

**GENERAL MANAGER'S REPORTS TO COUNCIL MEETING
TO BE HELD TUESDAY 24 APRIL 2018**

INDEX

ITEMS FOR DECISION	2
ITEM NO. 1 - STRONGER COUNTRY COMMUNITIES FUND ROUND 2.....	2
ITEM NO. 2 - PRIORITY PROJECTS REGISTER-APRIL 2018-UPDATE	7
ITEM NO. 3 - PARTNERSHIP TO INITIATE THE COLEAMBALLY SOLAR FARM COMMUNITY FUND	21
ITEM NO. 4 - DARLINGTON POINT CLUB LICENCE	26
ITEM NO. 5 - THRIVE RIVERINA SUBSCRIPTION	28
ITEM NO. 6 - ARBORICULTURAL ARBORIST REPORT	31
ITEM NO. 7 - DRAFT CUSTOMER SERVICE CHARTER.....	32
ITEM NO. 8 - QUARTERLY BUDGET REVIEW	34
ITEM NO. 9 - DARLINGTON POINT MEN'S SHED - LOT 10 DP 1185597, BOYD STREET	36
ITEM NO. 10 - DRAFT INTERNET, INTRANET, EMAIL AND COMPUTER USE POLICY ..	38
ITEM NO. 11 - FINAL DRAFT - COMMUNITY STRATEGIC PLAN REPORT	40
ITEM NO. 12-COMMUNITY GRANTS.....	42
COMMITTEE MINUTES	43
ITEM NO. 13 - MINUTES OF THE GENERAL MEETING OF THE JERILDERIE TIDY TOWNS COMMITTEE	43
ITEMS FOR INFORMATION	46
ITEM NO. 14 – MONTHLY FINANCIAL REPORT – MARCH 2018	46
ITEM NO. 15 - LOAN BORROWINGS INFORMATION AS AT 31/3/18.....	49
ITEM NO. 16 – ICT UPDATE	50
ITEM NO. 17 – COMMUNITY SERVICES UPDATE REPORT	52
ITEM NO. 18 - DRINKING WATER MANAGEMENT SYSTEM ANNUAL REPORT 2017	54
ITEM NO. 19 - DARLINGTON POINT CEMETERY CONCEPT PLAN.....	55
ITEM NO. 20 - DEVELOPMENT APPLICATION APPROVED UNDER DELEGATION	56
ITEM NO. 21 - WORKS IN PROGRESS 05/3/18 TO 15/04/2018	57
CONFIDENTIAL ITEMS	59
ITEM NO. 22 – ILLEGAL OCCUPATION OF PROPERTY	59

This is page 1 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

Mayor

ITEMS FOR DECISION

ITEM NO. 1 - STRONGER COUNTRY COMMUNITIES FUND ROUND 2

FILE: 05.17.04

FROM: GENERAL MANAGER

SUMMARY

A Council resolution is required to prioritise projects under the NSW Government's Stronger Country Communities Fund (SCCF) Round 2. Murrumbidgee Council has been advised an allocation of \$3.8m is available to Council for eligible projects in the Council area. 50% of applications have to be for sporting infrastructure. Councils can partner with community groups/associations to advance community based projects.

BACKGROUND

Council has identified and endorsed a list of community-based Priority Projects. The list responded to NSW Government funding made available under the Stronger Communities and Major Infrastructure Project streams of the merger focussed Stronger Communities Fund.

These Priority Projects have been derived from extensive community consultation processes, subject to due diligence checks, and have been through an assessment process mandated by NSW Government as part of the merger process. Projects on the Priority Register also include some external partnerships with community groups seeking funding for projects within their own control.

The consultation process identified and assessed more projects than the allocated funds. Council determined to seek alternative sources of funding for identified Priority Projects where eligibility and alignment could be established. This strategy was developed to maximise the overall number of projects that could be delivered.

As a result, in early 2018 Council was successful in securing a priority designated project under the Boating Now programme. In excess of \$400,000k funding was secured for the Darlington Point Boat Ramp. A co-contribution from Council's Major Infrastructure Projects funding will top up the project budget.

The Stronger Country Communities Fund (SCCF) presents an opportunity to fund projects rated as high priority on the Priority Projects list. Stronger Country Communities Round 1 funding was obtained to support a suite of projects across the three townships. SCCF funded projects include a new amenity block at Jerilderie Showgrounds/Racecourse, junior and female change rooms at Coleambally and Darlington Point sports grounds, a toilet for Coleambally cemetery, upgrade of Goanna Walking Track Darlington Point and town information bays.

This is page 2 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

.....Mayor

Stronger Country Communities Round 2 is open for applications from Council. The Fund supports:

- **construction of new or refurbishment/upgrade of existing community infrastructure** such as community halls, playgrounds, or toilet blocks;
- **construction of new or refurbishment/upgrade of existing local sporting infrastructure** such as change-room facilities, walking and cycle pathways, public pool upgrades, indoor sports facilities or oval/court lighting;
- **capital works related to street beautification and public 'place making'** such as murals, planter boxes or town and tourism signage.

Minimum grant amount is \$50,000 per project. When seeking grant funding of more than \$1 million for a single project, applicants must include a minimum financial co-contribution of at least 25 per cent.

We have been advised an allocation of \$3.8m is available to Council for eligible projects. 50% of applications have to be for sporting infrastructure. Council can partner with community groups/associations to advance community-based projects.

We are putting forward a number of projects that meet the eligibility criteria, and a number of community groups have requested Council support for their projects.

The SCCF Guidelines request Council to prioritise applications to the Fund. To assist Council in this process, presentations on the projects will be made by Council officers and by community groups advancing applications.

Presentations from external groups comprise:

Waddi Housing-Arts and Cultural Education Centre	\$800,000 TBC	Refurbishment and expansion of Arts Cultural and Education space for Waddi program delivery including Warangesda exhibition and education programs. Community use space included in design. Includes demolition of existing decommissioned building that fronts Carrington St- and construction of a street-facing cultural garden space. If unsuccessful with SCCF will seek alternative funding through Regional Growth Fund sources if and when required.
Rice Research Australia P/L Old Barracks Events and Conference Centre	\$800,000 TBC	Restoration of heritage building as an Agricultural and Community Centre at the Old Coree station. Includes meeting rooms/conference facility/accommodation servicing the rice industry and local community. Whilst the proponents have some contribution they could make they generally do not have sufficient to match \$ for \$ requirements under alternative programs-and given the industry sector focus/multi-purpose may not be competitive in sector specific programs such as tourism funding.
Jerilderie Sports Club (Golf)	\$100,000 TBC	Automatic watering system and car-park upgrade to assist sustainability. The Sports Club (golf) is an important piece of community, recreation and economic infrastructure.

This is page 3 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General Manager Mayor

SweatBox Community Gym New Premises Coleambally	\$500,000 TBC	Gym operates from a leased premise in Brolga Place. Plans have been drawn/quotes obtained for a new build. The proponents were preparing to submit to Sports Infrastructure Fund but focus of the Fund has shifted to regionally significant projects. They are requesting contribution of Council land (cnr Arcade & Lorikeet Lns.) May seek Council assistance to submit under Stronger Country Communities Fund. Work to secure a site and planning permissions would be needed to firm up an SCCF application.
Jerilderie Pre-School Kindergarten Long Day Care	\$800,000 TBC	This project has received strong community support and has been under-development with planning well advanced. The Business Case is largely undocumented at this time but preliminary work appears sound. An issue is site. NSWHealth has been reluctant to commit to a rebuild on their site (there is no security of tenure in the current facility co-located in the hospital/community centre building). Proposal does not generally meet guidelines/eligibility for education sector funding for capital works
Darlington Point Golf Club (DP Club)	\$140,000	Inquiry from DP Club re automatic watering system for 9 hole course. Membership is low (10) due to poor condition of course. No business case or financials have been put together. Information on putting together a strong submission supplied. Meeting with officials 12/4/18.

Consideration of Council developed applications comprise:

Coleambally Sports Precinct	\$1.4m in total (to be confirmed)	Planning of the precinct will inform applications to SCCF. Individual applications will be prepared for individual projects contributing to the overall development of the precinct eg. Football Clubroom upgrade/senior change room and umpire amenity building including time-keepers box/car and bus parking. Unlikely that any one project will exceed \$1m. (Projects over \$1m require 25% co-contribution- This could be derived from MIP merger funding/sporting association contributions.) Projects will be presented for Council prioritisation and endorsement at April meeting.
Darlington Point Sports Ground Upgrade	\$200,000 (to be confirmed)	Looking for designs for refurbishment of existing Club House complementing Female Change Room upgrade
Darlington Point Town Beach Upgrade	\$60,000	Upgrade existing Boat Ramp to encourage recreational fishing/kayaking/canoeing. Beautification of surrounding landscape/parking amenity. Improved Signage
Jerilderie Swimming Pool	\$1.2m (to be confirmed)	Projects over \$1m require 25% co-contribution. This could be allocated from MIP merger funding. Quotes and planning outsourced. Most likely will be replacement of 25mtr pool/concourse/ filtration estimated around \$1m+ (subject to report from pool specialist firm).

This is page 4 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



..... General Manager

..... Mayor

		Project, supported by estimates from pool specialist will be presented for Council prioritisation and endorsement at today's meeting. 25% co-contribution will most likely be required.
--	--	---

Process Implications

Council is required to prioritise applications to the Stronger Country Communities Fund Round 2. Council will submit applications as per the SCCF Guidelines. If successful, external projects will require a Memorandum of Understanding (MoU) between the parties.

Financial Implication

As the applicant, Council will manage funding and take responsibility for reporting and acquittal of successful projects. The budget for projects allows a 15% project administration and management allocation.

Policy Implications

N/A

Legal/Statutory Implications

An MoU will be required if external projects are successful. The MoU is a non-binding (not legal) MoU, and constitutes a statement of the mutual intention of the parties and imposes a commitment to meet the obligations as set out in any Funding Agreement between NSW Government and Council as the applicant.

Risk Implications

Risk relates to delivering obligations prescribed under the funding agreement, including third party obligations triggered through partnerships with external project groups. This can be minimised through the MoU, and through project plans that include steps to ensure compliance with regulatory and statutory requirements.

Economic & Community Implications

Assisting the acquisition of funds and delivering community infrastructure supports Council's Community Strategic Plan and remit.

Environmental Implications

N/A.

Strategic Implications

Acquisition of funds, delivering community based infrastructure and engaging in community based partnerships supports Council's Community Strategic Plan, economic and community development remit, and contributes to social and recreational amenity.

..... General Manager

..... Mayor

CONSULTATION

1. Internal consultation with Council through the Priority Projects list process and on-going. General Manager, Assistant General Managers, and Economic, Tourism & Community Development Manager;
2. External consultation conducted in the wider community evidenced in consultation process in 2017, web and social communications, Community Strategic Planning workshops, and with applicants through the Economic Tourism & Community Development portfolio.

RECOMMENDATION

That:

1. The report be received;
2. The presentations be acknowledged;
3. Priority order of projects submitted to the Stronger Country Community Fund Round 2 be determined by Council.



.....General Manager


.....Mayor

ITEM NO. 2 - PRIORITY PROJECTS REGISTER-APRIL 2018-UPDATE
FILE: 03.13.08A
FROM: GENERAL MANAGER

This report provides updates on 'shovel ready' Council projects submitted or being prepared for funding applications, updates on recent funded projects, and an overview of assistance to external proponents.

Project	Funding Amount	Notes	Results
1. SUBMITTED & AWAITING DECISION			
1.1 Safe & Secure Water Expression Of Interest			
Town Water Improvement: Expression of Interest to Safe and Secure Water	\$918,750 DP \$2,449,500 JER EOI's for Darlington Point and Jerilderie for Design and Construct submitted Feb 2018	This is an Open Round application process. Stage 1 is 'Expressions of Interest'. Generally, there are three stages in the funding process including Scoping Study/Business Case/Design and Construct. EOI's have been submitted for Darlington Point and Jerilderie. We have requested to go to Design & Construct phase based on the work to date. The need and the infrastructure assessments for these two projects were well developed and matched to the funding guidelines. The townships were included on the Backlog Projects List (2016) responding to previous unfunded applications under the Country Towns Water and Sewerage Program. This work included a Business Case. The work to date by Atom Consulting has been incorporated into the EOI with latest socio-economic statistics. A request to go direct to Detailed Design & Construct phase has been made. However, we may be asked to go back and construct a new Business Case.	EOI Submitted March 2018. Has been referred to Assessment Panel meeting scheduled for 8 May. We should be notified if successful by mid-May. The next step from there may be a Detailed Business Case and an invitation to submit full application for Design and Construct funding.

This is page 7 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General Manager

Mayor

		<p>Coleambally: The Atom consultation suggests Coleambally has water treatment improvement works estimated as \$305,000. Funding for these works will be explored over coming months. A SSWP application would need to include development of a Business Case that meets SSWP guidelines.</p> <p>Submitted EOI's: Darlington Point: Total Project Cost: \$1,240,000 SSWP Funding EOI comprises Safe & Secure Water: \$ 918,750 Council Co-contribution: \$ 306,250</p> <p>Jerilderie: Total Project Cost: \$3,281,000 SSWP Funding EOI comprises Safe & Secure Water: \$2,449,500 Council Co-contribution: \$ 816,500</p> <p>If a Business Case to support the applications is required additional co-contribution may be necessary. NSWHealth may be able to co-contribute.</p>	
--	--	--	--

2. SUCCESSFUL			
2.1 Stronger Country Communities Fund		Round 1	
2.1.1 Jerilderie Racecourse & Showgrounds Amenity Improvement	\$252,005	New Amenities Block provides for 15 toilets/1 urinal/14 hand-basins and includes disability and baby-change facilities.	Successful Announced February 2018 Tender being prepared by Bernie Boland

This is page 8 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General Manager
  Mayor

2.1.2 Pride of Place Coleambally	\$225,000	Junior Sporting Change Rooms/Toilets at Cemetery/Town & Community Information Bays. Conservative request bundling together priority projects but leaving some allocation for Round 2 Major Project such as Sports Precinct upgrade)	Successful Announced February 2018 Tenders and quotes for various elements being sourced. Tender being prepared by Bernie Boland
2.1.3 Promoting & Improving Recreation & Sporting Infrastructure Darlington Point	\$222,000	Female Sporting Change Rooms/Interpretative Signing Style Guide for Tracks 'n' Trails & Signs for Goanna Track/Town & Community Information Bays. Conservative request bundling together priority projects but leaving some allocation for Round 2 Major Project such as Coly Sports Precinct upgrade)	Successful Announced February 2018 Design and options including demountable solutions being investigated. Tender to be prepared by Bernie Boland
2.2 Boating Now			
2.2.1 Boat Ramp	\$918,000	Feedback indicates highly competitive and over-subscribed round. Negotiation on amount/activities was necessary. The final amount was relatively high in comparison to other regional projects.	Successful Announced January \$450k Rich River Consulting preparing detailed engineering specifications. Safety Risk Audit and Report may be necessary
2.3 Community Building Partnerships			
2.3.1 Keeping Bowlers/Tennis Players/Sports Users Hydrated	\$13,203	Includes bubble taps/fans/seating for bowlers and players plus broom. Good prospects for success.	Announced December 2017 Funding has not been received into nominated club account. Investigating where it is.


This is page 9 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.


.....General Manager
.....Mayor

2.3.2 Yamma Hall Upgrade (Playground)	\$35,408	Playground upgrade requested. Amount was at the higher end of notional allocation and a smaller grant of \$5000 was allocated. This can be used for some of the works eg. playing surface to be bark chipped.	\$5000 announced December 2017. Funding to be forwarded into nominated account
2.4 Heritage Near Me			
2.4.1 The Willows Jerilderie	\$90,000 Tenders indicate total work \$110+ so some accommodations have been made.	Building Repairs and Maintenance to ensure fit-for-purpose use consistent with museum/gallery community space. Meeting onsite with Office of Environment & Heritage 5/12/18 to discuss scope of works and use of building. Subsidence on corner of building appears to be increased, OEH agreed to scope of works /compliance with grant conditions.	Successful 11/10/2017 Verandah and brickwork underway and should be completed early May 2018. Current work shows a broader scope of works should be undertaken.

3. UNDER DEVELOPMENT			
Project	Amount	Notes	Results
3.1 Major Infrastructure Projects (Merger Funding)			
Major Project Assessment Panel Recommendations	\$8.5m	Projects were referred to the Assessment Panel from the Priority Projects Register. In November. The Panel assessed all projects and agreed a number of initiatives as priorities for Major Infrastructure Projects funding- and for referral to other sources of funding. A separate Major Projects Funding Report was prepared for Council resolution in February 2018.	Assessment Panel convened 29 November, 2018. Projects have been prioritised and referred to Council for funding under the Major Infrastructure Projects allocation- or to alternative funding sources as reported herein.

This is page 10 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General Manager Mayor

3.2 Stronger Country Communities Round 2 Murrumbidgee Allocation \$3.8m			
Closing May 4th		50% of funding allocation must be for Sports Infrastructure	
3.2.1 Coleambally Sports Precinct	\$1.4 in total (To Be Confirmed)	Planning of the precinct will inform applications to SCCF. Individual applications will be prepared for individual projects contributing to the overall development of the precinct eg. Football Clubroom upgrade/senior change room and umpire amenity building, including time-keepers box/car and bus parking. Unlikely that any one project will exceed \$1m. (Projects over \$1m require 25% co-contribution- This could be derived from MIP merger funding/sporting association contributions.) Projects will be presented for Council prioritisation and endorsement at April meeting.	Application for SCCF Round 2 in Progress Awaiting Concept Plans and Quotes on Change Room facilities at No.1 Oval. Internal upgrade to current Clubrooms. Steps and seating for spectators outside clubrooms.
3.2.2 Darlington Point Sports Ground Upgrade	\$200,000 TBC	Looking for designs for refurbishment of existing Club House, complementing Female Change Room upgrade	Seeking design and construct quotes
3.2.3 Darlington Point Town Beach Upgrade		Upgrade existing Boat Ramp to encourage recreational fishing/kayaking/canoeing. Beautification of surrounding landscape/parking amenity. Improved Signing	Back-up project from Priority Project list if Waddi Housing not funded
3.2.4 Jerilderie Swimming Pool	\$1.2m TBC	Projects over \$1m require 25% co-contribution. This could be allocated from MIP merger funding. Quotes and planning outsourced. Most likely will be replacement of 25mtr	Application for SCCF Round 2 in Progress. Consultants engaged to provide quote and opinion on best options.

This is page 11 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

Mayor

		pool/concourse/ filtration estimated around \$1m+ (subject to report from pool specialist firm). Project, supported by estimates from pool specialist will be presented for Council prioritisation and endorsement at today's meeting. 25% co-contribution will most likely be required	
3.2.5 Waddi Housing- Arts and Cultural Education Centre	\$800,000 TBC	Refurbishment and expansion of Arts Cultural and Education space for Waddi program delivery including Warangesda exhibition and education programs. Community use space included in design. Includes demolition of existing decommissioned building that fronts Carrington St- and construction of a street-facing cultural garden space. If unsuccessful with SCCF will seek alternative funding through Regional Growth Fund sources if and when required.	Assistance with application through ETCDM Application being drafted for SCCF. May look at alternative funding eg. Arts Culture Infrastructure Fund Round 2 in mid- 2018. This is a State-wide competitive fund
3.2.6 Rice Research Australia P/L Old Barracks Events and Conference Centre	\$800,000 TBC	Restoration of heritage building as an Agricultural and Community Centre at the Old Coree station. Includes meeting rooms/conference facility/accommodation servicing the rice industry and local community. Whilst the proponents have some contribution they could make they generally do not have sufficient to match \$ for \$ requirements under alternative programs-and given the industry sector focus/multi-	Assistance with application SCCF Round 2 through ETCDM Met with Suzie Falls. Application being drafted and quotes being sourced. Application progressing well. Clients also referred to Heritage Activation Grant and may lodge with this State-wide, highly competitive program.

This is page 12 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

.....Mayor

		purpose may not be competitive in sector specific programs such as tourism funding.	Also referred to Tourism Conference and Events Centre funding. This could result in a funding 'cocktail' comprised of contribution from various programs (thereby making some savings from Council's allocation under SCCF Round2.)
3.2.7 Jerilderie Sports Club (golf)	\$100,000 TBC	Automatic watering system and car-park upgrade to assist sustainability. The Sports Club (golf) is an important piece of community, recreation and economic infrastructure	Proponents to undertake preparatory work. Met with committee reps and went through requirements. Looking at Watering System.
3.2.8 SweatBox Community Gym New Premises Coleambally	\$500,000 TBC	Gym operates from a leased premise in Brolga Place. Plans have been drawn/quotes obtained for a new build. The proponents were preparing to submit to Sports Infrastructure Fund but focus of the Fund has shifted to regionally significant projects. They are requesting contribution of Council land (cnr Arcade & Lorikeet Lns.) May seek Council assistance to submit under Stronger Country Communities Fund. Work to secure a site and planning permissions would be needed to firm up an SCCF application.	Proponents undertaking preparatory work on business case. Met with two committee members and discussed plans/budgets/scoping. They advised they are keen on Kestrel Ave as a potential site BUT open to any solution Council proposes for land acquisition.
3.2.9 Jerilderie Pre-School Kindergarten Long Day Care	\$800,000 TBC	This project has received strong community support and has been under-development with planning well advanced. The Business Case is largely undocumented at this time	Met with Committee reps and have commenced DRAFT application. They are well advanced in community consultation and building

This is page 13 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General Manager

 Mayor

		but preliminary work appears sound. An issue is site. NSWHealth has been reluctant to commit to a rebuild on their site (there is no security of tenure in the current facility co-located in the hospital/community centre building). Proposal does not generally meet guidelines/eligibility for education sector funding for capital works	plans. Site remains an issue with no response from NSWHealth re continuation on current site.
3.2.1.0 Darlington Point Golf Club (DP Club)	\$140,000 TBC	Inquiry from DP Club re automatic watering system for 9 hole course. Membership is low (10) due to poor condition of course. No business case or financials have been put together. Information on putting together a strong submission supplied. Meeting with officials 12/4/18	Advice to Club on SCCF application requirements. They may choose lodge direct to Fund.
3.3 Solar Power Purchase Agreement: Office of Heritage and Environment/Local Government Procurement			
Murrumbidgee Council	TBA	Investigating this Government supported program for a Solar Power Purchase Agreement (PPA). On March 1 a panel was appointed by the Office of Environment and Heritage and Local Government Procurement to assist Councils and agencies reduce operating costs and increase energy efficiency by utilising solar energy, without the need for upfront capital expenditure. A preliminary meeting with Panel expert is being	Under investigation as an internally driven cost reduction project. A solar PPA is an agreement to host an on-roof solar system and buy the power it produces at a reduced cost from the solar supplier, who owns and maintains the system. Power prices under a solar PPA are typically 20% cheaper than government contract rates.

This is page 14 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

Mayor

		proposed for May 1 to explore program requirements and undertake business case to evaluate benefit/risks to Murrumbidgee Council	
--	--	--	--

4. UNSUCCESSFUL

4.1 Boating Now

4.1.1 Town Beach Upgrade	\$150,553	Feedback indicates highly competitive and over-subscribed round. Awaiting decision. This has been advised as a medium priority subject to availability of funds for full or part completion of Boat Ramp.	Unsuccessful December 2017 (Could look at Crown Reserves Management Fund 2018-19. Start investigations October/December)
4.2 Community Building Partnerships			
4.2.1 Darlington Point Cinerarium	\$9000	Memorial wall for cremated remains. External quote obtained and price is around \$18,000 for a granite double sided wall plus pathway. This is a significant increase from original estimation of \$9k	Unsuccessful December 2017 Council to fund
4.2.2 Coleambally Snowy Turbine Memorialisation	\$20,700	Commemoration of Irrigation History through installation of Snowy Dethridge Turbine in Brolga Place precinct.	Unsuccessful December 2017 Recommend Community to fundraise

5. ASSISTANCE TO EXTERNAL APPLICANTS for Various Funding Programs

Project	Amount	Notes	Expected Lodgement/Announcement
5.1 Heritage Near Me Activation Grants (Office of Environment & Heritage)	Various	Advised all owners of LEP listed Heritage properties of opportunity for Activation Grant. Inquiries and assistance to three prospective applicants.	Information and referral to potential applicants. One-on-one assistance may be given as time allows.

This is page 15 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General Manager

 Mayor

5.2 Centenary of Armistice	\$ 300 to \$8000	Two-part application process. Successful EOI's will be invited to apply for funding. The project is a partnership with RSL Jerilderie Sub Branch and Coleambally/Darlington Point Sub Branch. Activities totalling \$8000 include refurbish Monash and Banksi Rooms at the Jerilderie Library in tribute to service men and women - as War Archive and Reading Rooms. Publish Laurie Henery history of local war news. Purchase war memorabilia and ephemera display cabinet for Banksi Room. Funding amount dependant on the electoral allocation of \$50,000 per Federal Electorate.	Invited to progress a full application for the amount of \$4000 Australian Government funding.
5.3 Jerilderie Pre-School Long Day Care	\$500k Plus Land	Not successful with Building Better Regions application at \$1m. Explored funding for possible demountable solution (est \$500k) on Hospital or Council owned land. Seeking Council support to identify and obtain a site and to apply for Stronger Country Communities Fund	(Referred to Stronger Country Communities Fund Round 2) (Refer to Under Development table)
5.4 SweatBox Community Gym New Premises Coleambally	\$500k		(Referred to Stronger Country Communities Fund Round 2) (Refer to Under Development table)

This is page 16 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

Mayor

5.5 Jerilderie Sports Club (Golf)	\$100k	The Sports Club (Golf) is seeking assistance for an Auto Water & Car Park Upgrade to leverage financial and environmental outcomes	(Referred to Stronger Country Communities Fund Round 2) (Refer to Under Development table)
5.6 Waddi Housing- Arts and Cultural Education Centre	\$570,022		(Referred to Stronger Country Communities Fund Round 2) (Refer to Under Development table)
5.7 Altina Interpretation Centre & Café/Conference Facilities- Darlington Point	TBC	This is a project being developed by Altina Wildlife Park and Zoo. It includes a café/education and interpretation centre to significantly increase visitor numbers (regional benefit). Assistance has included advocacy and introductions to Destination NSW/Tourism Minister and general assistance with scoping the funding application. A Development Application has been lodged.	In-kind support to develop application through ETCDM Lodgement early to mid 2018
5.8 Rice Research Australia P/L Old Barracks Events and Conference Centre Stronger Country Communities	TBC		(Referred to Stronger Country Communities Round 2) (Refer to Under Development segment)
5.9 Heritage Grant Yanko Store	TBC	Assistance given to applicants in identifying grants and preparing application.	Successful in moving to Stage 2 Assessment-Will require full application
5.10 Country Change	\$50,000	Council mounted a partnership application with Riverina RDA to develop a website and marketing collateral to entice new residents to Murrumbidgee/Riverina.	Announced and Project Commenced. Filming of a segment for website/marketing in Murrumbidgee was facilitated in November 2017

This is page 17 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General ManagerMayor

		Filming showcasing opportunities for lifestyle and employment is underway. Case histories of successful tree changers are currently under development.	
6. Commercial in Confidence			
2 x Clients	\$150k x 2	ETCDM business clients have been referred to the Regional Tourism Development Program. ETCDM has referred 2 clients through to Destination Riverina Murray. On-site meetings have been facilitated.	To Be Advised

Additional Initiatives under Investigation

1. Murrumbidgee Connectivity (for information and in-principle support)

Addressing Telecommunications Black Spots

Murrumbidgee community and business are united in their concern over 'Black Spots' which exacerbate the rural/metropolitan divide, impact business activity within the Council area, affect investment attraction activities, and place farmers and road users at risk in times of emergency.

We will be exploring two means of financing elimination of Black Spots through State Government funding over coming months. These proposed projects are aligned with the Regional Economic Development Strategy (Western Riverina) DRAFT.

2. Industrial Estate Development (for information and in-principle support)

Murrumbidgee economic growth is constrained by lack of 'competitive' industrial amenity across the LGA. Council will be exploring Growing Local Economies (GLE) and other funding programs including Building Better Regions (Aust Governmentt), to ensure industrial land suited to need is readily available. The GLE funding programme prescribes a Cost Benefit Ratio greater than 1.

Conversation is underway with potential investors to shore up a business case for industrial estate development in Coleambally and Darlington Point. This includes cotton gin, rice straw wood product plant, biomass development, food industry manufacturers. Improved industrial infrastructure at Jerilderie will complement residential development and assist in investment attraction strategies.

This is page 18 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

Mayor

3. Funding Programmes to Turbocharge Local Economy

These issues could be addressed through applications to the NSW Government's Growing Local Economies and the Connecting Country Communities funding programmes. Funding through these programmes could turbocharge new regional and Murrumbidgee Council economic opportunities. This includes leveraging off the plans of current and prospective investors:

- expansion of Altina Wildlife Park (currently inhibited by poor connectivity);
- investment opportunities arising from expansion of the almond industry (significant investment proposed by global agribusiness corporation OLAM in and around Darlington Point);
- emerging prospects for cotton industry development in the Coleambally Industrial Estate);
- solar farm development across the LGA.

(example: Bundure Tower) - *These proposed projects are aligned with the Regional Economic Development Strategy (Western Riverina) DRAFT*

4. Road and Freight (for information and support)

We acknowledge the contribution of the State Government through the Fixing Country Roads (FCR) program. December funding announced for Eulo and McDonald Roads in the Murray Electorate has been well received. We are pursuing funding to eliminate freight queuing in Bencubbin Avenue, Coleambally. An application to FCR was unsuccessful despite the road being the highest priority. The application has been reviewed and will be strengthened for resubmission. The review also resulted in it being referred to the Australian Government's Heavy Vehicle Safety and Productivity Program. Further work will be undertaken and a new submission made to FCR if not successful with the Australian Government funding.

5. SCCF Presentations

Presentations on the Stronger Country Communities Fund Round 2 projects have been presented by external stakeholders:

- Jerilderie Pre-School Kindergarten;
- Rice Research Australia P/L;
- Sweatbox Community Gym Inc;
- Jerilderie Sports Club Inc;
- Darlington Point Sports Club Inc;
- Waddi Housing and Advancement Corporation.

This is page 19 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



.....General Manager

.....Mayor

The Economic, Tourism & Community Development Manager has briefed Council projects as per Point 3:

- Coleambally Sports Precinct;
- Darlington Point Sports Ground Upgrade;
- Darlington Point Town Beach Upgrade;
- Jerilderie Swimming Pool.

RECOMMENDATION

That priority projects recommended to the Assessment Panel for Stronger Country Communities Fund Round 2 be determined by resolution of Council as per Item 1, and Council refer applications for assessment.

This is page 20 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

.....Mayor

ITEM NO. 3 - PARTNERSHIP TO INITIATE THE COLEAMBALLY SOLAR FARM COMMUNITY FUND
FILE: COR-MAN-10
FROM: GENERAL MANAGER

SUMMARY

Neoen Australia has a Corporate Social Responsibility (CSR) mandate arising from construction and operation of the Coleambally Solar Farm.

Neoen Australia will commit \$20,000 per annum to projects that meet their designated CSR goals. The \$20,000 pool of funding has been named as Coleambally Solar Farm (CSF) Community Fund. Neoen has proposed this commitment consist of \$10,000 pa apportioned direct to the existing Murrumbidgee Council Demonstration Farm. The remaining amount of \$10,000 pa is to be apportioned to community projects.

To ensure strategic and best use of the \$10,000 community projects funding, Neoen is proposing Murrumbidgee Council partner in the promotion, assessment and management of the portion of the fund designated for non-Murrumbidgee Council Demonstration Farm distribution.

A Council resolution is required to initiate a partnership to undertake administrative and promotional functions associated with management of \$10,000 pa from Neoen Australia for the CSF Community Fund.

BACKGROUND

Neoen Australia, owner and developer of the Coleambally Solar Farm, is committed to contributing to Coleambally and surrounding communities by providing financial support to community groups to help build capacity and grow the region. Each year, through the CSF Community Fund, Neoen Australia proposes to invest funds in local Murrumbidgee Council located/operating community organisations through an annual open and competitive process.

The Community Fund will start when the solar farm begins operating. Neoen has committed \$20,000 per year to the CSF Community Fund:

- \$10,000 will be distributed direct to the Murrumbidgee Council Demonstration Farm;
- \$10,000 will be distributed via the proposed fund management platform agreed between Murrumbidgee Council and Neoen Australia as outlined in this report or with any changes agreed to between the parties;
- CSF grants will be channelled to projects which align with Murrumbidgee Council's Community Strategic Plan and remit, and that also align with at least one of the Neoen Australia community growth focus areas:

This is page 21 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



.....General Manager

.....Mayor

1. Environmental sustainability-inspiring participation, development and uptake of new technologies and ideas
2. Health and wellbeing-contributing to improved health and wellbeing outcomes particularly in regional centres
3. Strong connected communities-encouraging community participation, involvement and connection
4. Sport and recreation-increasing participation in sport and recreational activities
5. Arts and culture-fostering creativity and connection in the community through art and culture
6. Skills, education and training- addressing local skills development and adding value to educational opportunities

Process Implications

The CSF Community Fund will support projects that benefit and strengthen Coleambally and surrounding Murrumbidgee Council communities.

To help ensure that funding provided by the CSF Community Fund goes to projects that really make a difference to the community, grant applications will be managed through Council with approval and/or participation of a representative of Neoen Australia. Process inclusions are:

- Applications will be assessed by a panel convened through Council, comprising a Councillor representative, a Council Senior Officer eg. Assistant General Manager, Corporate and Community Services/Economic, Tourism & Community Development Manager, and a representative of Neoen or an independent community representative nominated by Neoen;
- Applications will be called for at the commencement of each calendar year for distribution in the current financial year;
- Applications must be submitted on the agreed form approved by Neoen Australia and Murrumbidgee Council;
- Council will market the CSF through Council newsletters, website and social marketing;
- If the amount of available funding exceeds the amount requested and/or approved in formal applications, funds may be held over for activities that meet the mutual goals and obligations prescribed by Neoen Australia and Murrumbidgee Council;
- No funds will be released without the written approval of Neoen Australia.

All applications will be assessed against eligibility criteria agreed between Neoen Australia and Murrumbidgee Council.

Projects must align with at least one of the Neoen community growth focus areas. All grant applications must be completed on the CSF Community Fund application form agreed between Murrumbidgee Council and Neoen Australia. The form will include:

This is page 22 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General ManagerMayor

- An explanation of how the project will meet one or more of the community growth focus areas and the community goals of Murrumbidgee Council as represented in the Community Strategic Plan;
- Details of the organisation requesting the funding;
- Details of the specific project to be funded, including project goals (specific and measurable), total project management arrangements, project costs, funding sought, project location and timelines;
- Specific benefits to the Coleambally community or surrounding Murrumbidgee communities;
- The Not-for-Profit or Deductible Gift Recipient (DGR) status of the organisation.

CSF Community Fund will not fund:

- Events or activities deemed to be detrimental to the environment;
- Individuals;
- Political or military organisations or activities;
- Religious or sectarian organisations involved in purely religious/sectarian activities;
- Programs and projects outside of the community, including international goodwill agencies.

The Council convened panel will assess and advise applicants on the grant guidelines and of the decision on funding.

Contract Implications

The Council will enter into a Memorandum of Understanding (MoU) and not a contract with Neoen. The MoU will prescribe a three-year period with an option to extend at the end of that period by agreement in writing.

If, at the end of the three-year period, neither party has given the other party at least sixty (60) days' notice that the MoU is to cease, then the MoU will continue until it is terminated by one party giving at least sixty (60) days written notice to the other party.

Financial Implication

In recognition of the benefit to community, the cost of delivering the program will be met through the operational budget as part of Council's community services mandate.



General Manager

.....Mayor

Policy Implications

Coleambally Solar Farm Community Fund is in alignment and supports Council's current policies, processes and community service remit.

Legal/Statutory Implications

The Memorandum of Understanding (MoU) is a non-binding (not legal) MoU and not intended to create legally enforceable rights or obligations for either party. It merely constitutes a statement of the mutual intention of the parties and imposes no commitment on any person to process either an agreement or constitute an obligation which is binding to Council or Neoen Australia.

Risk Implications

There is no foreseen risk. Limited reputational risk may exist in taking up this initiative.

Community Implications

The Coleambally Solar Farm Community Fund supports Council's Community Strategic Plan.

Environmental Implications

All applications will be assessed to ensure they meet statutory and regulatory requirements.

Strategic Implications

The CSF Community Fund is a capacity building initiative that supports and aligns with strategies outlined in Council's DRAFT Community Strategic Plan (CSP):

1. Building and supporting a diverse community;
2. Protecting and embracing cultural identity and heritage;
3. Creating community opportunities and encouraging equitable access to a range of Council services and programs such as health care, education, sporting, transport and social activities for all ages;
4. Enhancing health and wellbeing;
5. Creating a safe community.



General Manager

Mayor

CONSULTATION

1. Internal consultation conducted with the General Manager, Assistant General Manager, Corporate and Community Services, and Economic, Tourism & Community Development Manager;
2. External consultation conducted with representatives of Neoen Australia -Marie Chouet (Bouygues), Anne Frederics (Neoen) and Premier Strategy (consultants to Neoen).

RECOMMENDATION

The report be received and:

1. Delegated authority be granted to the General Manager to enter into a Memorandum of Understanding (MoU) with Neoen for initiating the Coleambally Solar Farm Community Fund (CSF) for an initial period of three years;
2. Murrumbidgee Council provide promotional, administrative and management support for the dispersal of funds into the Coleambally and wider Murrumbidgee community based on the guidelines agreed between the two parties as set out in this Report.

This is page 25 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



.....General Manager

.....Mayor

ITEM NO. 4 - DARLINGTON POINT CLUB LICENCE

FILE: 04.13/04.48

FROM: GENERAL MANAGER

Council resolved at its February 2017 meeting that the Darlington Point Club licence be left in abeyance until the Darlington Point Master Landuse Plan is finalised.

The Darlington Point Town Structure Plan proposes that Council consider moving the Darlington Point Sports Ground to be co-located with the Sports Club.

Medium Term Action 4.1.9

Investigate opportunities for infill development on the football/sports ground should this facility be relocated.

Medium Term Action 4.3.2

Investigate options to relocate the football and sports ground to the Darlington Point Club to create a 'sports precinct'. Such an option should only be considered once a cost benefit analysis has been undertaken.

Subsequent approaches to the Darlington Point Sports Club to consider this proposal resulted in the Club advising that it did not support this proposal. A proposed meeting with the Club Board to reconsider this position was planned to occur after the newly elected Board had settled in, and has not yet occurred. However, a letter has been received from DP Club which seeks the finalisation of the proposed lease (attached).

The proposed consideration of relocation of the sports ground has received limited support since its inclusion in the final Town Structure Plan. Also the receipt of grants to upgrade the facilities at the sportsground have moved the focus to retention of the facilities in its current location.

In the early 1970's Council resolved to appoint the Darlington Point Club as manager of Crown Land comprising the golf course and racetrack, being Crown Reserve Number 88754. This land is classified by Council as "Community". Letters were exchanged whereby Council offered the Club management rights and the Club accepted the offer.

Perusal of former Murrumbidgee Shire Council records indicate that a formal agreement has not been signed. It is known that a number of efforts have been made by staff over the years to prepare an agreement that would suit both parties. Changes in the Club's managers and committee members, as well as some issues with the occupants of a "dwelling" and caravans on the racecourse section are some of the reasons that the process stalled. The issues with regard to people living on the site have now been resolved due to a strong approach in recent years by the Club Board, with Council assistance.

This is page 26 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

.....Mayor

Located on the racecourse are a number of horse stables that are privately owned. When the stables were originally constructed there were a number of owners, however, with the passing of time, two sets of stables currently in use are in the one ownership and the others are no longer functional, having deteriorated to the extent that considerable expenditure would be required to reach an acceptable standard.

The draft Licence allows for the Club to sub-licence the racetrack, with Council approval. This issue might be addressed after agreement is reached by both parties.

In an endeavour to finalise this matter a draft Licence, using the Lands Department template, has been prepared for consideration of both parties. One major issue that arose during the process was an Aboriginal Land Claim (ALC) and it has taken some months to receive consent from the New South Wales Aboriginal Land Council for the Licence to proceed. In the Land Council's response, it is stated that "the consent is conditional on the Licence agreement containing a clause that the Licence will be terminated in the event that the ALC's are granted."

A copy of the draft Licence is attached for Council's consideration. Schedules 1 and 2 outline the specifics of the Licence, including term (20 years) and initial annual rental of \$468.00 (based on Crown Lands minimum fee for a Licence) and special conditions.

ATTACHMENTS

- Letter from Darlington Point Club
- Draft Licence

RECOMMENDATION

That:

1. The draft Crown Lands Licence to the Darlington Point Club Ltd over Reserve Number 88754 be approved;
2. The Common Seal of Council be affixed;
3. Subject to the concurrence of the Licensee, the document be forwarded to Crown Lands for Minister's approval.

This is page 27 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

Mayor

ITEM NO. 5 - THRIVE RIVERINA SUBSCRIPTION
FILE: 01.06
FROM: GENERAL MANAGER

SUMMARY

A Council resolution is required to continue the partnership with the member based regional tourism body Thrive Riverina.

Thrive Riverina is a new iteration of Riverina Regional Tourism (RRT). The organisation has been supported by Murrumbidgee Council over successive years as a peak regional member-based association. Thrive has been active in the transition to a tourism industry restructure mandated by the New South Wales Government. This has seen the emergence of Destination Riverina Murray (DRM) as the conduit for promotion, marketing and product development programmes funded by State Government.

DRM operates at a strategic level. Thrive has re-positioned to take advantage of the industry restructure by providing practical based promotion and marketing.

\$6000 has been allocated in the Murrumbidgee Council Long-Term Financial Plan. Thrive is seeking two years membership at a total investment of \$7920 (excluding GST) and requires a minimum of 9 financial members to be sustainable.

BACKGROUND

There has been much change to the structure and operations of regional tourism over the past 12 months. Thrive Riverina (short for The Riverina Visitor Economy) was formed to maintain a common purpose amongst Local Government areas in our part of the larger Riverina Murray area. Importantly, Thrive Riverina works in collaboration with Destination Riverina Murray to develop tourism in our region, and seeks to complement its work without duplication.

Following several planning sessions with representatives from regional tourism stakeholders, including member Councils and non-member Councils, Thrive Riverina's new strategic plan for 2018 – 2020 was developed. The Plan provides a program to increase promotion of and visitation to the Riverina region based on local strengths.

Proposed activities are:

Weekly Blogger

Member Councils will be included in a programme that will deliver weekly, consumer focused articles, created by a dedicated blogger who is committed to experiencing and writing about the Riverina.

This is page 28 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

.....Mayor

Regular e-newsletters

Twice-monthly consumer focused e-newsletters comprising an events calendar and product news including new accommodation, attractions and experiences.

Social Media and Digital Assets

Members will have access to Thrive Riverina social media platforms for sharing promotional tourism messages.

Regional Groups and Member Forums

Thrive Riverina is committed to co-ordinating regional marketing campaigns that individual Councils may not be able to undertake on their own, including out-of-region events.

Members have the opportunity to be directly involved in the decision-making process, by participating in working groups with DRM, other Councils and operators that focus on tourism projects affecting the Riverina.

Leverage Sponsorships

As a Thrive Riverina member, Council will also be able to leverage relationships with sponsors and partners.

The annual membership fee for each Council is **\$3,900** for the financial year **2018/19** and **\$4,020** for the financial year **2019/20** (excluding GST). Optional marketing investment opportunities will also be offered, in which members can participate.

The financial model for the new organisation includes a minimum membership of 9. Thrive has requested a two-year membership commitment from prospective members.

Process Implications

Engagement with Thrive Riverina is managed through the Economic, Tourism and Community Development portfolio. Cr McRae is an immediate past Board Member and attends regional meetings as required.

Financial Implication

In recognition of the benefit to the local economy and community, the delivery cost of the program will be met through the operational budget as part of Council's economic development mandate. \$6000 has been allocated in the Long-Term Financial Plan. Membership for a two-year period is sought. Thrive Riverina is dependent on sufficient memberships from surrounding Local Government areas.


Policy Implications

Membership is aligned to Council's current policies, processes and economic development remit.

Legal/Statutory Implications

The Membership request is for the 2018-20 financial years.

This is page 29 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General ManagerMayor

Risk Implications

The new Thrive Riverina membership model and strategic direction is untested. Membership for a two-year period is sought. No performance measures have been notified.

Risk may occur if Thrive fails to reach/maintain minimum membership commitments.

Risk may be minimised by committing funding for a one-year membership, with the subsequent year subject to satisfactory performance and direct outcomes for the benefit of Murrumbidgee Council to be reported to Council through the Economic, Tourism and Community Development Manager at the end of year one membership.

Economic & Community Implications

Membership supports Council's Community Strategic Plan and contributes to strengthening sub-regional stakeholder relationships.

Environmental Implications

N/A.

Strategic Implications

Membership supports Council's Community Strategic Plan, economic and community development remit, and contributes to strengthening sub-regional stakeholder and business relationships. Membership supports economic development planning for the promotion and marketing of Murrumbidgee Council visitor product and events as part of an integrated tourism sub-region.

CONSULTATION


1. Internal consultation conducted with Cr. McRae, General Manager, and Economic, Tourism & Community Development Manager;
2. External consultation conducted with former members of Riverina Regional Tourism, current members of Thrive Riverina and Destination Riverina Murray.

RECOMMENDATION

The report be received and:

1. Membership of Thrive Riverina be continued for the 2018-19 financial year;
2. Membership for the 2019-20 financial year be assessed based on performance, and a report be provided to Council in advance of the 2019-20 Murrumbidgee Council budget preparations.

This is page 30 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General Manager Mayor

ITEM NO. 6 - ARBORICULTURAL ARBORIST REPORT
FILE: 06.09.01
FROM: ASSISTANT GENERAL MANAGER, INFRASTRUCTURE AND ENVIRONMENT

Betta Tree Services have been engaged to provide an Arborist Report (attached) and recommendations to retain the tree health and structure of the Chinese Elm Trees located in Jerilderie Street, Jerilderie.

An estimated cost to carry out the recommended treatment of removing all existing gravel and replacing with high grade loam and mulch has been calculated at \$200 per tree; there are 96 trees for a total of \$19,200.

ATTACHMENT

Betta Tree Services Arborist Report (with recommendations contained on pages 10 and 11).

RECOMMENDATION

That:

1. A budget of \$25,000 be approved to remove all existing gravel from around the Chinese Elm trees in Jerilderie Street, Jerilderie and replace with high grade loam and mulch;
2. The funds be allocated from the transport and infrastructure reserves.

This is page 31 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

.....Mayor

ITEM NO. 7 - DRAFT CUSTOMER SERVICE CHARTER

FILE: 03.06

FROM: ASSISTANT GENERAL MANAGER, CORPORATE AND COMMUNITY SERVICES

BACKGROUND

1. *Promoting Better Practice Reviews* of individual Councils is a program conducted by the Office of Local Government, NSW. The program and reviews aim to assist in strengthening the Local Government sector by assessing performance and promoting continuous improvement. The reviews are designed to act as a 'health check' which examines the extent to which there are appropriate strategies, policies, systems and procedures in place in the following areas:
 - a. Strategic Planning;
 - b. Governance;
 - c. Service Delivery;
 - d. Financial Sustainability;
2. **Service delivery** effectiveness and efficiency is measured through a consideration of customer satisfaction, service standards, and the Council's performance in achieving community outcomes through the implementation of its Delivery Program. A key tool in assessing and creating sustained improvement in service delivery is through a Customer Service Charter;
3. Council expressed interest in developing a Customer Service Charter in November 2017. The draft Charter (attached) was developed in response to the request, and outlines what the community can expect when dealing with Council;
4. The Charter represents a commitment to the community regarding customer service, including service standards and response times. Information is provided within the document about how customers can contact Council in person, on the phone, online and by post. An upgrade to the phone system has enabled all offices to operate off the one system, allowing for the transfer of calls from all locations to assist customers;
5. Consultation with staff has occurred in Darlington Point and in Jerilderie;
6. A number of the service standards in the report will be updated upon the implementation of the Customer Request Management System and the Electronic Document Management System, which are part of the new Civica upgrade currently in progress.

ISSUES

1. The key points of the Draft Customer Service Charter include:
 - a. Service level commitments for key Council functions and areas;
 - b. Identified service standards for all forms of customer service, including face to face, phone or written communications; and
 - c. Confirmation of the measurement of customer service that Council will be undertaking.

This is page 32 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

Mayor

2. Once endorsed by Council, the Charter will be displayed on Council's website, face book and at its Offices to ensure full public access.

ATTACHMENT

Murrumbidgee Council Draft Customer Service Charter.

RECOMMENDATION

That Council endorse the draft Customer Service Charter, and the document be placed on public exhibition in accordance with Section 160 of the Local Government Act.

This is page 33 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



..... General Manager

..... Mayor

ITEM NO. 8 - QUARTERLY BUDGET REVIEW

FILE: 05.13

FROM: ASSISTANT GENERAL MANAGER, CORPORATE & COMMUNITY SERVICES

The forecast statement of cash flows for the General Fund is \$8,525,596, an improvement from the previous quarter figure of \$2,745,745. This variation is primarily as a result of the deferral of major projects funded from the previously received Stronger Communities Fund grant and deferral of construction plant purchases.

The Sewer Fund cash flows indicate expenditure over income of \$244,558, compared to the previous quarter of \$229,339. This variation is substantially as a result of the approved additional works required for the North Jerilderie sewer project.

The Water Fund cash flow indicates expenditure over income of \$64,977, compared to the previous quarter total of \$812,025 – largely due to the deferral of the Darlington Point Water Supply upgrades.

The statement of Financial Performance shows a deficit of \$1,776,593 compared to the previous quarter surplus amount of \$937,687. This is made up of a General Fund deficit of \$1,736,306, Water Fund deficit of \$17,461 and Sewer Fund deficit of \$22,826.

The unfavourable variation of \$2,714,280 is summarised as follows:

Additional grant income	\$1,152,186
Additional other income	58,102
Decreased Grant Funding	(2,885,044)
Decreased other income	(1,297,183)
Increased operating expenditure	(358,730)
Decreased operating expenditure.....	616,389

The full list of the variances to the budgeted figures can be viewed at pages 27-35 of the Quarterly Budget Review attachment.

ATTACHMENT

Quarterly Budget Review for the period to 31 March 2018.

The Quarterly Budget Review includes:

- a statement of financial performance;
- a proposed balance sheet review;
- a statement of cash flows for each fund;
- an income & expenditure statement by function

This is page 34 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General Manager Mayor

- a forecast capital budget review by function; and
- a variation report.
- a budget review of the cash and investment position;
- a budget review of key performance indicators;
- a budget review of contracts and other expenses; and
- a budget review of consultancy and legal expenses, as required by the updated Code of Accounting Practice and Financial Reporting in accordance with clause 203(3) of the Regulations.

Report by Responsible Accounting Officer

Made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Murrumbidgee Council for the quarter ended 31 March 2018 indicates that Council's projected financial position at 30/06/2018 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Alison Coe
Responsible Accounting Officer
Murrumbidgee Council

Date

RECOMMENDATION

The information contained in the report be noted, and variances to the budgets as outlined in the attachment be approved.

This is page 35 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

.....Mayor

ITEM NO. 9 - DARLINGTON POINT MEN'S SHED - LOT 10 DP 1185597, BOYD STREET
FILE: COM-SER-2
FROM: ASSISTANT GENERAL MANAGER, CORPORATE & COMMUNITY SERVICES

Background

On 20 March 2018, Council's Director, Corporate & Finance, met with the Executive of the Darlington Point Men's Shed to commence discussions on the preference of the group in relation to purchase, lease or licence to occupy part of Lot 10 DP 1185597 in Boyd Street, west of the Rural Fire Service shed.

Issues

1. Lot 10 is included in the valuation for the Darlington Point Sports Ground and Works Depot. The total valuation for the 13 lots included in the valuation is \$147,600, and based on a square metre rate the land occupied by the Men's Shed (660 sqm) would be \$1,820. Obviously this figure would likely increase if a part of Lot 10 is subdivided to create a new parcel of land. Council could consider the new Valuer General's valuation for the subdivided lot, or alternatively obtain a valuation from a registered valuer. Subdivision costs are estimated to be in the vicinity of \$5,000, but could be up to \$8,000 depending on survey costs;
2. There are two options open to Council for consideration in relation to this issue, namely:
 - a. Enter into negotiations with Darlington Point Men's Shed in relation to the **sale** of part of Lot 10 DP1185597; or alternatively
 - b. Enter into a **lease/licence arrangement** with Darlington Point Men's Shed for part of Lot 10 DP1185597;
3. The Men's Shed members have indicated that **purchase of the land** is their preferred option. Should this be agreed to by Council there are a number of factors that would have to be considered, such as the price, payment schedule and other matters such as grants available and the annual rate levy;
4. In order for a sale to take place Lot 10 would also have to be subdivided, as the Rural Fire Service occupy half the block;
5. It is understood that the Men's Shed representatives would like to have an estimate of all associated costs before entering into any agreement and committing Council to any significant expenditure;
6. Should purchase not be an option, the Shed would like the term of a lease or licence to be at least twenty-one years, with options for extension of such an agreement.

This is page 36 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

.....Mayor

RECOMMENDATION

That Council enter into negotiations with Darlington Point Men's Shed in relation to sale of part Lot 10, DP1185597.

This is page 37 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

.....General Manager.....Mayor

ITEM NO. 10 - DRAFT INTERNET, INTRANET, EMAIL AND COMPUTER USE POLICY

FILE: 03.06

FROM: ASSISTANT GENERAL MANAGER: CORPORATE AND COMMUNITY

BACKGROUND

The Office of the NSW Government Chief Information Security Office (O-GCISO) recently produced a security vulnerability report that was compiled from open source data that was freely available to the vendor on the internet. This Whole of Government (WoG) vulnerability report covers mostly NSW Government domain (nsw.gov.au) but does include other domains associated with Government entities. Council's entity specific report identified areas of potential vulnerability or areas where maintenance/remediation work is required.

1. The report scored Murrumbidgee's IT security set up as 8.3/10 which is on par with the NSW average of 8.3. The report also identified a number of issues in relation to Murrumbidgee Council, namely:
 - i. Create a DMARC record;
 - ii. Create SPF records;
 - iii. Review the security of the 7 open ports;
 - iv. force password changes for the 16 users who have their details on external websites;
2. Veritech has been contacted and will action all of the above recommendations within the next two months as part of its contract with Council. These remedial actions should satisfy the Office of the Government Chief Information Security Officer when they come back to check;
3. Council currently has no up-to-date policy in regards to the use of internet, intranet, email and computers within Council;
4. A Mobile Device Policy will also be drafted to complement this draft policy and be presented at the May Council meeting.


ISSUES

1. The policy will strengthen Council's overall management and compliance performance in regards to how staff, contractors and other personnel use and manage Council's IT assets and systems;
2. The policy also supports the general focus of Council's external auditors, the NSW Audit Office and NSW Government, in regards to making Council's IT systems better protected from hacking and other IT threats.

ATTACHMENT

Draft Internet, Intranet, Email and Computer Use Management Policy

This is page 38 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General Manager

.....Mayor

RECOMMENDATION

The report be received and the draft Internet, Intranet, Email and Computer Use Management Policy be adopted.

This is page 39 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



.....General Manager

.....Mayor

ITEM NO. 11 - FINAL DRAFT - COMMUNITY STRATEGIC PLAN REPORT
FILE: 03.38
FROM: ASSISTANT GENERAL MANAGER: CORPORATE AND
COMMUNITY SERVICES

BACKGROUND

Murrumbidgee Council has a strong focus on engaging all its communities with positive and productive interaction. Community building aims at continuously working with local committees, representatives, community groups and individuals, achieving long term partnerships and encourages networking opportunities between towns and Council staff.

Council is required to produce a Community Strategic Plan (CSP) as part of its obligations under the NSW Government's Integrated Performance and Reporting Framework.


Council has reviewed and reworked the consolidated feedback it received in relation to both former Councils into a consolidated document. This document will form the basis of all community consultation to develop an integrated CSP for Murrumbidgee Council. The data will be supplemented with profiling and other data from the surveys which will be circulated.

Council had four community meetings and received 60 plus community surveys and over 100 youth surveys – Council received surveys from all schools across the Local Government Area and will provide the shared data back to the schools for their information as part of the consultation process.

ISSUES

1. Detailed minutes were taken from the four community meetings and together with the responses from the Community and Youth Surveys have been incorporated into the CSP at a strategic or high level;
2. The detail from the meetings and surveys will also be used to inform and identify deliverables at the operational level in Council's Operational and Delivery Plans
3. Several common issues were identified across all four communities, namely:
 - a. The importance of community transport servicing and linking residents, communities – across the Local Government area and to external population centres like Wagga Wagga, Griffith and Albury;
 - b. The criticality of retaining residents in towns particularly youth, through job and education generation, services and opportunities. Particular focus in supporting our towns' senior residents through improving parking, roads, access and support services – health, transport and activities
 - c. Proactively promoting and developing economic development and tourism industries to support Murrumbidgee's existing industries and build new businesses.

This is page 40 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General Manager Mayor

- d. The critical need for more residential and light industrial land development across all towns.
 - e. Working in partnership to promote the local government area and its towns at State and Federal Government levels as well as working in partnership with education, funding and business organisations to identify and develop programs, facilities and industries for jobs, education and town growth.
4. The individual issues that were identified through the town community meetings are identified in the meeting minutes.

ATTACHMENTS

- Final Draft: Murrumbidgee Council Community Strategic Plan 2017-27
- Community Meeting Minutes Jerilderie
- Community Meeting Minutes Coleambally
- Community Meeting Minutes Darlington Point
- Community Meeting Minutes Waddi Community

RECOMMENDATION

The report be received and the final draft of the Community Strategic Plan (CSP) 2017-27 be endorsed.



General Manager

Mayor

ITEM NO. 12-COMMUNITY GRANTS
FILE: GAS-2
FROM: ASSISTANT GENERAL MANAGER, CORPORATE & COMMUNITY SERVICES

The 2017/18 budget includes an amount of \$20,000 in funding to local community organisations through its Community Grants Program. The program has not been advertised as in previous years due to the Stronger Communities Fund grants which were made available following the merger.

A request has been received from the Darlington Point Riverina Classic Fishing Competition Committee to provide sponsorship to purchase native fingerlings in the dollar for dollar initiative. Last year Council provided \$1,500, which was matched by the Committee, with the dollar for dollar restocking initiative matching this combined funding, allowing for a total of \$6,000 worth of fingerlings to be released.

Council had previously allocated \$2,500 from the Community Grants to the Riverina Redneck Rally 2018. If Council was to allocate \$1,500 for the fingerlings from this program, an amount of \$16,000 would still be available and may be advertised to call for applications from community organisations seeking financial assistance.

RECOMMENDATION

That funding under the Community Grants Program be provided to the Darlington Point Riverina Classic Fishing Competition Committee in the amount of \$1,500 and advertise the remainder of the Community Grants, to be finalised before June, 2018.



General Manager

.....Mayor

COMMITTEE MINUTES

ITEM NO. 13 - MINUTES OF THE GENERAL MEETING OF THE JERILDERIE TIDY TOWNS COMMITTEE, THURSDAY 5 APRIL 2018. MEETING OPENED AT 6.00PM **FILE: 02.09**

Present: Ian Sneddon (chair), Sadie Herrick, Faith Bryce, Isobel Milne, Richard Wright, Joan Ferris, Joan Kuschert, Chris Girdwood, Polly Fisher, Judy Knight, Gwen McLaughlin, Alan Knight, Elaine Forbes.

Chair welcomed Judy Knight.

Apologies: Robyne Sneddon, Ann Wright, Fred Scammell, June Scammell, Garry Borger, Dot Mills, Graham Mills, Ruth McRae, Loretta Marriott, Pat Godfrey,
Moved Forbsey Seconded Isobel that the apologies be accepted.
Carried.

The Minutes of the last meeting were accepted as read on the motion of Joan F
Seconded Gwen
Carried.

Business arising from the Minutes:

- Gwen advised meeting that the hole at Bridge has been repaired.
- Great working bee. Thanks to all who were able to help.
- Sneds to follow up on tree planting at Sports Club.

Treasurer's report as tabled:

Moved Richard Wright Seconded Polly that the Treasurers Report as tabled be accepted.
Carried.

Correspondence:

Inwards:

- Emails from John Craig (Ramroc Riverina Waste Group) re bins and payment of account.
- Emails from Lisa Bryce keeping us up to date on progress of bins.
- Email from Lisa Bryce re clarification on maintenance project item – drainage from Office kitchen.

Outwards:

- Letter to Peter Chudek re items for consideration by Council for the Maintenance Program.

Moved Faith Seconded Richard that correspondence be accepted.
Carried.

This is page 43 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



.....General Manager

.....Mayor

General Business:

- Meeting informed that we will have 2 raffle ticket selling days. One in April and one in May prior to Show and Shine.
- Sadie to produce roster and signage etc.
- Members to choose time slots.
- His Eminence has been invited to attend an Events Workshop in Griffith on May 2, 2018. Sadie will attend also unless anyone else would like the spot.
- Faith asked that committee invite Mr Peter Chudek to attend any and all meetings. Will do and he is gunna love our meetings,
- Sneds informed the meeting of a car club coming to visit Jtown. They are from Tasmania and will be in the area on Saturday April 21, 2018. Colin Sweeney persuaded them to stay for the whole day before returning to Cobram. They will have lunch and do a tour of Jtown and its many wonderful sites. Sneds thought that it would be good PR to give them afternoon tea in the park at 2 o'clock. There are only 16 people so not much work.
- Thanks to the cooks who offered to do a slice. (I would have brought a pack of biscuits 'cause that's the extent of my cooking!!) hope there will be a couple of left over pieces of slice.....
- Gwen suggested that Jerilderie Public School bring their major raffle along for the day. - Judy will speak with Greg Lawton.
- Joan F offered to make a wreath for ANZAC Day. Need someone to offer to place the wreath please.

Meeting Closed: 6.40pm

Next Meeting: 6.00pm May 3, 2018 at our office

.....
President 3/5/2018

✂.....

JOBS TO BE DONE

***Pick time slots for raffle ticket selling days.**

***Dates are: Saturday April 14 and
Saturday May 12**

***Judy to speak with Greg re JPS raffle prize to be displayed when Car Club visits on Saturday April 21.**


***A few members to help with Arvo Tea that day.**

***Sadie to write to Peter Chudek and invite him to the best committee meeting in town.**

***Sneds and Sadie to attend Events Workshop in Griffith 2/5/18**

***Joan F to make wreath for ANZAC Day and someone to offer to lay wreath at service.**

This is page 44 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

.....General ManagerMayor

TIDY TOWNS TREASURER'S REPORT

Page 1

JERILDERIE TIDY TOWNS COMMITTEE

04/04/18

Account QuickReport

As of April 5, 2018

Type	Date	Num	Name	Memo	Split	Amount	Balance
BENDIGO BANK A/C							6,552.64
Cheque	14/03/2018	61	IGA JERILDERIE		-SPLIT-	-19.98	6,532.66
Deposit	22/03/2018			Deposit	SHOW & SHINE	250.00	6,782.66
Deposit	23/03/2018			Deposit	SHOW & SHINE	100.00	6,882.66
Cheque	28/03/2018	62	I SNEDDON	S & S PRIZES	-SPLIT-	-63.50	6,819.16
Total BENDIGO BANK A/C						266.52	6,819.16
TOTAL						266.52	6,819.16

This is page 45 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

Mayor

ITEMS FOR INFORMATION

ITEM NO. 14 – MONTHLY FINANCIAL REPORT – MARCH 2018

FILE: 05.13

FROM: ASSISTANT GENERAL MANAGER: CORPORATE AND COMMUNITY

BACKGROUND

The financial reports are presented to Council on a monthly basis. To develop this report, Council's Cash Book is reconciled with the bank balances shown in Council's bank statements as at 31 March 2018. The report shows that Council's investments have been invested in accordance with the *Local Government Act 1993*, *Local Government (Financial Management) Regulation 1999* and Regulations and Council policies and procedures.

ISSUES

1. **Cash at Bank:** Council's consolidated cash position (cash and investments) as at 31 March 2018 was \$24,217,242.80 with the cash at bank amount for the same period being \$761,852.12.
2. **Investments:** As at 31 March 2018, Council's total invested funds were \$23,455,390.68. Average interest rates over the reporting period were 2.17%. The bulk of Council's investments (72.24%) are held in Bendigo Bank, the ANZ (7.36%) and IMB Ltd (10.81%), in accordance with the guidelines and requirements of the Financial Management Regulations.

RECOMMENDATION

I hereby certify that:

- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 31 March 2018;
- 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

That Council receive this report and note the financial monthly report containing the bank balances and investment schedule to 31 March 2018.

Alison Coe

RESPONSIBLE ACCOUNTING OFFICER

This is page 46 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

.....Mayor

STATEMENT OF BANK BALANCES**CASH AT BANK 28 FEBRUARY 2018**

ADD - Receipts - 31 March 2018	1,156,262.24
ADD - Receipts - Bendigo Bank	838,492.09
ADD - Cancelled	0.00
ADD - Adjustments	0.00
LESS - Cheques	-34,546.22
LESS - EFT - Autopay	-2,100,327.68
LESS - Payroll	-331,917.54
LESS - Bank Charges & Transfers	-2,897.59
LESS - Loan Repayments	-14,645.57
LESS - Investments	0.00
LESS - Visa Card Pymt	-8,185.53
LESS - Fuel Card	-1,007.75
LESS - Photocopy Rental	-1,249.60
CASH AT BANK 31 MARCH 2018	761,852.12

CASH AT BANK 31 MARCH 2018

Bank Statements - Bendigo Bank	291,998.62
PLUS Outstanding Deposits	985.60
LESS Unpresented Cheques	-140.00
LESS Outstanding Autopay	0.00
LESS Reverse Autopay	0.00

CASH AT BANK 31 MARCH 2018

Add Investments	23,455,390.68
Total Cash and Investments	24,217,242.80

Represented by:-

Trust Account - North	176,624.90
Trust Account - South	26,586.76
Water Fund - North	1,194,404.19
Water Fund - South	746,954.46
Sewer Fund - North	1,876,832.50
Sewer Fund - South	1,974,770.49
Domestic Waste Management - North	11,701.06
Domestic Waste Management - South	78,804.00
Unexpended Grant Funds	866,531.95
Plant Reserve - North	899,688.00
Plant Reserve - South	522,686.00
Employee Leave Entitlement Reserve-North	450,000.00
Employee Leave Entitlement Reserve-South	760,000.00
Infrastructure Reserve - North	3,986,745.20
Infrastructure Reserve - South	913,627.00
Residential Housing Reserve - North	0.00
New Council Implementation Fund	986,675.20
Stronger Communities Fund	8,595,005.76
General Fund	149,605.33

This is page 47 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



..... General Manager

..... Mayor

SCHEDULE OF INVESTMENTS
28 FEBRUARY 2018

Institution	Amount	Rate	Matures	NO.
IMB Ltd	200,601.42	2.40%	12-Jun-18	34/18
St George	525,745.51	1.70%	22-May-18	35/18
Bendigo	732,198.42	2.00%	18-May-18	29/18
Bendigo	1,005,167.12	2.00%	22-May-18	30/18
Commonwealth Bank	200,000.00	2.05%	17-Apr-18	32/18
NAB	205,414.13	1.85%	30-Apr-18	33/18
NAB	303,488.89	2.40%	25-Jun-18	36/18
IMB Ltd	305,957.06	2.00%	03-Apr-18	28/18
ANZ-Les Wallis	44,023.53	2.00%	29-Jun-18	37/18
SUNCORP	1,013,099.72	1.94%	10-Apr-18	31/18
IMB Ltd	405,608.10	2.40%	05-Jul-18	20
IMB Ltd	507,175.49	2.45%	17-May-18	21
IMB Ltd	512,764.63	2.45%	09-May-18	24
IMB Ltd	300,000.00	2.40%	07-May-18	25
Bendigo	505,966.27	2.30%	09-Apr-18	26
Bendigo	402,243.84	2.30%	07-May-18	28
ANZ	548,550.07	2.30%	14-Jun-18	29
Bendigo	1,037,153.44	2.00%	16-Apr-18	35
Bendigo	4,096,204.34	2.00%	16-Jun-18	38
ANZ	523,333.34	2.30%	03-Apr-18	39
Bendigo	1,869,059.83	2.10%	16-Jul-18	40
ANZ	611,506.46	2.30%	14-May-18	41
Bendigo	2,040,045.61	2.10%	16-Sep-18	42
IMB Ltd	303,716.64	2.40%	01-May-18	44
Bendigo	5,256,366.82	2.15%	16-Jun-17	45

Total Investments **23,455,390.68**

Average Interest Rates	2015/16	2.75%
Average Interest Rates	2016/17	2.39%
Average Interest Rates	2017/18	2.17%

PERCENTAGE OF FUNDS HELD

SUNCORP	1,013,099.72	4.32%
ANZ	1,727,413.40	7.36%
Bendigo	16,944,405.69	72.24%
Commonwealth	200,000.00	0.85%
IMB Ltd	2,535,823.34	10.81%
NAB	508,903.02	2.17%
St George	525,745.51	2.24%

TOTAL **23,455,390.68** **100%**

This is page 48 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

.....Mayor

ITEM NO. 15 - LOAN BORROWINGS INFORMATION AS AT 31/3/18**FILE: 05.14****FROM: GENERAL MANAGER**

The following table of information regarding loan borrowings is provided for Council's information.

Loan No	Original Amount	Purpose	Outstanding At 31/3/18	Interest Rate	Repayment Per Annum	Maturity Date
160	\$200,000	Streetscape	\$ 34,107.66	7.90%	\$29,141.88	12.6.2019
161	\$200,000	Streetscape	\$ 53,810.03	8.14%	\$29,440.40	15.3.2020
162	\$295,000	Streetscape/ Cenotaph	\$122,257.51	7.922%	\$43,015.96	27.5.2021
Internal Loan	\$285,000	Library	\$ 28,500.00	Variable	\$28,500.00 plus interest	31.3.2019
Internal Loan	\$250,000	Real Estate Development	\$150,001.00	Variable	\$25,000.00 plus interest	1.4.2024

The above shows outstanding loan balances at 31/3/18 of \$388,676.20, including internal loans from the Sewer Fund totalling \$178,501.00.

Interest repayments on the internal loans are calculated on the average interest earnings of Council's external investments each month.

RECOMMENDATION

That the information contained in the report be noted.

This is page 49 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

.....Mayor

ITEM NO. 16 – ICT UPDATE

FILE: 05.22 / 03.13.08

FROM: ASSISTANT GENERAL MANAGER: CORPORATE AND COMMUNITY

BACKGROUND

The Project Management Office (PMO) had a designated ICT resource until it closed in November-December 2017. The ICT function (including the Civica upgrade project), is currently being done by the Assistant General Manager, Corporate and Community Services in conjunction with Veritech, Council's ICT service provider and, where relevant, specialised consultants.

ISSUES

1. **System Changeover Weekend** (6,7 and 8 October 2017) wherein staff and offices were migrated into an integrated system platform. This was a critical project for Council, including system hardware and software testing.
2. Meeting **ICT recommendations from 2017/18 audit** including:
 - a. Non-IT staff have inappropriate access to create and amend user IDs;
 - b. Audit logs of privileged access activities are not maintained and reviewed.
3. **Civica migration projects:**
 - a. Creation and costing of full implementation plan for upgrade project;
 - b. The installation of the new domain to enable consultants involved in the migration project to have access to Authority and Civic View;
 - c. Building of the new general ledger and testing;
 - d. Building of new Version 7.0 test environment;
 - e. Initial or limited testing of menus, linkages and reporting roles in new Version 7.0 test environment;
 - f. User testing of modules, including finance, rates and payroll.
4. There were several outstanding ICT projects from the PMO which have been completed on schedule, namely:
 - a. Creating an IP Sec Tunnel to enable ATI Australia to monitor the Microwave WAN links at the new tower at Bundure;
 - b. Providing a consultant with remote access to the new GIS server for Intra Maps and MapInfo GIS systems for planning, development and engineering functions. The consultant supports Jerilderie with ongoing updates and maintenance on their GIS system, as well as getting existing GIS service up on the new network (MapInfo and Intra Maps). The consultant assisted with merging the data for Darlington Point and Jerilderie systems;
 - c. Consolidation and storage of Desktop PC hardware. It is anticipated that some of the machines will be re-used in some remote locations e.g. pools and Jerilderie stadium;

This is page 50 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

.....Mayor

- d. Completing cabling work at the Coleambally office and installing additional data capacity and telephones in office for Council staff and tenants;
 - e. Completing the supply and installation of the new integrated phone system in November 2017. This also included installation of new handsets for Jerilderie; video conferencing solution to allow Council to use Blue Jeans technology; and use of the internal microwave WAN for video meetings between the three offices;
 - f. Providing infrastructure to support the Civica upgrade project, including purchasing a specific server and software licensing for users.
5. Ongoing ICT maintenance matters including:
- a. Installing Endian devices as their firewall devices as part of the new network, contributing to its security, management, remote access and load balancing
 - b. Under the combined environment, rolling out trend micro licenses to all machines as part of an increased secure environment.
 - c. Changing and management of domain names
 - d. Ongoing policy and procedure development

RECOMMENDATION

That the information contained in the report be noted.



General Manager

Mayor

ITEM NO. 17 – COMMUNITY SERVICES UPDATE REPORT

FILE: 02.22

FROM: ASSISTANT GENERAL MANAGER, CORPORATE AND COMMUNITY SERVICES

BACKGROUND

Community services is run differently within Murrumbidgee Council. A detailed report on community service delivery models was presented at the March 2018 Council meeting.

Community engagement and communication (including coordinating the Community Strategic Plan) was largely undertaken by a designated communications officer and the Project Management Office (PMO) project manager, until it closed in November-December 2017. The communication function is currently being done by the Assistant General Manager, Corporate and Community Services with great support from staff in all offices, particularly Heidi Bryce, Julie Conn and Kesaya Reitano.

ISSUES

1. Community Strategic Plan

- a. 4 community meetings were held in Jerilderie, Coleambally and Darlington Point and with the Waddi Community in Darlington Point;
- b. Council received over 60 completed Community Surveys and 100+ Youth Surveys online and in hard copy;
- c. The meeting and survey feedback has been incorporated into the CSP and will inform Council's longer term planning and operations;
- d. The CSP also strongly aligns with the Council's KPIs in the Operational Plan and Resource Plan.

2. Community Communication

- a. Monthly community newsletters continued to be produced and distributed – incorporating regular interviews on local clubs and their activities following feedback from recent community meetings;
- b. We are proactively using Facebook to update the communities around its events, as well as providing a forum for external community groups across the Local Government area to profile and promote their events and activities;
- c. Most posts on Facebook average between 150 to 300 likes – in the case of the recent measles outbreak in Deniliquin, Council's post received over 2000 hits. We have noticed a significant uptake of Facebook posts – particularly by our seniors. Recent weekly reports from Facebook confirms engagement through Facebook is increasing regularly.

This is page 52 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



General Manager

Mayor

3. Community Projects

- a. Following meeting with the Coleambally Playgroup, organised for sand to be put into the playground and various maintenance matters to be fixed up around the building;
- b. Working with Playgroup to get volunteers to be trained by Riverina Library to conduct Baby Bounce Sessions;
- c. Working with Coleambally Central School Teaching Executive to do leadership day in August with whole school for female and male students;
- d. Meeting with PCYC in Griffith around introducing boxing cardio class trial in Darlington Point;
- e. Continuing to work with Service NSW to implement the "Easy To Do Business" Initiative, endorsed by Council in March 2018;
- f. Library RDIF installation project is progressing.

4. Community Engagement

- a. The Assistant General Manager, Corporate & Community Services, is scheduling meetings with all community groups across the Local Government area, with a view to mapping and identifying common issues and 'gaps' for Council to consider as part of its service and program planning and delivery;
- b. Both Assistant General Managers are attending various community Committee meetings on an on-going basis, including the Coly Taste for Life and Darlington Point Town Life Committee.

5. Community Events

- a. International Women's Day – 65+ attendees – 8 March 2018;
- b. Senior's Week – Council delivered a number of events in Jerilderie and Coleambally;
- c. Youth Week – Council partnered with the YMCA to hold two skate events in Darlington Point and Coleambally as part of Youth Week and provide an opportunity for its youth to attend and participate in activities.

RECOMMENDATION

That the information contained in the report be noted.



General Manager

Mayor

**ITEM NO. 18 - DRINKING WATER MANAGEMENT SYSTEM ANNUAL
REPORT 2017**
FILE: 04.44
**FROM: ASSISTANT GENERAL MANAGER, INFRASTRUCTURE AND
ENVIRONMENT**

The Public Health Act 2010 and Public Health Regulation 2012 require drinking water suppliers to develop and adhere to a drinking water management system. As part of this requirement, the systems must be regularly reviewed. Council is required to prepare a Drinking Water Management System Annual Report.

Atom Consulting were engaged to produce the Annual Report for 2017 (attached).

ATTACHMENT

- Murrumbidgee Council Drinking Water Management System Annual Report
- Murrumbidgee Council Drinking Water Management System Improvement Plan.

RECOMMENDATION

The information contained in the report be noted.



.....General Manager

.....Mayor

ITEM NO. 19 - DARLINGTON POINT CEMETERY CONCEPT PLAN
FILE: 02.15
FROM: AGM INFRASTRUCTURE AND ENVIRONMENT

As part of the planning process to construct a Cinerarium at the Darlington Point Cemetery, a concept plan (attached) has been commissioned. This concept plan will ensure future works at the cemetery will be carried out to a consistent design.

ATTACHMENT

Concept plan prepared by Red Belly Designs.

RECOMMENDATION

The information contained in the report be noted.

This is page 55 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



..... General Manager

..... Mayor

ITEM NO. 20 - DEVELOPMENT APPLICATION APPROVED UNDER DELEGATION

FILE: 04.25

FROM: ASSISTANT GENERAL MANAGER, INFRASTRUCTURE & ENVIRONMENT

Development Applications approved under delegation for the month of March 2018 are detailed below:

DA No.	Property Location	Works Undertaken	Description	Value	Approval Date
CDC13-17/18	Lot 360 DP259779 35 Currawong Crescent, Coleambally 2707	Construction	Carport	\$9,000.00	5/03/2018
DA33-17/18	Lots 57 & 44 DP 750881 & DP 750877 16705 Sturt Highway, Darlington Point 2706	Construction	Filter Station Shed, Fertiliser System Slab and Fertigation Slab	\$147,000.00	14/03/2018
DA34-17/18	Lot 11 DP 700729 130 Mahonga Street Jerilderie 2716	Construction	Game Meat Processing Plant	\$75,000.00	8/03/2018
DA37-17/18	Lots 1 & 2 DP 1039983 14 Bridge Street (Macleay St), Darlington Point 2706	Construction	Café	\$30,000.00	5/03/2018

RECOMMENDATION

The information contained in the report be noted.

This is page 56 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General Manager Mayor

ITEM NO. 21 - WORKS IN PROGRESS 05/3/18 to 15/04/2018
FILE: 03.16.04
FROM: ASSISTANT GENERAL MANAGER, INFRASTRUCTURE AND ENVIRONMENT

Regional Roads RR552 – Conargo Road RR564 – Berrigan Road RR323 – Oaklands Road RR59 – Urana Road RR596 – Morundah Road RR356 – Berrigan/Oaklands Road RR183 – Whitton Road	Bitumen patching Bitumen patching Bitumen patching
MR321 – Kidman Way	Bitumen patching Segments 5 & 14, rubbish collection. Heavy patching and shoulder grading completed on Segments 350, 320, 120 & 220 Full width reseal Segment 20
H17 – Newell Highway	Rubbish collection
Local Road Maintenance	Slashing & patching works completed on rural roads. Stockpile site at Donald Ross Drive cleaned up. <i>Grader Maintenance</i> Graham Road, Cadell Road, Colombo Road, Old Corowa Road, McDonald Road, Edgecombe Lane
Roads to Recovery	Innes Bridge Road
Town Streets	Bitumen patching – Jerilderie. Walking track prepared for sealing from Lions Park to existing tract on Brolga Place – Coleambally.
Staff Training	Chemical Handling South West Rangers' Regional Training Workshop
Darlington Point Office	Consultants engaged to start the design of the extension of Darlington Point Office.

This is page 57 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.

 General Manager

Mayor

Darlington Point Depot	<p>Outdoor staff have cleaned up the rubbish that has been cluttering the depot. The material storage was unsafe and posed a risk to staff.</p> <p>10km/h and pedestrian warning signs installed to increase workplace safety. Line marking also being redone to increase pedestrian safety .</p>
Parks and Gardens	Joss Facility Management engaged to refurbish toilet block at McInnes Square, Coleambally.
Private Works	Grader hire, material carting.
Water & Sewerage	<p>General water and sewer operations conducted throughout the month.</p> <p>Minor repairs to water mains, Jerilderie.</p> <p>North Jerilderie sewerage project in progress.</p> <p>WHS items installed at Darlington Point water tower to allow gas chlorination system to be activated (signage, windsocks, warning sounder with light).</p> <p><u>Darlington Point Water</u></p> <p>March Averages</p> <p>Free Chlorine at the tower 0.91</p> <p>Free Chlorine in town 0.68</p>
Darlington Point Boat Ramp	Additional work has been approved. Progress report requested 13 April 2018.

RECOMMENDATION

The information contained in the report be noted.

CONFIDENTIAL ITEMS

ITEM NO. 22 – ILLEGAL OCCUPATION OF PROPERTY

FILE: 04.25

FROM: PETER CHUDEK, ASSISTANT GENERAL MANAGER,
INFRASTRUCTURE & ENVIRONMENT

RECOMMENDATION

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as Confidential in accordance with Section 10A (2) (a) and (b) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:-

- (a) *personnel matters concerning particular individuals (other than Councillors);*
- (b) *the personal hardship of any resident or ratepayer.*

This is page 59 of 70 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 April 2018.



..... General Manager

..... Mayor