Butcher	NSW Police
Ms Kim Schultz	Transport for NSW (TfNSW)
Mr. Shawn Gras	Representing Helen Dalton, MP, Member for Murray
Ian Girdwood	Representing Justin Clancy, MP, Member for Albury

Non-voting members

CI Robert Black	Councillor, Murrumbidgee Council (Chairperson)
CI Robert Curphey	Councillor, Murrumbidgee Council

Agenda

Apologies

No apologies.

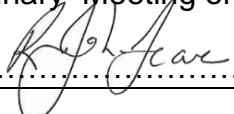
Business Arising from Previous Minutes

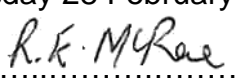
None

Recommendations from Previous Meeting

None

This is page 47 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

Reports of the Convenor

TC23.01 **Temporary Road Closures for Coleambally Active Farmers Games**
CM Ref: SC20 23/1579
CONVENOR: Tom Dimec
Attachments: (CM23/1112)

Recommendation

That the General Manager (Director of Infrastructure) be advised that the Murrumbidgee Traffic Committee has no objection to the following proposed road closures on 11 March 2023 in support of annual Coleambally Active Farmers Games, Coleambally.

Plan N° CS 23/1112

Recommendation (By Consent)

That the General Manager (Director of Infrastructure) be advised that the Murrumbidgee Traffic Committee has no objection to the following proposed road closures on 11 March 2023 in support of annual Coleambally Active Farmers Games, Coleambally.

CARRIED

General Business arising from the meeting.

None

There being no further business, of the meeting was closed 12:00 pm

NOTE: The next Traffic Committee Meeting will be held on Thursday 9 March 2023 at Darlington Point.

ITEM NO. 16 - COLEAMBALLY AUSTRALIA DAY COMMITTEE MEETING MINUTES

Council Meeting: 28 February 2023
Report Date: 11 January 2023
Author: Coleambally Australia Day Committee Secretary
File #: SC5
Approval: Section 355 Committee of Council

Present: Alison Hayes, Carolyn Martin, Laura Mannes, Ali Simmons, Penny Sheppard, Danielle Mannes, Kim Mannes, Jane Strachan, Tom Breed, Christine Chirgwin

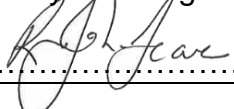
Apologies: Nil

- Change of venue – discussion. Committee members unhappy with method of communication and lack of consultation.
- Community awards:
 - Sportsperson of the Year – Daniel Collier
 - Sporting Team of the Year – PP5 relay swimming team St Peter's primary
 - Junior Sportsperson – Hannah Pound
 - Sub-Junior Sportsperson – Charlize Perkins
 - Event of the Year – Taste Coleambally Food & Farm Festival
 - Environmental Award – Coleambally Mens' Bowling Club
 - Cultural Award – COLCOM Coleambally on Broadway - The Musical
 - Young Citizen of the Year – Daniel Collier
 - Citizen of the Year – Paul Muir
- Colouring in competition winners

Age group	1 st (\$20)	2 nd (\$10)	3 rd (\$5)
Pre-school	Ivy Pound	Charlotte O' Connor	Marlee Chauncy
K-1	Katie Hardy	Haddie Groves	Shen Mabulac
2-3	Honor Rose Fisher	Poppy Jackson	Alexis Kissick
Seniors – 1 st prize only	Gladys Willis	Margaret Fletcher	Pat Fraser

Entries are to go up in Post Office windows. Carissa has offered to do.
Penny has bought chocolates for seniors 1st prize. No 2nd or 3rd prize for seniors.

This is page 49 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

 General Manager

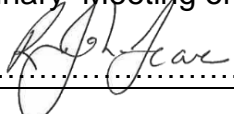
 Mayor

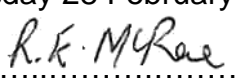
Photography – no primary entries, 1 secondary entry, 10 adult entries
 Adult: 1st Prize – Joe Briggs (\$30); 2nd Prize – Joe Briggs (\$20); Highly commended – Michelle Brain (\$20)
 Secondary: only prize – Ned Harris (\$30)

- Lyndey Milan and companion will need picking up from Darlington Point on morning – Kim & Danielle Mannes will do.
- Need to have hand sanitiser and masks available – Tom to investigate.
- Roy Duffell has organised music and been told of change of venue. Ambassador has requested that first two verses of National Anthem be sung.
- Breakfast – bacon and egg rolls in containers (80-100) include gluten free options; fruit bowls (30-500); fruit juice and water - Jane to organise.
- Ambassador is gluten intolerant. Under the terms of the grant we are required to provide vegetarian and vegan options.
- Need to check if ambassador is willing to shake hands with award nominees and recipients.
- Need to advertise that people feeling unwell should not attend.
- Kate will do animal biscuits including some gluten free (80-100)
- RSL to do flag break – Carolyn to follow up with Ken Martin.
- CEF CDP to sell raffle tickets Wednesday and Thursday.
- Ambassador's dinner – Darlington Point to discuss at their meeting tonight and get back to us. Probably dinner at The Punt. Nominees for Citizen of the Year are invited.
- Wet weather arrangements – Council to decide. Last time we used the Club.
- Letters to nominees – each to receive notification of their nomination. Penny tabled sample letters. Letters to go out tomorrow.
- All nominees to receive a certificate of achievement - Penny to do. Jane offered to assist.
- Engraving boards and medallions – Tom to take in to Griffith.
- Presentation of colouring in awards and photography awards – Carolyn Martin
- Community awards

Award	Presenter
Event of the Year	Christine Chirgwin
Cultural Award	Kim Mannes
Sporting Team of the Year	Christine Chirgwin
Sub-Junior Sportsperson of the Year	Kim Mannes

This is page 50 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

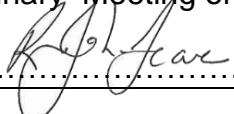
.....Mayor

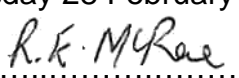
Junior Sportsperson of the Year	Jane Strachan
Sportsperson of the Year	Jane Strachan

Environmental Award	Laura Mannes
Young Citizen of the Year	Laura Mannes
Citizen of the Year	Alison Hayes

- Emcee – Danielle Mannes
- Program for the morning – Danielle
- Flyer – Danielle. To go in mail out on Friday, 20th January. Need to check when Post Office needs them.
- Tom to organise gazebos for shade.
- Tom and Laura to set up live streaming arrangements on the day. Tom has tripod.
- Gift for ambassador – Prickle Hill produce, Coly apron, CEF tote bag, beanie, bucket hat, pen.
- Meet at 7am at John McInnes Square on Australia Day.
- Council forms – event, Covid risk assessment– Alison completing for Eden.

This is page 51 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

..........General Manager

..........Mayor

**ITEM NO. 17 - COLEAMBALLY AUSTRALIA DAY COMMITTEE - REVIEW
MEETING MINUTES**

Council Meeting:	28 February 2023
Report Date:	9 February 2023
Author:	Coleambally Australia Day Committee Secretary
File #:	SC5
Approval:	Section 355 Committee of Council

Present: P. Sheppard, K. Mannes, A. Hayes, C. Martin, C. Chirgwin, J. Strachan
(on Phone)

Apologies: A. Simmons, D. Mannes, L. Mannes, T. Breed

- Alison welcomed everyone.

- Previous minutes

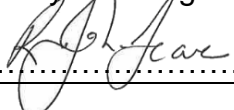
Motion: That the minutes of the previous meeting be accepted as an accurate record of that meeting.

Moved: K. Mannes Seconded C. Martin Carried

- Community feedback

- Biscuits were delicious and well received – thanks to Kate Sheppard for making them.
- Ambassador went well, great interaction, really engaged with kids. Would have been good to have her for a bit longer after awards. We can deliver ambassador to Darlington Point. Disappointed that Ambassador had to leave us so soon.
- Live streaming went well. 124 viewings to date. Go to Australia Day page on Facebook.
- Thanks to Laura for great Facebook posts and Tom for looking after medals, setting up gazebos and filming.
- Good to have lectern in the shade.
- Lions would like to go back to including sausages and tomatoes in breakfast. To be investigated for next year depending on covid restrictions. Also possibility of hot drinks.
- Need to continue to encourage primary nominations.
- Keep same awards for next year – we get multiple nominations – great community inclusivity. Cr Black suggested we have too many awards. What is the role of the committee? Do we have a role in organisation? Are we needed anymore? Will Council take over organising?
- Our Australia Day brings families and friends together and promotes our community.
- People need to move down to the front as soon as their name is announced.

This is page 52 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

- Expenditure
 - Alison has sent accounts for \$3701 to Kellie Dissegna. This does not include costs of engraving and photography.
 - Ambassador's gift cost \$95.
 - \$50 from competitions to be held over until next year.
 - Sue Mitchell says the amount that Coleambally have in their Australia Day account is the same as last year.
 - Thank you letters have gone to Bendigo Bank, Lions and Musicians.
 - Evaluation – Alison to contact Sue Mitchell re-sharing doing this.
 - Competitions for 2024 – same as this year. Put up old photos on Facebook. Advertise the theme: Coleambally Life. Suggest people start taking photos through the year and submit their best 3.
 - Thanks to Penny and Danielle for their scribing.
 - Nomination form
 - Closing date for 2024 to be Friday, 5th January.
 - Need to have contact details for nominees added for groups/teams.
 - It would be good to have a “submit” at the end of the form which then triggers that “it has been received” to go back to nominator.
 - Maintain hard copy forms as well as on-line forms.
 - Carolyn Martin has announced her retirement from the Coleambally Australia Day Committee.
- Motion: That Carolyn be thanked for her contribution to our committee over the years.
- Moved: K. Mannes Seconded: P. Sheppard
- Carried
- Carolyn was given a round of applause for her valuable input.

OFFICERS' REPORTS FOR NOTING

ITEM NO. 18 - MONTHLY INVESTMENT REPORT – DECEMBER 2022 AND JANUARY 2023

Council Meeting:	28 February 2023
Report Date:	17 February 2023
Author:	Chief Financial Officer
File #:	SC133
Approval:	General Manager

EXECUTIVE SUMMARY

Under Clause 212 of the *Local Government (General) Regulation 2021*, Council's Responsible Accounting Officer is required to present Council with a monthly report setting out details of Council's investments.

This report sets out details of all money Council had invested under section 625 of the *Local Government Act 1993* as at the end of December 2022 and January 2023.

RECOMMENDATION

Council note the monthly Investment Reports identifying all money Council has invested under section 625 of the *Local Government Act 1993*.

BACKGROUND

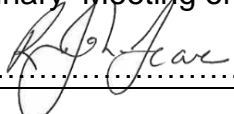
As at 31 December 2022, Council's total invested funds were \$27,972,161, as detailed in the attachment. As at 31 January 2023, these funds totalled \$28,017,082.

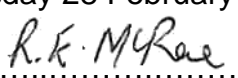
Funds invested with Bendigo Bank were approximately 48% for both months.

Funds invested with Suncorp (14.57%) slightly exceeded the counterparty limit for an A-rated institution as a result of a reduction in the total balance of investments (due to the redemption of a \$1.5m Bendigo term deposit during December). All other investments were in compliance with Council's Investment Policy.

Murrumbidgee Council's money-weighted rate of return (MWRR) for both months outperformed the Bloomberg AusBond Bank Bill Index benchmark rate; for the financial year to date the MWRR slightly underperformed the benchmark by 0.18%.

This is page 54 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

OFFICER COMMENT

I certify that the investments, with the exception of the Suncorp counterparty limit noted above, have been invested in accordance with the Local Government Act and Regulations and the Murrumbidgee Council Investment Policy.


Kaitlin Salzke
Responsible Accounting Officer

SUSTAINABILITY

NIL

STATUTORY COMPLIANCE/POLICY

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines);
- Murrumbidgee Council Investment Policy.

FINANCIAL

Nil, for information only.

INTEGRATED PLANS

Leading By Example

5.1.3 Maintain sound legislative decision-making that is ethical, accountable and transparent.

RISK MANAGEMENT

N/A

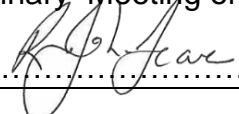
CONSULTATION / ENGAGEMENT

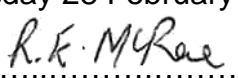
- General Manager
- Finance Manager
- Accountant

OPTIONS

As per the recommendation.

This is page 55 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

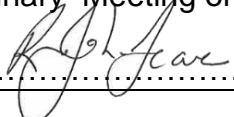
.....Mayor


ATTACHMENTS

Attachment # 11: Investments as at 31 December 2022

Attachment # 12: Investments as at 31 January 2023

This is page 56 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

ITEM NO. 19 - STRONGER COMMUNITIES FUND – JANUARY 2023

Council Meeting:	28 February 2022
Report Date:	3 February 2022
Author:	Finance Manager
File #:	SC137
Approval:	General Manager

EXECUTIVE SUMMARY

Council's priority projects for the Stronger Communities Fund, rounds 1 and 2, have previously been set.

Under the terms of the funding deed, Council provided for grants in the amount of \$1,414,822 to local community organisations.

Council has also determined a further \$13,993,185 for the major projects component of the Stronger Communities Fund.

Interest on the unexpended component of the grant is to be included for Stronger Community Fund expenditure.

RECOMMENDATION

That the contents of the Stronger Communities Fund - January 2023 Report be noted.

BACKGROUND

As at 31 January 2023, of the 55 community grants projects provided for, 54 have now been financially completed. Whilst there is one project with funds available, it is likely this project has been completed and therefore these funds could be reallocated to projects currently being undertaken within the major projects component.

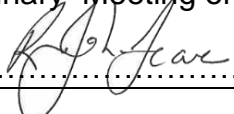
Of the further 36 major projects determined, 24 projects have been completed with a further 10 commenced or nearing completion.

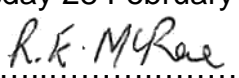
OFFICER COMMENT

The attached spreadsheet indicates the current position of all SCF funded programs as at 31 January 2023.

The projects not yet listed as commenced are the town water supplies for Jerilderie, Coleambally and Darlington Point, which are still awaiting the outcome of the completion of the Integrated Water Cycle Management Plans.

This is page 57 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

SUSTAINABILITY

NIL

STATUTORY COMPLIANCE/POLICY

Quarterly updates are required to be provided to Council, with 6 monthly reports to the Office of Local Government.

FINANCIAL

Council has reinvested an amount of \$942,350.00 in interest on the unexpended grant funds into the funding pool.

INTEGRATED PLANS

The operational plan has been amended to include the incomplete programs.

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

Management Group, Council and Community.

OPTIONS

As per the recommendation.

ATTACHMENTS

Attachment # 13 : Stronger Communities Fund Grant Information at 31 January 2023.

ITEM NO. 20 - NEW COUNCIL IMPLEMENTATION FUND – DECEMBER 2022

Council Meeting: 28 February 2023
 Report Date: 3 February 2023
 Author: Finance Manager
 File #: SC59
 Approval: General Manager

EXECUTIVE SUMMARY

Council originally received a grant of \$5m for the purposes of funding the work to be undertaken to merge the two Councils, with an additional amount of \$1,225,000 being received for specific purposes.

This report provides an update on expenditure to date of these tied and untied New Council Implementation Funds (NCIF).

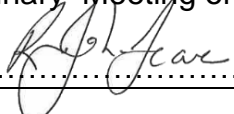
RECOMMENDATION

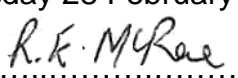
That the contents of the New Council Implementation Fund - December 2022 report be noted.

BACKGROUND

	Amended Budget	Expenditure (Dec 2022)
PMO Staffing	\$1,400,000	\$1,600,091
Asset Management	\$330,000	\$336,300
Communications/Webpage	\$74,500	\$67,254
Information Technology	\$1,800,000	\$1,815,549
Policy Development	\$31,000	\$30,522
Human Resources (staff training and accommodation)	\$265,000	\$304,476
Marketing and Branding	\$92,500	\$92,440
Service Reviews	\$180,000	\$126,672
Signage/Uniforms/Rebranding	\$127,000	\$120,871
SCF Grant Administration	\$50,500	\$50,335
Miscellaneous	\$265,000	\$247,948
GIS Conversion Project	\$80,000	\$31,585
Integrated Telephone System	\$60,000	\$61,058
Local Representation Committee Allowances (2016/17)	\$124,500	\$124,118
Provision for adjustment to new Salary System during 2018/19	\$120,000	\$335,971
Provision of funding for telephone tower at Bundure	\$425,000	\$369,386
Integrate & update LEP and DCP's	\$350,000	\$171,267

This is page 59 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

 General Manager

 Mayor

Provision of Integrated Risk Management Systems	\$150,000	
Provision of project readiness-design briefs & estimates	\$300,000	\$296,726
TOTAL	6,225,000	\$6,182,569

OFFICER COMMENT

The remaining funds from this project amount to \$42,431 and are earmarked for the amalgamation of the LEP and associated works, which are continuing.

SUSTAINABILITY

N/A

STATUTORY COMPLIANCE/POLICY

Quarterly updates are required to be provided to Council, with 6 monthly reports to the Office of Local Government.

FINANCIAL

As listed

INTEGRATED PLANS

Amendment to overall project costing has been authorised within the operational plan and delivery programmes for the 2022-23 financial year, as per quarterly budget reviews undertaken to September 2022.

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

N/A

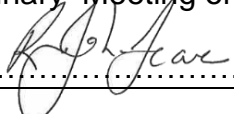
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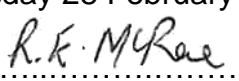
As per the recommendation.

ATTACHMENTS

NIL

This is page 60 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.......... General Manager

.......... Mayor

ITEM NO. 21 - 2022/23 DELIVERY PROGRAM REVIEW

Council Meeting:	28 February 2023
Report Date:	20 February 2023
Author:	Manager Corporate & Community Services
File #:	SC241
Approval:	General Manager

EXECUTIVE SUMMARY

A Council must have a Delivery Program, detailing the principal activities it will undertake to achieve the objectives established in the Community Strategic Plan, within the resources available under the Resourcing Strategy.

The General Manager must ensure that progress reports are provided to the Council, with respect to the principal activities detailed in the Delivery Program, at least every 6 months. This progress report is up to 31 December 2022.

RECOMMENDATION

That the progress report on the Murrumbidgee Council Delivery Program to 31 December 2022, be received as information.

BACKGROUND

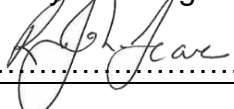
Following is a summary of the requirements of section 404 of the Local Government Act:

- A Council must have a Delivery Program, detailing the principal activities it will undertake to achieve the objectives established in the Community Strategic Plan, within the resources available under the Resourcing Strategy.
- The Delivery Program must include a method of assessment to determine the effectiveness of each principal activity detailed in the Delivery Program in achieving the objectives at which the activity is directed.
- A Council must prepare a new Delivery Program after each ordinary election of Councillors to cover the principal activities of the Council for the 4 year period commencing on 1 July following the election.
- The General Manager must ensure that progress reports are provided to the Council, with respect to the principal activities detailed in the Delivery Program, at least every 6 months.

OFFICER COMMENT

Council has introduced a computer software program called PULSE which is a system to record all actions developed in the Delivery Program and allocate those

This is page 61 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

actions to various staff who are able to update and make comments on the actions they are responsible for.

The system also details the percentage of completion of each action.

A copy of the half yearly report to 31 December 2022 was presented to Council for information at the February 2023 Workshop.

The next Delivery Program review is due at the end of July 2023.

SUSTAINABILITY

N/A

STATUTORY COMPLIANCE/POLICY

Local Government Act – Section 404

FINANCIAL

Activities that were not completed by 30 June 2022, were carried-over to the 2022/2023 financial year. The quarterly budget review as at 31 December 2022, will give a more detailed account of these carry-overs and updated budget estimates.

INTEGRATED PLANS

- Murrumbidgee Council Community Strategic Plan
- Murrumbidgee Council Resourcing Strategy
- Murrumbidgee Council Operational Plan

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

Accountable Officers for each action included in the Delivery Program.

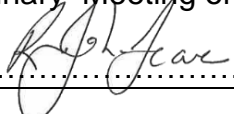
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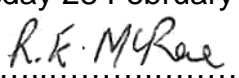
As per the recommendation.

ATTACHMENTS

Attachment # 14: Progress Report on Delivery Program to 31 December 2022.

This is page 62 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

ITEM NO. 22 - DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATION

Council Meeting: 28 February 2023
Report Date: 17 February 2023
Author: Director Planning, Community & Development
File #: SC210
Approval: General Manager

EXECUTIVE SUMMARY

Information report provided to Council on Development Applications Approved Under Delegation during December 2022 and January 2023.

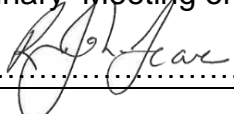
RECOMMENDATION

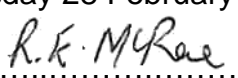
The information contained in the Development Applications Approved under Delegation, December 2022 and January 2023, Report be noted.

BACKGROUND

Application No	Address	Decision Date	Decision
DA20-2-2021	1-5 Southey Street Jerilderie	06/12/2022	Approved (Delegation)
<u>Description:</u>		<u>Consideration in determining application:</u>	
Service station and convenience store – Modification		The development application was assessed under Section 4.15 of the Environmental Planning and Assessment Act 1979. Neighbour notification or agency referral was not required.	
DA30-2022	33b Bluebonnet Crescent Coleambally	14/12/2022	Approved (Delegation)
<u>Description:</u>		<u>Consideration in determining application:</u>	
Subdivision and boundary realignment.		The development application was assessed under Section 4.15 of the Environmental Planning and Assessment Act 1979. Agency referral was undertaken with RFS.	
DA44-2022	17 Lander Street Darlington Point	01/12/2022	Approved (Delegation)
<u>Description:</u>		<u>Consideration in determining application:</u>	
Alterations and additions to and conversion of a class 10a building (shed) into a dwelling		The development application was assessed under Section 4.15 of the Environmental Planning and Assessment Act 1979. Neighbour notification or agency referral was not required.	

This is page 63 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.....General Manager

.....Mayor

Application No	Address	Decision Date	Decision
DA46-2022	60 Jerilderie Street Jerilderie	31/01/2023	Approved (Delegation)

Description:

Internal alterations to and refurbishment of the Jerilderie Hotel and an upgrade to existing car parking facilities and change of use to Bed & Breakfast accommodation.

Consideration in determining application:

The development application was assessed under Section 4.15 of the Environmental Planning and Assessment Act 1979. Neighbour notification or agency referral was not required.

DA2-2023	27-29 Kook Street Darlington Point	20/01/2023	Approved (Delegation)
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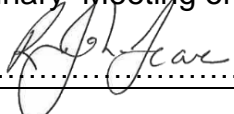
Description:

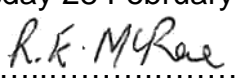
Carport

Consideration in determining application:

The development application was assessed under Section 4.15 of the Environmental Planning and Assessment Act 1979. Neighbour notification or agency referral was not required.

This is page 64 of 69 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 28 February 2023

.......... General Manager

.......... Mayor

CONFIDENTIAL ITEMS

ITEM NO. 23 - OCCUPATION OF CARAVAN

Council Meeting:	28 February 2023
Report Date:	17 February 2023
Author:	Director Planning, Community & Development
File #:	SC168
Approval:	General Manager

RECOMMENDATION

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as confidential in accordance with Section 10A (2) (a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:-

- (a) Personnel matters concerning particular individuals (other than Councillors).