

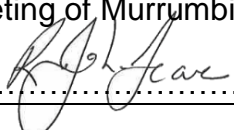
**REPORTS TO MURRUMBIDGEE COUNCIL MEETING  
TO BE HELD TUESDAY 26 OCTOBER 2021**

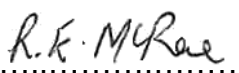
**INDEX**

<b>RECORDING &amp; WEBCASTING OF MEETING.....</b>	<b>2</b>
<b>MAYORAL REPORT .....</b>	<b>3</b>
ITEM NO:    1 - MAYORAL REPORT.....	3
<b>OFFICERS' REPORTS FOR CONSIDERATION .....</b>	<b>6</b>
ITEM NO:    2 - GENERAL MANAGER'S MONTHLY REPORT .....	6
ITEM NO.    3 – DISCLOSURE OF RETURNS BY COUNCILLORS, AUDIT RISK & IMPROVEMENT COMMITTEE MEMBERS AND DESIGNATED PERSONS .....	9
ITEM NO.    4 - STATEMENT BY COUNCILLORS & MANAGEMENT .....	12
ITEM NO.    5 - FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN .....	16
ITEM NO.    6 - DRAFT PUBLIC GATES AND GRIDS ON COUNCIL ROADS POLICY .....	31
ITEM NO.    7 – JERILDERIE CEMETERY MASTER PLAN .....	34
<b>REPORTS/MINUTES OF COUNCIL COMMITTEES .....</b>	<b>37</b>
ITEM NO.    8 - AUDIT RISK & IMPROVEMENT COMMITTEE SPECIAL MEETING .....	37
ITEM NO.    9 - MINUTES OF THE ORDINARY MEETING OF HERITAGE DARLINGTON POINT COMMITTEE .....	39
<b>OFFICERS' REPORTS FOR NOTING .....</b>	<b>41</b>
ITEM NO.    10 - MONTHLY CASH & INVESTMENT REPORT – SEPTEMBER 2021 .....	41

---

This is page 1 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

## RECORDING & WEBCASTING OF MEETING

In the spirit of open, accessible and transparent Government, and to ensure this meeting is open to the public, this Council meeting is being recorded and livestreamed to the Murrumbidgee Council facebook page. A recording will also be placed on Council's website following the meeting.

Murrumbidgee Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Murrumbidgee Council.

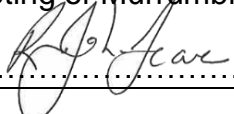
Confidential meetings of Council will not be recorded or webcast.

Recordings and webcasts are protected by copyright and owned by Murrumbidgee Council. No part may be copied, recorded, reproduced or transmitted without the prior written consent of the General Manager.

Any recording or webcast is not, and shall not, be taken to be an official record of Murrumbidgee Council meetings or discussion depicted therein. Only the official Minutes may be relied upon as an official record of the meeting.

---

This is page 2 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

# MAYORAL REPORT

ITEM NO: 1 - MAYORAL REPORT

Council Meeting:	26 October 2021
Report Date:	20 October 2021
Author:	Mayor
File #:	SC217
Approval:	Mayor

Spring is well and truly upon us - the changeable weather is a challenge.

At this stage in proceedings, we are keeping our fingers crossed that no adverse weather impacts what so obviously looks like a very productive season.

It is so encouraging to see our water storages and waterways being replenished and, for some, the level of certainty around irrigation allocations is in a far more positive position than previous years.

With amazing growth comes the other very real issues that are front and centre of Council's responsibilities. Our bushfire mitigation is indeed of paramount importance - keeping our communities safe is a two way responsibility. In our town environs we need to be aware of keeping our grasses low and also the timely removal of excess rubbish and combustible material. Our land holders are diligently attending to firebreaks and also ensuring their homes/sheds/ machinery etc. are housed and accounted for.

Access to property and our road network will enable us to be as fire ready as we possibly can. I urge you all to be well prepared.

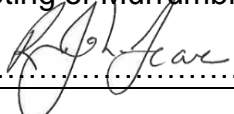
Council is working hard to ensure our swimming pools are ready to open at the beginning of November. I encourage you all to use our pool facilities - word from the weather gurus is that we are in for a long hot summer, so there is no doubt that the pool will be a great place to be.

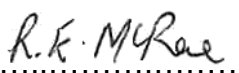
Our COVID journey continues to be a very real challenge. Fragments have been detected in the sewerage facility in Jerilderie. We are awaiting communication as to our way forward.

As of today, 20 October, our LGA have 88.1% of first vaccinations received and 70.5% of people fully vaccinated. Please endeavour to be fully vaccinated as we enter our next phase of opening up our region and state. Our vigilance in this space will undoubtedly determine how safely we can navigate the way forward.

---

This is page 3 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

Our major projects appear more mobile once more, the re-inclusion of Murrumbidgee LGA as part of the border bubble has enabled these projects to move towards completion.

Bencubbin Avenue is progressing.

We received very welcome news this week regarding 2 allocations of road funding for Calrose Road and Four Corners Road, both in the Coleambally area of our LGA.

I have attended many meetings this month and have covered areas such as Water, Planning, Rural Fire Service, Energy, Audit Risk & Improvement and Local Emergency Management Committee.

I would like to remind our Councillors and our wider community of the 4 December Local Government elections, nominations open Monday 25 October 2021.

Below are a list of meetings attended:

30 September 2021 - Jerilderie Independent Living Limited AGM, Jerilderie

5 October 2021 - Western Regional Planning Panel Meeting, Microsoft Teams Micro Solar Farm - Donald Ross Drive Coleambally

7 October 2021 - Sturt Group CWA Conference, Coleambally

7 October 2021 - RAMJO Water Sub Committee Meeting, Microsoft Teams

8 October 2021 - General Manager's Performance Appraisal, Jerilderie

11 October 2021 - Local Health Advisory Committee Forum, Microsoft Teams

12 October 2021 – Local Emergency Management Committee Meeting, Microsoft Teams

13 October 2021 - Yanco Stakeholder Advisory Group, Microsoft Teams

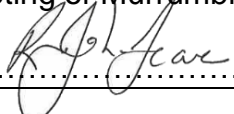
13 October 2021 - RAMJO Extraordinary Board Meeting - financial statements presentation

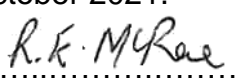
14 October 2021 - Mid Murray Zone – Bush Fire Management Committee - Risk Management Mapping and Planning Session, Deniliquin

15 October 2021 - Audit Risk and Improvement Committee Special Meeting Jerilderie

---

This is page 4 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

20 October 2021 - RAMJO - COVID 19 update from MLHD via Zoom

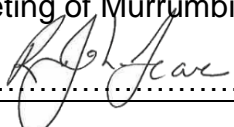
25 October 2021 - South West Renewable Regional Reference Group Meeting 1 -  
Microsoft Teams



Ruth McRae  
**MAYOR**

---

This is page 5 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

---

# OFFICERS' REPORTS FOR CONSIDERATION

## ITEM NO: 2 - GENERAL MANAGER'S MONTHLY REPORT

Council Meeting:	26 October 2021
Report Date:	15 October 2021
Author:	General Manager
File #:	SC218
Approval:	General Manager

### BACKGROUND

To provide information generally relating to past and future actions of the General Manager, along with specific action items being dealt with.

### RECOMMENDATION

The contents of the General Manager's Monthly Report be noted, and Council:

- a) Approve the annual leave requested by the General Manager for:
  - i. 26 February 2022 to 6 March 2022 (inclusive); and
  - ii. 9 April 2022 to 25 April 2022 (inclusive).
- b) Authorise private use of Council's vehicle in the State of Queensland during the above annual leave;
- c) Authorise the General Manager to sell, by auction, cabins 9, 13, 17 and 19 from the Darlington Point Caravan Park, as-is and where-is, to be removed from their current location;
- d) Council adopt the Drug and Alcohol Policy and Procedure as presented.

#### 1. COVID-19

Action Plan – We are following the NSW Public Health Order to the letter.

Nil changes to report.

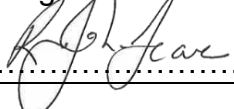
#### 2. Annual Leave

Due to the Local Government election confirmed for 4 December 2021, I cancelled my leave over the December 2020 and January 2021 period.

Instead I wish to request the following annual leave, and the private use of the Council vehicle in Queensland.

- 26 February 2022 to 6 March 2022 (inclusive); and
- 9 April 2022 to 25 April 2022 (inclusive)

This is page 6 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

  
.....General Manager

  
.....Mayor

## Recommendation

**Council approve the annual leave requested by the General Manager, John Scarce, for:**

- **26 February 2022 to 6 March 2022 (inclusive); and**
- **9 April 2022 to 25 April 2022 (inclusive).**

**Further authorising private use of Council's vehicle in the State of Queensland during the above annual leave.**

### 3. Darlington Point Caravan Park Cabin Auction

Council recently sold, at auction, cabins situated at the Darlington Point Caravan Park, which were no longer able to be used.

An additional 4 cabins have been identified, cabins 9, 13, 17 and 19.

Council's Director of Infrastructure Mr. Tom Dimec, has inspected the cabins and confirms that they should be offered for sale by auction.

## Recommendation

**Council authorise the General Manager to sell, by auction, cabins 9, 13, 17 and 19 from the Darlington Point Caravan Park, as-is and where-is, to be removed from their current location.**

### 4. Drug and Alcohol Policy

On 13 October 2021, the final version of the Drug and Alcohol Policy was presented to the Consultative Committee.

As such the Policy and procedure is presented to Council for formal adoption.

## Recommendation

**Council adopt the Drug and Alcohol Policy and Procedure as presented.**

### 5. Movements

9 November 2021 – Newell Highway Taskforce – on line

15 November 2021 – Annual Leave

18 November 2021 – RAMJO Health Sub Committee Meeting – Albury

19 November 2021 – RAMJO Board Meeting – Albury

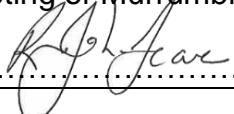
29 November 2021 – LGNSW Special Forum – On line

26 February 2022 – 6 March 2022 – Annual Leave

9 - 25 April 2022 – Annual Leave

---

This is page 7 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1. Demonstrating Transparent Leadership through Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

N/A

## **OPTIONS**

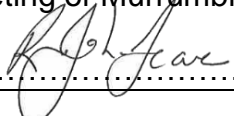
As per the recommendations.


## **ATTACHMENTS**

Attachment # 1: Drug and Alcohol Policy and Procedure

---

This is page 8 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor



**ITEM NO. 3 – DISCLOSURE OF RETURNS BY COUNCILLORS, AUDIT RISK & IMPROVEMENT COMMITTEE MEMBERS AND DESIGNATED PERSONS**

Council Meeting:	26 October 2021
Report Date:	1 October 2021
Author:	General Manager
File #:	SC286; SC130, SC56
Approval:	General Manager

**EXECUTIVE SUMMARY**

The Disclosure of Returns by Councillors, Audit Risk & Improvement Committee Members and designated persons are tabled for the period 30 June 2020 to 30 June 2021, with updated returns tabled as a result of resignations or by persons becoming aware of a change in interests that have not previously been disclosed within a return.

**RECOMMENDATION**

**The information contained within the Disclosure of Returns by Councillors, Audit Risk & Improvement Committee Members and Designated Persons Report be noted, and Disclosures be made publicly available in accordance with legislative requirements.**

**BACKGROUND**

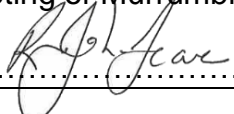

Councillors and designated persons are required to complete a new return for each financial year, for the 12 month period commencing on 30 June of the previous year to 30 June this year. Additionally, persons becoming aware of a change in interests that have not previously been disclosed within a return are required to submit an updated return at the date they became aware of the new interest to be disclosed. Returns are required to be lodged with the General Manager, and a register of returns is required to be kept.

**OFFICER COMMENT**

In accordance with Council's Codes of Conduct, Councillors and designated persons are required to complete and lodge with the General Manager a Disclosure of Interest and Other Matters, and these must be tabled at the first meeting of the Council after the last day the return is required to be lodged (30 September).

The Disclosures by Designated Persons Returns for the period 30 June 2020 to 30 June 2021, with the inclusion of additional returns tabled as a result of persons becoming aware of a change in interests that have not previously been disclosed within a return, are detailed below:

This is page 9 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.......... General Manager .......... Mayor

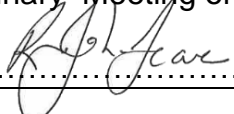
Name	Disclosure Provided	Disclosure Returned	Reason for Disclosure
Rodney John Scarce	9 September 2020	14 October 2021	<b>Additional</b> - Change in Disclosure
Johann Pereira	23 December 2021	4 January 2021	<b>Additional</b> - Resignation
Tom Dimec	13 January 2021	13 January 2021	<b>First Return</b> as a designated person
Ben Nash	30 June 2021	9 July 2021	<b>Additional</b> – Resignation
Councillor Ruth McRae	30 June 2021	9 July 2021	2020/2021 Annual Return
Councillor Robert Black	30 June 2021	12 July 2021	2020/2021 Annual Return -Redacted home address
Councillor Gavin Gilbert	30 June 2021	12 August 2021	2020/2021 Annual Return
Councillor Phillip Wells	30 June 2021	12 July 2021	2020/2021 Annual Return
Councillor Robert Curphey	30 June 2021	27 July 2021	2020/2021 Annual Return
Councillor Patrick Brown	30 June 2021	12 July 2021	2020/2021 Annual Return
Councillor Christine Chirgwin	30 June 2021	13 July 2021	2020/2021 Annual Return
Councillor Faith Bryce	30 June 2021	13 July 2021	2020/2021 Annual Return
Councillor Gaila Smith	30 June 2021	13 July 2021	2020/2021 Annual Return
Rodney John Scarce	30 June 2021	9 July 2021	2020/2021 Annual Return - Redacted home addresses
Tom Dimec	30 June 2021	8 July 2021	2020/2021 Annual Return -Redacted home addresses
Kelly Tyson	30 June 2021	8 July 2021	2020/2021 Annual Return
Sue Mitchell	30 June 2021	26 July 2021	2020/2021 Annual Return
William Wade	30 June 2021	8 July 2021	2020/2021 Annual Return
Vicki Sutton	30 June 2021	8 July 2021	2020/2021 Annual Return
Stephen Goodsall	30 June 2021	8 July 2021	2020/2021 Annual Return
John Burge Audit Risk & Improvement Committee	30 June 2021	1 July 2021	2020/2021 Annual Return
David Maxwell Audit Risk & Improvement Committee	30 June 2021	26 July 2021	2020/2021 Annual Return
William Wade	8 July 2021	8 July 2021	<b>Additional</b> - Resignation
Councillor Faith Bryce	9 September 2021	10 September 2021	<b>Additional</b> – Change in Disclosure

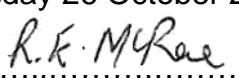
Council Codes of Conduct provide that information contained in returns made and lodged is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner. In accordance with this requirement, all returns are provided on Council's website under Council/Forms, Policies & Publications/Disclosures of Interest.

### STATUTORY COMPLIANCE/POLICY

- Local Government Act 1993
- Council Code of Conduct
- Government Information (Public Access) Act and Regulation 2009
- Guidelines as issued by the Information Commissioner

This is page 10 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.......... General Manager

.......... Mayor

**FINANCIAL**

NIL

**INTEGRATED PLANS**

Community Strategic Plan

Strategy 5.1 Transparent Leadership through Sustainability, Accountability and Community Representation

**RISK MANAGEMENT**

NIL

**CONSULTATION / ENGAGEMENT**

General Manager

**OPTIONS**

As per the recommendation

**ATTACHMENTS**

NIL

## ITEM NO. 4 - STATEMENT BY COUNCILLORS & MANAGEMENT

Council Meeting:	26 October 2021
Report Date:	12 October 2021
Author:	Finance Manager
File #:	SC133
Approval:	General Manager

### EXECUTIVE SUMMARY

Council is required to provide a Statement by Councillors and Management under Section 413(2)(c) of the Local Government Act 1993 for its General Purpose and Special Purpose Financial Statements, prior to submission to the Audit Office for preparation of Independent Auditor's Reports.

Council is also required to formalise and document Management's 30 June 2021 Assessment of Going Concern.

### RECOMMENDATION

That:

1. **Following review, the going concern basis is appropriate for the 30 June 2021 financial statements and the required disclosures within the statements with regards to going concern are fairly reflected within the applicable notes;**
2. **Council authorise the signing of the Statement by Councillors and Management by the Mayor and Deputy Mayor, and endorse the signing by the General Manager and Finance Manager (as Responsible Accounting Officer) in relation to the General Purpose Financial Statements and Special Purpose Financial Statements;**
3. **Approval be granted to the Mayor and General Manager to authorise the submission of completed Audited Financial Statements to the Office of Local Government, upon receipt of the Audit Reports.**

### BACKGROUND

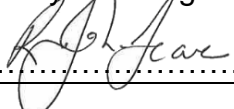
At the time of writing this report, the annual financial statements are in draft form, with the external auditors due to continue the required compliance checks and reasonableness assurances required.

### OFFICER COMMENT

Council must fix a date for a meeting to present the annual statements and must give seven days public notice of such meeting, and hold the meeting within 35 days of receipt of the Auditor's Report. It is proposed that Council's auditors, together

---

This is page 12 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

with representatives of the NSW Audit Office, will provide a detailed presentation of the financial statements to the November Council Meeting.

## **SUSTAINABILITY**

The draft financial statements indicate Council's ability to continue as a going concern.

## **STATUTORY COMPLIANCE/POLICY**

The Statement by Councillors and Management is made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended).

It provides that:

The General Purpose Financial Statements a have been prepared in accordance with:

- the Local Government Act 1993 (NSW) (as amended) and the regulations made thereunder;
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board;
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these financial statements:

- present fairly the Council's operating result and financial position for the year;
- accord with Council's accounting and other records.

Also, that we are not aware of any matter that would render these statements false or misleading in any way.

The Special Purpose Financial Statements, Statement by Councillors and Management is made pursuant to the Local Government Code of Accounting Practice and Financial Reporting.

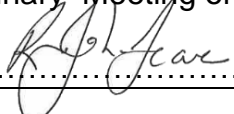
It provides that:


The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government';
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses - A Guide to Competitive Neutrality';
- the Local Government Code of Accounting Practice and Financial Reporting;

---

This is page 13 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these financial statements:

- Present fairly the operating result and financial position for each of Council's declared business activities for the year;
- Accord with Council's accounting and other records; and
- Present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

Also, that we are not aware of any matter that would render these statements false or misleading in any way.

## **FINANCIAL**

The draft financial statements indicate a net operating surplus of \$2,622,000, including grants for capital purposes in the amount of \$4,714,000.

The draft statement of financial position indicates net assets totalling \$284,348,000.

The draft Statement of Cash Flow indicates net cash received in operating activities of \$9,177,000, with an overall decrease in cash, after investing and financing activities, of \$4,768,000.

## **INTEGRATED PLANS**

The annual financial reports provide the overall financial position following completion of the Operational Plan for 2020/21.

## **RISK MANAGEMENT**

Council is required to comply with Section 413(2)(c) of the Local Government Act in order to prevent a qualified audit statement being issued.

## **CONSULTATION/ENGAGEMENT**

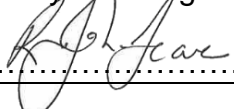
Consultation with the General Manager, finance staff and finance consultant. Audit supervisors, Crowe Australasia, will be undertaking verification and checking works prior to lodgement with the NSW Audit Office for audit reports to be provided.


## **OPTIONS**

As per recommendation.

---

This is page 14 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

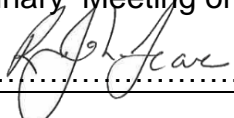
.....Mayor

## ATTACHMENTS

Attached under separate cover are the Draft General Purpose and Special Purpose Financial Statements for the year ended 30 June 2021, together with the draft Special Schedules.

---

This is page 15 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

---

## ITEM NO. 5 - FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN

Council Meeting:	26 October 2021
Report Date:	11 October 2021
Author:	Manager Planning and Environment
File #:	SC96/SC102
Approval:	General Manager

### EXECUTIVE SUMMARY

Council to decide whether to adopt the draft Floodplain Risk Management Study and draft Floodplain Risk Management Plan that have been placed on public exhibition. Various submissions have been received throughout the flood planning process.

### RECOMMENDATION

**The draft Floodplain Risk Management Study and draft Floodplain Risk Management Plan and its recommendations be adopted.**

### BACKGROUND

Council received funding to undertake an assessment of the flood risk for Darlington Point to quantify the nature and extent of flooding, to better understand flood-related risks to the community and to provide guidelines for future planning and development.

The NSW Floodplain Development Manual sets out the principles for the management of development on the floodplain and the process for flood assessment and planning in NSW.

The flood planning process has three stages, involving the preparation of a:

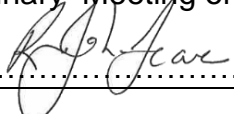
1. Flood Study (FS);
2. Floodplain Risk Management Study (FRMS); and
3. Floodplain Risk Management Plan (FRMP).


The process is overseen by a Local Flood Committee, which includes representatives from State and Local Government, Emergency Services and the local community.

The Darlington Point Flood Study, covering 204 square km, was completed in 2018. It involved the use of a model to identify and map where both mainstream (Murrumbidgee River) and overland flooding occurred for various rainfall events.

---

This is page 16 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor



The Study also identified the nature and extent of the flood hazard by categorising the flood affected areas as being either within a floodway, a flood storage area or a flood fringe area. The quantification of hazard relating mainly to the hydraulic conveyance of flood flows and the depth of flooding.

Over the last 18 months, Council's consultants have undertaken the second and third flood assessment stages (FRMS and FRMP) concurrently building on the work of the Flood Study.

## **OFFICER COMMENT**

### Floodplain Risk Management Study and Flood Risk Management Plan

The overall goal of the FRMS is to evaluate a range of potential flood mitigation options to reduce the flood risk to the community. This involves analysing and recommending a range of options that could be justified given the likely environmental, social, and economic benefit to the existing community.

Darlington Point has a small and relatively static population base. It has had historically a slow growth rate and there is a declining future growth projection. Given these circumstances, unless the cost was very low, it is highly unlikely that any significant flood mitigation option would be considered sufficiently viable to warrant Government funding under the Floodplain Risk Management program. This is the conclusion of the Darlington Point Flood Study. Of note, the analysis is based on the existing population and, although Government funding may not be possible, there is always the option that Council could further investigate options and potentially seek other sources of funding or use their own source revenue, loans or developer contributions/levies.

### The flood mitigation options that were considered

The options to reduce the Darlington Point flood hazard and flood risk included those related to flood works and those related to protecting property.

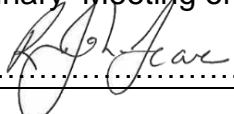
The flood works included those works and channel modifications that would benefit the community by varying or improving the location, extent, duration and frequency of flooding.

The property modification options considered how and when properties could be protected. Emergency response was also considered in analysing how flood emergencies were dealt with and to aid in post flood recovery.

There were 10 flood modification options investigated as shown in the table below. The hydraulic impacts of each of the options was assessed using the TUFLOW hydraulic model.

---

This is page 17 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.......... General Manager


.......... Mayor

Table 1 Flood Modification Options

FM 1	North Darlington Point Levee
FM2	North Darlington Point Levee (Temporary)
FM3	Spillway
FM4	Travelling Stock Route flow path
FM5A	Improving Flow Conveyance under the Kidman Way south of Darlington Point with a causeway
FM5B	Improving Flow Conveyance under the Kidman Way south of Darlington Point with a low level bridge
FM6	Widening Murrumbidgee River channel
FM7	Increased flow conveyance under the Kidman Way adjacent to the caravan park
FM8	Vegetation removal through National Park flow paths
FM9	Causeway along Hay Road

The evaluation criteria used to rank each option were:

- Hydraulic impacts
- Change in number of buildings inundated above floor level
- Emergency response impact
- Technical feasibility
- Environmental impacts
- Economic feasibility and
- Community acceptance.

At the end of the day, given the low benefit/cost ratio (BCR), it was concluded none of the above options were initially recommended for Government funding although there were 4 options that were later identified that Council could investigate further.

## A DISCUSSION OF FLOOD MODIFICATION OPTIONS

### (FM1) The north Darlington Point levee. (BCR 0.06)

Construction Cost \$7.68M Annual Maintenance Cost \$154,000.

Designed to a 1% Annual Exceedance Probability (AEP) + 1m freeboard, the levee modelled skirted around north Darlington Point and was 3km long. Some years ago Worley Parsons had concluded in a previous flood analysis that the levee would provide some benefit but it would come at a significant financial cost. Land would need to be acquired over the full extent of the works. The benefit of the levee is that it would protect existing and any future residential development from flooding and flood related development controls would not be required. It should be recognised that although not currently developed,



This is page 18 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....*R. K. Myrae*..... General Manager

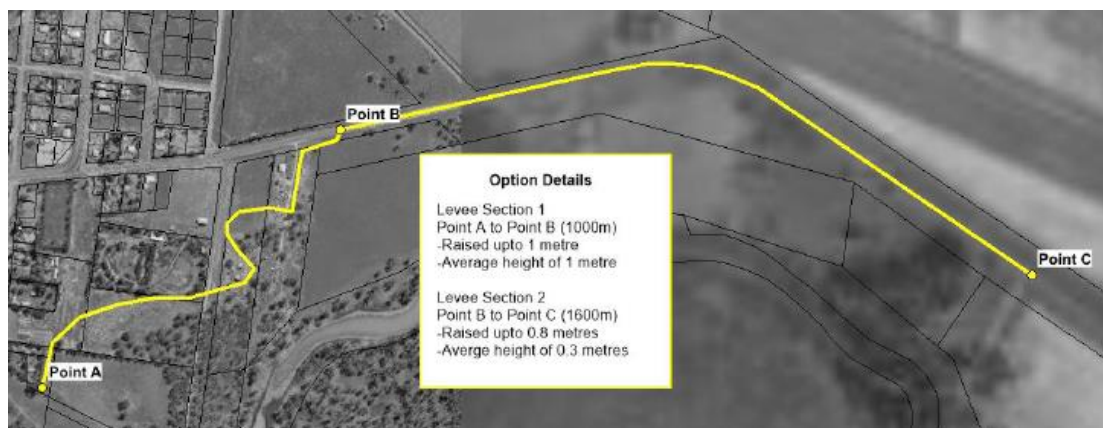
.....*R. K. Myrae*..... Mayor

some future development is already permissible but there would need to be some controls applied to manage the risk of flooding. The extent of hazard on the north of Narrand Street is generally considered low and could be made suitable to accommodate commercial development. If Council were to purchase Crown land, originally set aside for town purposes, such development would be more viable and improve the benefit/cost ratio.

**(FM2) Temporary north Darlington Point levee (BCR 0.01)**

*Costed at between \$1.2M and \$2M.*

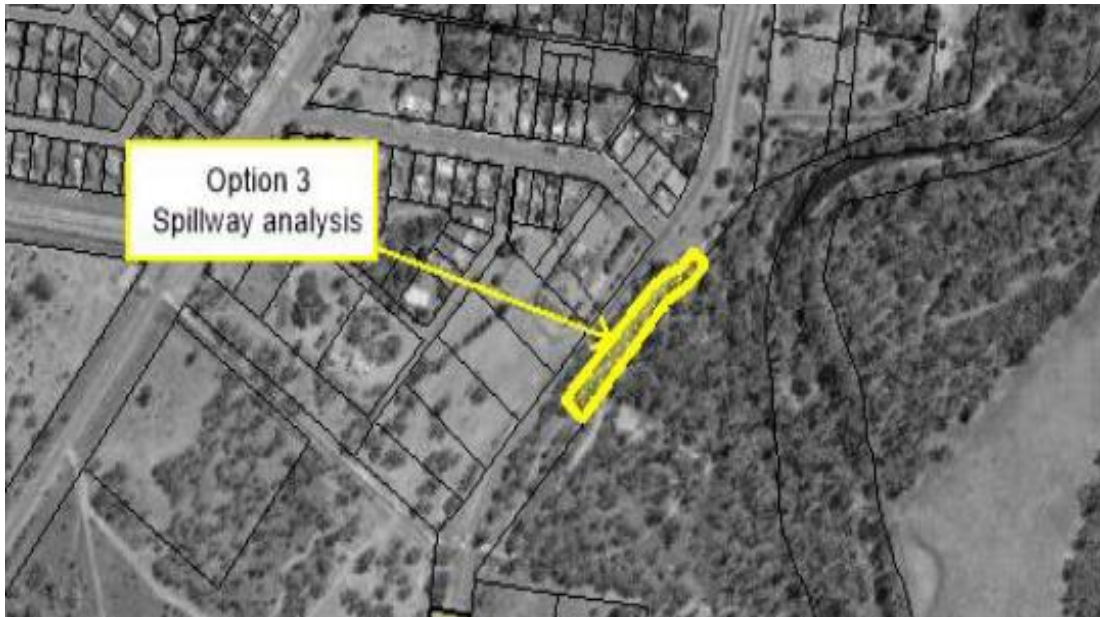
A temporary levee was also investigated. This is where special flood blocks and impervious membrane could be purchased and installed during the warning time of a flood and then taken away once floodwaters had receded. The option was considered costly given the potential benefits derived. A temporary levee would result in reduced flood levels and 11 buildings would no longer be inundated in a 1%AEP mainstream flood event, but there would be some increase in flood levels upstream. The Kidman Way would be flood free and accessible to Griffith. This option has a significant cost, given that the materials are generally required to be replaced every 10 years or so and the location of levee set-up can potentially vary from flood event to flood event. This creates some uncertainty about the likely hydraulic impacts and benefits afforded.



**(FM3) The incorporation of a spillway into the existing levee**

*Construction Cost \$200,000 Part of Council's annual maintenance program*

The option involved a 200m spillway designed at 1%AEP +450mm freeboard upstream of Darlington Point. The analysis showed minimal, if any, hydraulic advantage (No BCR). The only real benefit was that if there was a breach in the levee, the overtopping would occur in a known location - at the spillway and thereby producing a higher degree of certainty for response action.



**(FM4) Travelling Stock Route flow path (BCR 0.00)**  
*Construction Cost \$6.1M*

North Darlington Point, particularly south of Narrand Street/Whitton Darlington Point Road, is vulnerable to flooding in events as frequent at the 5% AEP design event. Floodwaters first inundate land towards the east, as the Darlington Lagoon breaches then flows northwards over Whitton Darlington Point Road. The idea is to divert floodwaters around north Darlington Point by constructing an earthen vegetated diversion channel excavated at grade along with a few low level bridge structures. Overall there were advantages in that there were reductions on flood levels and flood extent across the north-eastern sections of the area and improved trafficability of the Kidman Way. There were some minor upstream impacts.



A revised recommendation is for the Council to investigate the upgrade of the culvert and a low level drain on Whitton Road to mitigate against wash out. The works could be undertaken by TfNSW or Council as part of their asset management program.

This is page 20 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....*R. K. McRae*..... General Manager

.....*R. K. McRae*..... Mayor



**(FM5) Improving flow conveyance under the Kidman Way south of Darlington Point**

5a BCR 0.74

5b No BCR

5a Construction Cost \$1.42M

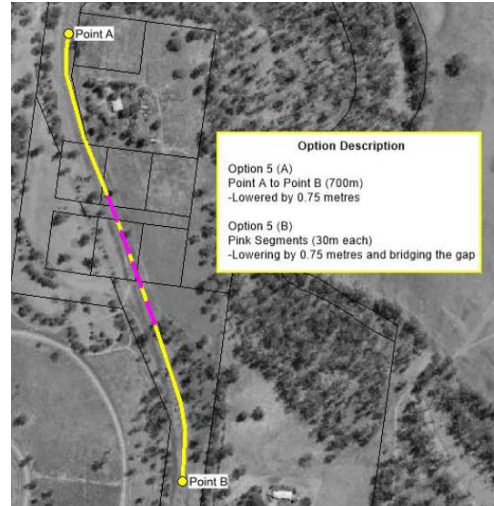
5b Construction Cost \$3.08M

Two options were considered.

Option 5a) To construct a 700m wide causeway along southern sections of the Kidman Way by lowering the road crest.

Option 5b) To install 8 concrete culverts under the road. This would include associated earthworks and road pavement reconstruction.

Overall modelling showed that there was a decrease in flood levels within the Murrumbidgee River. There were also minor flood level reductions around north Darlington Point, but an increase in flood levels downstream. There was a conclusion that the flood works would worsen the flood situation.



**Causeway shown yellow & culverts pink**

**(FM6) Widening Murrumbidgee River channel by removing the earthen embankment between the two bridges (BCR 0.1)**

Construction Cost \$1.54M

Annual Maintenance Cost \$154,000.

Concern was expressed about the flow bottleneck created by the width and meander of the river channel under the 2 bridges. The flood work modelled was to increase flow capacity by removing the natural embankment between the 2 bridges. The analysis showed for flood levels:

1%AEP - Minor reductions in north Darlington Point and increased levels 10km upstream. For the smaller flood, 5%AEP, there were reductions in flood levels for 7km upstream.



The option would have biodiversity and cultural heritage impacts and significant impacts on water quality.

**(FM7) Increased flow conveyance under the Kidman Way (0.02)**

*Construction Cost \$2.39M*

One of the proposals investigated was apparently recommended (but never implemented in 1979) when the concrete bridge was being planned and constructed. This was the removal of some of the earth embankment under the Kidman Way near the Caravan Park (discussed above) and replacing with concrete culverts. This work has less impact on the hydraulics as the magnitude of flooding increases but the water is able to get away faster so there is potentially less duration of flooding. There are minor decreases in levels in the river and overbank areas with more substantial decreases localised and immediately downstream of the works.

The option is not considered to be currently financially viable, however could be undertaken as part of future asset maintenance works or road upgrade works by TfNSW or Council. A more detailed analysis would be required.



**(FM8) Vegetation removal through National Park flow paths. (BCR 0.24)**

*Construction Cost around \$1.07M*

This option involves removal of vegetation and large woody debris and would result in environmental impacts that would need to be investigated, justified and mitigated. The clearing of the channel and removal of vegetation would increase the volume and rate of flow allowing floodwaters to escape more readily downstream. There is the potential for erosion and impact to water quality.

Benefits accruing from the work would be the lowering of flood levels for up to 6km upstream. A revised recommendation of the Study is for the Council to investigate this option further. The location within a Regional Park would require significant pre planning and agency liaison to increase the potential for approval. It is uncertain whether the works have the potential to be Government funded.



**(FM9) Causeway along Hay Road (0.01)**  
*Construction Cost \$803,500*

This involves reducing road crest levels by half a metre near the Sturt Highway and regrading to align with existing road levels. This work would benefit residents south of Hay Road who have been adversely affected as a result of the town levee construction. The benefit of lowering flood levels by 0.1m-0.2m would only happen in a 1% AEP event or greater. The benefit would occur in the immediate vicinity of the works, upstream of Kidman Way in the south east and to the boundary of the levee 700m north. Only 2 residential properties are benefitted.

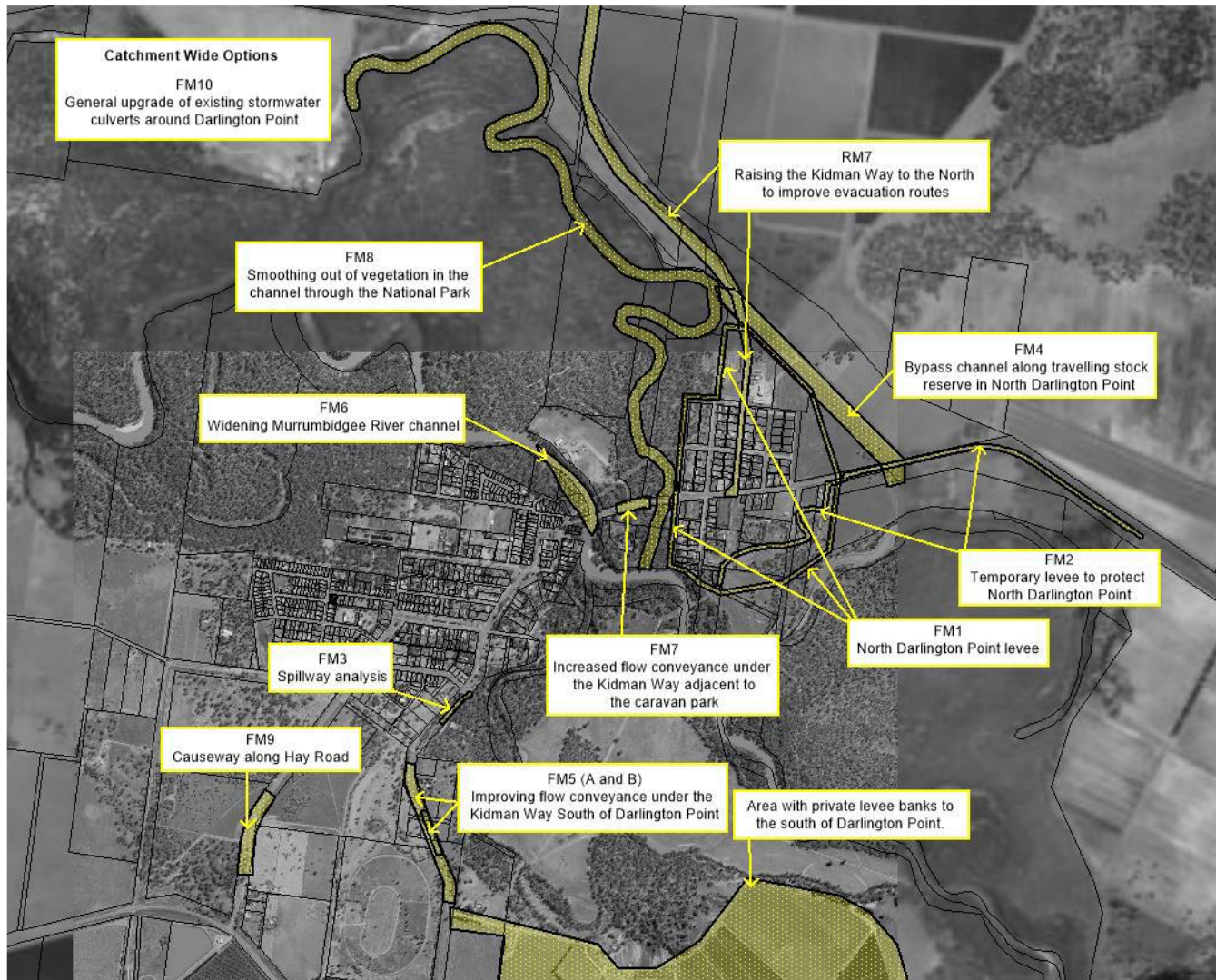
**Option FM9**



**(FM10) Upgrade of culverts throughout the Darlington Point area.**  
 (BCR not evaluated)

Located north Narrand St, Britts Road and the junction of the Sturt Highway and Kidman Way - The culverts are outside the levee, connect to open channels and are primarily located under road crossings. Modelling showed that upgrading the culverts did not provide a significant hydraulic benefit, particularly during larger floods.





The 4 potential flood modifications recommended for further investigation, were:

1. FM4 Improving Travelling Stock Route flow path/upgrade culvert to prevent wash out.
2. FM7 Removal of part of the embankment and installation of culverts under Kidman Way near the Caravan Park.
3. FM8 Removal of vegetation in the creek channel in the Murrumbidgee Regional Park.
4. FM9 Causeway along Hay Road.

If the FRMS and FRMP is adopted these recommendations would also be accepted.

This is page 24 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....*R. K. McRae*..... General Manager

.....*R. K. McRae*..... Mayor



## B PROPERTY MODIFICATION OPTIONS

There were 4 property modification options considered as shown in the table below:

Table 2 Property Modification Options

PM1	Voluntary House Purchase
PM2	Voluntary House Raising
PM3	Voluntary Flood Proofing
PM4	Planning Modifications

### (PM1) Voluntary House Purchase

The FRMS found that 3 houses were situated in a high flood hazard or floodway area and these houses could potentially be subject to voluntary house purchase. It was recommended that the feasibility of this option be further investigated. Given this recommendation, there is the possibility that Council could apply for and obtain Government funding to purchase the houses. Alternatively Council could use their own source revenue to do this. In any case all parties would need to agree on selling, purchasing and price.

My understanding is that an independent valuation is done using the assumption that the land is not flood affected, therefore the owner should be able to use the money from the VHP to buy a similar property elsewhere, so it would take into account the value of the house.

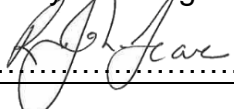
### (PM2) Voluntary house raising (VHR)


This is best suited to structurally sound single storey timber or clad houses located in areas of low flood hazard. 6 houses were found to fit this criteria with the potential to be raised above the *flood planning level* with a 300mm freeboard.

Note: The *flood planning level* is a term used in the Floodplain Development Manual and historically referenced in a Council's local environmental plan or development control plan. The flood planning level will vary dependant on the local circumstances. The 1%AEP design flood is considered to be the minimum required planning level for residential development and typically it is based on a design flood of 1%AEP + a freeboard. Historically, and almost without exception in NSW, the minimum floor height for houses in flood affected areas has been the flood planning level + a 500mm freeboard. Where a FRMS and FRMP recommends a lower or greater freeboard then Council may decide to adopt this. In making such a decision the Council will ordinarily consider the benefit (to reduce the flood risk) provided by the lower or greater freeboard and the resultant cost to a landowner in building to that level.

---

This is page 25 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

The guidelines around voluntary house raising is that they must:

- Be located in low flood hazard areas in the 1% AEP
- Be affected by above floor flooding in the 10% AEP or more frequent events
- Comprise a single storey and non-brick house

The main issue with VHR is that it keeps occupants within a frequently flooded area and therefore doesn't reduce the risk to life, and there are other issues with flood duration and lack of services. The FRMS determined that in the Darlington Point area voluntary house raising was not viable, however discussions could be held with property owners to encourage them to (PM3) voluntary flood proof their house through flood compatible development. Invariably when people want to undertake works to their dwelling or replace dwellings in a flood affected area, a development approval would be required. The development assessment report would consider the information within the FRMS and FRMP along with the principles of the Floodplain Development Manual and a recommendation would be made as to whether the application should be approved on planning grounds.

#### **(PM4) Planning Modifications.**

The matters considered were:

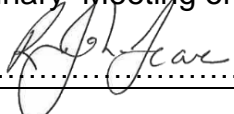
- The Flood Planning Level (FPL)
- Appropriateness of the current Murrumbidgee LEP 2013 zoning
- Update to Murrumbidgee LEP Clause 6.2 Flood Planning
- Flood Planning Area Mapping
- Introduction to Floodplain Risk Management Clause in Murrumbidgee LEP
- Need for Exceptional Circumstances for development on flood prone land
- DCP revision
- Potential rezoning sites flood affectation


The NSW Government requires certain matters to be considered when assessing development applications or considering potential rezonings in the flood planning area where flood-related development controls are implemented. The requirements have been detailed in the Government's Flood Prone Lands Policy and a Section 9.1 Ministerial Direction that a Council must consider when making planning decisions around flooding. As well, requirements are included in a Council's Local Environmental Plan which typically include standard "model" clauses adopted across the State.

Historically Council's consideration related to flood impacts below the flood planning level, however since earlier this year when the "Considering Flooding in Land Use Planning" guideline was released, the requirements have broadened to include all development within the *flood planning area*. The *flood planning area* being all areas that are subject to flooding and not just the areas below the 1% Annual Exceedance Probability (AEP) Essentially, the Government is concerned to ensure that planning decisions should consider the risks from not just a flood 1%

---

This is page 26 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

AEP but all floods up to those with the highest magnitude, such as the extreme flood event.

The key planning recommendations of the FRMS/FRMP for the Darlington Point Study Area are:

- I. Flood Planning Level - Update the definition of *flood planning level* to 1% AEP plus a 0.3m freeboard for both mainstream flooding and localised flooding.

*Comment*

The Study concluded that, for the most part, there was minimal difference in the depth of flooding from a 1% AEP event and a higher magnitude flood event of half that probability, and therefore the extra protection provided by an additional 200mm freeboard was not warranted. This is the same conclusion that was made in the Jerilderie Flood Study (2015). It was determined that in Darlington Point the flood height range between the riverine 1%AEP and the 0.5% AEP (in current village zoned areas) was approximately 0.20m. The levee protecting the central village area of Darlington Point has been built to a 1%AEP + 0.75m minimum freeboard and therefore properties within the village area are also reasonably protected by the levee from riverine flooding at or above the recommended flood planning level.

Within the levee, overland flows result in some lots being affected by flooding (>0.15m). If a freeboard of 500mm is applied inside the levee, then the whole “protected area” would be categorised as flood affected. Given the generally low depth and duration of flooding inside the levee, a 500mm freeboard was also considered unwarranted.

Despite the 300mm freeboard recommendation, the Council has the option of sticking with the typical standard of 500mm, if they so choose. This would provide a greater level of protection from an extreme flood event which has an extremely low probability of occurring.

- II. Change the zoning around the junction of the Sturt Highway and the Kidman Way to a non-residential, or less intense, residential zoning.

*Comment*

This is one of the recommendations in Council’s draft Land Use Strategy.

- III. Update Clause 6.2 of Murrumbidgee LEP 2013 to adequately describe the flood planning levels recommended in this study.

*Comment*

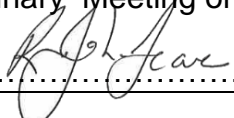
This will be considered as part of the planning proposal for Council’s new Local Environmental Plan

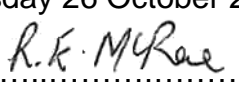
- IV. Update the flood planning area map related to Clause 6.2 of Murrumbidgee LEP 2013 and make publicly available in an easy to find location.

*Comment*

---

This is page 27 of 44 of the General Manager’s Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

The flood planning map will be made available on Council's website and in Council's new Development Control Plan.

- V. Do not include an exceptional circumstances clause for flood related development controls above the FPL. Note: This is because although in some cases there is 8km between the extent of the 1% AEP flood extent and the extreme flood event, the depth is generally between 250mm and 450mm, recognising that in some places it can exceed 1m. However this is well below the 2.5m height difference where 'exceptional' circumstances should be applied.

*Comment*

This will be considered in the planning proposal for the new Local Environmental Plan.

- VI. Prepare a DCP that includes the information (flood related development controls) contained in the Study that is identified in Appendix 1.

*Comment*

This is proposed.

- VII. Update Section 10.7 Planning Certificates to reference updated design flood information.

*Comment*

This is important and is proposed as soon as Council resolves to adopt the FRMP.

- VIII. Use information in Appendix E to determine how and whether to progress potential rezonings based on site flood affectation.

*Comment*

This has already been considered in Council's Draft Land Use Strategy.

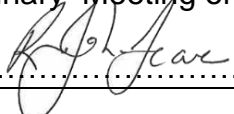
## **C RESPONSE MODIFICATION OPTIONS**

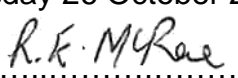
Recommendations included:

- Promoting awareness through providing Property Level Flood Information on the website, a flood information portal and mapping such as WaterRIDE. Provide property level information on flood depths, hazards and emergency response, with plain english explanations.
- Provide a Flood Planning Information Certificate upon application as a standard service.
- Provide community education messages.
- Develop emergency response plans and updates. Work with Altina Wildlife Park, Darlington Point Caravan Park and other business owners in flood areas to prepare a flood emergency plan.
- Establishment of all local NSW SES Unit or Community Action Team in Darlington Point.

---

This is page 28 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

- Update Murrumbidgee Local Flood Plan to align with the most recent NSW SES Local Flood Plan template, including updated information such as changed circumstances, given the construction of the levee.
- Improve flood warning systems, including investigate the opportunity to introduce a river gauge telemetred pluviograph at Darlington Point for access to real time local data and for greater situational awareness.
- Provide a copy of the FRMS and FRMP to BOM.

All recommendations have merit and should be facilitated.

Another option investigated and costed at \$8.35M was to upgrade existing evacuation routes to the north of Darlington Point, however it was not recommended given the low benefit to cost ratio.

### **STATUTORY COMPLIANCE/POLICY**

The adoption of the FRMS and FRMP will enable the Council to provide more certainty to the community about the nature and extent of flooding in and around Darlington Point, the areas of low and high hazard and the associated development controls that may be required to be implemented. The incorporation of flood related information in Council's LEP and DCP will ensure that the flood risks are appropriately managed in the future. The declaration on Planning Information Certificates will also enable potential purchasers to be made more aware of how land is affected by flooding prior to purchase. The incorporation of flood related development controls will ensure more sustainable development and manage risks associated with flood related structural damage, ensure evacuation routes and emergency services can operate during floods and ensure that development is located and directed to areas commensurate with their sensitivity to flooding impacts.

### **FINANCIAL**

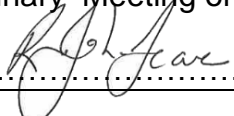
The resolution to adopt the FRMS and FRMP will result in no immediate cost to the Council. The recommendations that Council further investigate 4 flood modification options would involve more detailed planning and investigation costs. Initial liaison with any affected parties would be at no cost and could provide an early indication of agency potential support.

Should Council not adopt the Plan and let it 'sit on the shelf', the ability to make defensible planning decisions may be compromised and Council may not be protected from liability with potentially severe financial consequences.

Council's Finance Manager has advised that the 4 flood modification works identified for possible Council investigation are currently unfunded, and should Council decide to proceed with any, then this may have significant impact on Council's ability to deliver on other essential public infrastructure that may be required to be provided or augmented to cater for future development.

---

This is page 29 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

Given that the report recommends voluntary house purchase, Council could have preliminary discussions with affected owners to identify the level of interest.

## **INTEGRATED PLANS**

2.3.2 Encourage and support sustainable land use, planning and development.

5.1 Demonstrating transparent leadership through accountability and community representation.

## **RISK MANAGEMENT**

Section 733 of the Local Government Act provides that Council does not incur any liability where it provides information or advice in good faith about the likelihood of land being flooded or the nature and extent of such flooding. It is also protected from liability where it omits to do anything or does anything in good faith in relation to such matters.

The protection extends to incorporating flood related information in an LEP or DCP or approving or refusing development consent, imposing conditions in relation to development, providing advice on Section 10.7 Planning Certificates and carrying out flood mitigation works. The section goes on to clarify that where decisions are consistent with the Floodplain Development Manual Guidelines and Council's adopted FRMS and FRMP, then they are taken to have been made in good faith unless there is evidence to the contrary.

By resolving to adopt the FRMS/FRMP (made in accordance with the Guidelines) then the level of protection from liability is more certain. By adopting the Study, the community have improved understanding of flood risk and how and why flood related decisions are made, the mitigation measures that are necessary to manage risk and the emergency responses that may be required. The adoption of the FRMS and FRMP will promote consistency, reliability and transparency in decision-making.

## **CONSULTATION / ENGAGEMENT**

- As detailed in FRMS and FRMP
- Public exhibition of draft FRMS and FRMP
- Council workshop

## **OPTIONS**

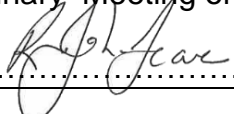
1. Council adopt the Darlington Point Floodplain Risk Management Study & Plan (September 2021), including its recommendations.
2. Any other resolution of the Council.


## **ATTACHMENTS**

Attachment # 2: Flood Risk Management Study & Plan Volume 1 February 2021.

---

This is page 30 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor



**ITEM NO. 6 - DRAFT PUBLIC GATES AND GRIDS ON COUNCIL ROADS POLICY**

Council Meeting:	26 October 2021
Report Date:	18 October 2021
Author:	Director of Infrastructure
File #:	SC49
Approval:	General Manager

**EXECUTIVE SUMMARY**

To provide to Council the opportunity to review the draft Public Gates and Grids on Council Roads Policy, with the draft policy to be placed on public exhibition for a period of 28 days. Following completion of exhibition period, a further report will be provided to Council.

**RECOMMENDATION**

**The draft Public Gates and Grids Policy be placed on public exhibition for a period of 28 days, with a further report to Council upon completion of the exhibition period, in accordance with Section 160 of the Local Government Act 1993 - Public Notice and Exhibition of Draft Local Policy.**

**BACKGROUND**

An investigation of the former Murrumbidgee Shire Council policy register has shown they had are no policies related to Public Gates and Grids.

A review of the former Jerilderie Shire Council policy register identified Policy - 2.07 Ramps on Road Reserves Policy (attached). This policy states *no new ramps or grids shall be approved for construction or replacement on roads under Council's control*. The draft Public Gates and Grids Policy provides Council as asset owner, outlining the landowners to maintain grids (attached).

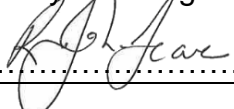
Concerns have been raised about the maintenance and replacement of public gates and grids. Our Council LGA has a total of 11 public gates and grids. Asset inspection has shown the grids range from poor to satisfactory condition and all require replacement to Council standards SD PG-01.

The current cost to replace a grid is approximately \$11,275 installed on gazetted Council local road. An annual inspection will take place to ensure Council asset is to the standard required.

The draft policy Public Gates and Grids on Council Roads outlines the conditions under which a landowner may have public gates and grids in the road reserve. It

---

This is page 31 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

also outlines the responsibilities concerning the management and maintenance of the public gates and grids, and the mechanism to remove same.

This request identifies the need for Council to review the historical policy and adopt a policy for Murrumbidgee Council. The locations of the public gates and grids are set out within the Policy and also the condition of the existing grids.



*Condition of grids Gum Creek Road and Oolambeyan Road condition rated poor broken rails/ concrete*

## **SUSTAINABILITY**

There are no direct environmental sustainability implications.

## **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993 NSW
- Roads Act 1993
- Government Information (Public Access) Act 2009

## **FINANCIAL**

Allocation of \$10,000 in Council's draft budget estimates - Capital Work Program (Culvert Replacement Program) over the next six years to replace all existing public grids and gates. Council contribution to the replacement will be 30% of cost, with the landowner to support 70%.

## **INTEGRATED PLANS**

STRATEGIC THEME 3: OUR INFRASTRUCTURE – What we have built

Strategies: 3.1 Responsible, sustainable asset management  
3.4 Maintaining and improving transport infrastructure

---

This is page 32 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....*R. J. Fear*..... General Manager

.....*R. K. McRae*..... Mayor

---



## **RISK MANAGEMENT**

That public gates and grids become unusable, causing vehicles to drive around them.

## **CONSULTATION / ENGAGEMENT**

Consultation has taken place with a landowner with a public gate and grid situated on the current road reserve of Gum Creek and Oolambeyan Road.

## **OPTIONS**

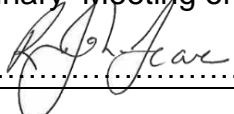
1. Adopt the recommendation to place the draft Public Gates and Grids Policy on public exhibition.
2. Not adopt the recommendation.


## **ATTACHMENTS**

Attachment # 3: Jerilderie Shire Council Ramps on Road Reserve Policy  
Attachment # 4: Draft Policy - Public Gates and Grids on Council Roads

---

This is page 33 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

## ITEM NO. 7 – JERILDERIE CEMETERY MASTER PLAN

Council Meeting:	26 October 2021
Report Date:	18 October 2021
Author:	Director of Infrastructure
File #:	SC103, SC36
Approval:	General Manager

### EXECUTIVE SUMMARY

To provide Council with the opportunity to adopt, as a 10 stage programme, the Jerilderie Cemetery Master Plan.

### RECOMMENDATION

That:

- Council deliver a 10 stage programme, with stage one of the proposed program to be delivered in the 2022/23 financial year;
- The conceptual master plan proceed to detailed design;
- Council include in the draft budget estimates for the financial year 2022/23, an allocation of \$25,000, to allow detailed design and ground surface scanning for unmarked graves.

### BACKGROUND

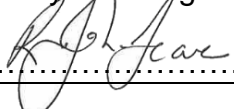
A draft concept plan and existing cemetery plan was submitted to the Council workshop of 13 July 2021. At the Council workshop of 28 September 2021, the conceptual master plan for the Jerilderie Cemetery was presented. It was suggested that Council would need to search for unmarked cemetery plots and the option to investigate the purchase or hire of the equipment needed to undertake this action was detailed.

That:

- Council deliver a 10 stage programme, with stage one of the proposed programme to be delivered in the 2022/23 financial year;
- The conceptual master plan proceed to detailed design;
- Council include in the draft budget estimates for the financial year 2022/23, an allocation of \$25,000, to allow detailed design and ground surface scanning for unmarked graves.

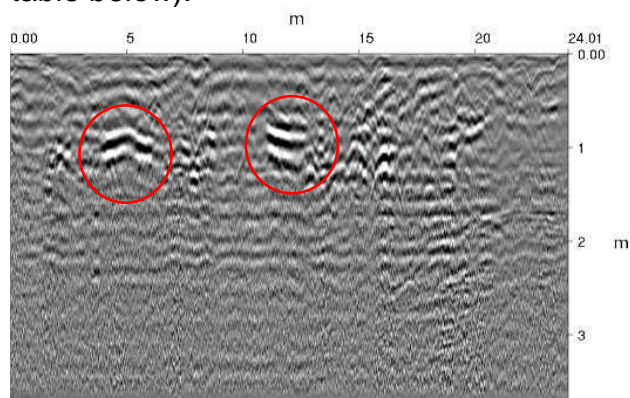
---

This is page 34 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

A specialised knowledge is required to view the disturbance in the ground (see table below).



As you can see there is a clear 1.5m density change within the GPR survey area, these are the unmarked graves circled in red

## **SUSTAINABILITY**

NIL

## **STATUTORY COMPLIANCE/POLICY**

Local Government Act, 1993

Local Government (General) Regulation, 2005

Environmental Planning & Assessment Act, 1979

## **FINANCIAL**

- Current budget - Cemetery Masterplans FY2021/2022 - \$10,000
- Cemetery - Plinths - \$5,000 is allocated per year to each Cemetery
- Council include in the draft budget estimates for the financial year 2022/23, an allocation of \$25,000, to allow detailed design and ground surface scanning for unmarked graves.

## **INTEGRATED PLANS**

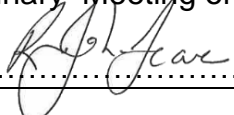
Operational & Delivery Plan

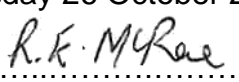
### **3.2.5 Manage and maintain Murrumbidgee's cemeteries**

Action 3.2.5 Implement cemetery plans and works programs and budgets for all towns in Murrumbidgee, including ongoing maintenance and renewals and capital works - 30 June 2022.

---

This is page 35 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

## **RISK MANAGEMENT**

Council is responsible to maintain the cemetery with limited funding. Creating a master plan will provide the community a better understanding of Council commitment to maintaining the cemetery, with the allocation of staged funding over a period of years.

## **CONSULTATION / ENGAGEMENT**

- Consultation reports to Council workshops July and September 2021.
- No community consultation at this stage.

## **OPTIONS**

1. Adoption of recommendation.

Implications: This will allow Council to implement a 10 stage programme over a number of years, based on a detailed masterplan.

2. Not adopt the recommendation.

Implications: Allow the Cemetery to be maintained as is, with no further development.

## **ATTACHMENTS**

- Attachment # 5: Existing Plan and Conceptual Master Plan, Jerilderie Cemetery
- Attachment # 6: Scope of Works

# REPORTS/MINUTES OF COUNCIL COMMITTEES

## ITEM NO. 8 - AUDIT RISK & IMPROVEMENT COMMITTEE SPECIAL MEETING

Council Meeting:	26 October 2021
Report Date:	15 October 2021
Author:	Audit Risk & Improvement Committee
File #:	SC130
Approval:	Committee of Council

### Meeting 15 October 2021, commencing 10.30am

1. Present Mr David Maxwell (Chair); Cr Gaila Smith, Mr John Burge, Mayor, Ruth McRae, Finance Manager, Mrs Vicki Sutton, Accountant, Mr Faizan Ismail and Mr Brad Bohun of Crowe Australasia (via video link - joined 10.40am).

2. Apologies General Manager, Mr John Scarce

The apology be accepted.

Moved: Gaila Smith                      Seconded: John Burge

### CARRIED

3. Declaration of Interest - NIL

4. Review of Financial Statements


6.1 Draft financial statements

The Committee reports that:

- 1) It has reviewed the draft Annual Financial Statements, Special Purpose Statements and Special Schedules for the year ended 30 June 2021 and directed such questions as it thought fit to staff and external audit.
- 2) It has been satisfied with the responses obtained, although further information may be supplied in relation to some questions.
- 3) It has taken steps to be advised of any significant late changes to the statements, in which case the Chairman will confirm the Committee's advice to Council.

---

This is page 37 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

- 4) It is of the opinion that:
  - a) Council is complying with accounting standards and external accountability requirements
  - b) Accounting policies and disclosures are appropriate
  - c) Financial statement preparation procedures and timelines are sound
  - d) Accuracy of the statements prior to external audit was adequate, including management compliance/representations, significant accounting and reporting issues, significant or unusual transactions and areas of significant estimates or judgments and there has been appropriate management sign off.
- 5) It is not aware of any matter that would prevent Council from executing the Certificates required under section 413 of the Local Government Act.
- 6) Commends the Finance Manager and her staff of the timely preparation of the statements.

Moved: John Burge

Seconded: Gaila Smith

**CARRIED**

At 11.58 the Committee went into closed committee so that committee members could meet privately with the external auditor.

Mayor, Ruth McRae, Finance Manager, Mrs Vicki Sutton, Accountant, Mr Faizan Ismail left the meeting.

At 12.12 the Committee came out of closed committee.

The Chairman reported that the following resolution had been passed:

That the external auditor be thanked for his verbal report.

Moved: Gaila Smith

Seconded: John Burge

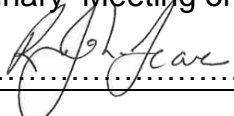
**CARRIED**

Meeting concluded 12.13pm

Next Meeting: Friday 5 November 2021, Darlington Point Council Chambers, commencing 10.00am

---

This is page 38 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

**ITEM NO. 9 - MINUTES OF THE ORDINARY MEETING OF HERITAGE DARLINGTON POINT COMMITTEE**

Council Meeting:	26 October 2021
Report Date:	10 October 2021
Author:	Heritage Darlington Point Committee Secretary
File #:	SC24
Approval:	Committee of Council Minutes

Meeting held at the Museum, Darlington Street, commencing 10.05am

**Present:** Shirley Norris-Kennedy (chair), Ken Geltch, Roger McGann, Sue Porter, Laurie Finley, Mona Finley.

**Apologies:** Geoff Schubert, Joy Schubert, Sue Mitchell.

**Minutes of Meeting** of 1 August 2021 tabled; moved (Laurie/Roger)

**Business from Minutes:** HDP Newsletter No 11 was issued 5 Sept.; two requests received for link to RAHS guide, "Researching Soldiers in Your Local Community."

**Correspondence:**

Outward: Nil

Inward:

1. 3 Sept. – Origin Energy, acct. \$3.73 CREDIT.
2. 3 Sept. -- RAHS., *History* magazine, Sept. 2021 issue.

RAHS e-newsletters,

1. 2 Sept.
2. 23 Sept. -- Printout tabled.

Correspondence accepted (Mona/Shirley)


**Treasurer's Report:** As for August meeting, balance \$8183.69 (Mona/ Shirley)

**General Business:**

1. Progress of CRIF Projects: Disabled Access Ramp – Decking on ramp completed; treads of steps remain to be done. Steve yet to make replacement steps for front of building, to correspond.
2. Small tree near back door and new loading bay to be removed, to enable clear access.

---

This is page 39 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.......... General Manager

.......... Mayor

3. Shirley reported Hugh McLachlan has completed window frames for Pol. Residence bldg, yet to be installed.

Note: This did not include architraves – to be costed/purchased separately.

4. New Flooring, Shire Chambers: Quotes for new floor covering throughout building, tabled for consideration:

(a) Washington Furniture, Leeton --Vinyl Tru Planks, \$14,520.00

(b) Washington Furniture – Stock Sheet Vinyl , \$13, 365.00

(c) Leeton Flooring -- Godfrey Hirst vinyl planks, \$11,940.00

All quotes include Masonite underlay and removal of existing floor covering.

Interior doors may need adjustment at bottom (own responsibility).

Decided: Sheet vinyl preferred; more appropriate to building's style and era (sim. to lino)

Further considerations:

(a) Check/confirm amount of funds still available.

(b) Actual material for flooring has yet to be viewed.

(c) David Jackson to carry out minor repairs, floor, gaps under skirtings, block off redundant door on south wall? (Mona to contact him, arrange date available).

(d) Arrangements must be made to remove, put into storage, all furnishings, artefacts, displays to enable flooring to be laid. Storage crates to be purchased for smaller items (from Petty Cash? Mona to check prices) .

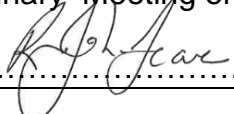
5. Press cuttings re old Fire Truck tabled; donated by Allan Strachan.

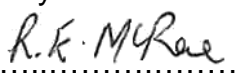
Meeting closed: 10.45 am.

Next Meeting: 5 December, 10 am.

---

This is page 40 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor



# OFFICERS' REPORTS FOR NOTING

ITEM NO. 10 - MONTHLY CASH & INVESTMENT REPORT – SEPTEMBER 2021

Council Meeting:	26 October 2021
Report Date:	20 October 2021
Author:	Finance Manager
File #:	SC133
Approval:	General Manager

## EXECUTIVE SUMMARY

Information report provided on cash and investments as at 30 September 2021.

## RECOMMENDATION

**That Council note the monthly Cash and Investment Report containing the bank balances and schedule of investments as at 30 September 2021.**

## BACKGROUND

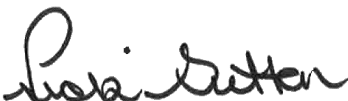
**Cash at Bank:** Council's consolidated cash position (cash and investments) as at 30 September 2021 was \$27,131,479.24 with the cash at bank amount for the same period being \$2,205,603.08.

**Investments:** As at 30 September 2021, Council's total invested funds were \$24,925,876.16. Average interest rates over the reporting period were 0.28%. The bulk of Council's investments are held with Bendigo Bank (56.07%), IMB Ltd (16.14%) and Suncorp Metway (8.31%), in accordance with the guidelines and requirements of the Financial Management Regulations.

## OFFICER COMMENT

I certify that:

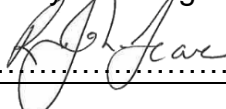
- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 30 September 2021;
- 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

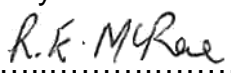


Vicki Sutton  
Responsible Accounting Officer

---

This is page 41 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

.....General Manager

.....Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines);
- Murrumbidgee Council Investment Policy.

## **INTEGRATED PLANS**

### **5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:**

Strategy 5.1.1

Provide leadership through ethical accountable and legislative decision making processes.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

General Manager

## **OPTIONS**

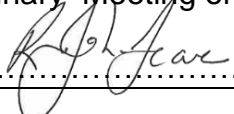
NIL


## **ATTACHMENTS**

NIL

---

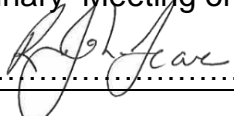
This is page 42 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.


.....General Manager

.....Mayor

<b>STATEMENT OF BANK BALANCES</b>	<b>2020-21</b>	<b>2020-21</b>
	<b>Consolidated</b>	<b>Consolidated</b>
<b>CASH AT BANK 31 AUGUST 2020</b>	<b>3,952,981.34</b>	<b>3,285,457.56</b>
ADD - Receipts - 30 September 2020	230,206.34	558,787.55
ADD - Receipts - Bendigo Bank	1,403,122.35	718,888.13
ADD - Cancelled	0.00	5,498.72
ADD - Adjustments	0.00	-43,680.24
LESS - Cheques	0.00	-94.00
LESS - EFT - Autopay	-2,348,664.35	-1,653,700.21
LESS - Payroll	-545,595.37	-506,593.81
LESS - Interbank Transfers	-11,495.80	
LESS - Emergency Services Levy	-91,934.10	-124,311.20
LESS - Bank Charges & Transfers	-2,793.86	-2,456.46
LESS - Loan Repayments	0.00	0.00
LESS - Investments	-378,181.24	-298,520.55
LESS - Visa Card Pymt	-1,990.46	-983.52
LESS - Fuel Card	-51.77	-120.25
LESS - Photocopy Rental	0.00	-329.58
<b>CASH AT BANK 30 SEPTEMBER 2020</b>	<b>2,205,603.08</b>	<b>1,937,842.14</b>
<b>CASH AT BANK 30 SEPTEMBER 2020</b>	246,173.30	694,701.02
Bank Statements - Bendigo Bank	1,959,709.19	1,245,378.32
LESS Outstanding Deposits	0.00	0.00
LESS Unpresented Cheques	-279.41	-2,237.20
LESS Outstanding Autopay	0.00	0.00
LESS Reverse Autopay	0.00	0.00
<b>CASH AT BANK 30 SEPTEMBER 2020</b>	<b>2,205,603.08</b>	<b>1,937,842.14</b>
Add Investments	24,925,876.16	25,731,501.56
<b>Total Cash and Investments</b>	<b>27,131,479.24</b>	<b>27,669,343.70</b>
<b>Represented by:-</b>		
Trust Account	296,415.74	141,064.79
Water Fund	2,865,971.52	2,588,661.12
Sewer Fund	4,385,444.27	4,252,797.34
Domestic Waste Management	73,804.00	73,804.00
Unexpended Grant Funds	2,565,831.81	2,120,476.27
Plant Reserve	1,542,569.85	1,662,992.00
Employee Leave Entitlement Reserve	1,070,781.00	1,220,000.00
Infrastructure Reserve	2,703,655.00	3,016,279.00
Residential Housing Reserve	0.00	0.00
Contributions Levy Reserve	406,630.00	440,720.00
New Council Implementation Fund	184,025.95	502,152.23
Stronger Communities Fund	6,405,062.43	8,293,890.84
General Fund	<b>4,631,287.67</b>	<b>3,356,506.11</b>
	27,131,479.24	27,669,343.70

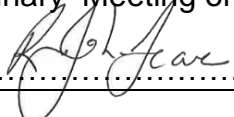
This is page 43 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

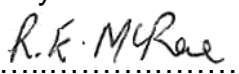
.......... General Manager

.......... Mayor

<b>SCHEDULE OF INVESTMENTS</b>				
<b>30 SEPTEMBER 2021</b>				
<b>Institution</b>	<b>Amount</b>	<b>Rate</b>	<b>Matures</b>	<b>NO.</b>
ANZ-Les Wallis	46,099.24	0.10%	25-Nov-21	21
IMB Ltd	1,013,058.35	0.20%	08-Dec-21	22
NAB	502,655.66	0.20%	07-Mar-22	23
IMB Ltd	510,023.59	0.22%	20-Jan-22	24
IMB Ltd	700,584.93	0.20%	04-Jan-22	25
Bendigo	500,000.00	1.50%	09-Nov-21	26
St George	508,831.01	0.32%	03-Feb-22	27
Bendigo	813,278.08	0.20%	05-Oct-21	28
ANZ	1,000,000.00	0.15%	24-Jan-22	30
St George	750,691.64	0.27%	18-Jan-22	31
NAB	716,271.62	0.20%	26-Nov-21	32
SUNCORP METWAY	1,571,073.39	0.28%	26-Nov-21	34
Bendigo	803,369.70	0.10%	16-Oct-21	35
IMB Ltd	800,000.00	0.24%	21-Feb-22	36
Bendigo	3,532,315.28	0.25%	16-Mar-22	38
ANZ	819,328.56	0.15%	17-Nov-21	39
Bendigo	2,327,241.77	0.30%	16-Oct-21	40
SUNCORP METWAY	500,495.21	0.30%	09-Dec-21	41
NAB	510,558.13	0.22%	09-Oct-21	43
IMB Ltd	1,000,000.00	0.20%	26-Oct-21	44
Bendigo	6,000,000.00	0.30%	16-Jan-22	45
<b>Total Investments</b>	<b>24,925,876.16</b>			
Average Interest Rates	2019/20	1.76%		
Average Interest Rates	2020/21	0.66%		
Average Interest Rates	2021/22	0.28%		
<b>PERCENTAGE OF FUNDS HELD</b>				
SUNCORP METWAY	2,071,568.60	8.31%		
ANZ	1,865,427.80	7.48%		
Bendigo	13,976,204.83	56.07%		
IMB Ltd	4,023,666.87	16.14%		
NAB	1,729,485.41	6.94%		
St George	1,259,522.65	5.05%		
<b>TOTAL</b>	<b>24,925,876.16</b>	<b>100%</b>		

This is page 44 of 44 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 26 October 2021.

 General Manager

 Mayor